

**County Board of Equalization Meeting  
June 15, 2015, 5:00 p.m.  
County Board Room**



Carver County Board of Commissioners  
June 16, 2015  
Regular Session  
County Board Room  
Carver County Government Center  
Human Services Building  
Chaska, Minnesota

PAGE

4:00 p.m.	1.	<ul style="list-style-type: none"> <li>a) <b>CONVENE</b></li> <li>b) <b>Pledge of allegiance</b></li> <li>c) <b>Public comments (limited to five minutes)</b> <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i></li> </ul>	
	2.	Agenda review and adoption	
	3.	Approve minutes of June 2, 2015, Regular Session .....	1-4
	4.	Community Announcements	
4:05 p.m.	5.	<b>CONSENT AGENDA</b>	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.1 Authorize Fireworks Display at Lake Minnewashta Regional Park .....	5
		5.2 Authorize Fireworks Display at Lake Waconia Park.....	6
		5.3 School Resource Officer contract.....	7
		5.4 Resolution of Support for City of Chanhassen's MnDOT Municipal Cooperative Application .....	8-10
		5.5 Sentencing to Service (STS) Program - 2 Year Contract Renewal.....	11
		5.6 Request for approval to contract with Southwest Paving .....	12
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
		5.7 Finalize Contract for Project # SP010-090-003, TH 41 and Lake Minnewashta Regional Park Trails Construction.....	13
		5.8 Mental Health Advisory Committee Appointment .....	14
		5.9 Joint Powers Agreement with Hollywood Township for Reconstruction of Bridge No. L2774 .....	15
		5.10 Joint Powers Agreement with Hollywood Township for Reconstruction of Bridge No. L2812 .....	16
		5.11 Joint Powers Agreement with Hollywood Township for Reconstruction of Bridge No. 3569 .....	17
		5.12 Tobacco Licenses .....	18-21
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.13 Right-of-way Acquisition for the Bridge No. 10548 Construction Project on CSAH 30 over Crane Creek .....	22-25

*Culture: Provide an organizational culture which fosters individual accountability to achieve goals*

5.14 County Attorney Out of State Travel for Summit on Prosecution Integrity..... 26

*Finances: Improve the County's financial health and economic profile*

5.15 State Performance Measurement Program (2015) ..... 27-33

5.16 Review Social Services/Commissioners Warrants ..... NO ATT

- 4:05 p.m. **6. CONNECTIONS: Develop strong public partnerships and connect people to services and information**
- 6.1 **Public Hearing** for Application For Brewer Off Sale Intoxicating Liquor License and Application for Brewer Off Sale Intoxicating Liquor License by Schram Winery, LLC ..... 34
- 6.2 Riley Purgatory Bluff Creek Watershed District Board of Managers Appointment ..... 35
- 4:25 p.m. **7. GROWTH: Manage the challenges and opportunities resulting from growth and development**
- 7.1 **Public Hearing** - Ordinance No. 80-2015 amending the County Zoning Code..... 36-41
- 7.2 Amendment 3 for Legal Services with L.D. Martin Law Office ..... 42
- 4:50 p.m. **8. COMMUNITIES: Create and maintain safe, healthy and livable communities**
- 8.1 Creation of Four Child Protection Positions..... 43-46
- 8.2 Board Resolution to Reduce the Number of People with Mental Illness in the Jail ..... 47-51
- 5:05 p.m. **9. CULTURE: Provide an organizational culture which fosters individual accountability to achieve goals**
- 9.1 Strategic Plan Update ..... 52-60
- 5:20 p.m. **ADJOURN REGULAR SESSION**
- 5:20 p.m. **BOARD REPORTS**
1. Chair
  2. Board Members
  3. Administrator
  4. Adjourn

David Hemze  
County Administrator

## UPCOMING MEETINGS

June 23, 2015	9:00 a.m. Board Work Session
June 30, 2015	No Board Meeting
July 7, 2015	9:00 a.m. Board Meeting
July 14, 2015	No Board Meeting
July 21, 2015	4:00 p.m. Board Meeting
July 28, 2015	No Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 2, 2015. Vice Chair James Ische convened the session at 9:00 a.m.

Members present: James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: Randy Maluchnik.

Under public participation, Dan Kloos, 4655 County Road 140, stated he wanted to update the Board on the land condemnation process on County Road 11 and voiced his frustrations. He stated he would like to sit down with Commissioners and the attorneys and get something done. He noted the amount spent on attorney's fees. He stated they were the first family to be dealt with, that there were a number of landowner hearings coming up and hoped they would not have to go through what he has went through.

He pointed out the language included in the last paragraph of the Resolution the Board adopted. Kloos stated he had a problem with the direction given as a taxpayer and it was the Board's job to make the final decision. He asked that the Board meet with him and his attorney and resolve this.

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Lynch seconded, to approve the minutes of the May 19, 2015, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Degler moved, Lynch seconded, to approve the following consent agenda items:

Approved creating a 1.0 FTE therapist for the school link mental health grant and related budget amendment.

Authorized the donation of toys valued at \$300 for the Community Social Services visitation room.

Awarded contract to Henry G. Meigs, LLC in the amount of \$435,929.98 pending finalization of the contract review process.

Authorized the purchase of movable traffic signals from Warnings Lites of Minnesota and a 15 passenger van from Waconia Ford.

Authorized the use of sling-shots at Lake Minnewashta Park on June 13, 2015, by Scout Pack 337.

Accepted project SP 010-090-004 as final and approved final payment to Sunram Construction, for \$43,795.66.

Resolution #26-15, CSAH 11 Speed Zone Study Request.

Resolution #27-15, Supporting Pursuit of FY 2017 MnDot Municipal Agreement Program Funding for the Construction of County Highway Improvements at TH 5 in Waconia.

Approved out of state travel to Madison, Wisconsin for two Public Works employees to attend Managing Snow and Ice Control Operations training.

Approved the following abatements:

30.9520067	Jose Tapia Medina
30.9510354	Loreli Stepan, Brandondale
75.5180050	Todd Schimmel
20.0880200	Ryan & Kelly Rydberg
40.0120430	Randiann Sather
65.5560430	Nathan P. & Janine A. Meyer
75.3190170	Benjamin & Kristin Otto
75.3800190	Jeff Bobrowsky
65.3030150	Ryan & Molly Anderson
25.4530340	Kimberly Switalski
50.6500130	Dennis & Stacy Clark
65.3060060	Joshua Brown & Krista Tanninen
30.1450030	Kara White
30.6650280	Jerry & Jessica Estenson
25.1602420	Randy Schlueter
20.0850090	Joshua & Emily Fabio
55.0750110	Linus Latzig/Lori Goebel
30.1760050	Christopher & Jennifer Boyce
30.1260600	Sabrina Pooch
85.3580120	Nancy Sherman
75.2970320	Joanne Hofstrand
30.2350070	Alan & Adele Kimpell
25.3450760	Thomas & Iryna Beutz
75.3730390	Anthony & Jessica Mosley

Reviewed May 26, 2015, Community Social Services' actions/Commissioners' warrants in the amount of \$204,290.02 and reviewed June 2, 2015, Community Social Services' actions/Commissioners' warrants in the amount of \$398,741.73.

Motion carried unanimously.

Rod Franks, Community Social Services, requested Board approval for an additional Financial Assistance Supervisor. He explained the request was necessary to accommodate the needs in the reorganization of the eligibility representative units. He stated they were looking to change from a

two unit to three unit structure due to workloads. He added the FTE was fully funded and he anticipated ongoing funding.

Workman moved, Degler seconded, to authorize adding an additional 1.0 FTE Financial Assistance Supervisor and related budget amendment. Motion carried unanimously.

Kate Miner, Public Works, requested the Board approve a contract for the CSAH 61 and TH 41 corridor study. She explained the purpose of the study was to identify short, mid and long term transportation improvements so they can plan for them. She identified the location and issues to be studied. She pointed out the need to look at 41 through Chaska as well and indicated MnDot has agreed to add money to the project.

Miner reviewed public involvement that would occur with various groups and stakeholders. She identified County and MnDot cost participation and suggested a completion date of summer or fall of 2016.

Degler moved, Lynch seconded, to approve contract with Bolton and Menk, Inc., for the CSAH 61 and TH 41 corridor study, pending finalization of the contract review process. Motion carried unanimously.

Nick Koktavy, Administrative Services, requested the Board approve the purchase agreement for a Public Works satellite facility. He explained the Public Works space study looked at different options for Public Works operations and reviewed the four recommendations. He stated the recommended three district model would include the Public Works facility in Cologne, the Chaska Joint Use Facility and a new facility for the northwest portion of the County.

He stated, as a result of the study, they were proposing a purchase of property located in Hollywood Township. Koktavy noted the square footage of the buildings, stated they had willing sellers and identified future improvements to meet the County's needs.

Koktavy indicated an independent appraisal was done, which included fixtures and equipment. He stated staff negotiated with the current owners and reviewed the terms and contingencies included in the purchase agreement. He noted the funding source was the year end savings account primarily attributable to 2014 FTE vacancies.

He reviewed the timeline for future Township, Planning Commission, Board CUP approvals and proposed closing date.

Karen Johnson Leuthner, Hollywood Township resident, stated residents were not aware this was happening. She asked the Board to let the people on County Road 122 and 21 aware of the proposal and give them two weeks so they can explore how this might impact their community. She also inquired on the new location of the new facility for the Neaton Brothers.

The Board discussed the contingencies included and inquired on the opportunities for the public to comment.

Dave Hemze, County Administrator, stated the Board held a number of work sessions on the topic and the upcoming meetings would include public hearings. He explained the public would have the opportunity to become more involved. He clarified it was up to the Neatons to find another site and make sure the site meets the County ordinance requirements.

Lynch moved, Degler seconded, to approve the purchase agreement, pending the County Attorney's Office review, of PID #060151500, to authorize and delegate to the County Administrator the authority to sign closing documents and approve related budget amendment. Motion carried unanimously.

Degler moved, Lynch seconded, to go into closed session to discuss labor negotiation strategy. Motion carried unanimously.

The Board adjourned the closed and Regular Session.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

Authorize Fireworks Display at Lake Minnewashta Regional Park

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Sam Pertz"/> Title: <input type="text" value="Parks and Trails Supervisor"/>	Item Type: Consent <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The Parks Department has received a request to launch fireworks from within Lake Minnewashta Regional Park on July 4<sup>th</sup>, 2015. County Ordinance pertaining to fireworks states it is unlawful for any person to set off or attempt to set off or ignite any firecracker, fireworks, smoke bombs, rockets, black powder guns or other pyrotechnics without authorization from the Board.

The request is from a group of homeowners who live on Lake Minnewashta and are requesting the use of Boat Access #2 at the park. To accommodate the fireworks display, Boat Access #2 would remain CLOSED on the July 4<sup>th</sup>. The parking area must be cleared of vehicles and people in order to establish a clear zone (safety zone) for the pyrotechnic display company to set up the fireworks. A special use permit fee of \$250.00 is being charged to the homeowners for the use of the park facility and to offset the costs of staff time. The homeowners and pyrotechnic display company are responsible for obtaining permits from the City of Chanhassen and the Chanhassen Fire Department and coordinating water patrol services through the Carver County Sheriff's Office. In the event of bad weather, high winds out of the west or north, or extremely dry conditions, the fireworks display will be postponed and rescheduled for another date.

The County has approved past fireworks displays sponsored by the homeowners on Lake Minnewashta. Past displays have been conducted appropriately. The Park Commission recommended approval of the permit to launch fireworks at its May 13, 2015 meeting.

The Park Commission recommended approval of the request at its May 20, 2015 regular meeting.

**ACTION REQUESTED:**

Authorize a permit for use of Lake Minnewashta Regional Park Boat Access #2 for the July 4<sup>th</sup> fireworks display under the following conditions to be met by the organizers of the event and pyrotechnic display company:

- 1 -Signed permit with indemnification language from pyrotechnic display company.
- 2 -Paid permit fee
- 3- Submitted current certificate of insurance

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING County Dollars = <input type="text"/>				
If "Other", specify: <input type="text"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">LK. Minn.Homeowners</td> <td style="width: 30%; text-align: right;">\$250.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$250.00</b></td> </tr> </table>	LK. Minn.Homeowners	\$250.00	<b>Total</b>	<b>\$250.00</b>
LK. Minn.Homeowners	\$250.00				
<b>Total</b>	<b>\$250.00</b>				
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source				
Related Financial/FTE Comments:					

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Authorize Fireworks Display at Lake Waconia Park**

Primary Originating Division/Dept:

Contact:  Title:

Amount of Time Requested:  minutes

Presenter:  Title:

Meeting  
Date:

Item Type:  
Consent

Attachments:  Yes  No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The Parks Department has received a request to launch fireworks from within Lake Waconia Regional Park for July 4<sup>th</sup>, 2015. The request is from the Waconia Chamber of Commerce and they are requesting the use of an undeveloped area on the eastern end of the park.

