



Carver County Board of Commissioners
 March 3, 2015
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	<ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> 	
	2.	Agenda review and adoption	
	3.	Approve minutes of February 17, 2015, Regular Session	1-4
	4.	Community Announcements	
9:05 a.m.	5.	CONSENT AGENDA	
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
		5.1 Charitable Gambling Application for Exempt Permit-Ridgeview Foundation	5
		5.2 Request for approval to contract with DELTA DENTAL	6
		5.3 Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for St. Peter Lutheran Church, Watertown	7
		5.4 Amending existing contract with DATABANK IMX LLC	8
		5.5 County State Aid Highway 57 Turnback to the City of Waconia	9-10
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		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.7 Carver County Public Works Landscaping Policy	13-22
		<i>Culture: Provide an organizational culture which fosters individual accountability to achieve goals</i>	
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		5.9 Re-classify Highway Maintenance Foreman to Highway Maintenance Worker	24
		5.10 Out of State Travel Request for ATSSA "How To" Conference	25
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.11 Thomas Rice - IUP/Temporary Dwelling for Special Needs	26-29
		5.12 Transfer of Revoked Right-of-Way to the City of Waconia	30-32
		5.13 Designation of CSAH 140 and CSAH 51	33-34
		<i>Finances: Improve the County's financial health and economic profile</i>	
		5.14 County Fueling System Upgrade	35
		5.15 Review Social Services/Commissioners Warrants	NO ATT

9:05 a.m.	6. COMMUNITIES: Create and maintain safe, healthy and livable communities	
	6.1 Metropolitan Mosquito Control Update	36
9:25 a.m.	7. CULTURE: Provide an organizational culture which fosters individual accountability to achieve goals	
	7.1 2015 Health Incentive Program	37
9:35 a.m.	8. GROWTH: Manage the challenges and opportunities resulting from growth and development	
	8.1 Professional Services Contract - Leo A Daly - 2015 Master Space Plan	38-39
	8.2 Joint Powers Agreement for Construction on TH 5 in the City of Waconia	40
	8.3 Project Update for Southwest Reconnection Project	41
10:25 a.m.	9. COMMUNITIES: Create and maintain safe, healthy and livable communities	
	9.1 2015 Carver County 5 Year Bridge Resolution	42-44
	9.2 Charitable Pledge and Donation Agreement - Norman and Ann Hoffman.....	45-46

10:55 a.m. **ADJOURN REGULAR SESSION**

Work Session

10:55 a.m.	A. COMMUNITIES: Create and maintain safe, healthy and livable communities	
	1. 2015 Aquatic Invasive Species (AIS) Program	47

11:35 a.m. **BOARD REPORTS**

1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

March 7, 2015	9:30 a.m. Victoria Library Ribbon Cutting Ceremony
March 10, 2015	No Board Meeting
March 17, 2015	4:00 p.m. Board Meeting
March 24, 2015	9:00 a.m. Board Work Session
March 31, 2015	No Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on February 17, 2015. Chair Randy Maluchnik convened the session at 4:06 p.m.

Members present: Randy Maluchnik, Chair, James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: None

Degler moved, Lynch seconded, to approve the agenda Motion carried unanimously.

Ische moved, Workman seconded, to approve the minutes of the February 3, 2015, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Lynch seconded, to approve the following consent agenda items:

Resolution #07-15, 2015 Seasonal Road Restrictions.

Resolution #08-15, Cooperative Agreement between the State of Minnesota and Carver County, Lake Minnewashta, Lake Minnewashta Regional Park Public Water Access.

Charitable gambling license to Carver County Ducks Unlimited Chapter 128 for a raffle to be held on April 24, 2015.

Approved the Teamsters Detention Sergeants 2015-2016 Collective Bargaining Agreement.

Approved the following abatements:

30.6590720	John Brunette
75.1010010	Peter Delange

Approved abatement of penalty, interest and any delinquency fees on 58.5200020.

Reviewed February 10, 2015, Community Social Services' actions/Commissioners' warrants in the amount of \$309,258.82 and reviewed February 17, 2015, Community Social Services' actions/Commissioners' warrants in the amount of \$345,491.88.

Motion carried unanimously.

Mark Metz, County Attorney, appeared before the Board to highlight the Veterans Court program. He explained program planning started in 2012 and the program was working because of the

dedication of employees. He pointed out their mission was to promote public safety while supporting veterans and their families through coordinated efforts. Metz highlighted the number of U.S. veterans, noting at least 4,930 live in Carver County. He reviewed statistics relating to returning veterans and the significant issues they face.

He stated members of the military experience unique stresses and traditional community services may not suit their treatment needs. Metz pointed out their unified goal is to help veterans in the criminal justice system to get the appropriate services so they will return to being the productive law abiding members of society that they were.

Dave Hunt, Criminal Division Manager, pointed out the issues veterans face when returning home. He stated Veterans Court is an opportunity for veterans that find themselves in the criminal justice system. He recognized team members and other key players and thanked them for their support. He reviewed the eligibility and stated they exclude individuals charged with homicide or a sexual assault. He stated they give them an incentive to participate in the program and they hold them accountable. Hunt indicated they currently have six veterans in the program and reviewed the process to determine if the veteran is eligible for the program. He pointed out the program is voluntary and the veteran has to be willing and wanting to change his/her life.

Natalie McKinley, Veterans Outreach Specialist, reviewed her role working as a liaison between the Court and the VA.

Judge Cain stated she was passionate about Veterans Court and what they are accomplishing. She pointed out the team worked hard together to put this in place and thanked the Board for the resources. She explained the program pointing out it was a three phase program. She stated she sees veterans every two weeks to determine how they are doing and there is a sense of accountability. Judge Cain indicated the goal is for veterans to get back on their feet and get them the services they need.

Chair Maluchnik thanked Metz and the team for their advocacy and for bringing this forward.

Steve Just, Public Health and Environment, reviewed Mark Miller's request for a wooded lot building eligibility and recommended conditions. He indicated the Planning Commission recommended approval. He indicated the property was originally part of a 55 acre farm and the Board of Adjustment approved a variance. He also noted Laketown Township reviewed the application and recommended approval.

Kim Mackenthun, Waconia, stated there were many reasons his neighbors were upset and this was not a wooded lot. He explained neighbors were not made aware of the meetings held by Laketown Township on this and by the time it got to the Planning Commission, it seemed like a done deal. He believed they should have been asked to comment from the very beginning.

The Board discussed if townships typically notify surrounding neighbors. Just stated he was uncertain of the township practices of sending out written notifications. He stated notices were sent

out from the County for the Board of Adjustment and Planning Commission meetings and published.

Mackenthun acknowledged they did receive notice of the Planning Commission public hearing and neighbors attended, but by that time it seemed like it was a done deal.

Just clarified they referred the applicant to the Township first which would have occurred in November, followed by the Board of Adjustment in December and coming before the Planning Commission on January 20th. Just stated because the Board of Adjustment granted the variance that allowed the Planning Commission hearing to proceed. He stated the majority of Planning Commission members recommended approval and issued their findings of fact.

Mark Metz, County Attorney, stated it appeared the County complied with the notice requirements.

The Board discussed their options considering the Board of Adjustment granted the variance and the Planning Commissioner recommended approval.

Degler moved, Workman seconded, to adopt the Findings of Fact and to issue Order #PZ20140044 for the issuance of Conditional Use Permit #PZ20140044, Mark Miller/Patricia McVeety-Wagner & Lowell Wagner, Laketown Township. Degler, Maluchnik, Workman voted aye. Ische, Lynch voted nay. Motion carried.

Gary Bork, Community Social Services, requested the Board approve creating a 1.0 FTE psychologist for First Street Center. He noted staffing shortages that have occurred over the past year and the need to bring up the staffing levels.

Lynch moved, Degler seconded, to create a 1.0 FTE psychologist and related budget amendment adding additional \$18,612 revenue to the CY 2015 budget. Motion carried unanimously.

Kerie Anderka, Employee Relations, requested the Board approve the County Administrator's 2014 annual performance evaluation. She noted at their last meeting the Board held a closed session to discuss the Administrator's performance. She summarized their discussion and recommended motion to approve a 2014 exceeds expectations rating.

Lynch moved, Degler seconded, to approve an overall rating of exceeds expectations for County Administrator's 2014 performance. Motion carried unanimously.

David Hemze, County Administrator, requested the Board approve a federal lobbyist contract. He noted the ongoing debate on the Met Council governance structure and the Met Council's role in transportation issues. He indicated the agreement would assist with federal advisory services relating to the designation of the Met Council as the Metropolitan Planning Organization. He added other counties may also join in the contract.

REGULAR SESSION
February 17, 2015

Degler moved, Workman seconded, to approve a federal lobbying contract with Miller/Wenhold Capitol Strategies LLC at a monthly cost of \$2,500 with a total cost not to exceed \$30,000 and related budget amendment. Motion carried unanimously.

