



Carver County Board of Commissioners  
 May 5, 2015  
 Regular Session  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

PAGE

|           |    |  |        |
|-----------|----|--|--------|
| 9:00 a.m. | 1. | <b>a) CONVENE</b><br><b>b) Pledge of allegiance</b><br><b>c) Public comments</b> - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> |        |
|           | 2. | Agenda review and adoption   |        |
|           | 3. | Approve minutes of April 21, 2015, Regular Session.....  | 1-3    |
|           | 4. | Community Announcements  |        |
| 9:05 a.m. | 5. | <b>CONSENT AGENDA</b>  |        |
|           |    | <i>Connections: Develop strong public partnerships and connect people to services and information</i>  |        |
|           |    | 5.1 Charitable Gambling Application to Conduct Off-site Gambling for Waconia Lions .....   | 4      |
|           |    | 5.2 AIS Prevention Services Agreement – MCWD .....   | 5      |
|           |    | 5.3 Tobacco License for eCig Store of Shakopee, LLC .....  | 6      |
|           |    | <i>Communities: Create and maintain safe, healthy and livable communities</i>  |        |
|           |    | 5.4 Request for approval to contract with Siemens Industry Inc .....   | 7      |
|           |    | 5.5 2015 and 2016 Lifeguard Services Contract with Minnetonka Aquatics....   | 8      |
|           |    | 5.6 Contract with Town & Country Fence for Electronic Gates at Lake Minnewashta Regional Park .....  | 9      |
|           |    | 5.7 Contract with Stonebrooke Engineering for the 2015 Bridge Safety Inspections.....  | 10     |
|           |    | 5.8 Agreement with Xcel Energy for Power Pole Relocation along CSAH 10 .....   | 11     |
|           |    | <i>Culture: Provide an organizational culture which fosters individual accountability to achieve goals</i>   |        |
|           |    | 5.9 Request for Approval to Contract with Daikin Applied.....  | 12     |
|           |    | <i>Growth: Manage the challenges and opportunities resulting from growth and development</i>   |        |
|           |    | 5.10 Annual St. Peter Lutheran Church Maifest .....  | 13-17  |
|           |    | 5.11 Joint Powers Agreement with the City of Carver for an Engineering Study of the CSAH 11 and CSAH 40 Intersection Improvement Project.....  | 18     |
|           |    | 5.12 Jerome Braun - Declare a Farm on less than 20 acres .....   | 19-22  |
|           |    | <i>Finances: Improve the County's financial health and economic profile</i>  |        |
|           |    | 5.13 Abatements/Additions .....  | 23-24  |
|           |    | 5.14 Review Social Services/Commissioners Warrants .....   | NO ATT |

|            |  |       |
|------------|--|-------|
| 9:05 a.m.  | <b>6. CULTURE: Provide an organizational culture which fosters individual accountability to achieve goals</b>                    |       |
|            | 6.1 PEER Awards Recognition .....  | 25    |
| 9:35 a.m.  | <b>7. Growth: Manage the challenges and opportunities resulting from growth and development</b>                                  |       |
|            | 7.1 Convert Criminalist FTE to Emergency Management Specialist .....   | 26    |
|            | 7.2 Approval of Memorandum of Agreement with AFSCME General Unit for Software Engineer 2015 Attraction and Retention Range ..... | 27    |
|            | 7.3 Comments on the Metropolitan Council Draft Amendment to the 2040 Housing Policy Plan .....                                   | 28-30 |
|            | 7.4 County Comments on the Metropolitan Council's Revised 2040 Forecasts .....   | 31-34 |
|            | 7.5 Payment for Right-of-way Acquisition for CSAH 18 Reconstruction from Audubon Road to Powers Blvd.....                        | 35-38 |
| 10:10 a.m. | <b>8. COMMUNITIES: Create and maintain safe, healthy and livable communities</b>   |       |
|            | 8.1 Award of Construction Contract for SP 010-610-046, CSAH 10 Construction Project.....   | 39-42 |
| 10:20 a.m. | <b>9. CULTURE: Provide an organizational culture which fosters individual accountability to achieve goals</b>                    |       |
|            | 9.1 <b>Closed Session</b> - Kloos v. Carver County; Claim no. 14PE0145 .....   | 43    |
| 10:55 a.m. | <b>ADJOURN CLOSED AND REGULAR SESSION</b>  |       |
| 10:55 a.m. | <b>BOARD REPORTS</b>   |       |
|            | 1. Chair   |       |
|            | 2. Board Members   |       |
|            | 3. Administrator   |       |
|            | 4. Adjourn   |       |

David Hemze  
County Administrator

## UPCOMING MEETINGS

|              |                                       |
|--------------|---------------------------------------|
| May 12, 2015 | No Board Meeting                      |
| May 19, 2015 | 4:00 p.m. Board Meeting               |
| May 26, 2015 | 9:00 a.m. Strategic Planning Workshop |
| June 2, 2015 | 9:00 a.m. Board Meeting               |

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 21, 2015. Vice Chair James Ische convened the session at 4:00 p.m.

Members present: James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: Randy Maluchnik.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Lynch seconded, to approve the minutes of the April 7, 2015, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Workman seconded, to approve the following consent agenda items:

Resolution #18-15 Grant Agreement to State Transportation Fund Local Road Improvement Program Grant Terms and Conditions SAP 010-610-047.

Contract with Indigital, Inc. pending finalization of the contract review process.

Approved the one to four day temporary on-sale liquor license application for Augusta Ball Club, Inc., for May 29, 30 and 31, 2015.

Approved issuing a tobacco license to United Farms Coop d/b/a United Xpress.

Approved the elimination of the 1.0 FTE Facilities Coordinator position, created the position of 1.0 FTE Project Manager/Licensed Master Electrician, eliminated a vacant 1.0 FTE Maintenance Worker position and created the position of 1.0 FTE Assistant Project Manager, Low Voltage Electrical and related budget amendment.

Joint Powers Agreement with City of Chanhassen for property acquisition adjacent to TH 101 pending finalization of the contract review process.

Resolution #19-15, Agreement to State Transportation Fund Local Bridge Replacement Program Grant Terms and Conditions SAP 010-610-047.

Resolution #20-15, Approval of Repurchase of Tax Forfeited Land.

Resolution #21-15, Agreement to State Transportation Fund Local Bridge Replacement Program Grant Terms and Conditions SAP 010-640-010.

Reviewed April 14, 2015, Community Social Services' actions/Commissioners' warrants in the amount of \$488,407.50 and reviewed April 21, 2015, Community Social Services' actions/Commissioners' warrants in the amount of \$413,562.80.

Motion carried unanimously.

Paul Moline, Public Health & Environment, requested the Board adopt a Resolution to continue the implementation of a SSTS direct discharge incentive program for 2015. He explained Bevens and Carver Creek were listed as impaired in 2004 and, as a result, the TMDL implementation plan was approved in 2007. He stated one of the implementation steps was to eliminate septic systems that have direct discharge systems to water. Moline noted the Board adopted the incentive program in 2008 and has carried it forward every year.

He identified the funding source. Moline indicated Environmental Services implements the program and the water management organization provides the funds. He stated there have been 281 participants since 2008 and pointed out the associated loan program that is available. He identified the Bevens Creek priority area for 2015 and indicated, if funds were left over, the Resolution designated Carver Creek has a backup. Moline reviewed program qualifications.

Degler offered the following Resolution, seconded by Workman:

Resolution #22-15  
Continuing the Elimination of Direct Discharge Sub-Surface Treatment System  
(SSTS) Program

On vote taken, all voted aye.

Lynch moved, Degler seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Martin Walsh, Parks, requested the Rail Authority approve a permit agreement for a trail on Railroad Authority property.

He identified the project area beginning at Athletic Park and totaling 2.1 miles. He noted the property acquisition and indicated, because the property did not have an identified owner, they were in the process of acquiring by eminent domain. He highlighted the alternates and pointed out the alternate to complete in 2015 or construct and complete the project in 2016. He indicated they hoped to bid in June and award in July or August.

Workman moved, Degler seconded, to approve a permit agreement for a trail on Carver County Regional Rail Authority property. Motion carried unanimously.

Degler moved, Lynch seconded, to adjourn as the Rail Authority and reconvene as the Carver County Board. Motion carried unanimously.

REGULAR SESSION  
April 21, 2015

Lynch moved, Degler seconded, to go into closed session at 4:27 p.m. pursuant to Minnesota Statute Section 13D.05 in order to review confidential appraisal data and possible options for PID #060151500. Motion carried unanimously.

The Board adjourned the closed and Regular Session at 5:01 p.m.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Charitable Gambling Application to Conduct Off-site Gambling for Waconia Lions Club**

|  |  |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Property Records &amp; Taxpayer Services"/>   | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="Sarah Rivers"/> Title: <input type="text" value="Taxpayer Services Specialist"/>                                  | Item Type:<br>Consent <input type="text" value="Consent"/>                 |
| Amount of Time Requested: <input type="text" value=""/> minutes<br>Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>     | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br>Connections: <input type="text" value="Develop strong public partnerships and connect people to services and information"/> |  |

**BACKGROUND/JUSTIFICATION:**

A Charitable Gambling application for off-site gambling was received from the Waconia Lions Club. They plan to hold a raffle on February 6, 2016 at the Lake Waconia Event Center located at 8155 Paradise Ln, Waconia, MN 55387.

**ACTION REQUESTED:**

Approval to issue a Charitable Gambling License for Off-site Gambling to the Waconia Lions Club for a raffle to be held February 6, 2016.

|   |   |
|---|---|
| <b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p> | <b>FUNDING</b><br>County Dollars = <input type="text"/><br><input type="text"/><br><b>Total</b> <input type="text" value="\$0.00"/> |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  | <input checked="" type="checkbox"/> Insert additional funding source  |

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3201

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**AIS Prevention Services Agreement - MCWD**

|  |  |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>   | Meeting Date: <input type="text" value="5/5/2015"/>                        |
| Contact: <input type="text" value="Sam Pertz"/> Title: <input type="text" value="Parks &amp; Trails Supervisor"/>                                    | Item Type: <input type="text" value="Consent"/>                            |
| Amount of Time Requested: <input type="text"/> minutes<br>Presenter: <input type="text"/> Title: <input type="text"/>                                | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br>Connections: <input type="text" value="Develop strong public partnerships and connect people to services and information"/> |  |

**BACKGROUND/JUSTIFICATION:**

Carver County is authorized by the DNR to provide watercraft inspection services in an effort to prevent the spread of Aquatic Invasive Species (AIS). Within this delegation authority, Carver County provides AIS services to a variety of waterbodies within its boundaries.

Since 2012 Minnehaha Creek Watershed District (MCWD) has entered into agreements with Carver County to provide AIS prevention services at waterbodies within their watershed district and inside the county boundaries. The two service agreements are for the lake Minnewashta program as well as the MCWD program which includes the lakes of Parley, Pierson and Wasserman.