County Ordinance pertaining to fireworks states it is unlawful for any person to set off or attempt to set off or ignite any firecracker, fireworks, smoke bombs, rockets, black powder guns or other pyrotechnics without authorization from the Board. To accommodate the fireworks display, parking on the 4<sup>th</sup> would be limited to the formal parking areas near the Waconia Event Center and beach. The safety perimeter area must be cleared of vehicles and people in order to establish a clear zone (safety zone) for the Waconia Pyrotechnic Inc. to set up the fireworks. Parking in the park is further complicated by a planned wedding at the Waconia Event Center. The Event Center Staff has been advised that they will need to maintain parking for their guests.

A special use permit fee of \$250.00 is being charged for use of the park and staff time related to the event.

The Waconia Chamber of Commerce and Waconia Pyrotechnic Inc. are responsible for any coordination with Water Patrol Services of the Sheriff's Office, other units of government and any additional permits necessary for the activity.

In the event of bad weather the fireworks display will be postponed and rescheduled for July 5<sup>th</sup>. Should fireworks be displayed on July 5<sup>th</sup>, the Waconia Chamber of Commerce and Waconia Pyrotechnic Inc. will coordinate this activity with the Waconia Event Center and the County Parks Department.

The County has allowed a previous fireworks display from the park. The past display had been conducted appropriately. The Park Commission recommended approval of the permit to launch fireworks at its May 20, 2015 meeting.

**ACTION REQUESTED:**

Authorize a permit for use of Lake Waconia Regional Park for the July 4<sup>th</sup>, 2015 fireworks display under the following conditions to be met by the Waconia Chamber of Commerce and Waconia Pyrotechnic Inc.:

- 1- Signed permit with indemnification language from Pyrotechnic Inc.:
- 2- Paid permit fee
- 3- Submitted current certificate of insurance

FISCAL IMPACT:

*If "Other", specify:*

FUNDING	
County Dollars =	<input type="text"/>
Waconia Chamber of Con	\$250.00
<b>Total</b>	<b>\$250.00</b>

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**School Resource Officer contract**

Primary Originating Division/Dept: Sheriff <input type="text"/>	Meeting Date: 6/16/2015 <input type="text"/>
Contact: Paul Tschida <input type="text"/> Title: Commander <input type="text"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Communities: Create and maintain safe, healthy, and livable communities <input type="text"/>	

**BACKGROUND/JUSTIFICATION:**

The Carver County Sheriff's Office has, for many years, contracted with several school districts in Carver County providing School Resource Officers to those school districts. ISD. 110 (Waconia) and Southwest Metro Educational Cooperative wish to enter into an agreement with CCSO for the fiscal year 2015-2016 for the provision of a SRO to each of their school districts. This continues to be mutually beneficial and a prudent use of taxpayer dollars.

**ACTION REQUESTED:**

Approve the 2015-2016 School Resource contract with Waconia school district 110 and the Southwest Metro Educational Cooperative.

<b>FISCAL IMPACT:</b> Other <input type="text"/> <p><i>If "Other", specify: The cost of these deputies is borne by the contracting entity.</i></p>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td>Contracting entity</td> <td style="text-align: right;">\$200,055.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$200,055.00</b></td> </tr> </table> <input type="checkbox"/> Insert additional funding source	<b>County Dollars =</b>	<b>\$0.00</b>	Contracting entity	\$200,055.00	<b>Total</b>	<b>\$200,055.00</b>
<b>County Dollars =</b>	<b>\$0.00</b>						
Contracting entity	\$200,055.00						
<b>Total</b>	<b>\$200,055.00</b>						
<b>FTE IMPACT:</b> None <input type="text"/>							

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3276

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution of Support for City of Chanhassen's MnDOT Municipal Cooperative Application**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Kate Miner"/> Title: <input type="text" value="Transportation Manager"/>	Item Type: Consent <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The City of Chanhassen has approved a resolution approving the submittal of a grant application through MnDOT's Metro Municipal Cooperative Agreement Program for intersection improvements at TH 5 and Powers Boulevard (CSAH 17). This program provides funding for construction projects that are developed and administered by local agencies and provide a benefit to both the local community and the trunk highway system.

Currently, the City of Chanhassen is working with MnDOT to build acceleration lanes on TH 5 at both the north and south junction of CSAH/TH 101 programmed for FY2016.

It has been documented that the existing EB and WB left-turn lanes on TH 5 onto Powers Blvd (CSAH 17) are currently not meeting demands. Dual left-turn lanes in both directions will provide for additional storage and increase the left turn capacity of the signal. The project would also include signal improvements since the signal is approaching its 25 year service life. MnDOT does not have funding available for this project until around 2022.

If a Municipal Cooperative grant is approved the turn-lane work and signal improvements on TH 5 and Powers Boulevard (CSAH 17) could occur with the acceleration lanes programmed in FY2016.

Attached is the preliminary layout for the dual-left at TH 5 and Powers Boulevard (CSAH 17), and also the scoping map for the acceleration lanes.

**ACTION REQUESTED:**

Adopt a resolution supporting the City of Chanhassen's grant application through MnDOT's Metro Municipal Cooperative Agreement Program for intersection improvements at TH 5 and Powers Boulevard (CSAH 17).

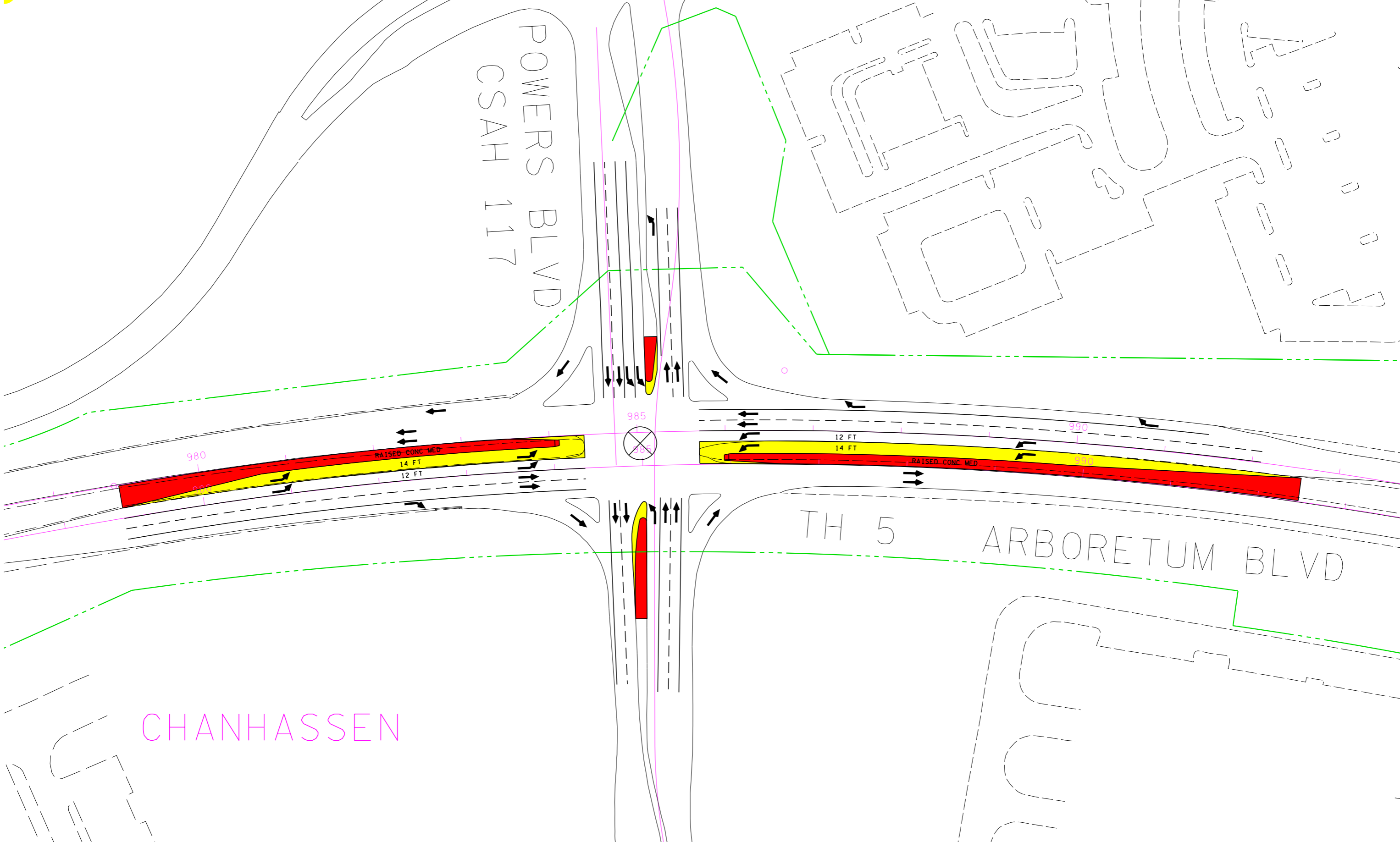
<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

POWERS BLVD  
CSAH 117

TH 5 ARBORETUM BLVD

CHANHASSEN



**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: June 16, 2015

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

WHEREAS, the Chanhassen City Council has previously approved a resolution approving a grant applications through MnDOT's Metro Municipal Agreement program to provide funding for construction projects that are developed and administered by local agencies and provide a benefit to both the local community and the trunk highway system; and

WHEREAS, the City of Chanhassen is working with MnDOT on constructing signal improvements and acceleration lanes at intersections along TH 5; and

WHEREAS, it has been documented dual left-turn lanes are needed at the intersection of Powers Boulevard (CSAH 17) and TH 5 along with other improvements; and

WHEREAS, MnDOT does not have funds for this work until 2022; approval of this grant may allow work to be programmed for FY2016.

BE IT RESOLVED, by the Carver County Board of Commissioners that Carver County supports the City of Chanhassen's application for a Municipal Cooperative Grant Application for intersection improvements at TH 5 and Powers Boulevard (CSAH 17).

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of June, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of June, 2015.

\_\_\_\_\_  
Dave Hemze County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Sentencing to Service (STS) Program - 2 Year Contract Renewal**

Primary Originating Division/Dept: <input type="text" value="Court Services"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="John Klavins"/> Title: <input type="text" value="Court Services Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

Carver County has contracted for STS services with the MN Department of Corrections since 1990. The STS program provides Carver County and the District Court with a structured and supervised community-based correctional alternative where offenders complete 5000 to 6000 hours of work projects each year. The County, along with many local municipalities and some non-profit agencies, benefit from the labor provided by lower risk offenders who are completing court sentences and probation conditions. In many cases, adult program participants are able to avoid more costly jail sentences by serving time on STS, and also remain in treatment or educational programs, and maintain employment. STS also offers a sentencing alternative for shorter-term juvenile correctional placements for appropriate juvenile offenders. On average, juvenile placements cost the County around \$200. per day. Over the past few years, STS crews have worked directly with Carver County Parks, Public Works, Environmental Services, Facilities, Sheriff's Office, County Fair, Three Rivers Park District, and many cities and townships. The State of Minnesota covers 25% of the total cost of the program each year, including management and training for crew leaders, maintenance of vehicles and equipment, fuel costs, insurance and liability. Court Services also receives additional outside revenue of approximately \$10,000. per year to support this program through service contracts with Three Rivers Park District, and through other user fees.

**ACTION REQUESTED:**

Approval of the State of MN Income Contract for the Sentencing to Service (STS) Program in Carver County for FY2016-2017

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>						
<i>If "Other", specify:</i> <input type="text"/>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;"><b>\$120,531.00</b></td> </tr> <tr> <td>\$60,265.50 per year</td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$120,531.00</b></td> </tr> </table>	County Dollars =	<b>\$120,531.00</b>	\$60,265.50 per year		<b>Total</b>	<b>\$120,531.00</b>
County Dollars =	<b>\$120,531.00</b>						
\$60,265.50 per year							
<b>Total</b>	<b>\$120,531.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

**Related Financial/FTE Comments:**

Additional revenue of approximately \$10,000 is collected each year from Three Rivers Park District, and through approved user fees, which off-sets the County's cost for the STS program.

Office use only:

RBA 2015 - 3293

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with Southwest Paving**

Primary Originating Division/Dept: <input type="text" value="Administrative Services - Facilities"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Kevin Maas"/> Title: <input type="text" value="Facilities Services Department M"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The asphalt in the main lot at First Street Center is beyond its useful life. It was identified in the 2014 Facilities Capital plan for replacement. Other work at the County's First Street Center (FSC) in Waconia and adjacent construction prompted a delay in the parking reconstruction until 2015. Public Works and Facilities are providing joint services to complete the Finish and Grade and propose to contract with Southwest Paving to pave the FSC parking lot as well. Public Works shall provide demolition and base preparation along with minor elevation changes to smooth out the automotive entrance. Line painting will be added.

Facilities obtained three quotes: Plehal Blacktopping (\$42,270), Southwest Paving (\$34,500), and Midwest Asphalt (\$33,461). Per the local preference procurement policy, Southwest Paving matched the low quote of \$33,461.