Ische moved Lynch seconded, to adjourn the Regular Session at 5:16 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit-Ridgeview Foundation

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from the Ridgeview Foundation. They plan to hold a raffle on June 22, 2015 at Island View Golf Club located at 7795 Laketown Pkwy, Waconia MN 55387.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to the Ridgeview Foundation for a raffle to be held on June 22, 2015.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	<input type="text"/>
	<input type="text"/>
Total	<input type="text" value="\$0.00"/>

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:
RBA 2015 - 3058

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with DELTA DENTAL

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Moving all dental benefits to Delta Dental for 2015 -2017. Delta Dental is providing three plan options for Carver County:

- 1 single plan option
- 2 core benefits only
- 3 buy-up plan

ACTION REQUESTED:

Motion to contract with DELTA DENTAL pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING	
County Dollars =	\$173,025.00
Total	\$173,025.00

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Thirty Six month contract. Buy up Plan: Single - \$45.90 Family - \$140.40 Single Plan: Single - \$35.65 Spouse - \$73.15 Children - \$73.85 Family - \$118.10 Core Plan Only: Single - \$22.70 Family - \$70.15

Office use only:

RBA 2015 - 3061

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for a 1 Day to 4 Day Temporary On-Sale Liquor License for St. Peter Lutheran Church, Watertown.

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

St. Peter Lutheran Church, 3030 Navajo Ave, Watertown, is planning an event to be held Sunday, May 17, 2015. They have submitted an application for a 1 Day to 4 day Temporary On-Sale Liquor License for this event. It will be held on the church grounds and parking lot. The church board members are: Dale Muhs (President & Chairman); Brenda Dressel (Vice-President); Deborah Muhs (Secretary); and Joyce DeNomme (Treasurer). There are no delinquent taxes owing on this (10.0141500) property.

ACTION REQUESTED:

Approval of the application for a 1 Day to 4 Day Temporary On-Sale Liquor License for St. Peter Lutheran Church, Watertown, for Sunday, May 17, 2015.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

Total

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:
License Fee for 1 Day to 4 Day Temporary On-Sale Liquor License is \$100.00 per event.

Office use only:
RBA 2015- 3074

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amend Existing Contract with DATABANK IMX LLC

Primary Originating Division/Dept: Administrative Services - IT

Meeting

Date: 3/3/2015

Contact: Melissa Reeder Title: Information Technology (IT) ...

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The staff requests approval to amend a contract with Databank. The amendment would extend the contract due date from 12/31/2014 to 8/31/2015 to accommodate an extensive "discovery" process. The amendment also includes added work necessitated by the discovery process and a change in scope. This work consists chiefly of the clean-up of computer servers, moving data, and extensive training of County employees to support the OnBase system. The original contract was \$62,900. This amendment request is for an additional \$37,200.

ACTION REQUESTED:

Motion to approve an amendment to the contract with DATABANK IMX LLC pending completion of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars = \$37,200.00

FTE IMPACT: None

Total \$37,200.00

QUOTES OR BIDS OBTAINED: N/A

Related Financial/FTE Comments:

The additional funds would come out of the existing budgets for IT (\$15,000) and Community Social Services (\$22,200).

Office use only:

RBA 2015 - 3081

Carver County Board of Commissioners Request for Board Action



Agenda Item:

County State Aid Highway 57 Turnback to the City of Waconia

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Carver County has determined that a portion of County State Aid Highway No. 57 from the northerly right of way of State Highway 5 to the south right of way of Main Street, is no longer needed for county highway purposes. In October 2014, the County Screening Board approved the addition of more CSAH mileage for Carver County. As a condition prior to adding more CSAH mileage, Carver County Public Works agreed to turn back CSAH 57 and a portion of CSAH 59 to the City of Waconia.

The City of Waconia is agreeable to the turnback of CSAH 57 north of State Highway 5 through downtown Waconia. Carver County Public Works had planned to perform seal coating, crack filling and pavement rehabilitation work on CSAH 57. During negotiations with the City, it was agreed that the City would perform the needed maintenance work to their standards and preferences, and in exchange the County would make a lump sum payment to the City of Waconia upon the release of CSAH 57. In addition, Public Works Operations staff will complete a small pavement repair project that was started in 2014 with City maintenance staff on CSAH 57.

ACTION REQUESTED:

Adopt a resolution for the turnback of CSAH 57 with the CITY OF WACONIA pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

The County will pay the City of Waconia a lump sum for planned maintenance (seal coat and crack filling) and pavement rehabilitation work that was planned by the County for 2015, but the City would prefer to complete the work.

Office use only:

RBA 2015 - 3069

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: March 3, 2015

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Revocation and Turnback of County State Aid Highway No. 57

WHEREAS, County State Aid Highway No. 57 is a duly established county highway, and

WHEREAS, County State Aid Highway No. 57, lying immediately north of Trunk Highway 5 in the City of Waconia is no longer needed for county highway purposes, and

WHEREAS, it is appropriate for the County to revoke and turnback this highway and to devote its limited resources to other areas, and

WHEREAS, the City of Waconia has concurred with this revocation and turnback, and

WHEREAS, the County has authority under Minnesota Statute § 162.02 and § 163.11 for turnback and revocation of county highway corridors.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of County of Carver, that County State Aid Highway No. 57, beginning at TH 5 in the City of Waconia on the center line of Olive Street in Section 24, Township 116 North, Range 25 West and then continuing northerly along the center line of Olive Street to West Main Street in Section 13, Township 116 North, Range 25 West and there terminating, is hereby revoked and turned back to said city for use as a city street, and

BE IT FURTHER RESOLVED that Carver County enter into Carver County Agreement No. 15-041 with the City of Waconia and that the County Board Chair and County Administrator are authorized to execute the Agreement and any amendments to the Agreement, and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be recorded with the Carver County Recorder by the Carver County Administrator.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified Interim County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 3rd day of March, 2015 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

County State Aid Highway 59 Turnback to the City of Waconia

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Carver County has determined that a portion of County State Aid Highway No. 59 from the northerly right of way of State Highway 5 to the west right of way of Olive Street, is no longer needed for county highway purposes. In October 2014, the County Screening Board approved the addition of more CSAH mileage for Carver County. As a condition prior to adding more CSAH mileage, Carver County Public Works agreed to turn back CSAH 57 and a portion of CSAH 59 to the City of Waconia.

The City of Waconia is agreeable to the turnback of CSAH 59 north of State Highway 5 through downtown Waconia. Carver County Public Works had planned to perform seal coating, crack filling and pavement rehabilitation work on CSAH 59. During negotiations with the City, it was agreed that the City would perform the needed maintenance work to their standards and preferences, and in exchange the County would make a lump sum payment to the City of Waconia upon the release of CSAH 59.

The City also requested 2 years of technical support for the operation of the traffic signal at Vista Boulevard, as this will be the first traffic signal maintained by the City.

Also, the City of Waconia would like to place a community entrance sign east of CSAH 92 and north of State Highway 5 on County owned property. The City of Waconia wanted to include this community sign as part of this turnback agreement. The timeframe of the sign construction is unknown as this point in time. County Parks and Program Delivery staff do not have any concerns with this request. As a condition, due to the uncertainties with the specifics of the community sign, the City will be required to submit a landscaping permit to the County prior to the sign construction to determine the exact scope and placement of the sign features. The community sign will need to meet county and city ordinance requirements.

ACTION REQUESTED:

Adopt a resolution for the turnback of CSAH 59 with the CITY OF WACONIA pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$139,050.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input type="text"/>
QUOTES OR BIDS OBTAINED: <input type="text" value="N/A"/>	Total <input type="text" value="\$139,050.00"/>

Related Financial/FTE Comments:

The County will pay the City of Waconia a lump sum for planned maintenance (seal coat and crack filling) and pavement rehabilitation work that was planned by the County for 2015, but the City would prefer to complete the work.

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: March 3, 2015
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

Revocation and Turnback of County State Aid Highway No. 59

WHEREAS, County State Aid Highway No. 59 is a duly established county highway, and

WHEREAS, County State Aid Highway No. 59, lying immediately north of Trunk Highway 5 in the City of Waconia is no longer needed for county highway purposes, and

WHEREAS, it is appropriate for the County to revoke and turnback this highway and to devote its limited resources to other areas, and

WHEREAS, the City of Waconia has concurred with this revocation and turnback, and

WHEREAS, the County has authority under Minnesota Statute § 162.02 and § 163.11 for turnback and revocation of county highway corridors.

