



Carver County Board of Commissioners  
 April 21, 2015  
 Regular Session  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

PAGE

4:00 p.m.	1.	<ul style="list-style-type: none"> <li>a) <b>CONVENE</b></li> <li>b) <b>Pledge of allegiance</b></li> <li>c) <b>Public comments (limited to five minutes)</b> <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i></li> </ul>	
	2.	Agenda review and adoption	
	3.	Approve minutes of April 7, 2015, Regular Session.....	1-6
	4.	Community Announcements	
4:05 p.m.	5.	<p><b>CONSENT AGENDA</b></p> <p><i>Communities: Create and maintain safe, healthy and livable communities</i></p> <ul style="list-style-type: none"> <li>5.1 Local Road Improvement Program Grant Agreement No. 1000513 – SAP 010-610-047 ..... 7-8</li> </ul> <p><i>Connections: Develop strong public partnerships and connect people to services and information</i></p> <ul style="list-style-type: none"> <li>5.2 Request for approval to contract with Indigital INC ..... 9</li> <li>5.3 Application for 1 Day to 4 Day Temporary On-Sale Liquor License for Augusta Ball Club, Inc..... 10</li> <li>5.4 Tobacco License for United Farmers Coop dba United Xpress..... 11</li> </ul> <p><i>Growth: Manage the challenges and opportunities resulting from growth and development</i></p> <ul style="list-style-type: none"> <li>5.5 Facilities Services Job Descriptions ..... 12-13</li> <li>5.6 Joint Powers Agreement with Chanhassen for Property Acquisition for Highway 101 ..... 14</li> </ul> <p><i>Finances: Improve the County's financial health and economic profile</i></p> <ul style="list-style-type: none"> <li>5.7 Local Bridge Replacement Program (LBRP) General Fund Grant Agreement No. 05942 - SAP 010-610-047 ..... 15-16</li> <li>5.8 Approval of Repurchase of Tax Forfeited Land ..... 17-19</li> <li>5.9 Local Bridge Replacement Program (LBRP) General Fund Grant Agreement No. 06353 for the Bridge No. 10545 Construction Project..... 20-21</li> <li>5.10 Review Social Services/Commissioners Warrants ..... NO ATT</li> </ul>	
4:05 p.m.	6.	<p><b>COMMUNITIES: Create and maintain safe, healthy and livable communities</b></p> <ul style="list-style-type: none"> <li>6.1 Resolution to Continue TMDL Priority Sub-Watersheds and Direct Discharge Program for 2015..... 22-27</li> </ul>	

4:15 p.m.		<b>RECESS AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY</b>	
4:15 p.m.	7.	<b>COMMUNITIES: Create and maintain safe, healthy and livable communities</b>	
	7.1	Request to Approve a Permit Agreement for Trail on Railroad Authority Property.....	28
4:20 p.m.		<b>ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY AND RECONVENE AS CARVER COUNTY BOARD</b>	
4:20 p.m.	8.	<b>GROWTH: Manage the challenges and opportunities resulting from growth and development</b>	
	8.1	<b>Closed Session</b> Review of Appraisal - Public Works Space Study.....	29
5:00 p.m.		<b>ADJOURN REGULAR SESSION</b>	
5:00 p.m.		<b>BOARD REPORTS</b>	
	1.	Chair	
	2.	Board Members	
	3.	Administrator	
	4.	Adjourn	

David Hemze  
County Administrator

<b>UPCOMING MEETINGS</b>
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April 28, 2015	7:30 a.m. Carver County Leaders Meeting
April 28, 2015	9:00 a.m. Board Work Session
May 5, 2015	9:00 a.m. Board Meeting
May 12, 2015	No Board Meeting
May 19, 2015	4:00 p.m. Board Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 7, 2015. Chair Randy Maluchnik convened the session at 9:00 a.m.

Members present: Randy Maluchnik, Chair, James Ische, Vice Chair, Gayle Degler, Tim Lynch and Tom Workman.

Members absent: None

Degler moved, Lynch seconded, to approve the agenda. Motion carried unanimously.

Workman moved, Ische seconded, to approve the minutes of the March 17, 2015, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Degler seconded, to approve the following consent agenda items:

Approved charitable gambling application for exempt permit-Minneapolis Metro Area Pheasants Forever, Chapter 13.

Approved memorandum of understanding with United State Fish and Wildlife Services and authorized Chair to sign upon review and approval of County Attorney/Risk Management.