**ACTION REQUESTED:**

Motion to contract with Southwest Paving, Inc. to provide paving for the upper First Street Parking Lot pending contract review.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>						
If "Other", specify: <input type="text" value=""/>	<table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td style="text-align: right;"><b>\$33,461.00</b></td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$33,461.00</b></td> </tr> </table>	<b>County Dollars =</b>	<b>\$33,461.00</b>			<b>Total</b>	<b>\$33,461.00</b>
<b>County Dollars =</b>	<b>\$33,461.00</b>						
<b>Total</b>	<b>\$33,461.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3298

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Finalize Contract for Project # SP010-090-003, TH 41 and Lake Minnewashta Regional Park Trails Construction.**

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Marty Walsh"/> Title: <input type="text" value="Parks Director"/>	Item Type: Consent <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

In 2007, Carver County was awarded Surface Transportation funds to partially fund construction of one mile of trail along TH 41 and 1.5 miles of trail within Lake Minnewashta Regional Park, connecting the two trails with an underpass at TH 41.

This was a collaborative project between the City of Chanhassen and Carver County to design, construct, and cost participate in the trail improvements. Carver County is the lead agency.

The project was awarded to Rosti Construction, Inc. on April 24, 2012. The project has been completed to the County's satisfaction and the contractor has signed the final certificate of acceptance. Staff recommends making final payment of \$39,618.04.

Total Construction Cost is \$1,802,194.

**ACTION REQUESTED:**

Accept project SP-010-090-003 as final and approve a final payment of \$39,618.00 to Rosti Construction, Inc.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text" value="\$0.00"/> SG 2011-118 <input type="text" value="\$39,618.00"/>      Total <input type="text" value="\$39,618.00"/> <input checked="" type="checkbox"/> Insert additional funding source
FTE IMPACT: <input type="text" value="None"/>	

Related Financial/FTE Comments:

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
Mental Health Advisory Committee Appointment

Primary Originating Division/Dept: Administration (County) <input type="text"/>	Meeting Date: 6/16/2015 <input type="text"/>
Contact: Dave Hemze <input type="text"/> Title: County Administrator <input type="text"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Connections: Develop strong public partnerships and connect people to services and information <input type="text"/>	

**BACKGROUND/JUSTIFICATION:**  
The Carver County Mental Health Advisory Committee currently has two mandated vacancies. Becky Maas, residing in Commissioner District 4, has submitted her application to fill a vacancy.

**ACTION REQUESTED:**  
Appoint Becky Maas to serve on the Mental Health Advisory Committee.

<b>FISCAL IMPACT:</b> None <input type="text"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text"/> \$0.00 <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> None <input type="text"/>	

Related Financial/FTE Comments:



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Joint Powers Agreement with Hollywood Township for Reconstruction of Bridge No. L2774**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Assistant Public Works Director"/>	Item Type: Consent <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

The County and Hollywood Township have joined together to design and reconstruct Bridge No. L2774 in Hollywood Township over Joint Ditch #4.

Hollywood Township will reimburse the County for any costs incurred not covered by Town Bridge funds, in accordance with this JPA that has already been approved by the township.

It is the desire of both parties hereto to enter into a written document regarding the reconstruction of Bridge No. L2774 over Joint Ditch #4.

**ACTION REQUESTED:**

Approve a Joint Powers Agreement with Hollywood Township for Reconstruction of Bridge No. L2774 pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/> <b>\$0.00</b>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value=""/> <b>\$0.00</b>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3284

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Joint Powers Agreement with Hollywood Township for Reconstruction of Bridge No. L2812**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Assistant Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

The County and Hollywood Township have joined together to design and reconstruct Bridge No. L2812 in Hollywood Township over Joint Ditch #4.

Hollywood Township will reimburse the County for any costs incurred not covered by Town Bridge funds, in accordance with this JPA that has already been approved by the township.

It is the desire of both parties hereto to enter into a written document regarding the reconstruction of Bridge No. L2812 over Joint Ditch #4.

**ACTION REQUESTED:**

Approve a Joint Powers Agreement with Hollywood Township for Replacement of Bridge No. L2812 pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	<b>FUNDING</b> County Dollars = <input type="text" value="\$0.00"/> <hr/> Total <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3286

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Joint Powers Agreement with Hollywood Township for Reconstruction of Bridge No. 3569**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Assistant Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

The County and Hollywood Township have joined together to design and reconstruct Bridge No. 3569 in Hollywood Township over Joint Ditch #1.

Hollywood Township will reimburse the County for any costs incurred not covered by Town Bridge funds, in accordance with this JPA that has already been approved by the township.

It is the desire of both parties hereto to enter into a written document regarding the reconstruction of Bridge No. 3569 over Joint Ditch #1.

**ACTION REQUESTED:**

Approve a Joint Powers Agreement with Hollywood Township for Replacement of Bridge No. 3569 pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3288

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Tobacco Licenses**

Primary Originating Division/Dept: <input type="text" value="Property Records &amp; Taxpayer Services"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Lisa Dreier"/> Title: <input type="text" value="Taxpayer Services Specialist"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

Attached is a list of businesses that have applied for a tobacco license and are in compliance with the Carver County Tobacco Ordinance. The owners are requesting Carver County Board of Commissioners approval to sell tobacco products.

**ACTION REQUESTED:**

Approval of the county board to issue tobacco licenses to the attached list of compliant businesses.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/> <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3295

Close

**Tobacco License Applications To Be Approved by County Board**

<p><b>License #10-508</b>  <b>Dahlgreen Golf Club, Inc dba Dahlgreen Golf Club</b>  David Tessman, Office Manager  6940 Dahlgren Road  Chaska, MN 55318</p>	<p><b>License # 10-509</b>  <b>Nash Finch Company dba Econofoods #318</b>  Kathleen M. Mahoney, VP Secretary  710 Faxon Road  NYA, MN 55368</p>
<p><b>License # 10-513</b>  <b>Good Time Liquors</b>  Dale E Bruers, Owner  400 Faxon Road  Norwood Young America, MN 55368</p>	<p><b>License # 10-515</b>  <b>Holiday Stationstores, Inc dba Holiday Stationstore #199</b>  Cindy Zierhut, License Administrator  441 79th Street West  Chanhassen, MN 55317-4505</p>
<p><b>License # 10-523</b>  <b>Mid-County Coop dba Holiday Stationstore #3577</b>  William F. Reimers, General Manager  409 Paul Avenue North  Cologne, MN 55322</p>	<p><b>License # 10-526</b>  <b>R E Smith Oil &amp; Tire Co., Inc. dba Smith Oil &amp; Tire</b>  Russell E Smith, Owner  503 Faxon Road North  Norwood Young America, MN 55368</p>
<p><b>License # 10-540</b>  <b>Bluff Creek Golf Association dba Bluff Creek Golf Course</b>  Michael Cohrs, General Manager  1025 Creekwood Drive  Chaska, MN 55318</p>	<p><b>License # 10-541</b>  <b>Plocher's Inc dba Floyds on 5</b>  Lois Plocher, Owner  1758 Arboretum Blvd.  Victoria, MN 55386</p>
<p><b>License # 10-557</b>  <b>TBI Liquor Two, Inc dba Cheers Wine &amp; Spirits</b>  Michael G. Baier, President  530 West 79th Street #100  Chanhassen, MN 55317</p>	<p><b>License # 10-566</b>  <b>Schoknecht, Inc dba Lisa's Place</b>  Lisa M Schoknecht, President  205 Broadway North  Carver, MN 55315</p>
<p><b>License # 10-578</b>  <b>Kwik Trip, Inc dba Kwik Trip #402</b>  Donald P. Zietlow, President  2201 West 78th Street  Chanhassen, MN 55317</p>	<p><b>License # 10-594</b>  <b>Holiday Stationstores, Inc dba Holiday Stationstore #360</b>  Cindy Zierhut, License Administrator  1793 Arboretum Blvd.  Victoria, MN 55386-7706</p>
<p><b>License # 10-596</b>  <b>Champlin 2005 LLC dba Cub Foods #1644(31564)</b>  Doyle Troyer, VP Corporate Tax  7900 Market Blvd.  Chanhassen, MN 55317</p>	<p><b>License # 10-604</b>  <b>Holiday Stationstores, Inc. dba Holiday Stationstore #371</b>  Cindy Zierhut, License Administrator  502 North Faxon Road  Norwood Young America, MN 55368-9734</p>
<p><b>License # 10-605</b>  <b>Walgreen Co dba Walgreens #09728</b>  Alexander W Gourlay, President &amp; CEO  600 West 79th Street  Chanhassen, MN 55317</p>	<p><b>License # 10-606</b>  <b>Harvey's Bar &amp; Grill Inc.</b>  Laura Niesche, President  220 North Broadway  Carver, MN 55315</p>
<p><b>License # 10-611</b>  <b>Last Call Too dba Last Call</b>  Diane R. Henning, Owner  118 Main Street East  NYA, MN 55397</p>	<p><b>License # 10-613</b>  <b>Casey's Retail Company dba Casey's General Store #2655</b>  Richard T Schappert, President  300 County Road 40 East  Carver, MN 55315</p>

<b>License # 10-619</b> <b>B&amp;B Hospitality dba HI-5 Market</b> Deepinder S. Baveja, Owner 1510 Commercial Avenue Victoria, MN 55386	<b>License # 10-624</b> <b>Kleinprintz Liquors, LLC dba MGM Liquor Warehouse</b> Jason Kleinprintz, Managing Member 7856 Market Blvd., P.O. Box 412 Chanhassen, MN 55317
<b>License # 10-626</b> <b>Southern Sands Inc. dba Down South Bar &amp; Grill</b> Jilann Paehlke, Owner 360 Broadway Street New Germany, MN 55367	<b>License # 10-627</b> <b>Kwik Trip, Inc. dba Kwik Trip #492</b> Donald P. Zietlow, President 8921 Crossroads Blvd. Chanhassen, MN 55317
<b>License # 10-628</b> <b>Walgreen Co. dba Walgreens #12434</b> Alexander W Gourley, President & CEO 2499 Highway 7 Excelsior, MN 55331-9701	<b>License # 10-631</b> <b>Crossroads Liquor of Victoria LLC dba Crossroads Liquor</b> Paul Schindler, President 7999 Victoria Drive Victoria, MN 55386
<b>License # 10-633</b> <b>Northern Tier Retail LLC dba SuperAmerica #4366</b> Courtney Fuchs 2391 Highway 7 Excelsior, MN 55331	<b>License # 10-634</b> <b>GMB Enterprise, LLC dba Inn Town Wine &amp; Spirits</b> Gary Bjurstrom, Owner 102 Lake Street West Cologne, MN 55322
<b>License # 10-636</b> <b>Schmidt C-Stores, Inc, dba Schmidty's</b> Thomas R Schmidt, President 308 Ash Avenue North Mayer, MN 55360	<b>License # 10-637</b> <b>Fleet and Farm of Green Bay, dba Mills Gas Mart</b> Jeffrey L Meek 1921 Levi Griffin Road Carver, MN 55315
<b>License # 10-638</b> <b>Family Dollar Inc. dba Family DollarStore #6540</b> Eric D Gast, VP Finance 640 Railroad Drive Norwood, MN 55368-4516	<b>License # 10-639</b> <b>Chanhassen Marathon</b> Hani H. Kotifani 380 Lake Drive East Chanhassen, MN 55317
<b>License # 10-642</b> <b>Chanhassen Stop, LLC</b> Elias Saman, President - Heather Saman, Vice President 7755 Century Blvd Chanhassen MN 55317	<b>License # 10-643</b> <b>Northern Tier Retail, LLC dba SuperAmerica #5001</b> Courtney Fuchs 2960 82nd Street Chaska MN 55318-2329
<b>License # 10-646</b> <b>MLNG LLC dba The Vintage</b> Michael Clausen, Owner 8971 Crossroads Blvd., Suite 160 Chanhassen, MN 55317	<b>License # 10-647</b> <b>Huynh Inn LLC dba Carver Liquor</b> Ngan Thi Bich Huyna 309 Broadway North Carver, MN 55315
<b>License # 10-648</b> <b>Kwik Trip, Inc dba Kwik Trip #854</b> Donald P Zietlow, President 520 Reform Street N NYA, MN 55368	<b>License # 10-649</b> <b>Churchills Quality Cigars &amp; Gifts</b> Derrick Smigiel, Owner/President 8000 Victoria Drive Victoria, MN 55386
<b>License # 10-650</b> <b>United Farmers Coop dba United Xpress</b> Darv Turbis, VP Energy 17535 Highway 7 New Germany, MN 55367	<b>License # 10-651</b> <b>e-Cig Store of Shakopee, LLC</b> Sean T Condon 8971 Crossroads Blvd., Suite 140 Chanhassen, MN 55317

<b>License # 10-653</b> <b>The Dog House LLC</b> David Peter Reimer 313 Broadway Street Carver, MN 55315	

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Right-of-way Acquisition for the Bridge No. 10548 Construction Project on CSAH 30 over Crane Creek**

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

The bridge over Crane Creek on CSAH 30, (Existing Bridge No. 7118), has deteriorated to the point of needing replacement. Additional right-of-way is needed to complete this project. The Carver County Right-of-Way Agent has completed fair market value minimum damage valuations for the acquisition of permanent roadway, drainage and temporary easements adjacent to the bridge. The purchase of the permanent and temporary easements is necessary to fulfill the project charter.