NOW THEREFORE, BE IT RESOLVED, by the County Board of County of Carver, that County State Aid Highway No. 59, beginning in Section 13, Township 116 North, Range 25 West at the intersection of West Main Street and North Olive Street and then continuing easterly along West/East Main Street to Old Beach Road, then continuing southeasterly and southerly to a point on TH 5 and there terminating, is hereby revoked and turned back to said city for use as a city street, and

BE IT FURTHER RESOLVED that Carver County enter into Carver County Agreement No. 15-042 with the City of Waconia and that the County Board Chair and County Administrator are authorized to execute the Agreement and any amendments to the Agreement, and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be recorded with the Carver County Recorder by the Carver County Administrator.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified Interim County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 3rd day of March, 2015 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Carver County Public Works Landscaping Policy

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County currently does not have an adopted landscape (or streetscape) policy. Carver County Public Works has been receiving requests from the local cities to install landscaping features within county highway rights-of-way. Most of the requests have been associated with concurrent construction or reconstruction projects that are being jointly undertaken by the county and the local city. A Landscape Policy has been developed to assist Public Works staff in consistently applying a landscape policy that will accommodate some landscaping features that meet the established criteria and guidelines. Staff presented the draft policy to the county board at a previous worksession. Since that time, the policy was given to each city for comments, and to the extent possible changes have been made to accommodate their suggestions and concerns.

ACTION REQUESTED:

Adopt the Carver County Public Works Landscape Policy

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

FTE IMPACT:

Total

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 2849



CARVER COUNTY DIVISION OF PUBLIC WORKS

LANDSCAPE POLICY

Adopted by the Carver County Board of Commissioners – March 3, 2015

Policy Statement

Goals

It is the goal of Carver County Public Works to provide rights-of-way for the traveling public that are safe, efficient, and free of unnecessary hazards, while providing minimum inconvenience to property owners. Year-round safety requires adequate sight distances, snow and ice control and a minimum operational clear zone that can also accommodate snow storage, signs, stormwater management and utilities. When municipalities and townships choose to install landscaping within County rights-of-way, Carver County seeks to encourage installations that meet stated safety and efficiency goals, enhance the pedestrian environment and visual impact of the right of way, and incorporate stormwater best management practices.

Purpose

The purpose of this policy is to provide a standard for the installation and maintenance responsibility of aesthetic landscaping treatments (which will include streetscaping for the purpose of this policy) on county highway rights-of-way under the jurisdiction of the Carver County Public Works as defined by the Carver County Cost Participation Policy for Cooperative Highway Projects. Carver County Public Works has prepared this policy in an effort to consistently apply landscape design practices.

Policy

All new landscape features that are within the county highway rights-of-way will only be allowed upon a completed and approved landscape permit application according to the provisions contained within this policy. Only municipalities and townships may apply for a landscaping permit. Minor and incidental landscaping features are allowed by private persons without a landscape permit as defined in the Management of the Public Right-of-Way Ordinance # 77-2014.

Policy Guidelines

General Requirements

This policy is to be used as a standard for recommended guidelines for landscape design. These guidelines are not all-inclusive or necessarily complete. Requests for more clarification should be directed to the Public Works Division Director or his designee. The terms city, municipality and township are used interchangeably and means any city or township located in Carver County.

Carver County Division of Public Works Code of Policy – Article 502
Landscape Policy

All landscape/streetscape plans, covering more than 200 square feet of ground area, must be prepared under the supervision and signed, in accordance with the State of Minnesota Board of Architecture, Engineering, Land Surveying, Landscape Architecture and Interior Design, by a licensed designer in the State of Minnesota. When within a city, the City Engineer shall also approve and sign the title or cover sheet for the proposed landscape plans.

Highway geometrics and driver sight distances, as defined in the “Operational Clear Zone” section, shall be considered when designing landscape items. The City Engineer or the professional licensed engineer for the township shall also evaluate sight distances along the project and present a certified report to assure Carver County Public Works that sight distances are adequate. The report should consider all elements obstructing a driver's vision such as trees, shrubs, plantings and structures.

The placement of obstacles or fixed objects, such as structures, trees, and other similar features within county highway rights-of-way shall comply with Minnesota Statute §160.27 and be cause for the city or township to assume legal liability and additional maintenance responsibility through a Landscaping Agreement. Exceptions to Minnesota Statute §160.27, may be requested and reviewed through the landscaping permit process required by Carver County Public Works. In cases where highway construction must meet the requirements of County Code Chapter 153, Water Resource Management, or stormwater treatment projects are proposed, exceptions may be allowed by Carver County Public Works with an approved landscaping permit.

Any loose landscaping material, such as bark, must have an adequate means of containment that will prevent the material from spilling onto the county highway or pedestrian areas. The city or township shall be responsible for maintaining such material, if installed, and for removing the material if the material spills onto these surfaces. Loose landscape rock is not permitted within county highway rights-of-way.

The responsibility of Carver County Public Works for landscape restoration, after any County initiated activity, shall be limited to topsoil, sod or seed; or meet the standards described by the Cost Participation for Standalone Trails; or meet the standards described by the Cost Participation Policy for Cooperative Highway Projects; or meet the requirements of County Code Chapter 153, Water Resource Management; whichever is most applicable. Unless otherwise specified in one of the three aforementioned policies, restoration of specialty landscape items, sidewalks and plantings shall be the responsibility of the city or township.

Berms

Berms are permitted only where a minimum of 60 feet of right-of-way exists as measured perpendicular in each direction from the centerline of the county highway. Where a berm is proposed, the adjoining property owner must provide Carver County Public Works with a permanent slope easement 10 feet in width outside of the existing right-of-way. This requirement is necessary to allow Carver County Public Works room to work if the berm needs to be modified for any reason (e.g. installing utilities, installing trails, widening the road).

A maximum of 10 feet or half of the berm, whichever is less, can extend into the right-of-way provided the area is not proposed for future use by other facilities such as trails, sidewalks, or drainage.

The maximum slope of the berm within the right-of-way is 1(V):3(H).

No special or additional maintenance shall be required of Carver County Public Works in regards to the upkeep of the berm.

Carver County is not responsible for construction of the berm.

A berm may be removed at any time by Carver County Public Works in order to construct additional facilities within the county highway right-of-way. The adjoining property owner, city or township may elect to pay for a retaining wall along the right-of-way so that the berm can remain on the adjoining property.

Boulevard

Carver County Public Works prefers a low maintenance boulevard. Installed vegetation must be hardy enough to withstand snow storage, ice control methods, and drought conditions.

The city or township has the responsibility for mowing and the maintenance of landscaping features installed within county highway rights-of-way.

Trees are permitted within a boulevard in the county highway rights-of-way as long as they do not infringe upon the operational clear zone for the county highway or pedestrian trails and sidewalks.

Crosswalks

Crosswalks shall conform to the Minnesota Manual on Uniform Traffic Control Devices (MMUTCD) and the Carver County Sign Policy.

The standard crosswalk for Carver County Public Works crosswalk is a block type pattern, painted white, on paved county highways.

Non-standard crosswalk surfaces (e.g. decorative brick and colored concrete) shall require prior approval by Carver County Public Works. Cities and townships shall have the responsibility to install and maintain any crosswalk surface, as well as the abutting material, if the crosswalk surface is not the standard crosswalk. The city or township shall also indemnify Carver County Public Works for the use of a non-standard crosswalk surface.

Curb

Curb design selection must be approved by Carver County Public Works and any applicable Minnesota Department of Transportation State Aid standards on County State Aid Highways. Pedestrian curb ramps shall comply with the Americans with Disabilities Act (ADA).

Irrigation

No grouped planting areas, including trees within the grouped planting area, will be allowed unless the city or township agrees to pay for the design, installation and maintenance of an underground watering system which covers all areas which are not hard surfaced. Isolated trees and small planting areas shall be analyzed on an individual basis by Carver County Public Works for the irrigation need. Irrigation must be of the trickle type in the median and no spray heads will be allowed. The water system shall be automatic and shall water the medians a sufficient amount per week for the installed vegetation, between the hours of 1:00 a.m. and 5:00 a.m. The system shall have an automatic cutout, which will not allow watering when the air temperature is below 40 degrees Fahrenheit. This watering requirement may be suspended during watering restrictions due to drought conditions. In cases where highway construction must meet the requirements of County Code Chapter 153, Water Resource Management, or stormwater treatment projects are proposed, exceptions may be allowed by Carver County Public Works with an approved landscaping permit.

Water from irrigation systems shall not flow onto the traveled lanes of the county highway or onto any other structures such as traffic signal components and signage. Highway gutters shall collect excess water from irrigation systems and not allow water to flow across roadways (gutter in). Any impacts to the safety of the highway users shall be corrected immediately.

The effects of subgrade saturation shall be addressed when irrigation systems are proposed. Provisions, such as perforated pipe, shall be included for the pickup and disposal of irrigation water where necessary.

Carver County Public Works will not allow an open cut excavation for the installation or maintenance of irrigation piping, and as a result, irrigation piping shall be installed within a sleeve for county highway crossings. The

city or township may install the sleeve and irrigation piping as part of a county highway construction project by a direct bury method. Maintenance and repair of the irrigation system is the responsibility of the city or township.

Medians

Carver County Public Works does not allow the planting of trees within the median unless there is the minimum operational clear zone for the posted speed limit in both directions.