The AIS service agreement for Lake Minnewashta is a 50/50 cost share program with the County.

The AIS service agreement for the MCWD program of Parley, Pierson and Wasserman lakes is 100% funded by MCWD

**ACTION REQUESTED:**

Approve an agreement with Minnehaha Creek Watershed District for 2015 AIS prevention services pending finalization of the contract review process..

|   |  |                         |               |                        |             |              |                    |
|---|--|-------------------------|---------------|------------------------|-------------|--------------|--------------------|
| <b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> | <b>FUNDING</b>   |                         |               |                        |             |              |                    |
| If "Other", specify: <input type="text"/>                                     | <table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td>Minnehaha Creek Waters</td> <td style="text-align: right;">\$59,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$59,000.00</b></td> </tr> </table> | <b>County Dollars =</b> | <b>\$0.00</b> | Minnehaha Creek Waters | \$59,000.00 | <b>Total</b> | <b>\$59,000.00</b> |
| <b>County Dollars =</b>   | <b>\$0.00</b>  |                         |               |                        |             |              |                    |
| Minnehaha Creek Waters  | \$59,000.00  |                         |               |                        |             |              |                    |
| <b>Total</b>  | <b>\$59,000.00</b>   |                         |               |                        |             |              |                    |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>                          | <input checked="" type="checkbox"/> Insert additional funding source   |                         |               |                        |             |              |                    |

**Related Financial/FTE Comments:**

These dollars have been included in the 2015 AIS budget/program as presented to the County Board in March of the year.

Office use only:

RBA 2015- 3211

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Tobacco License for eCig Store of Shakopee, LLC**

|  |  |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Property Records &amp; Taxpayer Services"/>   | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="Lisa Dreier"/> Title: <input type="text" value="Taxpayer Services Specialist"/>                                   | Item Type:<br>Consent <input type="text" value="Consent"/>                 |
| Amount of Time Requested: <input type="text" value=""/> minutes<br>Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>     | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br>Connections: <input type="text" value="Develop strong public partnerships and connect people to services and information"/> |  |

**BACKGROUND/JUSTIFICATION:**

eCig Store of Shakopee, LLC has applied for a tobacco license and is in compliance with the Carver County Tobacco Ordinance. The owner is requesting the Carver County Board of Commissioners approval to sell tobacco products. The business will be located at 8971 Crossroads Blvd., Suite 140, Chanhassen, MN.

**ACTION REQUESTED:**

Approval of the county board to issue a tobacco license to eCig Store of Shakopee, LLC.

|   |  |
|---|--|
| <b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p> | <b>FUNDING</b><br>County Dollars = <input type="text"/><br><input type="text"/><br><b>Total</b> <input type="text" value="\$0.00"/><br><input type="checkbox"/> Insert additional funding source |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  |  |

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3222

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# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with SIEMENS INDUSTRY INC**

|  |  |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Administrative Services - Facilities"/>   | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="Kevin Maas"/> Title: <input type="text" value="Facilities Services Department M"/>                            | Item Type:<br>Consent <input type="text" value="Consent"/>                 |
| Amount of Time Requested: <input type="text" value=""/> minutes<br>Presenter: <input type="text" value=""/> Title: <input type="text" value=""/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br>Communities: <input type="text" value="Create and maintain safe, healthy, and livable communities"/>                    |  |

**BACKGROUND/JUSTIFICATION:**

Carver County has carbon monoxide/nitrogen dioxide detection equipment at the Public Works Headquarters in Cologne (four buildings and sign shop) and the lower level Government Center Sheriff's garage. The detection equipment is required by building code and considered critical life safety equipment. The current equipment averages approximately 12 years old, which is beyond its useful life expectancy, and is starting to fail.

Facilities received five competitive quotes ranging from \$30,965 to \$57,193 to replace the sensors and controllers. Siemens Industry provided the lowest quote and is a qualified vendor.

**ACTION REQUESTED:**

Motion to contract with SIEMENS INDUSTRY INC pending completion of the contract review process.

|   |   |
|---|---|
| <b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> | <b>FUNDING</b>  |
| If "Other", specify: <input type="text" value=""/>                            | County Dollars = <input type="text" value="\$30,965.00"/> |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>                          | Total <input type="text" value="\$30,965.00"/>            |
| <input checked="" type="checkbox"/> Insert additional funding source          |   |

**Related Financial/FTE Comments:**

Facilities capital budget has available funds for this project.

*Office use only:*

RBA 2015- 3180

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# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

2015 and 2016 Lifeguard Services Contract with Minnetonka Aquatics

|   |  |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>  | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="Samuel Pertz"/> Title: <input type="text"/>  | Item Type:<br>Consent <input type="text"/>                                 |
| Amount of Time Requested: <input type="text"/> minutes<br>Presenter: <input type="text"/> Title: <input type="text"/>         | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/> |  |

**BACKGROUND/JUSTIFICATION:**

This agreement with Minnetonka Aquatics is to provide lifeguard services at County beaches of Lake Minnewashta and Lake Waconia Regional Parks for the years 2015 and 2016. The arrangement with Minnetonka Aquatics to provide staffing of lifeguards at County beaches continues service efficiency. The County does not hire, train and or directly supervise lifeguards. Minnetonka Aquatics provides necessary training, supervision, scheduling, and payments to lifeguard employees.

Summer day use visitation for the two park areas exceeds 121,000 visitations annually. The recommended 2015/16 lifeguard services agreement continues the same level service as previous agreements. For 2015, lifeguard services will begin June 6, 2015 and will conclude August 10th for total of 65 continuous days of service during peak beach season. Staffing is provided seven days a week weather conditions permitting. Hours of service run from 12:00 noon to 6:00 p.m. all days of the week. Cost of 2015 services is not to exceed \$40,004.37, and is acknowledged in the parks department budget.

Minnetonka Aquatics has provided an option for a two-year contract, allowing hourly service rates to be fixed within the language of the contract for that two year period while also providing 65 days of continuous service in the second year. The two year contract agreement would provide savings to the County. Cost of the 2016 services is not to exceed \$40,004.37 which would be requested through the County budgetary process annually. Should the 2016 budget not support this level of service, the contract would be amended and service levels would be reduced as appropriate.

Additionally, Park staff have requested Minnetonka Aquatics provide training scenarios to include County Staff on emergency procedures and practices. This will ensure a County Park staff has the necessary level of understanding and involvement as to the procedures that take place in an emergency situation.

**ACTION REQUESTED:**

Approve a professional services agreement for lifeguard services with Minnetonka Aquatics for 2015 and 2016 subject to the contract review process.

|  |  |
|--|--|
| FISCAL IMPACT: <input type="text" value="Included in current budget"/> | FUNDING<br>County Dollars = <input type="text" value="\$80,008.74"/> |
| If "Other", specify: <input type="text"/>                              | Total <input type="text" value="\$80,008.74"/>                       |
| FTE IMPACT: <input type="text" value="None"/>                          | <input checked="" type="checkbox"/> Insert additional funding source |

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3195

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Contract with Town & Country Fence for Electronic Gates at Lake Minnewashta Regional Park**

|   |  |
|---|--|
| Primary Originating Division/Dept: Public Works - Parks <input type="text"/>  | Meeting<br>Date: 5/5/2015 <input type="text"/>                             |
| Contact: Martin Walsh <input type="text"/> Title: Parks Director <input type="text"/>                                 | Item Type:<br>Consent <input type="text"/>                                 |
| Amount of Time Requested: <input type="text"/> minutes<br>Presenter: <input type="text"/> Title: <input type="text"/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br>Communities: Create and maintain safe, healthy, and livable communities <input type="text"/> |  |

**BACKGROUND/JUSTIFICATION:**

As a part of the 2015 budget, the installation of electronic gates at the main park entrance at Lake Minnewashta Regional Park was planned. The planned gating system improves efficiency in park operations and security. The electronic gate system reduces the need for staff or caretaker service to manually open and close gates and improves reliability in service.

**Price quotes:**

Midwest Fence \$36,760  
Town and Country Fence \$29,950

**ACTION REQUESTED:**

Approve a professional services agreement with Town & Country Fence pending finalization of the contract review process.

|  |   |
|--|---|
| <b>FISCAL IMPACT:</b> Included in current budget <input type="text"/><br>If "Other", specify: <input type="text"/> | <b>FUNDING</b><br>County Dollars = <input type="text"/> <b>\$29,950.00</b><br><input type="text"/> <input type="text"/><br><b>Total</b> <input type="text"/> <b>\$29,950.00</b><br><input checked="" type="checkbox"/> Insert additional funding source |
| <b>FTE IMPACT:</b> None <input type="text"/>   |   |

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3209

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Contract with Stonebrooke Engineering for the 2015 Bridge Safety Inspections**

|  |  |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>  | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Assistant Public Works Director"/>                           | Item Type:<br>Consent <input type="text" value="Consent"/>                 |
| Amount of Time Requested: <input type="text" value=""/> minutes<br>Presenter: <input type="text" value=""/> Title: <input type="text" value=""/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br>Communities: <input type="text" value="Create and maintain safe, healthy, and livable communities"/>                    |  |

**BACKGROUND/JUSTIFICATION:**

Carver County Public Works is the responsible agency for completing annual bridge inspections on bridges located on County, Township and City Streets (cities under 5000 population) throughout the County. The consultant engineer, Ron Benson of Stonebrooke Engineering, has completed these inspections since 2007 for the County and has been selected to provide this required bridge inspection service again in 2015. This agreement with Stantec Consulting Services provides for completion of these annual bridge inspection services.

**ACTION REQUESTED:**

Approve a professional services agreement with Stonebrooke Engineering pending finalization of the contract review process.

|   |   |
|---|---|
| <b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> | <b>FUNDING</b>  |
| If "Other", specify: <input type="text" value=""/>                            | County Dollars = <input type="text" value="\$58,500.00"/> |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>                          | Total <input type="text" value="\$58,500.00"/>            |
| <input checked="" type="checkbox"/> Insert additional funding source          |   |

Related Financial/FTE Comments:

Office use only:  
RBA 2015 - 3213

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Agreement with Xcel Energy for Power Pole Relocation along CSAH 10**

|   |  |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>                               | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="Scott Smith"/> Title: <input type="text" value="Design Engineer"/>                         | Item Type:<br><input type="text" value="Consent"/>                         |
| Amount of Time Requested: <input type="text"/> minutes<br>Presenter: <input type="text"/> Title: <input type="text"/>         | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/> |  |

**BACKGROUND/JUSTIFICATION:**

As part of the Carver County project SP 010-610-046 for the reconstruction of CSAH 10 from CSAH 30 to TH 7, XCEL Energy power poles and electric lines need to be relocated out of the clear zone and recovery area in various areas along the proposed corridor.

The XCEL Electric power poles and electric lines that need to be moved are in easements belonging to XCEL Energy, so Carver County is obligated to pay for the relocation design and construction costs associated with the relocation.