**ACTION REQUESTED:**

Adopt a resolution to authorize written offers of compensation based on fair market minimum damages valuations for easements required for the Bridge No. 10548 Construction Project.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> CSAH (Gas Tax, Veh Sales) <input type="text" value="\$13,700.00"/> <b>Total</b> <input type="text" value="\$13,700.00"/> <input checked="" type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:



**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: \_\_\_\_\_  
Motion By Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

---

**Resolution Authorizing Offers of Compensation to Landowners for  
Easements Required for the CSAH 30 Bridge Replacement,  
Project # SAP 010-630-030**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to replace bridge #7118 located on CSAH 30, Project #SAP 010-630-030 (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase property interests from each of the properties described in Exhibit A attached hereto; and

WHEREAS, the Carver County Right-of-Way Agent has completed minimum damages valuations to estimate the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of the minimum damages valuations, the County must make offers of compensation to the land owners for the needed property interests consistent with the estimates of the damages being incurred by the various owners as a result of the County’s acquisitions.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners finds that it is necessary and for a public purpose for the County to acquire the property interests described in Exhibit A for the Project.
2. Based upon minimum damages valuations completed by the County’s Right-of-Way Agent, the Director of Public Works or agents under his supervision shall make written offers of compensation to the property owners within the Project from whom

property interests are required, in the amounts of the right-of-Way Agent's opinions of damages (which total an aggregate amount of \$13,700.00 for Three Parcels).

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

---

STATE OF MINNESOTA    )  
   ) ss.  
 COUNTY OF CARVER     )

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16<sup>th</sup> day of June, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16<sup>th</sup> day of June, 2015.

\_\_\_\_\_  
 Dave Hemze                      County Administrator

Subscribed and sworn to before me  
 this \_\_\_\_ day of \_\_\_\_\_, 2015.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

Notary Stamp

**Exhibit A**

**Property Interests Required for the Replacement of CSAH 30 Bridge #7118.**  
**Project #SP 010-630-030**

(Acquisition)

P.I.D. No. 02.0061010

Patrick R. & Lisa M. Breeggemann

Taking of a permanent easement for right of way purposes over County State Aid Highway No. 30 (containing 6,163 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 02.0061000

Patrick R. Breeggemann etal

Taking of permanent easement for right of way purposes over County State Aid Highway No. 30 (containing 7,792 Sq. Ft., more or less).

Taking of temporary easement over County State Aid Highway No. 30 (containing 2,818 Sq. Ft., more or less).

(Acquisition)

P.I.D. No. 02.0070800

Patrick K. & Lynette B. Kiel

Taking of permanent easements for right of way purposes over County State Aid Highway No. 30 (containing 16,118 Sq. Ft., more or less).

## Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**County Attorney Out of State Travel for Summit on Prosecution Integrity**

Primary Originating Division/Dept: Attorney <input type="text"/>	Meeting Date: 6/16/2015 <input type="text"/>
Contact: Mark Metz <input type="text"/> Title: County Attorney <input type="text"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government <input type="text"/>	

**BACKGROUND/JUSTIFICATION:**

Mark Metz, County Attorney, is requesting approval to attend the National District Attorney's Association Summit on Prosecution Integrity conference, which will take place July 19-21, 2015, in Chicago, Illinois. County Attorney Metz' registration fee, travel/mileage and lodging expenses will be paid for out of the forfeiture proceeds fund of the Attorney Office 2015 budget.

**ACTION REQUESTED:**

Requesting approval for out-of-state travel to allow Mark Metz to attend the conference in Chicago, Illinois.

<b>FISCAL IMPACT:</b> None <input type="text"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> <b>County Dollars =</b> <input type="text"/> Forfeiture Fund <input type="text"/> \$750.00 <b>Total</b> <input type="text"/> \$750.00 <input checked="" type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> None <input type="text"/>	

**Related Financial/FTE Comments:**

All expenses will be paid out of the forfeiture proceeds fund (02-090-000-0000-6332) of the Attorney Office 2015 budget.

*Office use only:*

RBA 2015 - 3308

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**State Performance Measurement Program (2015)**

Primary Originating Division/Dept: <input type="text" value="Finance"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Mary Kaye Wahl"/> Title: <input type="text" value="Financial Services Accountant"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

**BACKGROUND/JUSTIFICATION:**

On 6/21/11, the Carver County Board approved the 2011 participation in the State's Performance Measurement program. On 6/26/12, the Board certified that it had adopted and implemented the 10 performance measures developed by the Council on Local Results and Innovation and that the County is implementing a local performance measurement system.

For 2015, the Carver County Board is asked to approve the 2015 participation in the State's Performance Measurement Program by certifying prior to or on July 1, 2015 that it has adopted and implemented at least 10 performance measures developed by the Council; implement a system to use this information to help plan, budget, manage, and evaluate programs and processes for optimal future outcomes; and continue to report the results of the performance measures to its residents.

**ACTION REQUESTED:**

Motion to approve the attached resolution and the Performance Measures- 2015 Report

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
If "Other", specify: <input type="text" value=""/>	<b>County Dollars =</b> <input type="text" value=""/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	State Performance Aid <input type="text" value=""/> \$13,603.00
	<b>Total</b> <input type="text" value=""/> \$13,603.00
	<input type="checkbox"/> Insert additional funding source

**Related Financial/FTE Comments:**

Eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000 and is also exempt from levy limits under sections 275.70 to 275.74 for taxes payable in 2016, if levy limits are in effect.

Office use only:

RBA 2015- 3309

Close

## Performance Measure Results

Program Year 2015

### Carver County Key Performance Measurements Adopted by the Board



*In 2010, the state Legislature create the Council on Local Results and Innovation to develop standard performance measures for cities and counties. The purpose of this program is to aid residents, taxpayers, and state and local elected officials in determining the efficiency and effectiveness of counties and cities in providing services and measuring residents' opinions of those services. In 2011, Carver County voluntarily agreed to participate in the program.*

#### Carver County Mission:

To meet the service requirements and special needs of our residents in a fiscally responsible and caring way. We will plan the county's growth to preserve its uniqueness and will encourage rural and urban compatibility. We will protect our history while planning for a dynamic future.

#### Community goals and outcome/output measures associated with them:

Carver County's Strategic Plan outlines five goals. These goals are designed to serve as the foundation for all future strategies, work and priorities of the County. To define each goal statement, there is a distinctive and characteristic word which summarizes each goal: Communities, Culture, Connections, Finances and Growth. Within the document, four of the five goals are listed with performance measure(s) listed under. The goal of Culture was omitted from this report as none of the submitted performance measures align with the County's Culture goal statement.

### I. Communities: Create and maintain safe, healthy, and livable communities

#### Public Safety

##### Part I & II crime rates

Part I crimes include: homicide, rape, aggravated assault, burglary, robbery, auto theft, theft, and arson

Part II crimes include: other assault, forgery, fraud, stolen property, vandalism, weapons, prostitution, other sex offense, narcotics, gambling, family/children crime, DUI, liquor laws, disorderly conduct, and other offenses

**Deputy Response Time** (average response time from call dispatched to first squad on scene for top-priority call)

Year	Part I	Part II	Deputy Response time (minutes)
2011	896	1,802	3.22
2012	865	1,627	3.06
2013	818	1,587	4.53
2014	865	1,645	3.36

## Probation/Corrections:

### Percent of adult offenders with a new felony conviction within 3 years of discharge. (1)

Year	Percent
2011	2.7% *
2012	6.3% **
2013	5.6% ***
2014	4.0% ****

(1) Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication.

\*Sample generated from a Court Services Tracking System (CSTS) report of closed cases between 7/1/07 and 6/30/08. Out of the sample of 621 cases, a random selection of every 6 cases were selected to make an approximate 18% sample to track recidivism.

\*\*Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 4/1/09 to 4/1/10. Out of the sample of 644 cases, every 5 were selected to total a sample of 128 offenders, which is approximately a 20% sample. Recidivism was tracked on these cases. 8 offenders reoffended at a felony level.

\*\*\*Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/10 to 6/1/11. Out of the sample of 539 cases, every 5 were selected to total a sample of 107 offenders, which is approximately a 20% sample. Recidivism was tracked on these cases. 6 offenders reoffended at a felony level.

\*\*\*\*Sample generated from Court Services Tracking System (CSTS) report of closed cases from 6/1/11 to 6/1/12. Out of the sample of 537 cases, the first three pages of clients were selected to total a sample of 125 offenders, which is approximately a 23% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.

## Public Health

### Percentage of low birth-weight children\*\*

Year	Carver County	Minnesota
2011	5.6%	6.5%
2012	5.3%	6.5%
2013	5.7%	6.5%
2014	5.7%	6.5%

### Tobacco and Alcohol Use (Excessive Drinking)\*\*

Year	Carver County		Minnesota	
	Tobacco	Alcohol Use (excessive drinking)	Tobacco	Alcohol Use (excessive drinking)
2011	15.0%	20.0%	19.0%	20.0%
2012	15.0%	22.0%	18.0%	19.0%
2013	15.0%	25.0%	17.0%	20.0%
2014	14.0%	26.0%	16.0%	19.0%

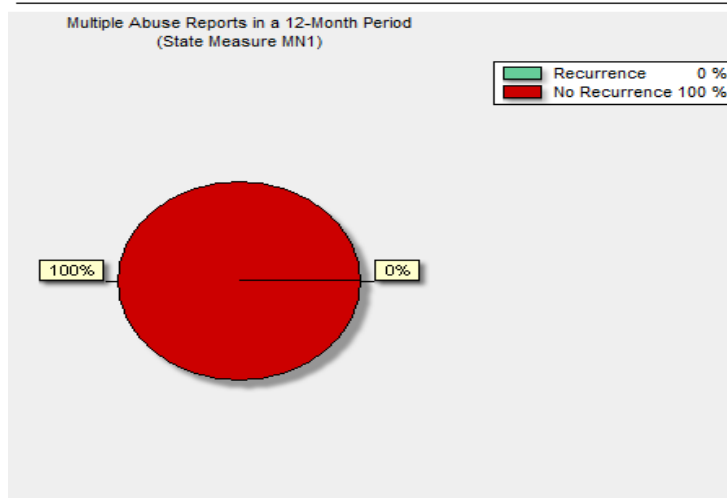
\*\* [www.countyhealthrankings.org](http://www.countyhealthrankings.org)

## Social Services

Percentage of children where there is a recurrence of maltreatment within 12 months following an intervention

Year	Percent
2011	9.4%
2012	0%
2013	0%
2014	0%

MN1: Of all children who were victims of substantiated child abuse and/or neglect during the reporting period, what percentage had a subsequent substantiated allegation within twelve months?



## Elections

Accuracy of post-election audit (Percentage of ballots counted accurately)\*\*

Year	Percent
2010	100%
2012	100%
2014	100%

\*\*next election is in 2016



## Environment

### Amount of hazardous household waste and electronics collected

Year	Household Hazardous Waste Recycled (tons)	Electronics Recycled (tons)
2011	489	286
2012	488	276
2013	526	316
2014	506	292

### III. Connections: Develop strong public partnerships and connect people to services and information.

## Social Services

### Workforce participation rate among the Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) recipients\*\*

Year	Rate
2011	50.1%
2012	55.4%
2013	52.8%
2014	53.8%

\*\*Percent of MFIP/DWP adults working 30 or more hours per week or off cash assistance three years after baseline

## Library

### Number of annual visits per 1,000 residents

Year	County Population	Library Visits	Visits per Thousand
2011	92,104	584,998	6.4
2012	93,584	580,242	6.2
2013	95,463	557,219	5.8
2014	97,166	551,358	5.7

## Veterans Services

### Dollars brought into County for Veterans' benefits

	2014	2013	2012
<b>Federal</b>			
Compensation & Pension	\$ 10,071,324	\$ 8,791,000	\$ 7,460,000
Education & Vocation Rehab	\$ 1,829,524	\$ 1,705,000	\$ 1,662,000
Insurance & Indemnities	\$ 288,026	\$ 419,000	\$ 489,000
Medical Care	\$ 8,212,363	\$ 9,063,000	\$ 7,880,000
<b>State</b>			
State Soldiers Assistance Program	\$ 15,797	\$ 19,610	\$ 11,914

#### IV. **Finances:** Improve the County's financial health and economic profile.

##### Financial

**Bond ratings** are expressed as letters ranging from 'AAA', which is the highest grade, to 'C' ("junk"), which is the lowest grade. An issuer that is rated AAA has an exceptional degree of creditworthiness and can easily meet its financial commitments. Carver County's ratings were issued by Standard & Poor's (S&P) Rating Services.

Year	Rating
2011	AAA
2012	AAA
2013	AAA
2014	AAA

#### V. **Growth:** Manage the challenges and opportunities resulting from growth and development.

##### Taxation

**Level of assessment ratio** (If the median ratio falls between 90% and 105%, the level of assessment is determined to be acceptable.)

Year	Percent
2011	94.7%
2012	93.7%
2013	96.3%
2014	95.0%**

\*\* Based on 2014 assessment for the sales during 2014, brought forward for 2015 assessment.