Joint powers agreement with the City of Carver for the Minnesota River Bluff Regional Trail extension subject to review and approval of County Attorney/Risk Management.

Approved the renewal of the consumption and display permit for Marsh Lake Hunting Preserve, Inc.

Approved issuing charitable gambling license to the Waconia Knights of Columbus #2506.

Authorized the purchase of two half ton pickup trucks from Lenzen Chevrolet Buick, Inc., Chaska for \$50,730.

Resolution #17-15, Recognizing April 2015 as Month of the Military Child.

Approved Parks AIS program budget amendment transferring \$45,000 to the Parks Department from County Prevention Aid Funding.

Authorized Chair to sign the grant agreement with the Minnesota Department of Natural Resources to purchase AIS decontamination unit pending completion of the contract review process and related budget amendment.

Professional services agreement with Bolton and Menk, Inc. pending finalization of the contract review process.

Approved deleting three seasonal, temporary on-call clerical positions in CSS and creating a 0.6 FTE support services aide.

Approved deleting a 1.0 FTE Social Worker II; creating a .8 FTE Case Management Associate I; creating a .6 FTE Social Worker II and increasing an existing .6 FTE Social Worker II to a .8 FTE Social Worker II, effective the first payroll period following Board approval and related budget amendment.

Landscaping agreement with the City of Chaska for the installation of landscaping features on CSAH 10.

Joint powers agreement with the City of Waconia for a transportation planning study.

Approved the revisions to the amendment of the Parks, Open Space and Trails Chapter of the Carver County 2030 Comprehensive Plan and to approve re-submittal to the Met Council.

Adopted the Findings of Fact and issued Order #20150004 for the issuance of the Interim Use Permit, LeRoy Chard.

Amendment #2 to the professional services agreement with Braun Intertec Corporation in the amount of \$26,787 pending finalization of the contract review process.

Reviewed March 24, 2015, Community Social Services' actions/Commissioners' warrants in the amount of \$544,466.78; reviewed March 31, 2015, Community Social Services' actions/Commissioners' warrants in the amount of \$195,308.94, and reviewed April 7, 2015, Community Social Services' actions/Commissioners' warrants in the amount of \$232,398.89.

Motion carried unanimously.

Marcee Shaughnessy, Public Health, requested the Board recognize the first full week of April as National Public Health Week. She noted this was a great opportunity to highlight ways to improve health and recognize the dedicated professionals for the work they are doing in the community.

Carol Wentworth, Public Health, explained the work done in the area of disease prevention. Samantha Downs, Public Health, reviewed the programs they are doing in the schools to encourage healthy food options and physical activities for children.

The Board recognized Public Health staff in attendance for the work they do.

Ische moved, Degler seconded, to approve the National Public Health Week Proclamation. Motion carried unanimously.

Sheriff Olson requested the Board adopt Proclamations to honor and give tribute to the men and women who serve Carver County. He pointed out the trying and difficult circumstances these individuals work in every day.

Ische moved, Lynch seconded, to adopt the Public Safety Telecommunications Week Proclamation, National Correctional Officers Week Proclamation, National Nurses Week Proclamation and Police Week Proclamation. Motion carried unanimously.

Kerie Anderka, Employee Relations, appeared before the Board to recognize and congratulate the County's 2014 retirees. She stated the work they performed demonstrated their commitment to the organization and community.

Division Directors recognized and thanked the retirees within their division.

Martin Walsh, Parks, requested the Board approve a watercraft inspection agreement with the City of Chanhassen. He noted the Board's previous direction to develop an agreement with the City to provide AIS services at Lake Ann, Lotus Lake and Lake Susan. He clarified the total hours of service, the \$56,099.70 cost and noted the City would provide ten qualified applicants per the agreement. He indicated the County would hire, train, supervise and schedule staff.

Walsh pointed out the City's challenges with the past DNR grant and explained the City was asking for \$2,000 from the County to close the funding gap.

Workman clarified his son would be involved with inspections and the County Attorney has assured him this would not be an issue and he could participate.

Todd Gerhardt, Chanhassen City Administrator, stated his Council would be considering the agreement at their April 13<sup>th</sup> meeting and the Riley Purgatory Bluff Creek Watershed District has already approved their \$2,000 donation.

Denny Laufenburger, Chanhassen City Mayor, stated he was pleased with the partnership and cooperation the City has had with the County. He concurred this was an evolving program and they wanted to do all they can to prevent AIS and was thankful for the partnership.