The attached Relocation Agreement and Summary of Project Parts need to be signed by a Carver County Representative and 80% of the estimated cost ( $\$425,326 \times 80\% = \$340,261$ ) needs to be paid to Xcel Energy for them to proceed with the relocation work. In a previous request the county has already paid \$73,000 of the 80%, so the balance due at this time is \$267,261 ( $\$340,261 - \$73,000 = \$267,261$ ).

**ACTION REQUESTED:**

Approve a relocation agreement with Xcel Energy for Transmission Line Relocation for the CSAH 10 Reconstruction Project and authorize the County Engineer or his designee to sign the Relocation agreement and the summary of Project Part as well as authorize payment in the amount of \$267,261 pending finalization of the contract review process.

|  |   |                         |                      |                    |              |              |                     |
|--|---|-------------------------|----------------------|--------------------|--------------|--------------|---------------------|
| <b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/><br>If "Other", specify: <input type="text"/> | <b>FUNDING</b><br><table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td><input type="text"/></td> </tr> <tr> <td>CSAH (Gas Tax etc)</td> <td style="text-align: right;">\$267,261.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$267,261.00</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source | <b>County Dollars =</b> | <input type="text"/> | CSAH (Gas Tax etc) | \$267,261.00 | <b>Total</b> | <b>\$267,261.00</b> |
| <b>County Dollars =</b>  | <input type="text"/>  |                         |                      |                    |              |              |                     |
| CSAH (Gas Tax etc)   | \$267,261.00  |                         |                      |                    |              |              |                     |
| <b>Total</b>   | <b>\$267,261.00</b>   |                         |                      |                    |              |              |                     |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>   |   |                         |                      |                    |              |              |                     |

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for Approval to Contract with Daikin Applied**

|  |  |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Administrative Services - Facilities"/>   | Meeting Date: <input type="text" value="5/5/2015"/>                        |
| Contact: <input type="text" value="Kevin Maas"/> Title: <input type="text" value="Facilities Services Department M"/>  | Item Type: <input type="text" value="Consent"/>                            |
| Amount of Time Requested: <input type="text"/> minutes<br>Presenter: <input type="text"/> Title: <input type="text"/>  | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals &amp; sustain public trust/confidence in County government"/> |  |

**BACKGROUND/JUSTIFICATION:**

The Carver County staff is recommending a five-year service and maintenance agreement with McQuay International/Daikin Applied for the central plan chiller, which provides chilled water for to the Chaska Courthouse Campus for air conditioning. The unit is an 850-ton McQuay chiller in its sixth season of operation. The original manufacturer agreement for service expires in August of 2015 and parts coverage expired in December of 2014. This agreement extends the current manufacture agreement.

Service has been exceptional under the existing contract. Daikin has replaced minor parts in the oil cooling system and a major part consisting of the computer control board. Service of the chiller has been interrupted for only a few hours during these shutdowns.

Facilities staff reached out to three vendors to obtain competitive quotes. One vendor chose not to bid given the proprietary nature of the unit and the difficulty of securing information, parts, and programming updates. The second quote was eliminated on the grounds that the vendor was unable to meet the minimal requirements. With the smaller chillers, all brands, including McQuay, are more cooperative in providing information and parts. However, as tonnage increases, most manufacturers hold proprietary information and parts more closely. The staff is recommending that the County contract with the manufacturer for this service. Daikin Applied also has a valid GSA (US General Services Administration) contract for sales and service of their air conditioners.

The fiscal impact of the annual agreement is: \$18,510.24 for year one; \$18,880.44 for year two; \$19,258.08 for year three; \$19,643.16 for year four; and \$20,036.04 for year five for a total of \$96,327.96. These fiscal terms are based on Daikin's GSA contract.

This equipment is considered mission critical to facilities operations. Facilities operates the equipment 24/7 on a seasonal basis -- generally starting in May and operating until mid-October.

**ACTION REQUESTED:**

Motion to contract with MCQUAY INTERNATIONAL/Daikin Applied pending completion of the contract review process.

|   |   |
|---|---|
| <b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> | <b>FUNDING</b>  |
| If "Other", specify: <input type="text" value="*annual facilities"/>          | County Dollars = <input type="text" value="\$96,327.96"/> |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>                          | Total <input type="text" value="\$96,327.96"/>            |
| <input checked="" type="checkbox"/> Insert additional funding source          |   |

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Annual St. Peter Lutheran Church Maifest**

|  |  |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Public Health &amp; Environment - Land Mgmt."/>                                     | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="Amanda Schwabe"/> Title: <input type="text" value="Land Management Planner"/>                                 | Item Type:<br>Consent <input type="text" value="Consent"/>                 |
| Amount of Time Requested: <input type="text" value=""/> minutes<br>Presenter: <input type="text" value=""/> Title: <input type="text" value=""/> | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Strategic Initiative:<br>Growth: <input type="text" value="Manage the challenges and opportunities resulting from growth and development"/>      |  |

**BACKGROUND/JUSTIFICATION:**

File #A20150104. The request is for an Administrative Special Event Permit for the annual St. Peter Lutheran Church Maifest celebration in Watertown Township. The event will be similar to previous years. It will be held entirely on property owned by St. Peter Lutheran Church at 3030 Navajo Avenue, Watertown MN, with the exception of attendee parking, which will be on the two parcels adjacent to the west. Festivities at the church property will run from 7:00 a.m. to 7:00 p.m. and include: a flea market, German meal in the dining hall, children's games, a silent auction, and musical entertainment.

The applicant has provided written permission from neighboring property owners for parking; invoices for portable restrooms and commercial waste receptacles; and proof of insurance and the appropriate liquor permits for the event. The Watertown Town Board has reviewed the request and did not have any objections.

**ACTION REQUESTED:**

A motion authorizing the issuance of a Certificate of Zoning Compliance (#A20150104) for the May 17, 2015 St. Peter Lutheran Church Maifest celebration.

|   |   |
|---|---|
| <b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p> | <b>FUNDING</b><br>County Dollars = <input type="text"/><br><input type="text"/><br><b>Total</b> <input type="text" value="\$0.00"/> |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  | <input checked="" type="checkbox"/> Insert additional funding source  |

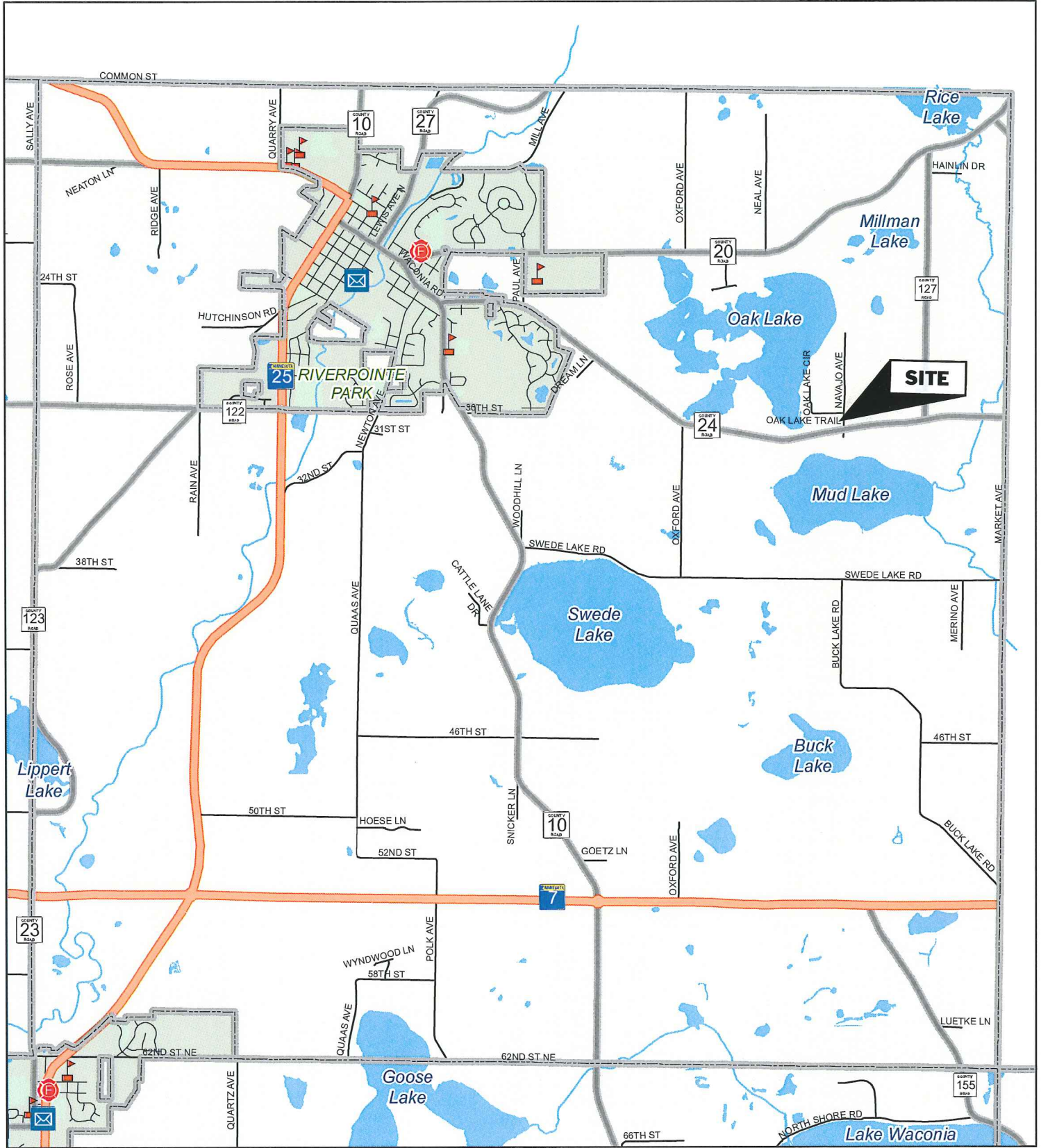
Related Financial/FTE Comments:

*Office use only:*

RBA 2015- 3202

Close

# WATERTOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Map Created by Carver County GIS



**COUNTY OF CARVER**  
**CERTIFICATE OF ZONING COMPLIANCE**

**FILE/CERTIFICATE # A20150104**

**DATE ISSUED: May 5, 2015**

**TYPE OF CERTIFICATE: ONE TIME SPECIAL EVENT – MAIFEST CELEBRATION**

This permit certificate is issued for the St. Peter Lutheran Church Maifest Celebration to be held on Sunday, May 17, 2015. The event will be held entirely on property owned by St. Peter Lutheran Church, with the exception of attendee parking which will be done on the two parcels adjacent to the west. Festivities at the property will run from 7:00 a.m. – 7:00 p.m. and includes: a flea market, German meal in the dining hall, children’s games, silent auction and music entertainment. This event is allowed with a Certificate of Zoning Compliance, pursuant to Chapter 152, section 152.074 B6 of the Carver County Code. **This certificate is issued to:**

**St. Peter Lutheran Church  
C/O Dale Muhs  
3030 Navajo Avenue  
P.O. Box 508  
Watertown, MN 55388**

**And is not transferable to another person or to another parcel of property.**

**Purpose of Certificate:** To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold a Maifest Celebration event on Sunday, May 17, 2015. The event shall take place in Watertown Township in accordance with the conditions listed on this permit and in accordance with Chapter 152, Section 152.074 B6 of the Carver County Code.

**THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:**

1. The Permit is valid only for the day of May 17, 2015.
2. The event must be conducted in accordance with the Operational Plan & Site Maps attached hereto.
3. There shall be at least two (2) bathroom satellites available for the event.
4. The sponsors are responsible to clean up all excess trash and litter during and after the event.
5. Emergency vehicle access must be provided within the activity areas of the event.
6. Parking shall be provided as described in the application on the Dreier and Eickhoff property to the west of the church.
7. No parking shall be allowed on County Road 24. In the event of wet weather, the applicant is

responsible for keeping County Road 24 clear of mud and debris.

8. The applicant shall submit a copy of the Certificate of Liability Insurance for the church to the Land Management Department prior to the event.
9. The applicant shall provide copies of the appropriate liquor licenses to allow for the serving of beer and brats for the event to the Land Management Department prior to the event.
10. The permittee shall inform adjacent residents, Watertown Town Board, City of Watertown and the Carver County Public Works Department of the date(s) in which the event will take place. (Notification shall be provided prior to the event.)

---

Amanda Schwabe  
Land Management Planner

**THIS CERTIFICATE IS ISSUED FOR SUNDAY, MAY 17, 2015, AND IS NOT EFFECTIVE UNTIL SIGNED:**

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

---

Signature of Certificate Holder

---

Date

---

***Attached To:***

***Property outlined in attached site plans,  
And PID #10-014-1500***

---

Two (2) acres of land in the Northwest quarter of Section 13-117-25 to be bounded as follows: To commence at the Northwest corner of said Section and run South on said Section line 31 rods; thence East 10 rods and five feet; thence North 31 rods; thence West 10 rods and five feet to the starting point.

Commencing at a point in the center of the road (now running through Section 13 of the Township 117 Range 25, known as the Watertown and Minnetrista road) on the West line of Lot 1 Section 13-117-25 and running thence South along the west line of said Section 13 a distance of 114 feet; thence East on a line with the said road a distance of 287 feet; thence North on a line parallel with the said Section line a distance of 114 feet; thence West along the center of the Watertown and Minnetrista road to the place of beginning a distance of 287 feet excepting and reserving therefrom a strip of land one rod wide along the Section line on the west side of the above described tract. Also two (2) rods along the North side of said tract being now occupied as a public highway of land as a cartway. The remainder to contain one half (1/2) acre of land.

Commencing at a point 114 feet South of the center of the road (now running through Section 13 of the Township 117 Range 25 known as the Watertown and Minnetrista Road) on the west line of Lot 1 Section 13-117-25 and running thence South along the said West line of said Section 13 a distance of 114 feet; thence East on a line with the said road a distance of 287 feet; thence North on a line parallel with the said Section line a distance of 114 feet; thence West on a line with the said road a distance of 287 feet excepting and reserving therefrom a strip of land one rod wide along the Section line on the West side of the above described tract of land as a cartway. The remainder to contain one half (1/2) acre of land.

Prepared by Land Management

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# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Joint Powers Agreement with the City of Carver for an Engineering Study of the CSAH 11 and CSAH 40 Intersection Improvement Project**

|   |  |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>   | Meeting Date: <input type="text" value="5/5/2015"/>                        |
| Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Assistant Public Works Director"/>                      | Item Type: <input type="text" value="Consent"/>                            |
| Amount of Time Requested: <input type="text"/> minutes<br>Presenter: <input type="text"/> Title: <input type="text"/>                       | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/> |  |

**BACKGROUND/JUSTIFICATION:**

Carver County and the City of Carver desire to jointly undertake a study of the CSAH 11/CSAH 40 intersection, which is located to the southwest of the existing City limits. The County will be the lead agency in hiring a consultant to perform the traffic analysis and to create several intersection concepts for the County and City to evaluate. There is continued development pressure that may occur to the west of the study intersection. This study will help to guide staff to make sound decisions when development does eventually occur in the immediate area.

The City of Carver is anticipated to approve this JPA at their April 20th regular city council meeting.

**ACTION REQUESTED:**

Approve a joint powers agreement with the City of Carver for an engineering study of the CSAH 11 and CSAH 40 intersection pending finalization of the contract review process.

|   |   |                  |                   |                |            |              |                    |
|---|---|------------------|-------------------|----------------|------------|--------------|--------------------|
| <b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/><br><i>If "Other", specify:</i> <input type="text"/> | <b>FUNDING</b><br><table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;"><b>\$8,625.00</b></td> </tr> <tr> <td>City of Carver</td> <td style="text-align: right;">\$8,625.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$17,250.00</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source | County Dollars = | <b>\$8,625.00</b> | City of Carver | \$8,625.00 | <b>Total</b> | <b>\$17,250.00</b> |
| County Dollars =  | <b>\$8,625.00</b>   |                  |                   |                |            |              |                    |
| City of Carver  | \$8,625.00  |                  |                   |                |            |              |                    |
| <b>Total</b>  | <b>\$17,250.00</b>  |                  |                   |                |            |              |                    |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  |   |                  |                   |                |            |              |                    |

**Related Financial/FTE Comments:**

The City and County will evenly split the cost of the study consultant. A separate contract will be developed for the study consultant.

*Office use only:*

RBA 2015- 3215

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Jerome Braun - Declare a Farm on less than 20 acres**

|  |  |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Public Health &amp; Environment - Land Mgmt."/>                                     | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="Amanda Schwabe"/> Title: <input type="text" value="Land Management Planner"/>                                 | Item Type:<br>Consent <input type="text" value="Consent"/>                 |
| Amount of Time Requested: <input type="text" value=""/> minutes<br>Presenter: <input type="text" value=""/> Title: <input type="text" value=""/> | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>      |  |

**BACKGROUND/JUSTIFICATION:**

File #PZ20150010. The Planning Commission recommended approval of a Conditional Use Permit (CUP) to declare the 10.19 acres owned by Jerome Braun, in Section 1 of Hancock Township, a farm. Mr. Braun purchased the property in 2014 when it was part of a larger, approximately 50-acre parcel. Financing for his new home required the buildings and home site to be split from the 40 acres surrounding it. Over the next five years, Mr. Braun intends to build his existing dairy operation up to 40-60 cows in 2 phases and construct a 56' x 88' barn in a similar location to the existing, unusable barn. Eventually the two parcels will be combined again and the farm will be operated by the applicant's daughter. The Assistant Feedlot Administrator inspected the site and has indicated that the property is currently registered for 25.25 animal units including dairy cattle, beef cattle, and chickens, and that the application for feedlot expansion has been submitted. The Hancock Town Board reviewed and recommended approval of the request at their March 30, 2015 Town Board meeting.

**ACTION REQUESTED:**

A motion to adopt the Findings of Fact and to issue Order #PZ20150010 for the issuance of the Conditional Use Permit.

|   |   |
|---|---|
| <b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p> | <b>FUNDING</b><br>County Dollars = <input type="text"/><br><input type="text"/><br><b>Total</b> <input type="text" value="\$0.00"/> |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  | <input checked="" type="checkbox"/> Insert additional funding source  |

Related Financial/FTE Comments:

*Office use only:*

RBA 2015- 3224

Close

**COUNTY OF CARVER**  
***PLANNING COMMISSION RESOLUTION***

**FILE #: PZ20150010**

**RESOLUTION #: 15-06**

**WHEREAS**, the following application for a Conditional Use Permit has been submitted and accepted:

**FILE #:** PZ20150010

**OWNER/APPLICANT:** Jerome Braun

**SITE ADDRESS:** 10140 166<sup>th</sup> Street Cologne, MN 55322

**PERMIT TYPE:** Declare Farm < 20 acres

**PURSUANT TO:** County Code, Chapter 152, Section(s) 152.076

**LEGAL DESCRIPTION:** See attached Exhibit "A"

**PARCEL #:** 05-001-1713

**WHEREAS**, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of April 21, 2015; and,

**WHEREAS**, the Carver County Planning Commission finds as follows:

1. Jerome Braun owns a 10.19 acre farmstead located in Section 1 of Hancock Township. The property is improved with a house; old house converted into an accessory structure, barn, and several other agricultural structures that are utilized as part of an existing dairy farm operation. The property is located in the Agriculture Zoning District and the Carver County WMO (Bevens Creek).
2. The applicant, Jerome Braun, is requesting a Conditional Use Permit (CUP) to declare the existing 10.19 acre parcel a "farm", which would allow for new or expanded agricultural structures, pursuant to Section 152.076 A of the Carver County Zoning Code.
3. On parcels of less than 20 acres a landowner is not allowed to obtain an agricultural building permit, unless a CUP is authorized for the agricultural land use. On smaller parcels (< 20 acres), all structures would be viewed as residential accessory structures and the State Building Code would apply. By definition, agricultural structures are exempt from the Building Code and a Certificate of Zoning Compliance (zoning permit) is the only requirement.
4. Mr. Braun purchased this property in 2014 when it was part of a larger, approximately 50 acre parcel. In order to construct a new home, financing required the buildings and home site to be split off from the approximate 40 acres surrounding it. The 40 acre "land only" parcel is on a contract for deed in the name of the applicant's wife and daughter (Tracy and Emily Braun) and is used as part of the overall operation. The applicant, his wife and daughter reside at the property. Currently, the operation consists of 5 steers, 8 heifers, and 4 dairy cattle. The intent was (is) for the three of them to work on the farm while maintaining their outside employment until the dairy operation can be built up to 40-60 cows in 2 phases over the course of the next 5 years. Phase 1 will consist of a new barn for the milking of 20 cows and 15 replacement and expansion stock. Phase 2 will likely include an addition to the barn to allow for the milking of 40-60 cows.
5. The long-term goal is to combine the two parcels back together and put them in the daughter's name as she

will continue to operate the farm. The applicant indicated that the existing barn is unusable and that he would like to replace it with a 56' x 88' barn in a similar location.

6. The request meets the standards of Section 152.076(A) of the County Code, based on the nature of the agricultural land use. Lori Brinkman, the Assistant Feedlot Administrator, inspected the site on April 13, 2015. She submitted a letter, dated April 13, 2015, summarizing the family's farming operation. The applicant is registered for 25.25 animal units including dairy cattle, beef cattle, horses and chickens. The feedlot permit application identifies approximately 45 acres of tillable land available for manure application and a source of feed for the livestock.
7. The Hancock Town Board reviewed and recommended approved of the request at their March 30, 2015 Town Board meeting.