Other plantings are permitted in median areas equal to or wider than ten feet in width. All plantings in medians shall adhere to sight line requirements and shall not be higher than 3 feet from the adjacent curb or shoulder. Medians may be depressed up to two feet to allow for plantings. Plantings should be kept as far back from the face of the curb as possible to minimize disturbance due to snow plowing.

Operational Clear Zone

To facilitate the safe operation and maintenance of a county highway facility, an operational clear zone is required. Encroachment into the operational clear zone compromises safety for the highway users and maintenance crews.

The Carver County Public Works standard requires an operational clear zone of 6 feet where posted speeds are 30 miles per hour or less. For speeds greater than 30 miles per hour up to and including 40 miles per hour, the Carver County Public Works standard requires a 10 foot operational clear zone. The required operational clear zone for speeds greater than 40 miles per hour shall be analyzed on an individual basis by Carver County Public Works, but in no case will it be less than 10 feet. The clear zone will be determined by use of State Aid Rule 8820.9920 for rural and suburban highways, State Aid Rule 8820.9936 for urban highways and the Mn/DOT Road Design Manual Chapter 4 Sections 4-6.04 through 4-6.05.

Right-of-Way

Landscape features within the county highway rights-of-way are reserved for the public and owned by the city or township. Carver County Public Works does not allow private landscaping enhancements within the county highway rights-of-way.

Sidewalks and Trails

Carver County Public Works recommends a minimum sidewalk width of 5 feet located 10 feet from the face of curb to accommodate snow storage. In no case will the sidewalk be moved closer than 10 feet from the face of the

curb for the sole purpose of accommodating plantings within the county highway rights-of-way.

Roadway rights of way where County trails are identified by the County Comprehensive Plan will follow standards for those trail types as defined in the Comprehensive Plan, the Cost Participation Policy for Cooperative Highway Projects, and the Cost Participation Policy for Standalone Cooperative Trail Improvement Projects.

Traffic Signals and Traffic Control Devices

All traffic control devices shall comply with the Minnesota Manual on Uniform Traffic Control Devices (MMUTCD) as specified in Minnesota Statute 169.06 and the Carver County Highway Sign Policy.

Carver County Public Works requires that traffic control signs be placed at least 6 feet from the face of curb to the edge of sign where possible, but at a minimum must be in compliance with the Carver County Sign Policy and the Minnesota Manual on Uniform Traffic Control Devices (MMUTCD). The location of landscaping features should be considered with regard to future sign placement. Carver County Public Works prefers traffic control signage to be located between the curb and sidewalk/trail in urban areas. In areas where there is no sidewalk, clearance to the signage should be at least 6 feet from the face of curb or edge of shoulder to allow for maintenance and compliance with the Minnesota Manual on Uniform Traffic Control Devices (MMUTCD). Landscaping features shall not obstruct the view of traffic control signage.

Traffic signals shall meet the type and color typically used by Carver County Public Works. Any other color scheme requires prior review and approval by Carver County Public Works and requires the city or township to maintain the paint system at no cost to the Carver County Public Works. Paint must comply with current Mn/DOT specifications. Internally illuminated street signs shall be designed, paid for, and maintained by the city or township and must comply with the Minnesota Manual on Uniform Traffic Control Devices (MMUTCD).

Snow Storage

Carver County Public Works requires minimum operational clear zones for safety, signs and snow storage along the side of the road based on the posted speed limit. The requirement of an operational clear zone for snow storage promotes efficiency to clear roads of snow and maintain an acceptable operational level of service. Inadequate snow storage will reduce lane widths, adversely affect operational level of service and restrict trucks. County highways that are not cleared of snow along the curb to the storm drain can also cause drainage problems when the snow melts.

Carver County Public Works may require that the city or township obtain additional easement area if there is inadequate snow storage available within the county highway rights-of-way as a result of landscaping features. In cases where landscaping features cause inadequate room to store snow within the county highway rights-of-way, and additional easement area cannot be obtained, the city or township will be required to either move or haul away the snow.

Street Lighting

All street lighting on the county highway system within a city boundary is the responsibility of the city. Street lighting must be functional and the illumination level shall be approved by Carver County Public Works. Special consideration should be given to eliminating glare and shadows.

Trees

Tree placement must balance potential benefits with potential safety hazards. Potential benefits of trees may include shade for pedestrians, air quality benefits, water treatment, and aesthetic enhancement. Potential hazards of trees may include obstructing the view of traffic signs and signals ; and preventing the sun from melting frost, snow and ice during the winter months. Sight lines and shade patterns that include consideration for fully mature trees and their canopies should be evaluated prior to the placement of any tree to maximize roadway safety for all roadway users.

Trees require a minimum of 2 cubic feet of planting soils for each square foot of anticipated mature canopy area.

Carver County Public Works does not allow the planting of trees on County right-of-way within the operational clear zone.

Planting coniferous trees is discouraged within county highway rights-of-way. Coniferous trees cast too much shade when located on the southwest and east sides of a roadway and act as a snow fence which tends to block the traveled lanes when located on the north and west sides of a roadway.

Tree grates in sidewalks or paved areas, unless properly installed and maintained, can be a hazard to pedestrians, people with disabilities, and snow removal operations. For these reasons, the County discourages use of tree grates. In cases where tree grates are necessary, the city or township assumes all liability for the placement of any tree grates or other obstacles within the county highway rights-of-way. In cases where highway construction must meet the requirements of County Code Chapter 153, Water Resource Management, or stormwater treatment projects are proposed, exceptions may be allowed by Carver County Public Works with an approved landscaping permit.

It is the city or township's responsibility to specify the appropriate trees that can tolerate a harsh environment, are resistant to drought, do not block sight lines, do not shade the roadway in the winter, and have root systems that minimize potential damage to curbs, sidewalks, panels, utility boxes, and other transportation elements in the county highway rights-of-way. In cases where highway construction must meet the requirements of County Code Chapter 153, Water Resource Management, or stormwater treatment projects are proposed, exceptions may be allowed by Carver County Public Works with an approved landscaping permit.

Utilities

Underground utilities that do not extend above the surface may be placed within the county highway operational clear zone. Above ground utilities, however, shall be placed outside of the county highway operational clear zone.

Landscaping design should make allowances for the placement or expansion of future utilities within the county highway rights-of-way. The city or township shall be responsible to follow up on restoration with private utilities.

Maintenance

Maintenance

The city or township shall be responsible for all landscaping maintenance and replacement in the county highway rights-of-way. This includes the cleaning out of catch basins of leaves and mowing, mulching and weeding as necessary as well as trimming of all plantings to maintain required sight lines and operational clear zones. Tree canopies shall not overhang the curb or edge of the shoulder of the county highway. In cases where highway construction must meet the requirements of County Code Chapter 153, Water Resource Management, or stormwater treatment projects are proposed, exceptions may be allowed by Carver County Public Works with an approved landscaping permit.

Carver County Public Works will not warranty any trees or plantings. The city or township is responsible for replacement. Carver County Public Works does not contribute to the replacement of any landscape element as a result of any highway maintenance, modification or utility work. In cases where highway construction must meet the requirements of County Code Chapter 153, Water Resource Management, or stormwater treatment projects are proposed, exceptions may be allowed by Carver County Public Works with an approved landscaping permit.

Carver County Public Works will not change its methods or chemicals used for snow and ice control to account for landscaping in the county highway rights-of-way. The city or township and its designers are responsible to specify species that can tolerate the harsh county highway environment.

The city or township shall be responsible to maintain the landscaping elements from April 15 to November 1 of each year.

Traffic control during maintenance of landscaping shall comply with the Minnesota Manual on Uniform Traffic Control Devices (MMUTCD). Maintenance shall be done between the hours of 9:00 a.m. and 3:00 p.m. or after 7:00 p.m. and before sunset to avoid disruptions to highway traffic during typical peak periods.

Damage to infrastructure caused by root systems is the responsibility of the city or township to remediate.

If the city or township does not adequately maintain the landscape features, or they become a safety hazard, Carver County Public Works has the authority to remove them without replacement or compensation and the city or township shall reimburse Carver County Public Works for all costs incurred to perform this work.

Discretionary Decisions

Public Works Division Director Discretion

Situations may occasionally arise which require flexibility and practicality when following this policy. The Public Works Division Director is authorized to make good management decisions relating to matters not specifically addressed by this policy. Management decisions that are made should follow the general intent of this policy.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Contract with DATALINK Corp.

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This contract is for annual maintenance and support of the County's network storage system. It provides 24/7 phone support and 4-hour parts replacement for any failed component of the County's enterprise storage. The contract includes pro-active monitoring of storage, whereby the vendor receives alerts and system logs in the event of issues and contacts the County IT Department with resolutions as needed. Assistance with hardware and software configuration is also provided by the vendor.

Without this hardware/software maintenance contract, the County would risk extended outages in the event of a catastrophic failure.

This proposal for maintenance is provided by our current storage vendor. We have a single vendor (Datalink Corp.). Datalink has access to preferred pricing for the County as well as institutional knowledge and experience with the County. Consideration of a competitive quote from another vendor would not be feasible, as it would yield inferior operational performance and discontinuity.