Degler moved, Ische seconded, to approve the \$56,099.70 2015 watercraft inspection agreement with the City of Chanhassen pending approval of County Attorney/Risk Management, to approve \$2,000 of County levy funding from the Commissioners contingency account to assist the City with financing AIS inspections services on designated lakes in Chanhassen and to approve related Parks \$56,099.70 budget amendment. Motion carried unanimously.

David Hemze, County Administrator, requested the Board approve a list of abatements. He recognized abatements were routinely a consent item but this was put on their regular agenda as

Commissioner Degler had an interest in some property and this would gave him the chance to abstain.

Ische moved, Workman seconded, to approve the following abatements:

25.0270410	Bluff Creek Senior Housing LLC
30.6760010	Creeks Run LP
85.0502480	Watertown Senior Living LLC
30.9510496	Esmeraldo Reyes Pliego
30.9510187	Robert, Cindy & Rebecca Jennings
30.9520106	Teresa Pena-Romero
30.0505600	Jodie Anselmo
30.6160030	James & Joanne Johnson
58.0501410	Melissa Bonine
06.0090130	John & Charlene Clouse
30.2700100	Justin & Alanna Lee
65.3040220	Robert Carl Goetz Jr.
30.1230090	Francis Patka
25.2020890	Tracy Le
75.5000200	Evan & Morgan Gustafson
20.1750240	Abby Sulheim
20.0500610	Charlotte Weber
20.0501530	Daniel Gleason
20.1260130	William Lawson
30.6810190	Earl & Melissa Bilek
25.6510140	Jonathan & Laurie Gilbert
30.0932000	Robert John White II
25.6510170	Chanhassen Residential Dev Partners LLC
25.6510180	Chanhassen Residential Dev Partners LLC
25.6510190	Chanhassen Residential Dev Partners LLC
20.2401160	Lylewood Glen Townhome Assoc
25.6470290	Degler Land Company LLC
25.1560590	Camden Ridge Neighborhood Assn
25.1560600	Chanhassen City
25.1560610	Chanhassen City
25.1560620	Camden Ridge Neighborhood Assn
25.1560630	Chanhassen City
25.1560640	Chanhassen City
25.1560650	Camden Ridge Neighborhood Assn
25.3870402	Stanley Ewanika
65.3860150	Daniel & Heidi Schmidt
65.3270110	Alan & Susan Gebauer
65.5000310	Samuel Stimatze
55.0500560	Jeremy Hafemann

25.3872001	Mark & Mary Jo Fritsvold
25.3872005	Pamela Anderson
25.3872004	Jason & Stephanie Hein
25.3872006	Ergan Xu & Liangnan Liu
25.3872002	Dinakar Radhakrishnan & Vineya Rajasekaran
25.3872003	Yemar Khuangan
85.0503740	Christopher Zwilling
10.0320900	Brian Reister
25.8630020	Brian Loots
25.2630020	Alejandro Ferrer-Machuca
25.5640180	John Villemonte
25.7600150	Hong Ca
25.3872007	Parker Hondel
55.0860020	Brian Jennajo Ernhart
30.4200400	Brian Weber
25.1560620	Camden Ridge Neighborhood Assn
20.2401160	Lylwood Glen Township Assoc

On vote taken, Ische, Lynch, Maluchnik, Workman voted aye. Degler abstained. Motion carried.

Paul Moline, Public Health and Environment, requested the Board authorize submitting the Carver County Water Management Organization 2014 Annual Report to the Board of Water & Soil Resources.

He identified the area covered by the water management organization and noted the County Board was the governing board of the WMO. Moline noted they strive for partnerships recognizing they cannot do it all alone. He pointed out the partnership with the City of Waconia and the School District on the stormwater re-use project, the agreement with Lower Minnesota Watershed to do monitoring and the educational programs with the Cities of Chaska and Chanhausen. Moline stated they provide assistance to landowners and noted the success of the SSTS direct discharge program. He indicated they also collaborate with other agencies to get work done and pointed out their working relationship with Soil and Water.

Moline added they also make use of technology to keep the public informed. He indicated they are also required to provide education and pointed out the positive responses they have received at the Fair and from the monthly water columns published in the local papers. Moline also stated they are able to leverage levy to get outside funding.

Degler moved, Workman seconded, to submit the Carver County Water Management Organization 2014 Annual Report to the MN Board of Water and Soil Resources. Motion carried unanimously.

Darin Mielke, Public Works, requested the Board approve a joint powers agreement with Hennepin County for CSAH 61 improvements. He stated one fourth of the project is in Carver County and three fourths in Hennepin County, with Hennepin being the lead agent.