##### Public Works

**Hours to plow complete county road system during a snow event** (provided by Public Works Staff)

Year	Hours (estimate)
2011	8 to 10
2012	8 to 10
2013	8 to 10
2014	8 to 10

**Average county pavement condition rating\***

Year	Rating
2011	74.3
2012	80.3
2013	79.2
2014	76.9

\*Based on OCI Segment Rankings: 85+ Excellent, 55-84 Acceptable, 0-55 Failed

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE June 16, 2015  
MOTION BY COMMISSIONER \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_  
SECONDED BY COMMISSIONER \_\_\_\_\_

**Performance Measurement Program, 2015 Report**

WHEREAS, the Minnesota Legislature created the Council on Local Results and Innovation in 2010; and

WHEREAS, the Council on Local Results and Innovation developed a Performance Measurement Program that is voluntary for counties and cities to participate in; and

WHEREAS, Carver County has elected to participate in the Performance Measurement Program since 2011; and

WHEREAS, there are direct financial impacts for participation in this program, \$13,365 was received for 2014; and

WHEREAS, the County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage, and evaluate programs and processes for optimal future outcomes; and

NOW, THEREFORE, BE IT RESOLVED, that the Carver County Board will continue to report the results of the performance measures to its citizens by the end of 2015.

BE IT FINALLY RESOLVED, that the Carver County Board approves submission of the Carver County Performance Measures Report.

YES	ABSENT	NO

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_ of \_\_\_\_\_, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

\_\_\_\_\_  
County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Public Hearing for Application For Brewer Off Sale Intoxicating Liquor License and Application for Brewer Off Sale Intoxicating Liquor License by Schram Winery, LLC**

Primary Originating Division/Dept:

**Meeting**

Date:

Contact:  Title:

**Item Type:**

Regular Session

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Schram Winery, LLC has submitted an Application for Brewer Off Sale Intoxicating Liquor License. Because of the nature of the license applied for Minnesota Statute 340A.405 Subd. 2. (d) requires that a public hearing must be heard prior to the Board deciding whether or not to issue the license.

The applicant is requesting approval to sell off sale intoxicating liquor produced at their on-site brewery. This application will allow for sales only Monday through Saturday. This license application should not be confused with a portion of the recently enacted legislation that allows breweries to sell their brewed products off sale on Sunday. Currently, the County's ordinance prohibits those types of sales and the County code would need to be amended in order to authorize Sunday sales.

This applicant currently has a State issued Farm Winery license and Brewery license in addition to a County issued On Sale Liquor license in conjunction with their Farm Winery license. Laketown Township has passed a resolution approving the Brewer Off Sale Intoxicating Liquor License for the applicant. If approved, the license would be pro-rated through 10/31/15 with an option to apply for renewal annually thereafter.

**ACTION REQUESTED:**

1. Motion to open the public hearing.
2. Motion to close the public hearing.
3. Motion to approve the Application for Brewer Off Sale Intoxicating Liquor License for Schram Winery, LLC

FISCAL IMPACT:

**FUNDING**

If "Other", specify:

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

**Related Financial/FTE Comments:**

Pro-rated License Fee for Brewer Off Sale Intoxicating Liquor License is \$150.00

Office use only:

RBA 2015 - 3275

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Riley Purgatory Bluff Creek Watershed District Board of Managers Appointment**

Primary Originating Division/Dept: <input type="text" value="Administration (County)"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Dave Hemze"/> Title: <input type="text" value="County Administrator"/>	Item Type: Regular Session <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

The Board has one appointment to the Riley Purgatory Bluff Creek Watershed District Board of Managers. The current incumbent's term will expire July 31, 2015 and he will not be reapplying. Notice of this vacancy was published in both the Chaska Herald and Chanhassen Villager.

Applications have been received from:  
 Jim Boettcher, residing in Commissioner District 2.  
 Richard Chadwick, residing in Commissioner District 1.

Both applicants live within the Riley Purgatory Bluff Creek Watershed District.

**ACTION REQUESTED:**

Appointment to the Riley Purgatory Bluff Creek Watershed District Board of Managers to fill a three year term.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:  
RBA 2015 - 3262

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Ordinance No. 80-2015 amending the County Zoning Code**

Primary Originating Division/Dept: <input type="text" value="Public Health &amp; Environment - Land Mgmt."/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Steve Just"/> Title: <input type="text" value="Land Management Dept. Manager"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes Presenter: <input type="text" value="Steve Just"/> Title: <input type="text" value="Land Management Department Manager"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

File #OA-PZ20150015. The Planning Commission has recommended approval of a number of textual amendments to Chapter 152, the County Zoning Code. The purpose of the amendments is to update and to clarify important sections of the Code to remain consistent with State Statutes, current land use trends, and the County's 2030 Comprehensive Plan. Several of the recommended changes will provide for additional flexibility to landowners and/or townships, including additional road accesses, structure size allowances, and land use permits. The County Attorney's Office has reviewed the proposed ordinance language. The Planning Commission Resolution is attached. The proposed County Board Resolution and draft Ordinance No. 80-2015 are also attached for the Board's consideration.

**ACTION REQUESTED:**

A motion to open the public hearing. A motion to close the public hearing. A motion to adopt a resolution enacting Ordinance No. 80-2015 amending Chapter 152, the County Zoning Code.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3306

Close

**COUNTY OF CARVER**  
**BOARD OF COMMISSIONERS**

DATE \_\_\_\_\_ RESOLUTION NO. \_\_\_\_\_

MOTION BY COMMISSIONER \_\_\_\_\_ SECONDED BY COMMISSIONER \_\_\_\_\_

**A RESOLUTION ADOPTING ORDINANCE NO. 80-2015**  
**AMENDING CHAPTER 152, COUNTY ZONING CODE**

**WHEREAS**, the Planning Commission held a public hearing at its regular meeting of May 19, 2015 and has adopted Resolution #15-07 recommending amendments to Chapter 152, the County Zoning Code; and,

**WHEREAS**, the Zoning Code is the principal regulatory document enacting the Land Use Policies of the 2030 Comprehensive Plan and the proposed text amendments will provide for a variety of important updates, and;

**WHEREAS**, Ordinance No. 80-2015 has been reviewed as to form and content by the County Attorney’s Office, and;

**WHEREAS**, the Planning Commission’s recommendation, and other testimony were duly considered at a public hearing held by the Carver County Board at its regular meeting of June 16, 2015 and the County Board finds as follows:

1. The amendments are in conformance with the Comprehensive Plan.
2. The amendments are not in conflict with any other official controls.
3. The amendments will not be detrimental to the health, safety or general welfare.

**THEREFORE, BE IT RESOLVED**, THAT The Carver County Board of Commissioners hereby adopts Ordinance No. 80-2015, amending Chapter 152, the County Zoning Code.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_\_\_ day of \_\_\_\_\_, 2015 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015. \_\_\_\_\_  
County Administrator

**CARVER COUNTY, MINNESOTA  
ORDINANCE NO. 80-2015**

AMENDING CHAPTER 152 - ZONING CODE

**THE CARVER COUNTY BOARD OF COMMISSIONERS HEREBY ORDAINS:**

**SECTION 1.** Strikethrough signifies deleted language and underline is new language. The specified sections of Chapter 152, the Carver County Zoning Code, shall be amended as follows:

**§ 152.010 DEFINITIONS.**

**AGRI-TOURISM.** Any agricultural, horticultural or agri-business activity that allows organizations or members of the general public, for the purpose of recreational, entertainment, education or active involvement to view, enjoy, or participate in rural activities of a farm or farm related operation. An activity is an agri-tourism activity whether or not the individual pays to participate in the activity.

**SOLAR ENERGY SYSTEM (SES).** A set of devices whose primary purpose is to collect solar energy and convert and store it for useful purposes including heating and cooling buildings or other energy-using processes, or to produce generated power by means of any combination of collecting, transferring, or converting solar-generated energy. (See also: LARGE SOLAR ENERGY SYSTEM and SMALL SOLAR ENERGY SYSTEM)

**VARIANCE.** Means any modification or variation of official controls where it is determined that by reason of exceptional circumstances, the strict enforcement of the official controls would cause ~~unnecessary hardship~~ a practical difficulty.

**§ 152.036 ACCESS REQUIREMENTS.**

(B) *Number of accesses limited.* With the exception of field access drives, any ~~use of~~ principal use of land requiring access to a public road shall be limited to a single access connection. All parcels shall be limited to a single access, unless through the conditional, interim, or accessory use permitting process an additional access is supported by the operational plan and/or site plan, a traffic study, report or similar documentation, and it is approved by the road authority, and it meets the standards of this Chapter.

**§ 152.039 RENEWABLE ENERGY.**

(B) *Solar energy system (SES). (2) Activities. (b) Large SES.*

1. *Conditional use.* Large SES shall be permitted with the issuance of a CUP pursuant to ~~§ 152.079~~ § 152.052.

2. *Standards. (iii) Foundation posts shall be installed using noise mitigating equipment such as a vibrating post driver or any other noise reduction method as may be stipulated by the CUP.*

**§ 152.073 PERMITTED ACCESSORY USES AND STRUCTURES.**

(I) Roadside stands less than ~~120~~ 200 square feet for the sale of horticultural products grown on the premises or grown by the owner on a seasonal basis, provided sufficient off-street parking is available. "Pick your own" sites with an operational area accessed by the public two acres or less in size shall be considered a roadside stand in this section, provided sufficient off-street parking is available and approval from the road authority is received.



**§ 152.074 ACCESSORY USES AND STRUCTURES REQUIRING AN ADMINISTRATIVE SPECIAL USE PERMIT.**

*(B) Activities requiring a special use permit.*

(6) Occasional special events not to exceed three requests per year for any parcel of land. Gatherings or events, typically one or two days in length, which are open to or accessible by the general public. The County Board must approve the issuance of the permit. For the purpose of this section, an event permitted by the County Parks Department which takes place within a County park is exempt from this provision.

(10) Roadside stands less than ~~120~~ 200 square feet for the sale of horticultural products grown on the premises or grown by the owner of the roadside stand, on a seasonal basis, that has a “pick your own” component with an operational area accessed by the public greater than two acres in size, provided sufficient off-street parking is available.

**§ 152.075 CONDITIONAL USES.** Land in the ~~Commercial~~ Agricultural District may be used for any of the following purposes only upon the issuance of a conditional use permit. Land uses that include more than one activity or CUP category may be consolidated under a single request (application).

**§ 152.080 CONDITIONAL USES—LARGE SCALE ACTIVITIES WITH UNIQUE LAND OR LOCATION NEEDS.**

(6) Recreational, educational, institutional facilities, agri-tourism or activities that require a location in a rural area because of a need for seclusion or a natural setting or a large area of land or activities conducted on a permanent, seasonal or scheduled basis subject to the following criteria:

**§ 152.082 INTERIM USE PERMIT-AG DISTRICT.**

*(C) Activities (For the purpose of this section, conditional use permit activities may also be considered and processed as Interim Uses).*

(5) Recreational, educational, agri-tourism, and institutional activities that require a location in a rural area because of a need for seclusion or a natural setting or a large area of land and do not require a permanent or significant structure(s) subject to the following criteria:

**§ 152.191 CERTIFICATION OF ZONING COMPLIANCE.**

(F) Township land use permits, which were authorized and issued pursuant to ordinances and/or regulations adopted in accordance with M.S. Chapter 462, may be recognized as permitted land uses pursuant to this Chapter if approved by the County Board.

**§ 152.215 VARIANCES.**

(A) *Application.* The person applying for a variance shall submit to the Department a completed variance application stating the ~~hardship~~ or practical difficulty present, and provide all other information required by the Department. The Department shall prepare a report and refer the application to the County Board of Adjustment for consideration.

(C) *Grounds for variance.* Variances shall be granted in accordance with M.S. Chapter 394, as it may be amended from time to time, and when they are in harmony with the general purposes and intent of the official controls in cases where the applicant establishes that there is a ~~are~~ practical difficulty~~s~~ or

~~particular hardship~~ in the way of carrying out the strict letter of any official control and when the terms of the variance are consistent with the comprehensive plan. In addition, a variance shall not be granted unless all of the following can be found as fact:

(1) A ~~hardship or practical difficulty~~ exists. **PRACTICAL DIFFICULTY HARDSHIP** as used in connection with the granting of the variance means the property owner proposes to use the property in a reasonable manner; ~~in question cannot be put to a reasonable use if used under the conditions allowed by the official controls~~; the plight of the landowner is due to circumstances unique to his or her property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic consideration alone shall not constitute a ~~hardship practical difficulty~~ if a reasonable use for the property exists under the terms of this chapter. The Board may consider the inability to use solar energy a ~~hardship practical difficulty~~ in granting of variances;

(8) The variance requested is the minimum variance which would alleviate the ~~hardship practical difficulty~~;

**§ 152.234 AUTHORITY AND DUTIES OF COMMISSION.**

(B) *Duties.* The Planning Commission shall have authority to perform duties and any other duties and responsibilities as may be assigned by the County Board from time to time.

(3) *Conditional use permits and interim use permits.* Review all applications for conditional use permits, interim use permits, plans for subdivision, requests for amendment to official controls and submit findings and recommendations to the Board. Notwithstanding the other provisions of this chapter, the Planning Commission shall have the authority to order the issuance of conditional use permits for residential related uses and structures pursuant to § 152.077.