ACTION REQUESTED:

Motion to contract with DATALINK Corp. pending completion of the contract review process.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	\$83,364.00
Total	\$83,364.00

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Maintenance is budgeted and will be renewed each year until the hardware is at the end of its life and replaced.

Office use only:

RBA 2015 - 2962

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Re-classify Highway Maintenance Foreman to Highway Maintenance Worker

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

As part of the reorganization of Public Works in 2014, Operations hired 2 supervisors to oversee the highway maintenance work of the department. The Operations' Supervisors now fill the front line management role that was missing from the Highway Maintenance Foreman. There currently are 3 FTE positions in this class and we are reducing to 2 remaining FTE's and adding 1 FTE to the Highway Maintenance Worker class.

This action is a result of the retirement of a Highway Maintenance Foreman, the role of the 2 Highway Maintenance Foremen will be as daily crew leaders and work directly with the supervisors. The 2 remaining Highway Maintenance Foremen will have more involvement in crew leading activities and more responsibility as described in their job description. This ultimately leaves management as the decision maker for staff on things like: scheduling, work directions, assigning overtime, and discipline. Current pay grade for Highway Maintenance Foreman is (11) and current pay grade for Highway Maintenance Worker is (9).

ACTION REQUESTED:

Approve the reclassification of 1 Highway Maintenance Foreman position to a Highway Maintenance Worker.

FISCAL IMPACT:

FUNDING
County Dollars =

If "Other", specify:

FTE IMPACT:

Total

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3049

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Out of State Travel Request for ATSSA "How To" Conference

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Out of state travel is requested for Andy Wigfield in Public Works to attend the American Traffic Safety Services Association (ATSSA) "How To" Training and Education Workshop on March 16-18, 2015. The Conference is held in Fargo, ND and will provide training and education for those involved in the election, inspection, or maintenance of all types of pavement markings, sign and temporary traffic controls.

ACTION REQUESTED:

Approve out of state travel to ATSSA How To Conference in Fargo, ND for Andy Wigfield

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	\$500.00
<input type="text"/>	<input type="text"/>
Total	\$500.00

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3082

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Thomas Rice - IUP/Temporary Dwelling for Special Needs

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #PZ20150001. The Planning Commission recommended approval of a new Interim Use Permit (IUP) for the property owned by Thomas and Penny Rice in Section 34 of Laketown Township. In 2012, Mr. Rice was granted an IUP which allowed for the conversion of an accessory structure (former farmstead) back to a temporary caretaker's residence. Mr. Rice is permanently disabled and the caretaker provides assistance to him and maintains the property. The IUP is set to expire on July 1, 2015, therefore Mr. Rice has requested a new IUP to be allowed to continue to utilize the caretaker's quarters. The applicant has expressed that continuing the temporary caretaker's quarters would be the only option to allow them to remain in the primary residence on the property due to the continued progression of his disability with no other family members in the area. The Laketown Town Board has recommended approval of the request with the condition that the IUP expires on July 1, 2018 and is restricted to the current property owner.

ACTION REQUESTED:

A motion to adopt the Findings of Fact and to issue Order #PZ20150001 for the issuance of the Interim Use Permit.

FISCAL IMPACT:

FUNDING	
County Dollars =	<input type="text"/>
	<input type="text"/>
Total	<input type="text" value="\$0.00"/>

If "Other", specify:

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3076

COUNTY OF CARVER
PLANNING COMMISSION RESOLUTION

FILE #: PZ20150001

RESOLUTION #: 15-04

WHEREAS, the following application for an Interim Use Permit has been submitted and accepted:

FILE #: PZ20150001

APPLICANT/OWNER: Thomas Rice / Thomas & Penny Rice

SITE ADDRESS: 6855 Co. Rd 10 E

PERMIT TYPE: Interim Use, Temporary Dwelling for Special Needs

PURSUANT TO: Carver County Code: Section 152.081, 152.082 & 152.073

LEGAL DESCRIPTION: See attached Exhibit "A"

PARCEL #: 07-034-0200

WHEREAS, said application was duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of February 17, 2015; and,

WHEREAS, the Carver County Planning Commission finds as follows:

1. Thomas & Penny Rice own an 8.6 acre parcel located in the Northeast Quarter (NE1/4) of the Northwest Quarter (NW1/4) of Section 34 of Laketown Township. The property is improved with a house/garage (permanent dwelling), an old farmhouse currently used as caretaker's quarters, detached garage, and several outbuildings. The parcel is located in the Agriculture Zoning District and the Carver County WMO –West Chaska Creek watershed.
2. Variance #PZ20110030 and Interim Use Permit (IUP) #PZ20110051 were issued in 2012 allowing for the conversion of an accessory structure (former farmstead) back to a temporary caretaker's residence. Mr. Rice is permanently disabled and the caretaker provides assistance to Mr. Rice and maintains the property. The IUP was issued on February 7, 2012 and will expire July 1, 2015.
3. The applicant is requesting to continue to utilize the temporary caretaker's quarters with a new Interim Use Permit (IUP) pursuant to Section 152.081 and 152.082 of the Carver County Zoning Code.
4. The Board of Adjustment Findings of Fact and Order (#PZ20110030) will continue in effect so long as Thomas & Penny Rice own and occupy the property. The Variance is not valid for heirs, successors and assigns and shall expire when the property is no longer owned or occupied by Thomas & Penny Rice.
5. According to the applicant, the need to continue to provide for the housing is due to the continued progression of his disability. The applicant also states that selling the property at this time is not financially feasible and that they do not have any family members nearby, therefore, continuing the temporary caretaker would be their only option to allow them to remain in the primary residence on the property.
6. The request meets the standards of the Carver County Zoning Code including, but not limited to, the requirements for building and SSTS permits, the property is served by a hard surface road, and the demand for services can be accommodated by existing infrastructure. The request should not have any adverse environmental impact or adverse effect on surrounding property.
7. Seasonal boat storage is also occurring on the property which is allowed for agricultural structures in existence prior to January 1, 1997 per Section 152.073 of the Carver County Zoning Code. The Zoning Code requires that seasonal boat storage shall be incidental to the principal use and conducted within the existing agricultural structure(s). Outside storage of boats is not permitted.

8. The Carver County Zoning Code requires a date or event which will terminate the use to be identified for an IUP. It is not the intent of the Zoning Code to allow for a second, permanent dwelling without a building eligibility on the site.
9. The Laketown Town Board has reviewed and recommended approval of the request during their January 27, 2015 Town Board meeting. The Town Board's recommendation includes the same stipulations from 2011 including: a stipulation that the IUP terminate in three (3) years and that the IUP be restricted to the current property owner.

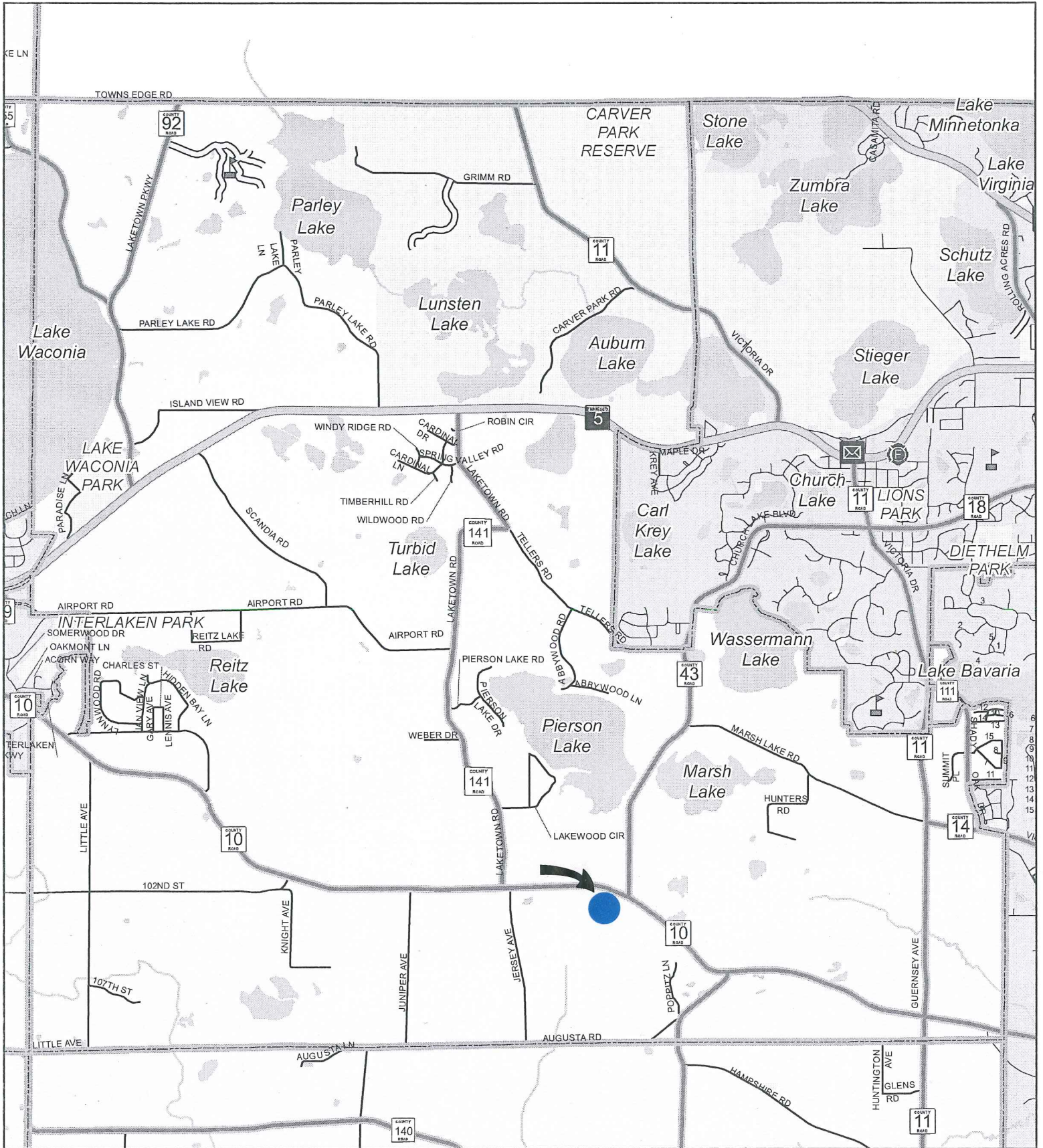
THEREFORE, BE IT RESOLVED, THAT The Carver County Planning Commission hereby recommends the issuance of the subject permit on the land described in Exhibit "A" of the permit application. The Planning Commission further recommends that this permit shall terminate and supercede the prior approved Interim Use Permit #PZ20110051 on the subject property. The Planning Commission further recommends that the following conditions be attached to the permit:

1. The permit is subject to compliance review. The Interim Use Permit (IUP) is issued to Thomas Rice/Thomas & Penny Rice and is not transferable to another person/owner/occupant. A change in ownership or occupant(s) of the permanent residence shall be cause for the permit to expire. The lease for the temporary caretaker's quarters shall identify the occupant/caretaker by name and is considered part of the permit. A copy of the lease shall be submitted to the Land Management Dept. The Land Management Dept. should be notified if the occupant/caretaker changes.
2. The operational plan and site plan shall become part of the permit. The activity must operate in conformance with the approved site plan and operational plan and other provisions of this chapter.
3. All buildings used in the operation must meet the State Building Code. When necessary, building and SSTS permits shall be obtained prior to work commencing to the adaptive re-use of the old farmhouse. A Certificate of Compliance shall be submitted for the old farmhouse.
4. The property shall not obtain or utilize a second (2nd) address for the old farmhouse.
5. Seasonal boat storage may continue on the property so long as it meets the criteria of the Carver County Zoning Code, Section 152.073 including, but not limited to, no outside storage.
6. The use will be sufficiently compatible with, or separated by sufficient distance from, or screened from adjacent agricultural or residential land uses so that there will be no deterrence to the use or development of adjacent land and uses.
7. The IUP shall terminate on July 1, 2018. Upon termination, the old farmhouse shall no longer be used as a dwelling and shall be converted back to an accessory structure or removed within 120 days. Conversion shall not be deemed complete until all required building permits are finalized and an affidavit is signed by the property owner(s).

ADOPTED by the Carver County Planning Commission this 17th day of February, 2015.

John P. Fahey
Planning Commission Chair

LAKETOWN TOWNSHIP



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Carver County Board of Commissioners Request for Board Action



Agenda Item:

Transfer of Revoked Right-of-Way to the City of Waconia

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="3/3/2015"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Asst. Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

In 2007, a portion of CSAH 10 was realigned through Waconia. As a consequence of the realignment, a portion of the existing right-of-way was revoked (see attachments) since it was no longer needed for county highway purposes. However, this parcel of revoked right-of-way continues to be owned in Fee Simple Interest by Carver County. The City of Waconia has requested the county to deed the area depicted on the attachments to the city. The City will be taking over jurisdiction of the roadway from the township that traverses this parcel, and is planning on utility improvement in this area. The transfer of ownership to the city eliminates permitting requirements between the county and city.

ACTION REQUESTED:

Approve the transfer of the revoked right-of-way in Section 24, Township 116N, Range 25W, to the City of Waconia and authorize the county board chair and county administrator to complete a deed transfer of ownership to the City of Waconia.

FISCAL IMPACT: <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	
QUOTES OR BIDS OBTAINED: <input type="text" value="N/A"/>	
Related Financial/FTE Comments: <input type="text"/>	

Office use only:

RBA 2015 - 3080

Commencing at the southeast corner of Section 24, Township 116, Range 25; thence north along the east line of said Section 24, a distance of 733.5 feet to the point of beginning for a parcel of land to be described herein; thence deflecting left 35 degrees 34 minutes and running northwesterly a distance of 718.07 feet to a point on the north line of the Southeast Quarter of the Southeast Quarter of said Section 24; thence deflecting right 125 degrees 08 minutes and running east along the north line of said Southeast Quarter of the Southeast Quarter, a distance of 80.7 feet to a point; thence deflecting right 54 degrees 52 minutes and running southeasterly a distance of 579.3 feet to a point on the east line of said Section 24; thence deflecting right 35 degrees 34 minutes and running south along the east line of said Section 24, a distance of 113.47 feet to the place of beginning. Subject to all easements of record.

and also

Commencing at the southeast corner of Section 24, Township 116, Range 25; thence north along the east line of said Section 24, a distance of 1254.4 feet to the point of beginning for a parcel of land to be described herein; thence deflecting left 120 degrees 03 minutes and running southwesterly a distance of 238.47 feet to a point; thence deflecting right 84 degrees 29 minutes and running northwesterly a distance of 33.12 feet to a point; thence deflecting right 95 degrees 31 minutes and running northeasterly a distance of 260.74 feet to a point on the east line of said Section 24; thence deflecting right 120 degrees 03 minutes along the east line of said Section 24, a distance of 38.12 feet to the place of beginning. Subject to all easements of record.

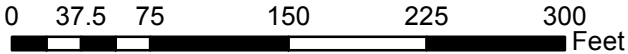
Except that part of above described parcels lying within Parcel 8, CARVER COUNTY RIGHT OF WAY PLAT NO. 10, according to the plat of record, Carver County, Minnesota.


Old County Hwy No. 10 Corridor Transfer



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

1 inch = 100 feet



 Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200
Created: 2/19/2015

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Designation of CSAH 140 and CSAH 51

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Due to continued growth and development within Carver County, the county comprehensive plan identified highways that will experience higher traffic demands that will also meet the County State Aid Highway Designation (CSAH). In addition, several CSAH highways can be turned over to local cities that have a MSAS status. The CSAH designation allows the highway to draw and access Highway User Trust Funds (gas tax). In order to add additional highway miles to the CSAH designation, the county engineer must make a formal request to MnDOT and the County Screening Board.

In July 2014, Carver County made a formal request to MnDOT and the County Screen Board for additional CSAH mileage on the Carver County highway system. In October 2014, the County Screening Board approved an additional 5.8 miles of CSAH mileage. As a condition, the County Screening Board required the turnback of CSAH 57 and a portion of CSAH 59 in the City of Waconia, in which the city is in agreement with accepting those highways. A map showing the requested highway CSAH mileage and the approved CSAH mileage is included as an attachment for reference. The CSAH designation of CR 151 (South of CSAH 52) and Marsh Lake Road will occur when we are able to add them due to conditions that are required to be met prior to designation.

ACTION REQUESTED:

Motion to adopt resolutions designating CSAH 140 and CSAH 51.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3072

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____ Resolution No: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

WHEREAS, County Road (CR) No. 140 is a duly established CR, and

WHEREAS, a portion of the CR is needed for County State Aid Highway (CSAH) purposes and should be established, and

WHEREAS, the Commissioner of the Department of Transportation, through its State Aid Office, and the County Screening Board has authorized the route designation of CSAH No. 140. A copy of the State Aid approval is on file with Carver County Public Works, and

WHEREAS, it is appropriate for the County to designate the route of the CSAH and to devote its limited resources to these areas, and

WHEREAS, the County has authority under Minnesota Statute § 162.02 and § 163.11 for turnback and revocation of county highway corridors.

NOW THEREFORE BE IT RESOLVED, by the County Board of County of Carver, that the following portion, to-wit:

CR No. 140 from CSAH No. 43 to CSAH 61 (Chaska Boulevard), beginning at a point on CSAH 43 also near the northwest corner of Section 11, Township 115 North, Range 24 West, thence continuing east along the north section line of Sections 11 and 12 of said township and range, thence continuing easterly along or near the north section line of Section 7, Township 115 North, Range 23 West and then following the established highway southeasterly through Section 8 of said township and range to the intersection of CSAH No. 61 (Chaska Boulevard) and Hickory Street N in the City of Chaska.