He explained the project goals were to minimize flooding disruptions, to improve safety and replace the existing pavement. Mielke highlighted the work to be done and noted even with the existing alignment there would still be obstacles. He indicated they were entering the final design stage and the EAW was approved last June. He stated right of way construction would begin and they anticipate project construction late 2016. Mielke noted the \$67 million project cost did not include right of way at this time but the right of way impact to the County would be minimal. He added all County costs would be eligible for turnback funds and the cost for the cities would be the trails.

Degler moved, Ische seconded, to approve the joint powers agreement with Hennepin County for CSAH 61 improvements. Motion carried unanimously.

Ische moved, Degler seconded, to go into closed session for property acquisition for Highway 101 and right of way acquisition for the CSAH 11 construction project. The Board recognized Workman would not be participating in the closed session related to CSAH 11 as he had family living in the area.

The Board adjourned the closed session on property acquisition for Highway 101 at 10:42 a.m. and Workman left the room at this time.

The Board adjourned the closed session on the CSAH 11 construction project and Regular Session at 11:20 a.m.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Local Road Improvement Program Grant Agreement No. 1000513 - SAP 010-610-047**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/21/2015"/>
Contact: <input type="text" value="Bill Weckman"/> Title: <input type="text" value="Program Delivery Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The City of Watertown applied for and were approved for a \$350,000 Local Road Improvement Program grant for construction work on Territorial St. (CSAH 10) in the City of Watertown. This grant funding will be used on the SAP 010-610-047 Bridge replacement and Street reconstruction project that is presently under construction in the City of Watertown. Being the City is presently under 5,000 in population, this State funding is administered through the County.

**ACTION REQUESTED:**

Approve a resolution approving Grant Agreement No 1000513 in the amount of \$350,000.00, with authorization for Board Chair and County Administrator to sign pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	<b>FUNDING</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"><b>County Dollars =</b></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td>LBRP (Bridge Bonds)</td> <td style="text-align: right;">\$1,200,000.00</td> </tr> <tr> <td>LRIP</td> <td style="text-align: right;">\$350,000.00</td> </tr> <tr> <td>CSAH (State gas tax)</td> <td style="text-align: right;">\$2,050,392.08</td> </tr> <tr> <td>City of Watertown</td> <td style="text-align: right;">\$985,685.72</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$4,586,077.80</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	<b>County Dollars =</b>	<b>\$0.00</b>	LBRP (Bridge Bonds)	\$1,200,000.00	LRIP	\$350,000.00	CSAH (State gas tax)	\$2,050,392.08	City of Watertown	\$985,685.72	<b>Total</b>	<b>\$4,586,077.80</b>
<b>County Dollars =</b>	<b>\$0.00</b>												
LBRP (Bridge Bonds)	\$1,200,000.00												
LRIP	\$350,000.00												
CSAH (State gas tax)	\$2,050,392.08												
City of Watertown	\$985,685.72												
<b>Total</b>	<b>\$4,586,077.80</b>												
<b>FTE IMPACT:</b> <input type="text" value="None"/>													

**Related Financial/FTE Comments:**

This agreement is for a Local Road Improvement Program grant from MnDOT.

*Office use only:*

RBA 2015- 3190

Close

**EXHIBIT E**  
GRANTEE RESOLUTION APPROVING GRANT AGREEMENT

**BOARD OF COUNTY COMMISSIONERS**  
**CARVER COUNTY, MINNESOTA**

Date: April 21, 2015 Resolution No: \_\_\_\_\_  
Motion by Commissioner: \_\_\_\_\_ Seconded by Commissioner: \_\_\_\_\_

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**For Grant Agreement to State Transportation Fund**  
**Local Road Improvement Program**  
**Grant Terms and Conditions**  
**SAP 010-610-047**

WHEREAS, Carver County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$350,000.00 by reason of the lowest responsible bid;

NOW THEREFORE be it further resolved that Carver County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The County Board Chair and County Administrator are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21<sup>st</sup> day of April, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21<sup>st</sup> day of April, 2015.