**SECTION 2 – EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon the date of its passage.

Adopted by the County Board of Commissioners at a meeting held at the Carver County Government Center, Chaska, Minnesota, this 16<sup>th</sup> day of June, 2015

\_\_\_\_\_  
Randy Maluchnik, County Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dave Hemze, County Administrator

\_\_\_\_\_  
Date

**COUNTY OF CARVER**  
**PLANNING COMMISSION RESOLUTION**

**FILE #: OA-PZ20150015**

**RESOLUTION #: 15-07**

**FILE #:** OA-PZ20150015

**INITIATED BY:** Planning Commission; April 21, 2015 regular meeting

**TYPE:** Ordinance No. 80-2015 to amend the County Code

**PURSUANT TO:** Chapter 152, County Zoning Code

**LEGAL DESCRIPTION:** County-wide

**REGARDING:** Ordinance No. 80-2015

**WHEREAS,** said amendments were duly considered at a public hearing held by the Carver County Planning Commission at its regular meeting of May 19, 2015; and,

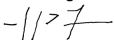
**WHEREAS,** the Carver County Planning Commission finds as follows:

1. Carver County Land Management and the Carver County Attorney’s Office have drafted language to be considered for proposed Ordinance No. 80-2015. The purpose of the Ordinance would be to amend and update the text of Chapter 152, the County Zoning Code.
2. The public hearing notice for the proposed text amendments was published in the Chaska Herald (official newspaper) and several other local newspapers, and it was sent to all of the townships and cities within the County. Prior to the adoption of an official control, a public hearing would be held at the County Board and the hearing notices would be properly titled “intent to enact” an ordinance.
3. Ordinance No. 80-2015 provides for a number of text amendments to the Zoning Code including, but not limited to: adding or revising definitions including agri-tourism; addressing additional road accesses when they are part of a conditional, interim or accessory use permitting process; adding clarifying language to the renewable solar energy section related to conditional uses and the installation of foundation posts; increasing structure size allowances from 120 to 200 sq. ft.; stipulating that occasional special events are not to exceed three requests per year per parcel, and recognizing permitted events in the County parks; allowing consolidation of conditional use requests which may include more than one activity or conditional use permit category; adding additional language related to conditional and interim use permits for agri-tourism to clarify the activities allowed; addressing the certification of zoning compliance section related to certain land use permits issued by townships; and updating the variance language related to practical difficulty and the grounds for a variance.
4. County Copies of the proposed Ordinance No. 80-2015 are available at the Land Management Department, or by calling (952) 361-1820. Information may also be obtained by going to the Planning Commission page at: [http://www.co.carver.mn.us/departments/LWS/planning\\_comm.asp](http://www.co.carver.mn.us/departments/LWS/planning_comm.asp).
5. The proposed amendments are in conformance with the 2030 Comprehensive Plan. The amendments are not in conflict with any other official controls and they will not be detrimental to the health, safety or general welfare.

**THEREFORE, BE IT RESOLVED,** THAT The Carver County Planning Commission hereby recommends the adoption of Ordinance No. 80-2015 for the text amendments to Chapter 152, the County Zoning Code.

**ADOPTED** by the Carver County Planning Commission this 19<sup>th</sup> day of May 2015.

DocuSigned by:



6/4/2015 | 10:08:17 AM CT

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John P Fahey

Planning Commission Chair

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Amendment 3 for Legal Services with L.D. Martin Law Office**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Bill Weckman"/> Title: <input type="text" value="Program Delivery Manager"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Bill Weckman"/> Title: <input type="text" value="Program Delivery Manager"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

L.D. Martin Law Office was contracted to handle the condemnation hearings related to the CSAH 11 reconstruction, Project SP 010-611-006. The L.D. Martin Law Office contract was amended to provide for legal services for the condemnation trials. The court trials have taken longer and have become more complex than originally estimated. Attorney Martin has requested that an additional \$150,000 be added to the not to exceed amount of the contract in order to provide legal services necessary to complete the court trials.

**ACTION REQUESTED:**

Motion to authorize the County Board Chair and County Administrator to sign Amendment #3 to the contract with L.D. Martin Law Office pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/> <b>FTE IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td>CSAH (gas tax)</td> <td style="text-align: right;">\$150,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$150,000.00</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	<b>\$0.00</b>	CSAH (gas tax)	\$150,000.00	<b>Total</b>	<b>\$150,000.00</b>
County Dollars =	<b>\$0.00</b>						
CSAH (gas tax)	\$150,000.00						
<b>Total</b>	<b>\$150,000.00</b>						

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3304

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
Creation of Four Child Protection Positions

Primary Originating Division/Dept:  Meeting  
Date:

Contact:  Title:  Item Type:

Amount of Time Requested:  minutes Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

The State Legislature passed and the Governor signed the Health and Human Services Omnibus Finance Bill. The bill contained provisions implementing early recommendations of the Governor’s Task Force on Child Protection. The bill appropriated \$23.5 million dollars for each year of the biennium to address child protection and staffing and services. The funds must be used to address staffing for child protection or expand child protection services. Funds must not be used to supplant current county expenditures for these purposes. The base allocation, 80% will be distributed by July 10, 2015. The remaining 20% is disturbed in February if the county meets the performance requirements. 10% is based on the county meeting the 90% threshold of having face-to-face contact with alleged child victims. 10% is based on the county meeting the 90% threshold of having the county case manager having face-to-face visits of on a monthly basis of children in foster care and receiving child protective services.

Carver County’s portion of the allocation is \$348,000. The Base Allocation that will be issued in July 2015 is \$278,400. The Performance Withhold of \$69,600 is eligible to be issued in February 2016 if the County meets the performance requirements. The Division is requesting an additional Child & Family Supervisor and three Social Worker II’s. The Supervisor and two Social Workers can be funded with the Base Allocation and the third Social Worker would be funded by the remainder of the base and the Performance Withhold. The Division will not hire the third Social Worker until it can demonstrate to the County Administrator that the performance measures can be met.

The Governor’s Child Protection Task force issued a recommendation that the caseload standard should be 10 cases per worker and eight staff per supervisor. That recommendation was made after the Legislative hearing deadlines and was not acted upon by the legislature. If that recommendation is adopted that could mean additional supervisors and additional social workers. Currently the Child & Family Manager supervises three supervisors and 5 line staff. The two Child & Family Supervisors each supervise 12 staff.

**ACTION REQUESTED:**

To create a 1.0 FTE Child & Family Supervisor and 2.0 FTE Social Worker II utilizing the Child Protection Base Allocation.

To create a 1.0 FTE Social Worker II utilizing the Child Protection Base Allocation and Performance Withhold. This position will be hired upon authorization of the County Administrator when the Division can demonstrate the performance requirements can be met.

**FISCAL IMPACT:**  **FUNDING**

If "Other", specify:

**FTE IMPACT:**  **County Dollars =**

Child Protection Base Allc	\$278,400.00
Child Protection Perform	\$69,600.00
Federal Financial Particip	\$23,082.00
Child Welfare Case Mana	\$10,000.00
<b>Total</b>	<b>\$381,082.00</b>

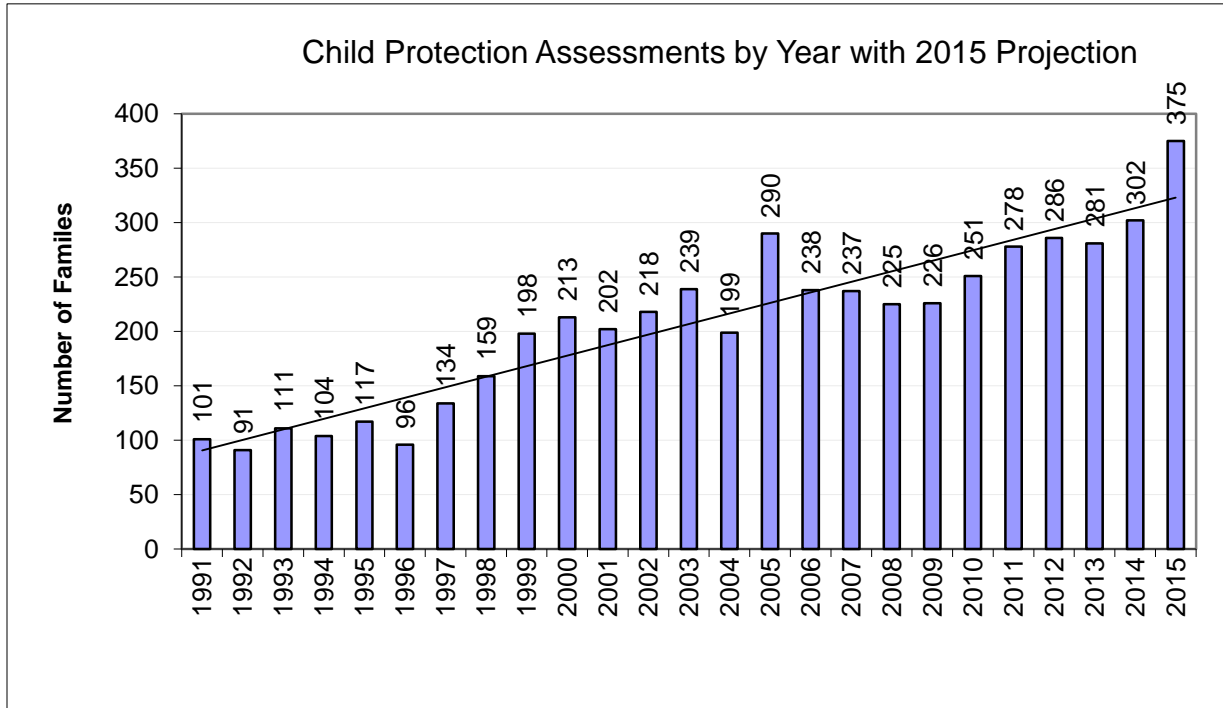
Insert additional funding source

**Related Financial/FTE Comments:**

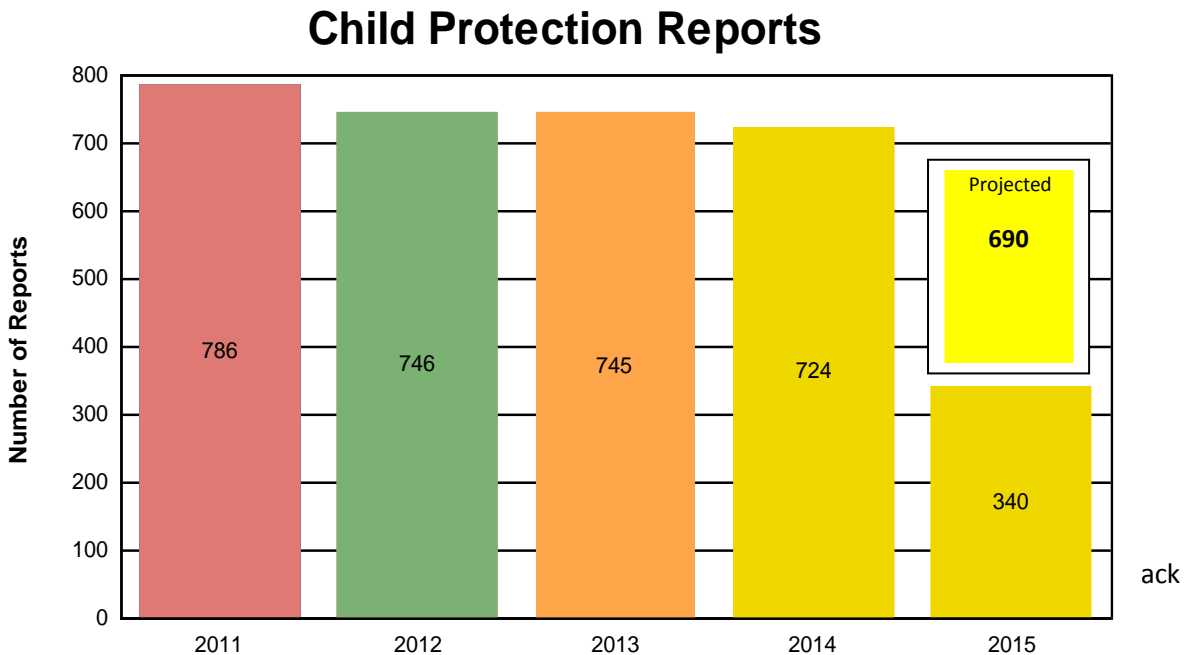
The Division budgets new staff at the midpoint of the Pay Grade. The projected cost of the Supervisor (Pay Grade 17) is \$110,719 and a Social Worker (Pay Grade 13) is \$88,905. The cost for the positions is \$377,434. The positions are eligible for FFP 8% of \$23,082 and eligible clients, Child Welfare Tageted Case Management (CW/TCM). The CW/TCM is budgeted at the low end because existing cases will be re-distributed to new social workers.

