

Carver County Leaders Meeting  
April 28, 2015 – 7:30 a.m.  
Oak Lake Conference Room



Carver County Board of Commissioners  
April 28, 2015  
Work Session  
County Board Room  
Carver County Government Center  
Human Services Building  
Chaska, Minnesota

PAGE

**WORK SESSION**

9:00 a.m.	<b>A. CONNECTIONS: Develop strong public partnerships and connect people to services and information</b>	
	1. Metropolitan Council Chair, Adam Duininck .....	1
9:20 a.m.	<b>B. GROWTH: Manage the challenges and opportunities resulting from growth and development</b>	
	1. Planning for Emerging Road and Bridge Projects .....	2
9:50 a.m.	<b>C. CONNECTIONS: Develop strong public partnerships and connect people to services and information</b>	
	1. Medical Examiner Annual Report .....	3
10:15 a.m.	<b>D. COMMUNITIES: Create and maintain safe, healthy and livable communities</b>	
	1. Proposed Contract with the Adult Training and Habilitation Center - Douglas Kugler Eco-Site .....	4-5
10:45 a.m.	<b>E. GROWTH: Manage the challenges and opportunities resulting from growth and development</b>	
	1. Master Space Plan Update .....	6
11:15 a.m.	<b>BOARD REPORTS</b>	
	1. Chair	
	2. Board Members	
	3. Administrator	
	4. Adjourn	

David Hemze  
County Administrator

**UPCOMING MEETINGS**

May 5, 2015	9:00 a.m. Board Meeting
May 12, 2015	No Board Meeting
May 19, 2015	4:00 p.m. Board Meeting

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Metropolitan Council Chair, Adam Duinick**

Primary Originating Division/Dept: Administration (County) <input type="text"/>	Meeting Date: 4/28/2015 <input type="text"/>
Contact: Dave Hemze <input type="text"/> Title: County Administrator <input type="text"/>	Item Type: Work Session <input type="text"/>
Amount of Time Requested: 20 minutes <input type="text"/> Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Connections: Develop strong public partnerships and connect people to services and information <input type="text"/>	

**BACKGROUND/JUSTIFICATION:**

Met Council Chair Adam Duinick will be attending and speaking at the Carver County Leaders meeting at 7:30 a.m. Following that, he will be attending the Board's work session to introduce himself to the full County Board.

**ACTION REQUESTED:**

Information only.

<b>FISCAL IMPACT:</b> None <input type="text"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/>
<b>FTE IMPACT:</b> None <input type="text"/>	<b>Total</b> <input type="text"/> \$0.00 <input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3120

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Planning for Emerging Road and Bridge Projects**

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="4/28/2015"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director"/>	Item Type: <input type="text" value="Work Session"/>
Amount of Time Requested: <input type="text" value="20"/> minutes Presenter: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

Land development appears to be accelerating in the county which has a direct impact on the county highway system. There are several emerging projects in the county that are not in the Road and Bridge CIP that will likely require county investment in the next few years.

Staff will update the board on several emerging projects as well as give a status of the current CIP and federal grant applications.

**ACTION REQUESTED:**

NA

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/> <input type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3155

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# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Medical Examiner Annual Report**

Primary Originating Division/Dept: Administration (County)	Meeting Date: 4/28/2015
Contact: Dave Hemze      Title: County Administrator	Item Type: Work Session
Amount of Time Requested: 15 minutes Presenter: Dr. Strobl/Gary Alberts      Title:	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Connections: Develop strong public partnerships and connect people to services and information	

**BACKGROUND/JUSTIFICATION:**

On August 7, 2012, the Board approved an agreement for Medical Examiner Services with Anoka County for 2013, with automatic renewal for 2014 and 2015. Also at that time, Dr. Quinn Strobl was appointed as the County's Medical Examiner for 2013-2015.

Dr. Quinn Strobl, Chief Medical Examiner, and Gary Alberts, Administrator, Midwest Medical Examiner's Office, will be presenting an annual update and reviewing statistical reports.