\_\_\_\_\_  
Dave Hemze County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with INDIGITAL INC**

Primary Originating Division/Dept: <input type="text" value="Property Records &amp; Taxpayer Services"/>	Meeting Date: <input type="text" value="4/21/2015"/>
Contact: <input type="text" value="Melissa Reeder"/> Title: <input type="text" value="Information Technology (IT) Dir"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

Currently the county property records are contained in very old books and archives. These archives need to be preserved for the future. The first contract for this project was for digital scanning and conversion services of large record books. The presented amendment for \$59,000 is to complete the entire digitizing recording book project (outside of the Index Books). Originally it was thought this project should be two separate projects (one for large record books, one for small record books). However, after the digitizing process was underway we learned it would be more efficient and a better service to the customer if records are digitized in order of their type (i.e. deeds, versus mortgage, versus wills), rather than by size of the book in which they were recorded.

Care is taken to preserve the books and bindings for historical purposes. Upon completion of this project, public searching will be provided via the electronic methods. All records will be scanned and indexed into the Hyland Onbase system.

Two vendors were originally contacted to quote this project. The amendment is from the current vendor doing the large books. This vendor was the lower quote for original project and the deliverables are better designed for our needs.

**ACTION REQUESTED:**

Motion to contract with INDIGITAL INC pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$59,000.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$59,000.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

**Related Financial/FTE Comments:**

Funds drawn from existing Recorder account.

*Office use only:*

RBA 2015- 3197

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Application for 1 Day to 4 Day Temporary On-Sale Liquor License for Augusta Ball Club, Inc.**

Primary Originating Division/Dept: <input type="text" value="PRTS - Property Taxation"/>	Meeting Date: <input type="text" value="4/21/2015"/>
Contact: <input type="text" value="Teri Spencer"/> Title: <input type="text" value="Settlement Tech"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

Augusta Ball Club, Inc., 5950 Hampshire Road, Chaska, has applied for a 1 Day to 4 Day Temporary On-Sale Liquor License. They are planning an event for Friday, Saturday and Sunday, May 29, 30 & 31, 2015. The event will be held at the ball park meeting house, softball diamond and 50' perimeter. The officers are: Keith Wickenhauser (President); Charles Wickenhauser (Vice-President); Mary Olson (Secretary); Patricia Eiden (Treasurer). There are no delinquent property taxes on this parcel (04.0021100).

**ACTION REQUESTED:**

Approval for the 1 Day to 4 Day Temporary On-Sale Liquor License application for Augusta Ball Club, Inc. for May 29, 30 & 31, 2015.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b> County Dollars = <input type="text"/>
<i>If "Other", specify:</i> <input type="text"/>	<input type="text"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<b>Total</b> <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

*Office use only:*

RBA 2015- 3182

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Tobacco License for United Farmers Coop dba United Xpress**

Primary Originating Division/Dept: <input type="text" value="Property Records &amp; Taxpayer Services"/>	Meeting Date: <input type="text" value="4/21/2015"/>
Contact: <input type="text" value="Lisa Dreier"/> Title: <input type="text" value="Taxpayer Services Clerk"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

**BACKGROUND/JUSTIFICATION:**

We received a Tobacco application form United Farmers Coop dba United Xpress. They are in compliance with the Carver County Tobacco Ordinance and are requesting the Carver County Board of Commissioners approval to sell tobacco products.

**ACTION REQUESTED:**

Approval of the County Board to issue a Tobacco License to United Farmers Coop dba United Xpress.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/> <input checked="" type="checkbox"/> Insert additional funding source
<b>FTE IMPACT:</b> <input type="text" value="None"/>	

Related Financial/FTE Comments:

*Office use only:*

RBA 2015 - 3183

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Facilities Services Job Descriptions**

Primary Originating Division/Dept: <input type="text" value="Administrative Services - Facilities"/>	Meeting Date: <input type="text" value="4/21/2015"/>
Contact: <input type="text" value="Kevin Maas"/> Title: <input type="text" value="Facilities Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

The staff has reviewed the workload and positions in Facilities Services and is recommending the following changes:

- Eliminate the vacant 1.0 FTE (full-time equivalent) Facilities Coordinator Position;
- Create a 1.0 FTE position titled Project Manager/Licensed Master Electrician;
- Eliminate a vacant 1.0 FTE Maintenance Worker position; and
- Create a 1.0 FTE position titled Assistant Project Manager, Low Voltage Electrical.

If approved, the County would conduct an internal recruitment for the Assistant Project Manager, Low Voltage Electrical. A vacant Maintenance Worker position would be eliminated. The Maintenance Worker and Assistant Project Manager are at similar pay grades, yielding little to no fiscal impact or FTE impact. Given the low voltage electrical requirements of this position, it would report directly to the Project Manager, who would be a licensed master electrician. The Asst. Project Manager would be responsible for building automation systems, sprinkler systems, fire and duress alarms, small scale construction projects, and similar systems.