## Carver County Child Protection Trends - June 2015

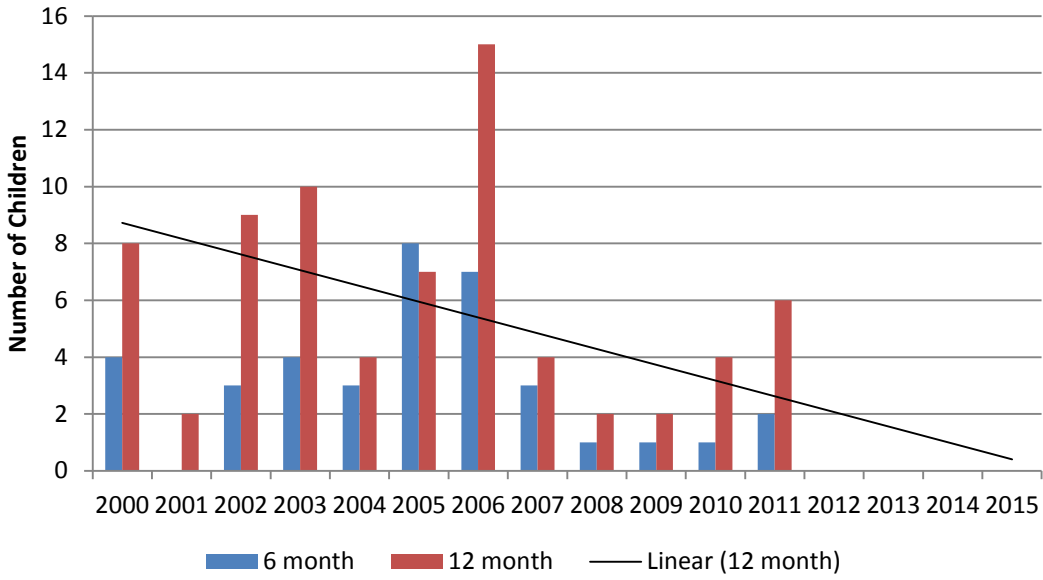
This chart shows the number of assessments the Division has done going back to 1991. The 2015 number is projected from our year to date numbers. The black sloping line shows the 25 year assessment trend line calculated by Excel.



Even though we are screening in more reports for assessment, we have received fewer reports each year since 2011. We are on pace to receive almost 100 fewer reports in 2015 than in 2011.

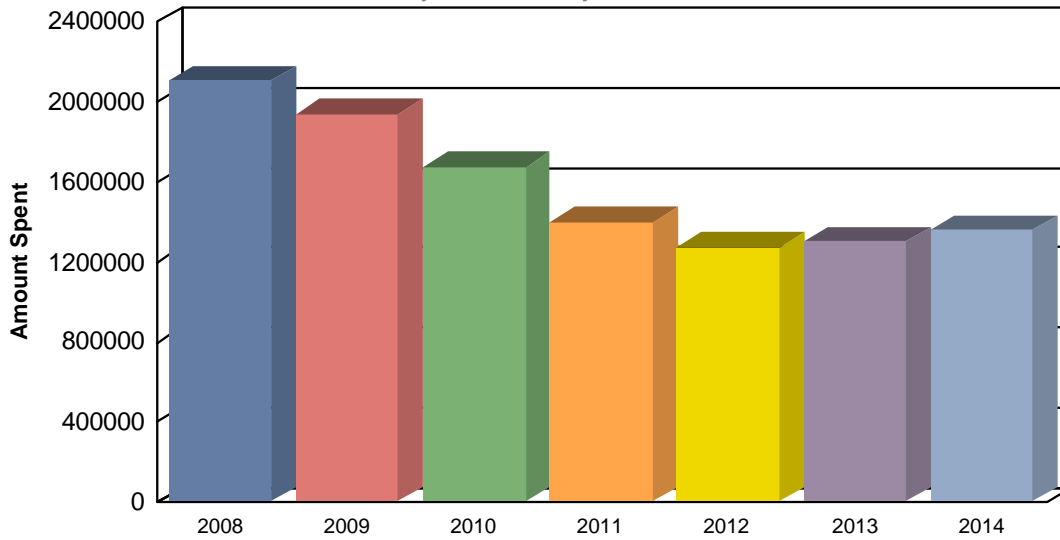


## Carver County Repeat Maltreatment



## Child Welfare Purchase of Service

Carver County Community Social Services



# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:**

Creation of Four Child Protection Positions

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries - FT	11-424-700-0000-6111	\$201,552.00
Cafeteria Contribution	11-424-700-0000-6121	\$44,424.00
OPEB	11-424-700-0000-6150	\$3,607.00
Comp Absences	11-424-700-0000-6151	\$1,088.00
H & L Insurance	11-424-700-0000-6152	\$6,798.00
Medicare	11-424-700-0000-6155	\$2,923.00
PERA	11-424-700-0000-6162	\$14,613.00
FICA	11-424-700-0000-6172	\$12,496.00
Worker's Comp	11-424-700-0000-6173	\$423.00
LTD	11-424-700-0000-6175	\$605.00
Client Program Costs	11-424-700-0000-6035	\$92,553.00
<b>TOTAL</b>		<b>\$381,082.00</b>

CREDIT		
Description of Accounts	Acct #	Amount
Child Protection Grant Allocation	11-424-700-0000-...	\$381,082.00
<b>TOTAL</b>		<b>\$381,082.00</b>

Reason for Request:

To reflect in the 2015 budget the State Child Protection Grant Allocation and the associated personnel costs it covers.



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Board Resolution to Reduce the Number of People with Mental Illness in the Jail**

Primary Originating Division/Dept: <input type="text" value="Community Social Services"/>	Meeting Date: <input type="text" value="6/16/2015"/>
Contact: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Gary Bork"/> Title: <input type="text" value="Director"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The Stepping Up Initiative is a National Initiative to Reduce the Number of People with Mental Illnesses in the Jails. The Initiative is sponsored by the National Association of Counties, Council of State Governments Justice Center and the American Psychiatric Foundation. Attached is publication explaining the Initiative.

The Community Social Services Division has received a Jail Mental Health Grant. The Division will provide a brief report on that project.

**ACTION REQUESTED:**

To approve the Board Resolution supporting the Stepping Up Initiative.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/> <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2015- 3311

Close

# STEPPING UP: A National Initiative to Reduce the Number of People with Mental Illnesses in Jails

**THERE WAS A TIME WHEN NEWS OF JAILS** serving more people with mental illnesses than in-patient treatment facilities was shocking. Now, it is not surprising to hear that jails across the nation serve an estimated 2 million people with serious mental illnesses each year<sup>1</sup>—almost three-quarters of whom also have substance use disorders<sup>2</sup>—or that the prevalence of people with serious mental illnesses in jails is three to six times higher than for the general population.<sup>3</sup> Once incarcerated, they tend to stay longer in jail and upon release are at a higher risk of returning than individuals without these disorders.

The human toll—and its cost to taxpayers—is staggering. Jails spend two to three times more on adults with mental illnesses that require intervention than on those without those needs,<sup>4</sup> yet often do not see improvements in recidivism or recovery. Despite counties' tremendous efforts to address this problem, they are often thwarted by significant obstacles, such as coordinating multiple systems and operating with minimal resources. Without change, large numbers of people with mental illnesses will continue to cycle through the criminal justice system, often resulting in missed opportunities to link them to treatment, tragic outcomes, inefficient use of funding, and failure to improve public safety.

## The National Initiative

Recognizing the critical role local and state officials play in supporting change, the [National Association of Counties \(NACo\)](#), the [Council of State Governments \(CSG\) Justice Center](#), and the [American Psychiatric Foundation \(APF\)](#) have come together to lead a national initiative to help advance counties' efforts to reduce the number of adults with mental and co-occurring substance use disorders in jails. With support from the U.S. Justice Department's [Bureau of Justice Assistance](#), the initiative will build on the many innovative and proven practices being implemented across the country. The initiative engages a diverse group of organizations with expertise on these issues, including those representing sheriffs, jail administrators, judges, community corrections professionals, treatment providers, people with mental illnesses and their families, mental health and substance use program directors, and other stakeholders.

The initiative is about creating a long-term, national movement—not a moment in time—to raise awareness of the factors contributing to the over-representation of people with mental illnesses in jails, and then using practices and strategies that work to drive those numbers down. The initiative has two key components:

1. **A CALL TO ACTION** demonstrating strong county and state leadership and a shared commitment to a multi-step planning process that can achieve concrete results for jails in counties of all sizes.

The Call to Action is more than a vague promise for reform; it focuses on developing an actionable plan that can be used to achieve county and state system changes. As part of this Call to Action, county elected officials are being asked to pass a resolution and work with other leaders (e.g., the sheriff, district attorney, treatment providers, and state policymakers), people with mental illnesses and their advocates, and other stakeholders on the following six actions:

- **Convene or draw on a diverse team** of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails.

- **Collect and review prevalence numbers and assess individuals' needs** to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making.
- **Examine treatment and service capacity** to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community.
- **Develop a plan** with measurable outcomes that draws on the jail assessment data and inventory of available treatment and service capacity, while considering identified barriers.
- **Implement research-based approaches** that advance the plan.
- **Create a process to track progress** using data and information systems, and to report on successes.

In addition to county leaders, national and state associations, criminal justice and behavioral health professionals, state and local policymakers, others with jail authority, and individuals committed to reducing the number of people with mental illness should sign on to the Call to Action. Stepping Up participants will receive an online toolkit keyed to the six actions, with a series of exercises and related distance-learning opportunities, peer-to-peer exchanges, and key resources from initiative partners.<sup>5</sup> The online toolkit will include self-assessment checklists and information to assist participants working in counties in identifying how much progress they have already made and a planning template to help county teams develop data-driven strategies that are tailored to local needs.

2. **A NATIONAL SUMMIT** to advance county-led plans to reduce the number of people with mental illnesses in jails.

Supported by the American Psychiatric Foundation, a summit will be convened in the spring of 2016 in Washington, DC, that includes counties that have signed on to the Call to Action, as well as state officials and community stakeholders such as criminal justice professionals, treatment providers, people with mental illnesses and their advocates, and other subject-matter experts. The summit will help counties advance their plans and measure progress, and identify a core group of counties that are poised to lead others in their regions. Follow-up assistance will be provided to participants to help refine strategies that can be used in counties across the nation. After the 2016 summit, participants will be notified of potential opportunities for sites to be selected for more intensive assistance through federal and private grant programs.

Although much of the initiative focuses on county efforts, states will be engaged at every step to ensure that their legislative mandates, policies, and resource-allocation decisions do not create barriers to plan implementation.

To learn more about the initiative, go to [www.StepUpTogether.org](http://www.StepUpTogether.org).

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## Endnotes

1. Steadman, Henry, et al., "Prevalence of Serious Mental Illness among Jail Inmates." *Psychiatric Services* 60, no. 6 (2009): 761–765. These numbers refer to jail admissions. Even greater numbers of individuals have mental illnesses that are not "serious" mental illnesses, but still require resource-intensive responses.
2. Abram, Karen M., and Linda A. Teplin, "Co-occurring Disorders Among Mentally Ill Jail Detainees," *American Psychologist* 46, no. 10 (1991): 1036–1045.
3. Steadman, Henry, et al., "Prevalence of Serious Mental Illness among Jail Inmates."
4. See, e.g., Swanson, Jeffery, et al., *Costs of Criminal Justice Involvement in Connecticut: Final Report* (Durham: Duke University School of Medicine, 2011).
5. Among the key partners are the [National Alliance on Mental Illness](#); [Major County Sheriffs' Association](#); [National Association of County Behavioral Health & Developmental Disability Directors](#); [National Association of State Alcohol and Drug Abuse Directors](#); [National Association of State Mental Health Program Directors](#); [National Council for Behavioral Health](#); [National Sheriffs' Association](#); and [Policy Research Associates](#).

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

MOTION BY COMMISSIONER \_\_\_\_\_

SECONDED BY COMMISSIONER \_\_\_\_\_

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**WHEREAS**, counties routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jail each year; and

**WHEREAS**, prevalence rates of serious mental illnesses in jails are three to six times higher than for the general population; and

**WHEREAS**, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders; and

**WHEREAS**, adults with mental illnesses tend to stay longer in jail and upon release are at a higher risk of recidivism than people without these disorders; and

**WHEREAS**, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs; and

**WHEREAS**, without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families; and

**WHEREAS**, Carver County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in efficient and cost-effective ways; and

**WHEREAS**, Carver County has developed a jail mental health service to provide mental health services to jail inmates; and

**WHEREAS**, through the Stepping Up Initiative, the National Association of Counties, the Council of State Governments Justice Center and the American Psychiatric Foundation are encouraging counties to reduce the number of people with mental illnesses in county jails;

**NOW, THEREFORE, LET IT BE RESOLVED, THAT** the Carver County Board of Commissioners, do hereby sign on to the Call to Action to reduce the number of people with mental illnesses in our county jail, commit to sharing lessons learned with other counties in my state and across the country to support a national initiative and encourage all county officials, employees and residents to participate in *Stepping Up*. We resolve to utilize the comprehensive resources available through *Stepping Up* to:

- Convene or draw on a diverse team of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails.
- Collect and review prevalence numbers and assess individuals' needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making.
- Examine treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community.