**THEREFORE, BE IT RESOLVED,** THAT The Carver County Planning Commission hereby recommends the issuance of Conditional Use Permit #PZ20150010 for a on the subject parcel of land described in Exhibit "A" of the permit application. The Planning Commission further recommends that the following conditions be attached to the permit:

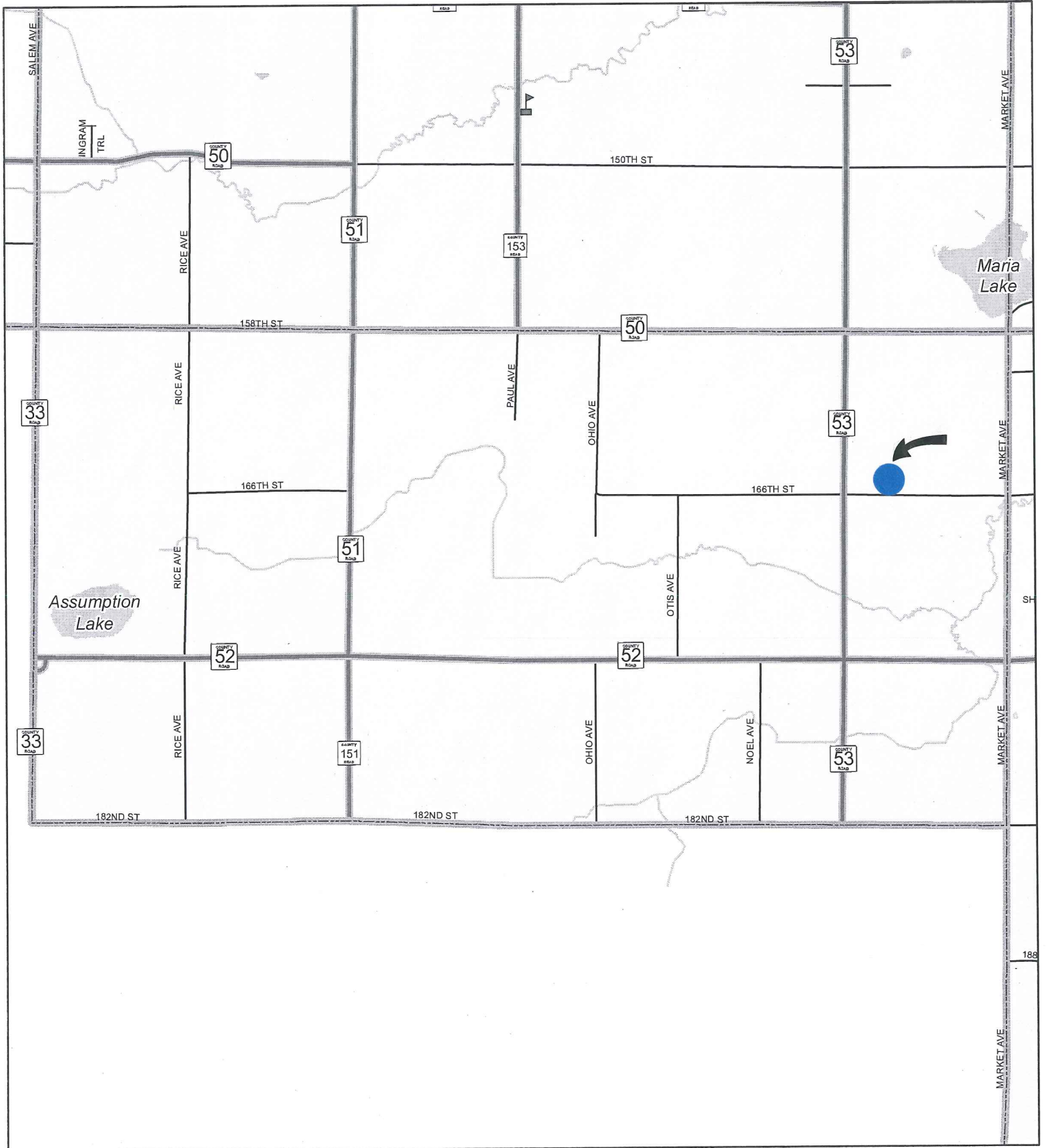
1. The permit is subject to administrative review. A change in ownership, operations or operator shall be cause for the permit to be reviewed by Land Management for a determination as to whether an application for an amendment or similar consideration is necessary. Proposed owners and/or operators are encouraged to contact Land Management as early on in the timeline of the proposed change as possible.
2. An Agricultural Structure Permit(s) shall be applied for and issued prior to the construction of any agricultural structure. Residential accessory structures, such as attached or detached garages, are subject to State Building Code and shall not be constructed unless appropriate permits have been issued.
3. This permit shall only be in effect as long as the subject parcel is used for active farming of an additional 40 acres or more. If the operation fails to meet this standard or if additional land is attached to meet the minimum agricultural parcel size requirements, this permit shall be terminated and the standard provisions of the Zoning Code shall apply.

**ADOPTED** by the Carver County Planning Commission this 21<sup>st</sup> day of April 2015.

---

John P. Fahey  
Planning Commission Chair

# HANCOCK TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



22

Map Created by Carver County GIS



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Abatements/Additions**

|   |  |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="PRTS - Property Taxation"/>                                | Meeting Date: <input type="text" value="5/5/2015"/>                        |
| Contact: <input type="text" value="Teri Spencer"/> Title: <input type="text" value="Settlement Tech"/>                  | Item Type: <input type="text" value="Consent"/>                            |
| Amount of Time Requested: <input type="text"/> minutes<br>Presenter: <input type="text"/> Title: <input type="text"/>   | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/> |  |

**BACKGROUND/JUSTIFICATION:**

Abatements requested by taxpayers. See attached listing.

**ACTION REQUESTED:**

Recommend to approve.

|   |  |                  |            |       |              |              |                     |
|---|--|------------------|------------|-------|--------------|--------------|---------------------|
| <b>FISCAL IMPACT:</b> <input type="text" value="Other"/> <p><i>If "Other", specify:</i> <input type="text" value="Not Budgeted"/></p> | <b>FUNDING</b><br><table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">(\$978.05)</td> </tr> <tr> <td>Other</td> <td style="text-align: right;">(\$1,687.95)</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>(\$2,666.00)</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source | County Dollars = | (\$978.05) | Other | (\$1,687.95) | <b>Total</b> | <b>(\$2,666.00)</b> |
| County Dollars =  | (\$978.05)   |                  |            |       |              |              |                     |
| Other   | (\$1,687.95)   |                  |            |       |              |              |                     |
| <b>Total</b>  | <b>(\$2,666.00)</b>  |                  |            |       |              |              |                     |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  |  |                  |            |       |              |              |                     |

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3223

Close



Property Records & Taxpayer Services Division  
 Government Center - Administration Building  
 600 East 4th Street  
 Chaska, MN 55318-2102

Laurie Davies, Taxpayer Services Manager  
 Phone: (952) 361-1907  
 Email: ldavies@co.carver.mn.us

Angela Johnson, Carver County Assessor  
 Phone: (952) 361-1961  
 Email: ajohnson@co.carver.mn.us

**Abatements presented to the  
 Carver County Board of Commissioners  
 May 5, 2015**

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager on the following properties for the reasons listed.

| Payable Year | Parcel Number | Name                     | Reason for Abatement        | Original Tax Amount | Adjusted Tax Amount | Total Amount of Tax Adjustment | Reduction in Penalties and/or Interest Paid | Total Amount of Adjustment | County Dollars Abated |
|--------------|---------------|--------------------------|-----------------------------|---------------------|---------------------|--------------------------------|---|----------------------------|-----------------------|
| 2015         | 02.0131100    | Hope Rides               | Remove SWF - Exempt parcel  | \$ 25.00            | \$ -                | \$ (25.00)                     | \$ -  | \$ (25.00)                 | \$ (25.00)            |
| 2015         | 85.0503420    | Carver County            | Remove SWF - Exempt parcel  | \$ 150.00           | \$ -                | \$ (150.00)                    | \$ -  | \$ (150.00)                | \$ (150.00)           |
| 2015         | 85.0751300    | Watertown City           | Remove SWF - Exempt parcel  | \$ 25.00            | \$ -                | \$ (25.00)                     | \$ -  | \$ (25.00)                 | \$ (25.00)            |
| 2014         | 85.9510156    | Nicholas Olson           | Exempt - Home Removed       | \$ 226.00           | \$ -                | \$ (226.00)                    | \$ -  | \$ (226.00)                | \$ (48.08)            |
| 2015         | 85.9510156    | Nicholas Olson           | Exempt - Home Removed       | \$ 212.00           | \$ -                | \$ (212.00)                    | \$ -  | \$ (212.00)                | \$ (43.61)            |
| 2015         | 09.9510018    | Ronald Rademacher        | Exempt - Home Uninhabitable | \$ 48.00            | \$ -                | \$ (48.00)                     | \$ -  | \$ (48.00)                 | \$ (9.80)             |
| 2015         | 75.3730120    | Marc & Jill Dawson       | Homestead                   | \$ 4,328.00         | \$ 4,202.00         | \$ (126.00)                    | \$ -  | \$ (126.00)                | \$ (39.78)            |
| 2015         | 25.4263308    | Jingzi Xu                | Homestead                   | \$ 2,658.00         | \$ 2,556.00         | \$ (102.00)                    | \$ -  | \$ (102.00)                | \$ (36.76)            |
| 2015         | 30.1780060    | Kevin & Kristin Green    | Homestead                   | \$ 5,212.00         | \$ 5,194.00         | \$ (18.00)                     | \$ -  | \$ (18.00)                 | \$ (6.63)             |
| 2015         | 75.1220140    | Stephen & Connie Tusha   | Homestead                   | \$ 4,228.00         | \$ 4,094.00         | \$ (134.00)                    | \$ -  | \$ (134.00)                | \$ (42.40)            |
| 2015         | 65.3530010    | James Wessbecker         | Homestead                   | \$ 1,866.00         | \$ 1,568.00         | \$ (298.00)                    | \$ -  | \$ (298.00)                | \$ (103.23)           |
| 2015         | 75.1210110    | Loran & Elizabeth Jacobs | Homestead                   | \$ 3,916.00         | \$ 3,756.00         | \$ (160.00)                    | \$ -  | \$ (160.00)                | \$ (50.86)            |
| 2015         | 25.0631320    | Joseph & Hayley Grady    | Homestead                   | \$ 1,524.00         | \$ 1,224.00         | \$ (300.00)                    | \$ -  | \$ (300.00)                | \$ (110.69)           |
| 2015         | 75.3480030    | Paul & Sara Hinrichs     | Homestead                   | \$ 3,186.00         | \$ 2,966.00         | \$ (220.00)                    | \$ -  | \$ (220.00)                | \$ (69.46)            |
| 2015         | 65.2410010    | Sean Neslund             | Homestead                   | \$ 11,610.00        | \$ 11,610.00        | \$ -                           | \$ -  | \$ -                       | \$ -                  |
| 2015         | 75.3820141    | Ada Gillisse             | Homestead                   | \$ 3,410.00         | \$ 3,210.00         | \$ (200.00)                    | \$ -  | \$ (200.00)                | \$ (62.66)            |
| 2015         | 25.5630420    | Jazmine Sanchez          | Homestead                   | \$ 2,010.00         | \$ 1,748.00         | \$ (262.00)                    | \$ -  | \$ (262.00)                | \$ (95.11)            |
| 2015         | 30.1020250    | Phaychith Thongthi       | Homestead                   | \$ 3,386.00         | \$ 3,226.00         | \$ (160.00)                    | \$ -  | \$ (160.00)                | \$ (58.98)            |
|              |               |                          | <b>TOTALS</b>               | <b>\$ 48,020.00</b> | <b>\$ 45,354.00</b> | <b>\$ (2,666.00)</b>           | <b>\$ -</b>                                 | <b>\$ (2,666.00)</b>       | <b>\$ (978.05)</b>    |