The Project Manager/Licensed Master Electrician would replace the vacant Facilities Coordinator position. There would be no FTE impact. The incremental fiscal impact would be an estimated increase of \$18,800 for a mid-range hire or \$35,800 for a top-of-range hire. The County would harvest cost savings in electrical professional services of at least that amount. In 2014, Carver County Facilities spent \$75,400 on electrical professional services. The position would also support electrical work for Public Works. Given the workload, some electrical work would still need to be contracted, especially for bigger projects.

**ACTION REQUESTED:**

Motion to approve the elimination of the 1.0 FTE Facilities Coordinator Position, create the position of 1.0 FTE Project Manager/Licensed Master Electrician, eliminate a vacant 1.0 FTE Maintenance Worker position, and create the position of 1.0 FTE Assistant Project Manager, Low Voltage Electrical.

<b>FISCAL IMPACT:</b> <input type="text" value="Budget amendment request form"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$35,800.00"/>
<b>FTE IMPACT:</b> <input type="text" value="Other staffing change (grade, classification, hours, etc.)"/>	Total <input type="text" value="\$35,800.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

**Related Financial/FTE Comments:**

Net FTE change is zero.

The Maintenance Worker and Assistant Project Manager are at similar pay grades, yielding little to no fiscal impact depending on the hire rate and the level of the vacant Maintenance Worker position that would be eliminated.

The direct, immediate fiscal impact of eliminating the Facilities Coordinator and creating a Project Manager/Licensed Master Electrician would be \$18,800-\$35,800, depending on the hiring rate. If approved, the Facilities Professional Services fund would be reduced by this amount, resulting in a net fiscal impact of \$0. The staff projects that the net fiscal impact would be anywhere from zero to a net savings as contract costs of electrical work were realized.

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

**Agenda Item:**

Facilities Services Job Descriptions

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
repair & maintenance	01-110.6310	\$35,800.00
<b>TOTAL</b>		\$35,800.00

CREDIT		
Description of Accounts	Acct #	Amount
Salaries and Wages - Permanent	01-110-000-0000-...	\$35,800.00
<b>TOTAL</b>		\$35,800.00

Reason for Request:

The direct, immediate fiscal impact of eliminating the Facilities Coordinator and creating a Project Manager/Licensed Master Electrician would be \$18,800-\$35,800, depending on the hiring rate. If approved, the Facilities Professional Services fund will be reduced by this amount resulting in a net fiscal impact of \$0.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Joint Powers Agreement with Chanhassen for Property Acquisition for Highway 101**

Primary Originating Division/Dept: <input type="text" value="Public Works - PW Administration"/>	Meeting Date: <input type="text" value="4/21/2015"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text" value="Public Works Director"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

TH 101 between Flying Cloud Drive and Pioneer Trail will be jurisdictionally transferred to Carver County when TH 101 is realigned and improved. However, in order for TH 101 improvements to be made, right-of-way acquisitions need to take place. The property at 675 Lakota Lane will need to be purchased before TH 101 improvements are made. The owner of 675 Lakota Lane is a willing seller who has approached the City requesting the purchase of the property.

The State, Carver County and the City of Chanhassen are proposing to share the cost of purchasing the property equally.

**ACTION REQUESTED:**

Approve a Joint Powers Agreement with City of Chanhassen for property acquisition adjacent to TH 101 pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/> If "Other", specify: <input type="text"/>	<b>FUNDING</b> <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">\$208,000.00</td> </tr> <tr> <td>City of Chanhassen</td> <td style="text-align: right;">\$208,000.00</td> </tr> <tr> <td>MnDOT</td> <td style="text-align: right;">\$208,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$624,000.00</b></td> </tr> </table> <input type="checkbox"/> Insert additional funding source	County Dollars =	\$208,000.00	City of Chanhassen	\$208,000.00	MnDOT	\$208,000.00	<b>Total</b>	<b>\$624,000.00</b>
County Dollars =	\$208,000.00								
City of Chanhassen	\$208,000.00								
MnDOT	\$208,000.00								
<b>Total</b>	<b>\$624,000.00</b>								
<b>FTE IMPACT:</b> <input type="text" value="None"/>									

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3160

Close



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Local Bridge Replacement Program (LBRP) General Fund Grant Agreement No. 05942 - SAP 010-610-047**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/21/2015"/>
Contact: <input type="text" value="Bill Weckman"/> Title: <input type="text" value="Program Delivery Manager"/>	Item Type: Consent <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: Finances: <input type="text" value="Improve the County's financial health and economic profile"/>	

**BACKGROUND/JUSTIFICATION:**

Application was made for Local Bridge Replacement Program (LBRP) funds for the SAP 010-610-047 Bridge replacement project that is presently under construction in the City of Watertown. \$1,200,000.00 of LBRP funding was approved for this project. Approval of this Grant Agreement secures this funding.