Is hereby designated as a new CSAH No. 140 route and its designation as CR No. 140 is hereby revoked.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be recorded with the Carver County Recorder by the Carver County Administrator.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified Interim County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 3rd day of March, 2015 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

County Fueling System Upgrade

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

In 2015, Public Works will go live with a Fleet Management system (AssetWORKS). As part of the centralized vehicle maintenance done at Public Works, it is imperative that current and accurate vehicle use is reported in a timely and accurate fashion. It is also important to track fuel usage for accountability. Our new Fleet Management system, that we partner in with Scott County and the City of Burnsville, will also have a fuel module called FuelFocus that will manage our fuel at multiple locations and seamlessly work with the system. This data will aid in better vehicle maintenance and management.

Quotes were not obtained since the system is a sole source purchase as a module of the fleet management software.

ACTION REQUESTED:

Approve the purchase of the FuelFocus fuel management system from AssetWORKS for \$49,290.13

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3065

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Metropolitan Mosquito Control Update

Primary Originating Division/Dept: Administration (County)

Meeting

Date: 3/3/2015

Contact: Dave Hemze Title: County Administrator

Item Type:

Regular Session

Amount of Time Requested: 20 minutes

Presenter: Stephen Manweiler Title: MMCD Director

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Stephen Manweiler, MMCD Executive Director, Mike McLean, Communications Coordinator and Renee Wagner, Operations Manager at MMCD Jordan field office, will be presenting their annual update to the Board.

ACTION REQUESTED:

Information only.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

QUOTES OR BIDS OBTAINED: N/A

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3000

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2015 Health Incentive Program

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

One of the goals in the County Board's Strategic Plan is for at least 70% of County employees to participate in the Health Incentive Program (HIP).

The County has provided a successful, voluntary employee wellness program. The HIP includes steps to complete a Health Assessment, Biometrics, Preventive Medical Screenings, and a Dental Exam in order to earn an individual incentive of \$100.

To build further program participation in 2015, the County's Health Break Team recommends a program which continues the \$100 individual incentive, while also incorporating a new group incentive as a pilot project. The proposed 2015 group incentive offers a Wellness Day off work, awarded to participants in 2016, if participation for all eligible employees in the 2015 Health Incentive Program reaches at least 70%.

- The Wellness Day earned will be equivalent to the employee's regular assigned daily shift. For employees whose approved schedule is less than 40 hours in a workweek or 80 hours in a pay period, the Wellness Day will be prorated based on their assigned schedule at the time the Wellness Day is awarded.
- The Wellness Day must be used within the same payroll year that it is awarded.
- Requests to schedule use of the Wellness Day should follow the same process utilized to request paid time off and are subject to supervisory approval.
- The Wellness Day shall have no cash value upon separation of employment.

It is further recommended that the County discontinue the \$300/\$300 Health Incentive Pilot Program which provided a \$300 individual incentive for HIP participation and also incorporated a \$300 reduction of County contribution toward health insurance premiums in the following year for non-participants within the eligible group. For those in the pilot project group who did not meet participation requirements in the \$300 HIP during 2014, the \$300 reduction will be administered during 2015 and the pilot program would then be concluded. For the employee groups that participated in the \$300 incentive pilot, the \$100 incentive program would again be offered in 2015.

ACTION REQUESTED:

Motion to approve the 2015 Health Incentive Program that includes a \$100 individual incentive in 2015 for program completion, and a Wellness Day off work in 2016 for all program participants if at least 70% of eligible employees complete the program requirements. Conclude the \$300 incentive pilot program as described.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

FTE IMPACT:

Total

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3083

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Contract - Leo A Daly - 2015 Master Space Plan

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County's 2015 Strategic Plan identified the goal of delivering a Master Space Plan that identifies short and long-term space needs for the County. The space plan will be critical as the County grows and develops. In order to plan well for the County's finances and space use over the long term, a comprehensive space plan will be essential this year. The County Board reviewed the proposed Master Space Plan scope and notional schedule in a Work Session in November 2014.

Staff published a Request for Proposals on December 19, 2014 to obtain the professional services of an architectural firm to conduct the study. The County received five responses. The space plan committee, consisting of representatives of every County division, interviewed three firms. The committee confirmed that each firm was qualified and sought to select the candidate best able to deliver the space plan.

The three firms interviewed included CMA, Wold Engineers & Architects, and Leo A Daly Company. The Committee also reviewed the firms' competitive lists of services along with corresponding hourly rates and estimates of service. The space plan staff team also checked references as well as contacts not listed as references for the finalists.

The staff recommends that the Board award a professional services contract to Leo A. Daly Company in the amount of \$42,188, including reimbursable expenses, for completion of the 2015 Master Space Plan. The staff also recommends establishing a project budget with a 10 percent contingency for County-approved scope changes as well. Such scope changes might occur in a study such as this, given the depth and width of the services to be provided over a period of eight or nine months. Leo A. Daly provided the lowest quote to complete the master plan. Total quotes for estimated services: Leo A. Daly -- \$42,188; Wold AE -- \$52,000; CMA -- \$69,750.

ACTION REQUESTED:

Move approval of the professional services contract for the delivery of the Master Space Plan, subject to the administrative approval process, with a contract base of \$42,188, and authorize the Assistant County Administrator to approve a change order not to exceed ten percent and an established project budget of \$46,500.

<p>FISCAL IMPACT: <input type="text" value="Budget amendment request form"/></p> <p>If "Other", specify: <input type="text"/></p>	<p>FUNDING</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: none;">County Dollars =</td> <td style="border: 1px solid black; text-align: right;">\$46,500.00</td> </tr> <tr> <td style="border: none;"> </td> <td style="border: 1px solid black;"> </td> </tr> <tr> <td style="border: none;">Total</td> <td style="border: 1px solid black; text-align: right;">\$46,500.00</td> </tr> </table>	County Dollars =	\$46,500.00			Total	\$46,500.00
County Dollars =	\$46,500.00						
Total	\$46,500.00						
<p>FTE IMPACT: <input type="text" value="None"/></p>							
<p>QUOTES OR BIDS OBTAINED: <input type="text" value="Yes"/></p>							
<p>Related Financial/FTE Comments: <input type="text"/></p>							

Office use only:

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item:

Professional Services Contract - Leo A Daly - 2015 Master Space Plan

Department: _____

Meeting Date: 3/3/2015

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

Tom Vellenga

DEBIT		
Description of Accounts	Acct #	Amount
Professional Services	01-110.6260	\$46,500.00
TOTAL		\$46,500.00

CREDIT		
Description of Accounts	Acct #	Amount
Professional Services	30-976.6260	\$35,000.00
Equip & Furniture	30-820.6660	\$11,500.00
TOTAL		\$46,500.00

Cash Transfers between Funds:

DEBIT		
Description of Accounts	Acct #	Amount
cash	01.1001	\$46,500.00
transfers out	30-976.6932	\$35,000.00
transfers out	30-820.6932	\$11,500.00
TOTAL		\$93,000.00

CREDIT		
Description of Accounts	Acct #	Amount
cash	30-976.1001	\$35,000.00
cash	30-820.1001	\$11,500.00
transfers in	01-110.5880	\$46,500.00
TOTAL		\$93,000.00

Reason for Request:

Reallocate unused funds from the Weapons Screening Project and unallocated 2014 CPA funds to the 2015 Master Space Plan.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement for Construction on TH 5 in the City of Waconia

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The City of Waconia in partnership with the Minnesota Department of Transportation and Carver County will undertake a project in 2015 to reconstruct TH 5 between Oak Avenue and TH 284 in the City of Waconia. The project will include improvements to portions of CSAH 10 under project number SAP 010-610-049

All design and construction phase engineering activities will be completed by the City of Waconia as the lead agency with concurrence of Carver County for any design or construction on or impacting CSAH 10.

Total project cost is estimated at \$11,400,000 with Carver County's share at \$470,000.

ACTION REQUESTED:

Approve a joint powers agreement with the City of Waconia for the TH 5 reconstruction project pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	\$0.00
CSAH (gas tax, etc)	\$470,000.00
Total	\$470,000.00

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:
RBA 2015 - 3067

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Project Update for Southwest Reconnection Project

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Southwest Reconnection Project has been steadily progressing and is currently in Phase 2 of the planned construction work. Staff will provide a presentation of the project that will include information on work completed to date, schedule and changes to the project staging.

The staff presentation will highlight several aspects of the project in more detail, including:

1. Elimination of approximately \$2 million from the project
2. Need for a Static Load Test for approximately \$500,000
3. Schedule impacts due to bridge foundation delays

In addition, upon award of the project, the county board authorized the County Engineer to sign change orders and supplemental agreements up to \$100,000 per occurrence and with a project aggregate total of \$3 million. The aggregate total will remain unchanged. Staff is requesting that the per occurrence amount is raised to \$500,000 for work related to the causeway bridge foundation work in order to minimize further delays to the project schedule and additional delay cost to the project.