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**PEER Awards Recognition**

|  |  |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>   | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="Jacquelyn Hamre"/> Title: <input type="text" value="ER Business Partner"/>  | Item Type:<br><input type="text" value="Regular Session"/>                 |
| Amount of Time Requested: <input type="text" value="15"/> minutes<br>Presenter: <input type="text" value="Jacquelyn Hamre"/> Title: <input type="text" value="ER Business Partner"/>               | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals &amp; sustain public trust/confidence in County government"/> |  |

**BACKGROUND/JUSTIFICATION:**

PEER Awards are the County's annual recognition of employees' hard work and exceptional contributions during the prior year of service. Employees within Carver County may recognize other employees for their significant work and contributions in making Carver County a great organization.

**ACTION REQUESTED:**

15 minutes to recognize the three recipients of the PEER Awards in the categories of Customer Service, Innovation, and Team Work. Each recipient will be given opportunity to speak.

|   |  |
|---|--|
| <b>FISCAL IMPACT:</b> <input type="text" value="None"/><br><i>If "Other", specify:</i> <input type="text"/> | <b>FUNDING</b><br>County Dollars = <input type="text"/><br><input type="text"/>  |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  | <b>Total</b> <input type="text" value="\$0.00"/><br><input checked="" type="checkbox"/> Insert additional funding source |

Related Financial/FTE Comments:

*Office use only:*

RBA 2015- 3203

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Convert Criminalist FTE to Emergency Management Specialist**

|  |  |
|--|--|
| Primary Originating Division/Dept: Sheriff   | Meeting Date: 5/5/2015   |
| Contact: Jason Kamerud Title: Chief Deputy   | Item Type: Regular Session   |
| Amount of Time Requested: 5 minutes<br>Presenter: Jim Olson Title: Sheriff                                     | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br>Growth: Manage the challenges and opportunities resulting from growth and development |  |

**BACKGROUND/JUSTIFICATION:**

Emergency Management programming is estimated to require 3,200 hours of work to successfully complete the tasks, some of which are statutorily required. Today, we have one Emergency Management Specialist FTE allocated exclusively to EM functions, coupled with the Commander of Emergency Management and Communications who divides her time in oversight of EM and 911 Communications. Understanding that a typical employee spends roughly 1,850 hours working of the scheduled 2,080 hours, the workload exceeds the available work hours.

The Crime Lab remains a valuable operational resource for the Sheriff's Office. It is used by trained Crime Scene Technicians who utilize the Lab to process evidence that is further processed/examined by certified personnel working in another lab (e.g., MN BCA, Hennepin County).

**ACTION REQUESTED:**

Approve Sheriff Olson's request to convert the Criminalist FTE to an Emergency Management Specialist FTE.

|   |  |
|---|--|
| <b>FISCAL IMPACT:</b> Included in current budget<br>If "Other", specify:      | <b>FUNDING</b><br>County Dollars =   |
| <b>FTE IMPACT:</b> Other staffing change (grade, classification, hours, etc.) | Total \$0.00<br><input checked="" type="checkbox"/> Insert additional funding source |

**Related Financial/FTE Comments:**

Sheriff Olson is seeking a 1:1 FTE conversion, maintaining status quo in overall FTEs allocated to to the Sheriff's Office. If approved, the Emergency Management Specialist position is a grade 13, which represents a reduction in personnel expenses as the Criminal position is a pay grade 14. There is no immediate budgetary impact because the Criminalist FTE is currently funded in the 2015 operating budget. However, personnel expenses for this conversion will decrease year over year because of the pay grade reduction. Specficially, the Criminalist ranges \$52,874 - \$78,957 compared to the Emergency Management Specialist range of \$48,880 - \$73,008.

Office use only:

RBA 2015 - 3176

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of Memorandum of Agreement with AFSCME General Unit for Software Engineer 2015 Attraction and Retention Range**

|  |  |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>   | Meeting Date: <input type="text" value="5/5/2015"/>                        |
| Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Director"/>  | Item Type: <input type="text" value="Regular Session"/>                    |
| Amount of Time Requested: <input type="text" value="5"/> minutes<br>Presenter: <input type="text" value="Nick Koltavy"/> Title: <input type="text" value="Interim Administrative Services D"/> | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>  |  |

**BACKGROUND/JUSTIFICATION:**

The position of Software Solutions Engineer was approved in the 2015 FTE budget. Employee Relations sent the job description to our compensation consultant for review, and he classified this position as a 14 grade level.

The range for a 14 grade level is \$52, 873 -\$78,956. Employee Relations did market research to verify that this range would be suitable for attracting top talent. Employee Relations researched the min/mid/max averages from four comparable counties (Anoka, Dakota, Olmstead, Hennepin) that have this job classification. The market is showing a range averaging \$63,070 - \$96,548. To maintain consistency, we propose that the range be adjusted to match other Carver County IT positions in the same classification with an attraction and retention range of \$65,000 -\$105,000.

Employee Relations has negotiated a Memorandum of Agreement with AFSCME Local Union No. 2789, Council #65, outlining a 2015 attraction and retention salary range of \$65,000 - \$105,000 for the Software Solutions Engineer.

Administrative Services recommends that the Board change the title of the position to Software Engineer.

**ACTION REQUESTED:**

Motion to approve the Memorandum of Agreement with AFSCME Local Union No. 2789, Council #65, General Bargaining Unit for a 2015 attraction and retention salary range for Software Engineer, setting the salary range at \$65,000-\$105,000.

Motion to revise the classification title from Software Solutions Engineer to Software Engineer.

|   |   |
|---|---|
| <b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/><br><i>If "Other", specify:</i> <input type="text"/> | <b>FUNDING</b><br>County Dollars = <input type="text"/><br><input type="text"/><br><b>Total</b> <input type="text" value="\$0.00"/><br><input checked="" type="checkbox"/> Insert additional funding source |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  |   |

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3219

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Comments on the Metropolitan Council Draft Amendment to the 2040 Housing Policy Plan**

|   |  |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Public Health &amp; Environment - Planning &amp; Water"/>  | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="paul moline"/> Title: <input type="text" value="PWM manager"/>   | Item Type:<br>Regular Session <input type="text" value="Regular Session"/> |
| Amount of Time Requested: <input type="text" value="5"/> minutes<br>Presenter: <input type="text" value="paul moline"/> Title: <input type="text" value="PWM manager"/> | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>                             |  |

**BACKGROUND/JUSTIFICATION:**

The Metropolitan Council released an amendment to the 2040 Housing Policy Plan (HPP) on March 25, 2015 for review and public comment. The draft amendment includes the Council's strategy for requiring a housing element to the local comprehensive plan update to be completed in 2018; the 2021-2030 Allocation of Affordable Housing Need targets; and the criteria the Council will use to develop Housing Performance Scores for each community. These scores are used to evaluate requests for affordable housing funding and are incorporated into the regional solicitation process for transportation funding. Given those implications, the staff recommends that the Board approve the attached comments to the Metropolitan Council.

**ACTION REQUESTED:**

Motion to authorize the Chair to sign the Carver County comment letter and submit it to the Metropolitan Council.

|   |   |
|---|---|
| <b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p> | <b>FUNDING</b><br>County Dollars = <input type="text"/><br><input type="text"/> |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  | <b>Total</b> <input type="text" value="\$0.00"/>                                |
| <input checked="" type="checkbox"/> Insert additional funding source  |   |

Related Financial/FTE Comments:

*Office use only:*

RBA 2015- 3220

Close



**Office of County Commissioners**  
Carver County Government Center  
Human Services Building  
602 East Fourth Street  
Chaska, MN 55318-1202  
Phone: 952 361-1510  
Fax: 952 361-1581

May 5, 2015

Adam Duinick, Chair  
Metropolitan Council  
300 Robert Street North  
St. Paul, MN 55101

**RE: Draft Amendment to the 2040 Housing Policy Plan (HPP)**

Dear Chair Duinick,

Thank you for the opportunity to comment on this amendment to the 2040 Housing Policy Plan (HPP). A number of communications from the County Board to Former Chair Haigh and from County staff to Council staff have stated that significant investment in housing options will be needed to attract and retain a competitive workforce and meet the changing needs of seniors in Carver County. Although Carver County's numbers are smaller for these populations, the market challenges related to affordable housing development are significant.

Land prices, development fees including Sewer Access Charges (SAC), and rising material costs are a few examples of challenges organizations like the Carver County Community Development Agency (CDA) face when pursuing affordable housing projects. The CDA's on-the-ground experience demonstrates that affordable housing projects do not come together without assistance from communities, the Metropolitan Council, and other outside sources working together. This letter identifies areas that can be improved in order for the Council to support communities more effectively to achieve the ambitious housing allocations.

1. HPP amendment language explains that affordable units should be allocated across the region's communities in a way that places more units where they will expand housing choices the most. At the same time, HPP policies stress that the Council will focus its affordable housing development assistance in transit oriented development (TOD) along fixed transitways. Most communities in the region and all communities in Carver County do not have fixed transitways identified in the Transportation Policy Plan.

*Carver County requests that the Metropolitan Council re-evaluate its strategies to support affordable housing development so that all communities can reasonably compete for scarce funds. Market realities dictate that financial assistance is a key component to successfully developing affordable workforce and senior housing options regardless of proximity to fixed transitways. This holds true for all bands of affordability, but particularly for units affordable to incomes at or below 50% AMI.*

2. Page 47 of the HPP states that Housing Performance Scores will be used in the Regional Solicitation for federal transportation funding. A list of Council Actions on Page 8 of the HPP amendment states that the Council will, “discontinue the calculation of county Housing Performance Scores and embed county activities into city and township Housing Performance Scores.”