**ACTION REQUESTED:**

Adopt a resolution approving Grant Agreement No. 05942 in the amount of \$1,200,000.00 with authorization for Board Chair and County Administrator to sign pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>												
If "Other", specify: <input type="text" value=""/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td><b>County Dollars =</b></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td>LBRP (Bridge Bonds)</td> <td style="text-align: right;">\$1,200,000.00</td> </tr> <tr> <td>LRIP</td> <td style="text-align: right;">\$350,000.00</td> </tr> <tr> <td>CSAH (State gas tax)</td> <td style="text-align: right;">\$2,050,392.08</td> </tr> <tr> <td>City of Watertown</td> <td style="text-align: right;">\$985,685.72</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$4,586,077.80</b></td> </tr> </table>	<b>County Dollars =</b>	<b>\$0.00</b>	LBRP (Bridge Bonds)	\$1,200,000.00	LRIP	\$350,000.00	CSAH (State gas tax)	\$2,050,392.08	City of Watertown	\$985,685.72	<b>Total</b>	<b>\$4,586,077.80</b>
<b>County Dollars =</b>	<b>\$0.00</b>												
LBRP (Bridge Bonds)	\$1,200,000.00												
LRIP	\$350,000.00												
CSAH (State gas tax)	\$2,050,392.08												
City of Watertown	\$985,685.72												
<b>Total</b>	<b>\$4,586,077.80</b>												
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source												

Related Financial/FTE Comments:

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*Office use only:*

RBA 2015 - 3188

Close

**EXHIBIT E**  
GRANTEE RESOLUTION APPROVING GRANT AGREEMENT

**BOARD OF COUNTY COMMISSIONERS**  
**CARVER COUNTY, MINNESOTA**

Date: April 21, 2015 Resolution No: \_\_\_\_\_  
Motion by Commissioner: \_\_\_\_\_ Seconded by Commissioner: \_\_\_\_\_

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**For Agreement to State Transportation Fund**  
**Local Bridge Replacement Program**  
**Grant Terms and Conditions**  
**SAP 010-610-047**

WHEREAS, Carver County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 10550; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$1,200,000.00 by reason of the lowest responsible bid;

NOW THEREFORE be it further resolved that Carver County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The County Board Chair and County Administrator are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21<sup>st</sup> day of April, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21<sup>st</sup> day of April, 2015.

\_\_\_\_\_  
Dave Hemze County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**APPROVAL OF REPURCHASE OF TAX FORFEITED LAND**

Primary Originating Division/Dept: PRTS - Property Taxation	Meeting Date: 4/21/2015
Contact: Kathy Smith/Kay Lemke Title: Land Records Technician	Item Type: Consent
Amount of Time Requested: minutes Presenter: Title:	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: Finances: Improve the County's financial health and economic profile	

**BACKGROUND/JUSTIFICATION:**

Lot 1, Block 1, Lynmore was owned by Calvin Discher and forfeited to the State of MN in Trust due to nonpayment of taxes on December 2, 2014.

History indicates, on August 7, 2007, previous Board Action allowed Mr. Discher to repurchase the same property, Lot 1, Block 1, Lynmore, which had forfeited to the State of MN in Trust due to nonpayment of taxes on August 14, 2006.

Per M.S. 282.241, Mr. Discher has applied for approval from the County Board of Commissioners to repurchase this property within one year from date of forfeiture. On April 6, 2015, we received certified funds and an application in this office for the repurchase of said land.

**ACTION REQUESTED:**

Recommend that the County Board approve the application from Calvin Discher for the repurchase of said property described as: Lot 1, Block 1, Lynmore, Carver County, Minnesota.

<b>FISCAL IMPACT:</b> None <i>If "Other", specify:</i>	<b>FUNDING</b> County Dollars = Total \$0.00
<b>FTE IMPACT:</b> None	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3191

Close

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date:

Resolution No.