**ACTION REQUESTED:**

Information only.

<b>FISCAL IMPACT:</b> None	<b>FUNDING</b>
If "Other", specify:	County Dollars =
<b>FTE IMPACT:</b> None	Total \$0.00
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 2999

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# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Proposed Contract with the Adult Training and Habilitation Center - Douglas Kugler Eco-Site**

Primary Originating Division/Dept: <input type="text" value="Public Health &amp; Environment - Environ. Svc."/>	Meeting Date: <input type="text" value="4/28/2015"/>
Contact: <input type="text" value="Mike Lein"/> Title: <input type="text" value="Env. Services Manager"/>	Item Type: <input type="text" value="Work Session"/>
Amount of Time Requested: <input type="text" value="30"/> minutes Presenter: <input type="text" value="Mike Lein"/> Title: <input type="text" value="Env. Services Manager"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

Recycling services in Watertown and the surrounding area greatly expanded when the Adult Training & Habilitation Center [ATHC] opened the Douglas Kugler Eco-Site in late 2010. The facility accepts a wide variety of recyclables, special wastes such as appliances and electronics, and reusable goods such as clothing and household items. It also accepts loads of mixed recyclables from other County recycling facilities and some private solid waste/recycling haulers. The facility now employs about 24 disabled adults and 7 other ATHC staffers.

The County signed a five-year contract with ATHC that is now in its final year [termination date is October 1, 2015]. The result was more services at the same cost. The Eco-Site has been an overall success in providing valuable and convenient services for residents and businesses in the western part of the County. It is open 6 days per week, including Saturday mornings, and has extended hours on two weeknights.

Growth in participation has been steady over the first four years. The Eco-Site served 3,744 customers in 2011. That number grew to almost 6,500 in 2014. Services have also expanded to include management of difficult materials such as mattresses. The Environmental Services staff continues to work with ATHC to improve the efficiency of the facility and increase other revenues.

This growth has also brought on growing pains in the form of operational issues and budgets. There is a monthly operating deficit for the ATHC of about \$2,000 as revenues have not kept up with the costs of growth in service. As a result, the ATHC Board and Executive Director have asked to renegotiate the contract before the October 2015 termination date.

More State Funding: At the same time, the State has provided an increase in funding for solid waste programs and increased recycling mandates. 2014 legislation increased the amount of the yearly SCORE Grant [Select Committee On Recycling & the Environment]. Carver County will receive an additional \$50,000 from the State in 2015 and 2016. Part of this increase could be used to fund the ATHC proposal and to work with ATHC to help meet State mandates.

**ACTION REQUESTED:**

Discussion and guidance on the proposed contract with the ATHC.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	4

<b>FTE IMPACT:</b> <input type="text" value="None"/>	<b>County Dollars =</b>	
	Solid waste funds	\$90,000.00
	<b>Total</b>	\$90,000.00

Insert additional funding source

**Related Financial/FTE Comments:**

The \$90,000 total contract reflects the total cost over three years - \$25,000 in 2015 (up from \$15,500 in 2014), \$30,000 in 2016, and \$35,000 in 2017. The graduated payments would limit the impact on the Environmental Services budget and allow for implementation of increased services. Increases in State solid waste funds would provide for increases in the proposed contract. All funds for the contract would continue to come from solid waste funds.

*Office use only:*

RBA 2015 - 3198

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# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Master Space Plan Update**

Primary Originating Division/Dept: <input type="text" value="Administrative Services - Facilities"/>	Meeting Date: <input type="text" value="4/28/2015"/>
Contact: <input type="text" value="Tom Vellenga"/> Title: <input type="text" value="Asst. Administrator"/>	Item Type: <input type="text" value="Work Session"/>
Amount of Time Requested: <input type="text" value="15"/> minutes Presenter: <input type="text" value="T. Vellenga, N. Koltavy, K. Ma"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

We will provide an update to the Board on the master space planning process.

**ACTION REQUESTED:**

Discussion with, and guidance from, the Board on the direction of the project.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3216

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