*Carver County requests the following:*

- a. *The Metropolitan Council needs to re-evaluate using Housing Performance Scores as a part of the Regional Solicitation scoring for transportation projects in light of its policy not to produce county level scores.*
  - b. *If the Housing Performance Score is to be part of the Regional Solicitation scoring, the Metropolitan Council needs to define what Housing Performance Score will be used to evaluate county transportation projects.*
  - c. *If no county Housing Performance Scores are to be calculated, the Metropolitan Council needs to justify how it can hold counties seeking to complete regionally significant transportation projects accountable for city decisions and performance related to affordable housing production.*
3. The HPP amendment defines Affordable Housing Need targets based on a combination of existing housing stock and job/worker balance. The resulting targets are ambitious and will be a challenge for all communities to meet, particularly for communities that currently lack affordable housing options and have high targets to meet.

*Carver County requests the following:*

- a. *All communities should have a legitimate opportunity to compete for the Metropolitan Council’s housing development assistance programs, like the various LCA accounts. Project proposals should be evaluated against the existing precedent of the target community’s current stage of development and previous affordable housing development experience. The Council needs to acknowledge that approaches to goals like connecting to transit and job centers, preserving the environment, and incorporating innovative practices will differ drastically from one community to another.*
- b. *The Metropolitan Council needs to clarify how compliance with housing allocation targets is determined as well as the consequences of non-compliance.*

The Board and County Staff look forward to continuing discussions related to the 2040 HPP and the other regional policy plans as we continue to define our regional vision and implement Thrive MSP 2040.

Sincerely,

Randy Maluchnik, Carver County Board Chair

cc. Deb Barber, District 4 Council Member  
Jennifer Munt, District 3 Council Member  
Angela Torres, Sector Representative



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**County Comments on the Metropolitan Council's Revised 2040 Forecasts**

|  |  |
|--|--|
| Primary Originating Division/Dept: <input type="text" value="Public Health &amp; Environment - Planning &amp; Water"/>                             | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM manager"/>  | Item Type:<br>Regular Session <input type="text" value="Regular Session"/> |
| Amount of Time Requested: <input type="text" value="5"/> minutes<br>Presenter: <input type="text" value="Nate Kabat"/> Title: <input type="text"/> | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>        |  |

**BACKGROUND/JUSTIFICATION:**

The Metropolitan Council has released revised 2040 forecasts for population, households, and employment. These forecast numbers are attached. The County Board commented on previous Metropolitan Council 2040 forecasts in November 2013 and April 2014. The staff is recommending submittal of the attached letter, which shows consistent support for a higher forecast number than the Council has proposed.

**ACTION REQUESTED:**

Motion to authorize the Chair to sign the revised 2040 forecast comment letter and submit to the Metropolitan Council.

|   |  |
|---|--|
| <b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p> | <b>FUNDING</b><br>County Dollars = <input type="text"/><br><input type="text"/>  |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  | <b>Total</b> <input type="text" value="\$0.00"/><br><input checked="" type="checkbox"/> Insert additional funding source |

Related Financial/FTE Comments:

*Office use only:*

RBA 2015- 3221

Close



**Office of County Commissioners**  
Carver County Government Center  
Human Services Building  
602 East Fourth Street  
Chaska, MN 55318-1202  
Phone: 952 361-1510  
Fax: 952 361-1581

May 5, 2015

Angela Torres, Sector Representative  
Metropolitan Council  
300 Robert Street North  
St. Paul, MN 55101

**RE: Revised Metropolitan Council 2040 Forecasts**

Dear Ms. Torres,

Carver County appreciates the opportunity to comment on the revised 2040 local forecasts released by the Metropolitan Council on April 9, 2015 (attached).

Carver County originally submitted suggested ranges of population and household forecasts to the Metropolitan Council in a letter dated November 26, 2013, and again in a letter dated April 15, 2014. The County continues to believe suggested population (173,000–186,000) and household (70,000–79,000) ranges outlined in previous comments from the County Board are reasonable and reflect local expectations. Although the revised forecasts have been adjusted higher for Carver County, the population and household forecasts remain lower than anticipated. These suggested ranges are based on the factors emphasized in the previous letters:

- *Historical Growth Rates were not taken into account*- The pattern of steady growth experienced over the past 50 years in Carver County contradicts the growth pattern shifts forecasted by the Metropolitan Council.
- *Persons per household (PPH) estimates will remain higher in Carver County* - Because household growth in the County will largely be made up of new families, in order to appropriately reflect local dynamics Metropolitan Council forecasts must recognize that Carver County's household size has always been, and will continue to be, higher than the regional average.
- *Planned developments infrastructure improvements were not recognized* - A number of significant developments are planned in Carver County that will directly impact growth. Many of these developments were not identified in the Traffic Analysis Zone (TAZ), and forecasting modeling.

Accordingly, the County Board continues to support 2040 household and population forecast ranges provided in its previous letters (population: 173,000–186,000; households: 70,000–79,000).

Carver County also recognizes that local forecasts will continue to be revised as systems statements and local comprehensive plans are developed. The County is encouraged by the Council's continued movement towards the County's original suggested ranges, and the Board and County Staff look forward to continuing discussions related to 2040 forecasts as the numbers are refined.

Sincerely,

Randy Maluchnik, Carver County Board Chair

cc. Deb Barber, District 4 Council Member  
Jennifer Munt, District 3 Council Member

April 9, 2015

David Hemze, County Administrator  
Carver County  
600 4<sup>th</sup> St. E  
Chaska, MN 55318

Dear Mr. Hemze:

The Metropolitan Council requests your input on updates to your county forecasts. The Council is updating **draft local forecasts** in preparation for the release of Systems Statements this fall to kick off the local comprehensive planning process.

The table below shows Carver County's 2020, 2030, and 2040 draft forecasts (2015 update); the table also includes Carver County's current adopted Thrive MSP 2040 forecasts for comparison. A table with individual community forecasts within your county is enclosed with this letter.

**Forecasts for Carver County**

|                                  | Population |         |         | Households |        |        | Employment |        |        |
|----------------------------------|------------|---------|---------|------------|--------|--------|------------|--------|--------|
|                                  | 2020       | 2030    | 2040    | 2020       | 2030   | 2040   | 2020       | 2030   | 2040   |
| Forecasts<br>(2014 as adopted)   | 103,180    | 124,550 | 156,520 | 39,750     | 49,280 | 62,550 | 41,080     | 45,570 | 53,430 |
| Draft forecasts<br>(2015 update) | 108,590    | 137,540 | 161,020 | 41,020     | 52,780 | 62,590 | 42,300     | 47,100 | 53,340 |

The Council will accept comments on the draft forecasts (2015 update) through **May 8, 2015**. If you have questions or concerns about Carver County forecasts, please contact your Sector Representative, Angela Torres, at Angela.Torres@metc.state.mn.us or 651-602-1566.

We will not publish these draft local forecasts until we have responded to local comments and the Council formally adopts those revised forecasts in July. Some draft forecasts will change based upon the local comments we receive.

A few things to note:

- The updated regional forecast released in March (metro council.org/forecasts) reduces regional growth by 2040 by 5% for population, 6% for households, and 15% for jobs. These reductions alone reduce many community forecasts.
- The draft local forecasts use updated real estate and land use data. These revisions have changed our forecasts of growth across the region.
- Please remember that while the Council has reduced 30-year population forecasts for some jurisdictions, the Council will provide necessary wastewater infrastructure to honor existing 2030 commitments for land to be included in the Metropolitan Urban Service Area by 2040 (*Thrive MSP 2040*, p. 21).

Sincerely,



Beth Reetz, Interim Director  
Community Development Division

cc: Council Member Wendy Wulff, District 16  
Council Member Jennifer Munt, District 3



# Carver County Draft Forecasts (2015 update) for Community Review

These are draft forecasts sent out for community review on April 9, 2015, and have not been officially adopted by the Council. These forecasts will be officially adopted by the Council in July 2015. These draft forecasts are subject to change based upon community review.

| CARVER COUNTY          | Population    |                |                | Households    |               |               | Employment    |               |               |
|------------------------|---------------|----------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                        | 2010          | 2020           | 2040           | 2010          | 2020          | 2040          | 2010          | 2020          | 2040          |
| Benton Township        | 786           | 740            | 710            | 297           | 300           | 300           | 274           | 300           | 330           |
| Camden Township        | 922           | 880            | 820            | 329           | 340           | 340           | 56            | 70            | 80            |
| Carver                 | 3,724         | 6,500          | 15,500         | 1,182         | 2,200         | 5,600         | 187           | 880           | 1,600         |
| Chanhassen (pt)        | 22,952        | 26,700         | 37,100         | 8,352         | 10,000        | 11,900        | 9,746         | 13,100        | 14,370        |
| Chaska                 | 23,770        | 27,100         | 36,600         | 8,816         | 10,400        | 14,200        | 11,123        | 13,600        | 16,000        |
| Cologne                | 1,519         | 2,100          | 3,910          | 539           | 800           | 1,170         | 270           | 370           | 470           |
| Dahlgren Township      | 1,331         | 1,140          | 710            | 494           | 460           | 360           | 202           | 410           | 500           |
| Hamburg                | 513           | 510            | 600            | 201           | 210           | 230           | 109           | 130           | 150           |
| Hancock Township       | 345           | 360            | 410            | 127           | 140           | 170           | 10            | 10            | 10            |
| Hollywood Township     | 1,041         | 1,030          | 1,170          | 387           | 410           | 470           | 90            | 150           | 180           |
| Laketown Township      | 2,243         | 1,430          | -              | 660           | 530           | 260           | 116           | 170           | 80            |
| Mayer                  | 1,749         | 2,070          | 2,950          | 589           | 750           | 980           | 151           | 180           | 200           |
| New Germany            | 372           | 440            | 700            | 146           | 190           | 270           | 46            | 70            | 90            |
| Nonwood Young America  | 3,549         | 4,580          | 9,200          | 1,389         | 1,900         | 3,030         | 1,165         | 1,600         | 2,100         |
| San Francisco Township | 832           | 870            | 990            | 307           | 340           | 400           | 46            | 70            | 100           |
| Victoria               | 7,345         | 10,000         | 15,400         | 2,435         | 3,500         | 4,570         | 1,502         | 2,100         | 2,600         |
| Waconia                | 10,697        | 14,200         | 24,000         | 3,909         | 5,400         | 8,000         | 5,578         | 7,600         | 9,700         |
| Waconia Township       | 1,228         | 1,320          | 1,480          | 434           | 490           | 560           | 98            | 240           | 380           |
| Watertown              | 4,205         | 4,790          | 7,000          | 1,564         | 1,900         | 2,500         | 556           | 740           | 920           |
| Watertown Township     | 1,204         | 1,160          | 1,120          | 468           | 490           | 500           | 392           | 410           | 430           |
| Young America Township | 715           | 670            | 670            | 266           | 270           | 280           | 119           | 120           | 120           |
| <b>County Total</b>    | <b>91,042</b> | <b>108,590</b> | <b>161,020</b> | <b>32,891</b> | <b>41,020</b> | <b>62,590</b> | <b>31,836</b> | <b>42,320</b> | <b>53,340</b> |

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Payment for Right-of-way Acquisition for CSAH 18 Reconstruction from Audobon Road to Powers Blvd**

|   |  |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works"/>  | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>                                | Item Type:<br><input type="text" value="Regular Session"/>                 |
| Amount of Time Requested: <input type="text"/> minutes<br>Presenter: <input type="text"/> Title: <input type="text"/>                       | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/> |  |

**BACKGROUND/JUSTIFICATION:**

The 2014 construction program included the reconstruction CSAH 18 from Audobon Road to Powers Blvd. Additional right-of-way is needed to complete this project. Carver County Public Works has negotiated a settlement with a property owner for the acquisition of right-of-way in fee simple as well as drainage and temporary easements along the CSAH 18 corridor at PID #02.0231300.