ACTION REQUESTED:

Motion to authorize the Carver County Engineer to take actions necessary and to enter into project change orders or supplemental agreements on behalf of Carver County up to five hundred thousand dollars (\$500,000.00) per occurrence not to exceed a total of \$3 million.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

Total

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

The county has budgeted \$3.6 million in contingency for the project.

Office use only:

RBA 2015 - 3073

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2015 Carver County 5 Year Bridge Resolution

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

In order for Carver County to receive state bridge bond funds and town bridge funds (townships), the Minnesota Department of Transportation State Aid Office requires the county board of commissioners to adopt a 5 year bridge resolution that lists the bridge replacement priority. This resolution will be updated and submitted annually to reflect changes in our priorities and bridge conditions. The costs listed are approximate and based on engineering judgment in some instances, and only reflect the anticipated construction costs. This resolution will be used by MnDOT to provide information to the state legislature on future state bridge bond requests.

ACTION REQUESTED:

Motion to Adopt the 2015 Carver County 5 Year Bridge Resolution

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

Total

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

Office use only:

RBA 2015- 3041

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: _____ Resolution No: _____
 Motion by Commissioner: _____ Seconded by Commissioner: _____

WHEREAS, Carver County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, utilizing bridge safety inspections and information provided by local citizenry and local units of government; and

WHEREAS, Carver County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years; and

WHEREAS, local roads play an essential role in the overall state transportation system and state support for the replacement and rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road system and is necessary for the County, Townships, and Cities to program bridge replacements of structures with sufficiency ratings less than 80; and

WHEREAS, Carver County has determined that the following bridges have sufficiency ratings less than 80 which are located on County State Aid Highways, County Highways, Township Roads and City Streets:

Program	Bridge	Route	Location	Structurally Deficient Sufficiency Rating	Local	Town Bridge	State Bridge Bond	State Aid	Total Cost
2015	L2818	166th Street	San Francisco Twp over Silver Creek	Y - 51.0	\$10,000	\$571,000			\$581,000
2015	5882	CSAH 10	City of Watertown over Crow River	Y - 9.5	\$865,000		\$945,000	\$2,426,000	\$4,236,000
2015	4655	CSAH 40	San Francisco TWP over Bevens Creek	Y - 42.6			\$316,000	\$529,000	\$845,000
2015	7118	CSAH 30	Camden TWP over Crane Creek	Y - 14.2			\$427,000	\$310,000	\$737,000
2015	L2817	166th Street	San Francisco Twp over Silver Creek	Y - 39.0	\$10,000	\$571,000			\$581,000
2015	L2811	42nd Street	Hollywood TWP over Joint Ditch #1	Y - 44.3	\$10,000	\$571,000			\$581,000
									\$0
2016	10002	CSAH 61	City of Chaska over Diversion Channel	Y - 49.7			\$316,000	\$529,000	\$845,000
2016	10507	CSAH 23	Hollywood TWP over Crow River	Y - 68.9			\$112,000	\$113,000	\$225,000
2016	*10515	CSAH 33	Camden TWP over Crow River	Y - 96.1				\$215,000	\$215,000
2016	**70532	CSAH 11	San Francisco Twp over Minnesota River	N - 94.8				\$225,000	\$225,000
									\$0
2017	L2795	CR 140	Benton TWP over Carver Creek	Y - 59.7	\$100,000		\$481,000		\$581,000
2017	10504	CR 140	Dahlgren TWP over Carver Creek	N - 71.6	\$100,000		\$721,000		\$821,000
2017	L2797	CR 140	Dahlgren TWP over Stream	Y - 39.8	\$100,000		\$296,000		\$396,000
2017	CSAH 51	CSAH 51	Benton TWP over Carver Creek				\$163,000	\$163,000	\$326,000
2017	L2787	CSAH 50	Dahlgren TWP over Bevens Creek	Y - 52.0			\$241,000	\$340,000	\$581,000
									\$0
2018	L4967	3rd Street	City of Carver over Spring Creek	Y - 56.0	\$10,000		\$640,000		\$650,000
2018	L2774	Wagon Ave	Hollywood TWP over Joint Ditch #4	Y - 40.0	\$10,000	\$447,000			\$457,000
2018	L2812	16th Street	Hollywood TWP over Joint Ditch #4	Y - 42.9	\$10,000	\$315,000			\$325,000
2018	3569	53rd Street	Hollywood Station over Joint Ditch #1	Y - 47.7	\$10,000	\$571,000			\$581,000
									\$0
2019	10514	CSAH 32	Camden TWP over Crow River	Y - 67.6			\$750,000	\$1,000,000	\$1,750,000
2019	10503	CSAH 33	Benton TWP over Bevens Creek	Y - 59.7			\$241,000	\$340,000	\$581,000
2019	L2826	154th Street	Young America TWP over Bevens Creek	Y - 55.8	\$10,000	\$571,000			\$581,000

* Not eligible for state bridge bond funds.

** Not eligible for state bridge bond funds. Joint project with Scott County (Carver County cost share only shown).

NOW, THEREFORE BE IT RESOLVED that the above listed bridges are a high priority and Carver County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

FURTHERMORE, Carver County does hereby request financial assistance with eligible approach grading, bridge construction and engineering costs on the above listed bridges, as provided by law; and

FURTHERMORE, Carver County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to schedule construction.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of _____, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2015.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Pledge and Donation Agreement - Norman and Ann Hoffman

Primary Originating Division/Dept:

Meeting
Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

This agreement sets the foundation for the transfer ownership of Coney Island to Carver along with a pledge of a cash contribution to be used for clean up of the island and for recreational amenity improvements.

Coney Island has been identified as a possible future expansion of Lake Waconia Regional Park in the County's Comprehensive Plan and in the Metropolitan Council's Park System Plan.

Future work would include:

- 1) Development and approval by Metropolitan Council of Coney Island Acquisition and Development Master Plan Amendment for Lake Waconia Regional Park.
- 2) Use Metropolitan Council Acquisition Opportunity Funds ("AOF") to purchase Coney Island for \$1,000,000 which is a 25.9% reduction from the land's appraised value of \$1,350,000.
- 3) County receives \$900,000 Hoffman donation for clean up and recreational amenity improvements.
- 4) Implementation of plans to clean up the island and provide recreational amenity improvements and services.

ACTION REQUESTED:

- 1) Motion for approval of the Charitable Pledge and Donation Agreement with Norman and Ann Hoffman and authorize the Board Chair to sign.
- 2) Motion to approve budget amendment.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	\$0.00
Donation cash	\$900,000.00
Met Council AOF	\$1,000,000.00
Donation 25% Disc.	\$350,000.00
Total	\$2,250,000.00

FTE IMPACT:

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

This agreement does not change current park operations. The land sale price being a 25.9% discount off of the appraised value satisfies the 25% local match for the Metropolitan Council Acquisition Opportunity Funds. So none of the Coney Island land acquisition will be funded by County funds. At a later date, a consultant may be needed to assist in the development of a Lake Waconia Regional Park master plan amendment.

Office use only:

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item:

Charitable Pledge and Donation Agreement - Norman and Ann Hoffman

Department: _____

Meeting Date: 3/3/2015

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

Martin Walsh

DEBIT		
Description of Accounts	Acct #	Amount
Land purchase	34-529-517.6601	\$1,350,000.00
site & grounds improvements	34-529-517.6610	\$900,000.00
TOTAL		\$2,250,000.00

CREDIT		
Description of Accounts	Acct #	Amount
donation- sell land for \$1,012,500 which is 25% less than appraised value of \$1,350,000.	34-529-571.5765	\$337,500.00
donation-cash for cleanup and improvements	34-529-571.5765	\$900,000.00
Land acquisition opportunity funds	34-529-571.5287	\$1,012,500.00
TOTAL		\$2,250,000.00

Cash Transfers between Funds:

DEBIT		
Description of Accounts	Acct #	Amount
TOTAL		\$0.00

CREDIT		
Description of Accounts	Acct #	Amount
TOTAL		\$0.00

Reason for Request:

To budget for Coney Island land purchase, site improvements, and associated revenue.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2015 AIS Program Update

Primary Originating Division/Dept:

Meeting

Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Staff desires to update the Board on the following items pertaining to the 2015 Aquatic Invasive Species Program and related work.

- Staff Recruitment
- Decontamination Service
- Staffing Request for Recreation Services
- Agreement with Chanhassen
- Request for AIS Service for Christmas Lake

ACTION REQUESTED:

No formal action is requested at this time.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

QUOTES OR BIDS OBTAINED:

Related Financial/FTE Comments:

At an upcoming meeting of the County Board, any fiscal impacts not budgeted would come forward as a requested budget amendment.

Office use only:

RBA 2015 - 3078