- Develop a plan with measurable outcomes that draws on the needs and prevalence assessment data and examination of available treatment and service capacity, while considering identified barriers.
- Implement research-based approaches that advance the plan.
- Create a process to track progress using data and information systems, and to report on successes.

YES

ABSENT

NO

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STATE OF MINNESOTA  
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_ of \_\_\_\_\_, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

\_\_\_\_\_

County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

Strategic Plan Update

Primary Originating Division/Dept: Administration (County)

Contact: Nick Koltavy Title: Interim Director of Admin Serv

Amount of Time Requested: 10 minutes

Presenter: David Hemze Title: County Administrator

**Meeting**

Date: 6/16/2015

**Item Type:**

Regular Session

Attachments:  Yes  No

**Strategic Initiative:**

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

**BACKGROUND/JUSTIFICATION:**

Carver County's Strategic Plan serves as the foundation for future strategies, work, and priorities of the County. Every Division in the County is responsible for completing tasks that support the County's Strategic Goals. The five strategic goals are:

- I. Communities: Create and maintain safe, healthy, and livable communities.
- II. Culture: Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.
- III. Connections: Develop strong public partnerships and connect people to services and information.
- IV. Finances: Improve the County's financial health and economic profile.
- V. Growth: Manage the challenges and opportunities resulting from growth and development.

In March, Division Directors held a retreat to review and update the County's Strategic Plan. Staff is proposing changes to the plan to remove items that have been completed or that are not at a strategic level, clarify tasks, and add new initiatives. On May 26, the County Board reviewed the proposed changes to the Strategic Plan.

**ACTION REQUESTED:**

Motion to approve the updates to the Carver County Strategic Plan.

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**Total**  \$0.00

Insert additional funding source

**FTE IMPACT:** None

Related Financial/FTE Comments:

Office use only:

RBA 2015- 3307



# 2015-2016 Strategic Plan

Revised 6/8/2015

## I. Vision

Where the future embraces the past in keeping Carver County a great place to live, work and play for a lifetime.

## II. Mission

To meet the service requirements and special needs of our residents in a fiscally responsible and caring way. We will plan the county's growth to preserve its uniqueness and will encourage rural and urban compatibility. We will protect our history while planning for a dynamic future.

## III. Goals - Summarized

To help define each goal statement, there is a distinctive and characteristic word which summarizes each goal. These five goals are designed to serve as the foundation for all future strategies, work and priorities of the County.

- **Communities:** Create and maintain safe, healthy, and livable communities.
- **Culture:** Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.
- **Connections:** Develop strong public partnerships and connect people to services and information.
- **Finances:** Improve the County's financial health and economic profile.
- **Growth:** Manage the challenges and opportunities resulting from growth and development.

#### IV. Implementation Plan (Working Draft)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
I. Communities	A. Improve <b>Public Health</b> of the County through policies and systems.	1. Complete SHIP 3 grant.	PHE	2015	Over 10,000 kids in Active Day & Healthy Food progs. 450 kids under 5 and 38 work sites recd. training on healthy eating, activity, & lactation. Food shelves adopted Healthy Foods. 2 new dist. sites for Nutrition Assist. Prog. for Seniors. All CDA properties & several outdoor spaces & multi-unit housing bldgs. now smoke-free. MDH views PH as leader.
		2. Develop proposals for SHIP 4 grant.	PHE	2015	
	B. Mitigate <b>flooding</b> of County Infrastructure.	1. Analyze and develop short and long range plan to mitigate flooding of County highways, bridges, and facilities. Determine high priority flood mitigation projects. Improve road closure process using GIS application.	Robjent Support: Vellenga	2015, 2016	
	C. Protect and enhance the County's natural resources from <b>AIS</b> .	1. Prepare an Aquatic Invasive Species (AIS) prevention plan for 2016 and beyond. Budget and staff for implementation of plan. Examine and refine organizational responsibilities for the AIS Program.	PHE Support: Robjent, Hemze	2015-2016	
	D. Raise the quality and quantity of service to the County's <b>veterans</b> and their families to a level of excellence.	1. Provide funds, staffing, collaborations, and systems necessary to ensure timely and excellent service to veterans and their families.	Vellenga	Q3 2015	Changes to staffing approved by County Board.
	E. Plan for the changing needs in Carver County as the demographics adjust due to the projected increase in the number of <b>older adults</b> living in Carver County by 2030.	1. Plan and support changes city and County services to better serve the projected increase in the number of older adults.	PHE Support: All	Ongoing	Completed December 2014 in Public Health services.



Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
I. Communities (continued)	F. Study, plan, and implement measures to provide for the <b>security</b> and protection of the public and County employees and County assets.	1. Select, fund, and build facility upgrades designed to provide security for the public and employees on County grounds. Formulate and execute policies, procedures, and training to improve security for the public and employees on County grounds.	Vellenga Support: Olson	2015 - 2016	Assembled committee and subcommittees. Currently working on recommendations.
		2. Devise and maintain a plan for continuous assessment of, and response to, cybersecurity threats, including safeguards, response protocols, and training.	Vellenga	Q4 2015, then ongoing	Conducted 2 cybersecurity training sessions. Revamped the SP IT training page to include a consolidated menu of tech training.
II. Culture	A. Continue implementation and strengthening of <b>performance evaluation and pay for performance</b> systems.	1. Assess the performance evaluation and pay for performance systems for strengths and opportunities for improvement. Implement strategic improvements to strengthen the process and system.	Anderka Support: All	2015-2016	Gathered employee feedback and implemented changes to performance evaluation format. Continued discussions with union groups during negotiation process.
		2. Conduct a comprehensive organization-wide compensation and classification study.	Anderka Support Hemze	2015-2016	Initial meetings to communicate project overview to employees and commissioners completed. Timeline developed and RFP drafted. RFP to be released Q1 2015.
	B. Create a <b>culture of learning, wellness, innovation</b> and growth through enhanced training and development programs, investments in staff, and encouraging staff engagement and advancement.	1. Provide programs and resources to improve the health and wellbeing of Carver County employees and their families and create a work environment that supports healthy choices through Health Incentive Programs and Education. Develop a strategy to increase employee participation in the County's Health Incentive Plan to at least 70% in 2015.	Anderka Support: Frischmon and Vellenga	Ongoing	Numerous wellness program goals and initiatives completed throughout 2014.

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
II. Culture (Continued)	B. Create a <b>culture of learning, wellness, innovation</b> and growth through enhanced training and development programs, encouraging staff engagement and advancement.	2. Design and implement strategies to increase employee engagement in managing change as well as developing a creative culture that regularly searches for innovative new methods, processes, policies, techniques, tools, software, etc. to improve customer service, increase staff efficiency and/or reduce current/future costs.	Vellenga Support: All	Ongoing	29 Kaizen events; 6 Kaizens started, 7 completed. 33% more Mgmt Action Items completed. 21% more Team Action items completed. Boosted performance, efficiency, and morale. Reduced time & costs.
		3. Develop and implement strategies to attract and retain the best employees in our changing workforce.	Anderka Support: All	Ongoing	
		4. Design and implement employee training programs to develop and strengthen professional knowledge, skills, abilities, and wellbeing.	Anderka Support: Vellenga	Ongoing	Leadership development series, performance management training, and customer service training programs initiated.
		5. Guide succession planning for key management positions and evaluate reorganization options in an effort to fill key leadership roles and continue streamlining the organization.	Hemze	2015	
	C. Strengthen the Employee Relations Division, Finance Division and employee/manager access to data through <b>HRIS</b> technology investment.	1. Select and implement technology solution(s) for Employee Relations and Finance to reduce duplication of work and increase efficiency, while enhancing employee and manager access to relevant HR/Payroll data.	Anderka Support: Vellenga, Frischmon	2015-2016	Organizational needs assessment completed for HRIS and Payroll system. RFP drafted and preparing for Q1 2015 release.

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
III. Connections	A. Develop <b>technology</b> infrastructure, systems and tools to provide better customer service and greater communication to the Carver County community.	1. Execute the IT Service Plan including strategic software, timely support, replace HelpStar, review structure, and focus on innovation, cybersecurity and mobility.	Vellenga	Q4 2015, with annual updated thereafter	Almost 100% of the systems w VDI now implemented. Updated software and limited outages w VDI. Using fiber to operate redundancy offsite at Cologne datacenter.
		2. Design and launch a new County Website. Enhance site to include more e-government services.	Vellenga Support: All	Q3 2015	New website to launch this summer. Created extranet for outside collaborators. Created public forms for land permit apps and discrimination grievances. Launched social media tools.
		3. Creatively seek options for meeting increasing demands for technology including hosting options, software as solutions, partnerships with other counties and contracting for certain services.	Vellenga Support: Hemze	2015	IT Service Plan outlines research & recommendations. Hiring 2 FTE's in '15. At least 1 software engineer to be proposed for '16.
		4. Develop a best practice for responding to requests for public data including redacting private information that can eventually be implemented county-wide.	Metz Support: Frischmon, Vellenga Bork	3Q 2015	Held Kaizen event to review current practices.

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
III. Connections (Continued)	B. Promote <b>community connectedness</b> through partnerships with community organizations, schools and government agencies.	1. Fiber Optic Ring Project –Continue to explore appropriate opportunities to provide enhancements, reliability, consistency and stability within the Carverlink network. Explore future partnerships and collaborations locally and regionally.	Vellenga	Ongoing	Boosted redundancy, reliability, diversity, security, and resiliency in the network. Installed backup generator at the Chaska License Center, shielding network from loss of power. Chaska and Chanhassen License Centers now operate as “failover” sites -- uninterrupted operation. Continuously exploring opportunities.
		2. Develop legislative priorities and advocate for legislative positions which assist in accomplishing the County’s goals. As needed, contract with consulting services to assist the County in achieving high priorities.	Hemze Support: All	Ongoing	Developed 2015 priorities, contracted with Scott County for legislative advocacy, and held a breakfast with local legislators to discuss County priorities. Hired federal lobbyist.

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
IV. Finance	A. Develop dynamic and flexible budgeting, financing and fiscal forecasting model.	1. Implement Asset Management Systems to efficiently track and manage county assets and plan for future needs.	Frischmon Support: Robjent Frischmon, Olson, Vellenga	Ongoing	Asset collection continues in PW. Utilizing ArcGIS Online, AssetWORKS, and Cartegraph. IT integrated asset management within the work order software system. Facilities has asset database. PW making switch to customized ArcGIS asset mgt. systems, will launch Asset Works system with Scott Co. in June. Facilities & IT exploring new asset mgt system. Launched Kaizen on capital assets (and inventory \$2,500-4,999) and insurance on assets.
		2. Create a sustainable funding system to develop, maintain and replace existing infrastructure parks and trails over a 20 year capital investment cycle.	Robjent Support: Frischmon	Q4 2014	
		3. For County buildings, develop and fund a phased replacement schedule for identified deficiencies or planned replacement(s). Complete building assessments that serve as a basis for development of both a deferred maintenance plan and capital planning.	Vellenga	Q4 2015, then annual	
		4. Develop an Energy Plan to reduce costs and emissions, including potential capital costs, payback benchmarks, and consumption targets and taking all energy sources into consideration.	Vellenga	Q4 2016	

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date
IV. Finance	B. Develop, improve and monitor for compliance accounting and budgeting processes, policies, internal controls, etc. to ensure county wide <b>financial efficiency</b> , integrity, transparency and accountability.	1. Automate invoice processing to eliminate handling paper and duplicating manual data entry for finance staff.	Frischmon Support: Vellenga	Begin implementation of RTInvoice program in 1Q 2016.	RTVision was selected as the vendor to develop an eInvoice software program.
	A. Implement the elements of the <b>Comprehensive Plan</b> .	1. Coordinate transit planning efforts between SW Transit, SmartLink, and other providers and develop County strategies for mid-long term transit delivery. Review potential impact of light rail plans.	PHE Support: Bork, Robjent		
V. Growth	B. Construct sufficient <b>county infrastructure</b> to accommodate land development while protecting natural resources and limiting the financial burden on the existing tax base.	1. Develop funding and implementation strategies for next five years of emerging (non-CIP) highway projects.	Robjent Support: Hemze, Frischmon	Q2 2015	Discussed strategies with LTFP. Regroup and recommend after legislative session.
	C. Develop a county <b>service strategy</b> to efficiently accommodate citizen service needs, county staffing and facility needs.	1. Complete space studies of Carver County facilities including the Space Master Plan and Public Works Space Study.	Vellenga	2015	Completed public works study and short-term space requests. Started work with consultant on Space Master Plan.
	D. Modernize County <b>Fleet</b> Operations.	1. Implement centralized fleet purchasing and maintenance. Analyze and enhance pool car program.	Robjent Support: Frischmon and Olson, Bork	Q4 2015	Centralizing budgeting determined unnecessary.
	E. Develop <b>Lake Waconia</b> Regional Park	1. Update master plan for LWRP and Coney Island.	Robjent	2015, 2016	
		2. Develop phased park development plan starting with DNR boat landing.	Robjent	2015, 2016	
3. Apply for grants and state bonding.		Robjent	2015, 2016		