**ACTION REQUESTED:**

Adopt a resolution to authorize payment of compensation based on a negotiated settlement for right-of-way and easements required for project SP 010-618-013.

|   |   |                         |                      |                          |             |              |                    |
|---|---|-------------------------|----------------------|--------------------------|-------------|--------------|--------------------|
| <b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/><br><i>If "Other", specify:</i> <input type="text"/> | <b>FUNDING</b><br><table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td><input type="text"/></td> </tr> <tr> <td>CSAH Funds (Gas Tax etc)</td> <td style="text-align: right;">\$81,500.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$81,500.00</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source | <b>County Dollars =</b> | <input type="text"/> | CSAH Funds (Gas Tax etc) | \$81,500.00 | <b>Total</b> | <b>\$81,500.00</b> |
| <b>County Dollars =</b>   | <input type="text"/>  |                         |                      |                          |             |              |                    |
| CSAH Funds (Gas Tax etc)  | \$81,500.00   |                         |                      |                          |             |              |                    |
| <b>Total</b>  | <b>\$81,500.00</b>  |                         |                      |                          |             |              |                    |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  |   |                         |                      |                          |             |              |                    |

Related Financial/FTE Comments:

*Office use only:*

RBA 2015- 3229

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**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: May 5, 2015 \_\_\_\_\_  
Motion By Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

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**Resolution Authorizing Payment of Settlements of Compensation to  
Landowner for Right-of-Way and Easements Required for the CSAH 18  
Road Reconstruction, Project # SP 010-618-013**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to complete the reconstruction of CSAH 18 from Audobon Road to Powers Blvd, Project #SP 010-618-013 (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase property interests from the property described in Exhibit A attached hereto; and

WHEREAS, the County has retained independent real estate appraisers to provide the County with the appraisers’ estimates of the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of the appraisals, the County made offers of compensation to the land owners for the needed property interests consistent with the appraiser’s estimate of the damages being incurred by the various owners as a result of the County’s acquisitions; and

WHEREAS, a settlement has been reached with a property owners impacted by the project.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners finds that it is necessary and for a public purpose for the County to acquire the property interests described in Exhibit A for the Project.
2. Based upon appraisals obtained by the County from independent real estate appraisers and negotiations with the affected property owners the Director of Public Works or

agents under his supervision pay to said property owners the negotiated settlement amounts, (which total an aggregate amount of \$81,500.00).

| YES   | ABSENT | NO    |
|-------|--------|-------|
| _____ | _____  | _____ |
| _____ | _____  | _____ |
| _____ | _____  | _____ |
| _____ | _____  | _____ |

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF CARVER    )

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5<sup>th</sup> day of May, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5<sup>th</sup> day of May, 2015.

\_\_\_\_\_  
Dave Hemze                                  County Administrator

Subscribed and sworn to before me  
this \_\_\_ day of \_\_\_\_\_, 2015.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

Notary Stamp

**Exhibit A**

**Property Interest Required for the Reconstruction of the CSAH 18 From Audobon Road to  
Powers Blvd  
Project #SP 010-618-013**

(Acquisition)

P.I.D. No. 02.0231300

William J. Goers & Vicky L. Goers, husband and wife

Taking of permanent roadway in fee simple interest for right of way purposes over County State Aid Highway No. 18 described as Parcel 8 of Carver County Right-of-Way Plat No. 20.

Taking of a temporary easement over County State Aid Highway No. 18.

Taking a permanent Utility and Drainage Easement over County State Aid Highway No. 18.

Settlement Amount: \$81,500.00.



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Award of Construction Contract for SP 010-610-046, CSAH 10 Construction Project**

|   |  |
|---|--|
| Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>   | Meeting<br>Date: <input type="text" value="5/5/2015"/>                     |
| Contact: <input type="text" value="Scott A. Smith"/> Title: <input type="text" value="Project Engineer"/>   | Item Type:<br><input type="text" value="Regular Session"/>                 |
| Amount of Time Requested: <input type="text"/> minutes<br>Presenter: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Deputy PWD"/> | Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Strategic Initiative:<br><input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>                                 |  |

**BACKGROUND/JUSTIFICATION:**

Carver County Public Works held a bid opening on Thursday, April 23, 2015 for the construction of the CSAH 10 between CSAH 30 and TH 7. A total of two (2) bids were received and the low responsible bidder is Mathiowetz Construction Company (Sleepy Eye, MN) with a total bid of \$5,565,376.75. The Engineers Estimate was \$7,161,119.00.

**ACTION REQUESTED:**

Adopt a resolution to award a construction contract to Mathiowetz Construction Company of Sleepy Eye, MN for project # SP 010-610-046, construction of CSAH 10, for a total amount of \$5,565,376.75 and authorize the County Engineer to sign supplemental agreements less than \$100,000 and an aggregate project total of \$500,000.

|   |   |                  |                       |             |                |              |                       |
|---|---|------------------|-----------------------|-------------|----------------|--------------|-----------------------|
| <b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/><br><i>If "Other", specify:</i> <input type="text"/> | <b>FUNDING</b><br><table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;"><b>\$1,671,376.75</b></td> </tr> <tr> <td>Federal Aid</td> <td style="text-align: right;">\$3,894,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$5,565,376.75</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source | County Dollars = | <b>\$1,671,376.75</b> | Federal Aid | \$3,894,000.00 | <b>Total</b> | <b>\$5,565,376.75</b> |
| County Dollars =  | <b>\$1,671,376.75</b>   |                  |                       |             |                |              |                       |
| Federal Aid   | \$3,894,000.00  |                  |                       |             |                |              |                       |
| <b>Total</b>  | <b>\$5,565,376.75</b>   |                  |                       |             |                |              |                       |
| <b>FTE IMPACT:</b> <input type="text" value="None"/>  |   |                  |                       |             |                |              |                       |

Related Financial/FTE Comments:

*Office use only:*

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Close

4/23/2015



## CCHD Project Bid Summary

Project Name: CSAH 10 Reconstruction from  
CSAH 30 to TH 7

Contract No.:

Client: CARVER COUNTY

Project No.: SP 010-610-046

Bid Opening: 04/23/2015 2:00 PM

Owner: CARVER COUNTY

| Vendor Number | Business Name                   | Total Bid Amount      | Percent Over/Under Estimate |
|---------------|---------------------------------|-----------------------|-----------------------------|
|               | <b>Engineers Estimate</b>       | <b>\$7,161,119.00</b> |                             |
| N/A           | Mathiowetz Construction Company | \$5,565,376.75        | 22.28% UNDER ESTIMATE       |
| N/A           | Park Construction Company       | \$6,840,342.10        | 4.48% UNDER ESTIMATE        |

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: May 5, 2015 Resolution No: \_\_\_\_\_  
Motion by Commissioner: \_\_\_\_\_ Seconded by Commissioner: \_\_\_\_\_

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**Awarding of the CSAH 10 Construction Project, Carver County Contract  
15-XXX**

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Thursday, November 13, 2014 at 2:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, two (2) sealed bids were received by Carver County Public Works, electronic bids were opened by two (2) representatives of Carver County Public Works, and read aloud for the CSAH 10 Construction Project, said sealed bids for the responsible bidders are summarized as follows:

| <u>Contractor</u>               | <u>Total Bid</u>      | <u>Over/Under Engineers Estimate</u> |
|---------------------------------|-----------------------|--------------------------------------|
| Mathiowetz Construction Company | \$5,565,376.75        | -22.28%                              |
| Park Construction Company       | \$6,840,342.10        | -4.48%                               |
| <i>Engineers Estimate</i>       | <i>\$7,161,119.00</i> |                                      |

And WHEREAS, after examination of the sealed bids by Carver County Public Works, Mathiowetz Construction Company is the successful low responsible bidder;

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract 15-XXX with Mathiowetz Construction Company of Sleepy Eye, MN, in the name of the County of Carver for the construction of the CSAH 10 Construction Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer is hereby authorized to take actions necessary and to enter into change orders or supplemental agreements on behalf of Carver County with an amount less than one hundred thousand dollars (\$100,000) and an aggregate project total of five hundred thousand dollars (\$500,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

| YES   | ABSENT | NO    |
|-------|--------|-------|
| _____ | _____  | _____ |
| _____ | _____  | _____ |
| _____ | _____  | _____ |
| _____ | _____  | _____ |
| _____ | _____  | _____ |

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5<sup>th</sup> day of May, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5<sup>th</sup> day of May, 2015.

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Dave Hemze

County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Kloos v. Carver County; Claim no. 14PE0145**

|   |  |
|---|--|
| Primary Originating Division/Dept: Attorney   | Meeting Date: 5/5/2015   |
| Contact: Mark Metz Title: County Attorney   | Item Type: Closed Session  |
| Amount of Time Requested: 20 minutes<br>Presenter: County Attorney/Ken Bayliss Title: MCIT Outside Legal Counsel  | Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Strategic Initiative:<br>Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government |  |

**BACKGROUND/JUSTIFICATION:**

In July 2014, the lawsuit, *Daniel D. Kloos and Linda M. Kloos v. County of Carver*, was filed. Petitioners allege that, following a county road project, their property sustained flooding in areas that had not previously flooded. Petitioners brought an inverse condemnation action, seeking an order from the court requiring the County to initiate condemnation proceedings with regard to the property that was allegedly taken or damaged as a result of the flooding. In the alternative, the Peititioners are seeking damages for claims of Trespass, Nuisance, and Negligence.

Ken Bayliss was appointed by the Minnesota Counties Intergovernmental Trust (MCIT) to defend Carver County. Mr. Bayliss will provide an update to the County Board regarding the status of the pending litigation, including a discussion of strategy and potential settlement.

**ACTION REQUESTED:**

Motion to enter into closed session to discuss attorney-client privileged communications, pursuant to Minn. Stat. Section 13D.05, Subd. 3(b).

|   |  |
|---|--|
| <b>FISCAL IMPACT:</b> None<br><i>If "Other", specify:</i> | <b>FUNDING</b><br>County Dollars =   |
| <b>FTE IMPACT:</b> None                                   | Total \$0.00<br><input checked="" type="checkbox"/> Insert additional funding source |

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3230

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