Motion by Commissioner:

Seconded by Commissioner:

**CARVER COUNTY, MINNESOTA**

**APPROVAL OF REPURCHASE OF TAX FORFEITED LAND**

WHEREAS, the County Board of Commissioners of the County of Carver, State of Minnesota, acknowledges that a parcel of land legally described as Lot 1, Block 1, Lynmore, was previously owned by Calvin Discher and forfeited to the State of Minnesota in Trust for non-payment of taxes on December 2, 2014; and

WHEREAS, application for repurchase of non-homestead tax forfeited land has been received by the Carver County Taxpayer Services Department within the one-year time limit as stated in MN Statutes 282.241, that applicant has paid said delinquent taxes and fees in full, and said application and hardship letter are attached as Exhibit A and hereby submitted to the County Board of Commissioners for approval,

NOW, THEREFORE, BE IT RESOLVED, the Carver County Board of Commissioners has reviewed the application for repurchase and hereby approves repurchase by applicant.

BE IT FURTHER RESOLVED, that the Carver County Board of Commissioners hereby approves the repurchase of the aforementioned tax forfeited parcel of land.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015

\_\_\_\_\_  
Chairman, Carver County Board of Commissioners

Attest: \_\_\_\_\_  
Administrator

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_\_ day of \_\_\_\_\_, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
David Hemze, Carver County Administrator

**APPLICATION FOR REPURCHASE OF FORFEITED LANDS**

Pursuant to Minnesota Statutes Section 282.241

To The Board of County Commissioners and The County Auditor of Carver County, Minnesota

The undersigned, Calvin Discher, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes, Section 282.241, Said land is situated in said Carver County, Minnesota, and more particularly described as follows:

Legal Description: Lot 1, Block 1, Lynmore, Carver County, Minnesota

Applicant states and shows that at the time of forfeiture to the State of the said land for taxes hereinafter set out, he was owner.


That said land forfeited to the State on the 2nd day of December, 2014.

That such taxes became delinquent January 1, 2011, and remained delinquent and unpaid for the subsequent years of 2010 through 2014.

That the aggregate of all delinquent taxes and assessments, with penalties, costs and interest, exclusive of taxes and assessments to be reinstated as provided by Minnesota Statutes, Section 282.251, is the sum of \$11,584.53 Dollars.

That permission to repurchase said land is hereby requested for the reasons stated as follows:

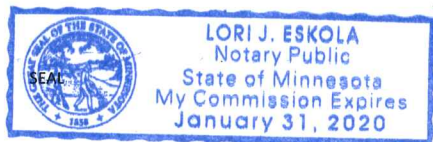
Dated: 3-30, 2015

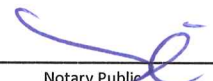
  
\_\_\_\_\_  
Applicant

STATE OF MINNESOTA,  
County of Carver

Calvin Discher being duly sworn, deposes and says: that he is the applicant and petitioner in the foregoing petition; that he has read said petition and knows the contents thereof; that the same is true of his own knowledge save as to the matters therein stated on information and belief and as to those matters he believes it to be true.

Subscribed and sworn to before me this 30 day of March, 2015.



  
\_\_\_\_\_  
Notary Public

**RESOLUTION OF THE COUNTY BOARD**

Resolved by the Board of Commissioners of Carver County, Minnesota, that the foregoing application is hereby approved for the reasons stated as follows:

Applicant had ownership interest at time of Tax Forfeiture and has paid said delinquent taxes and fees in full. Therefore, property shall be approved for repurchase by applicant.

Adopted this \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_

Attest: \_\_\_\_\_  
Taxpayer Services Dept. Manager

\_\_\_\_\_  
Chairman, County Board

The Petition for Repurchase filed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
Laurie Davies, Manager, Carver County Taxpayer Services Department

By: \_\_\_\_\_

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Local Bridge Replacement Program (LBRP) General Fund Grant Agreement No. 06353 for the Bridge No. 10545 Construction Project**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="4/21/2015"/>
Contact: <input type="text" value="Scott Smith"/> Title: <input type="text" value="Design Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

**BACKGROUND/JUSTIFICATION:**

Application was made for Local Bridge Replacement Program (LBRP) funds for the SAP 010-640-010 Bridge replacement project that is presently under construction. \$333,449.28 of LBRP funding was approved for this project.

Bids for Project SAP 010-640-010 were opened on December 11, 2014. The project is located on CSAH 40 South of CSAH 50 over Bevens Creek. The project includes approach work and the replacement of Old Bridge No. 4655 over Bevens Creek in Carver County. Carver County will be responsible for any bridge costs that exceed the bonding amount.

Upon the receipt of the signed Grant Agreement No. 06353, with all the necessary attachments, that includes a signed resolution by Carver County agreeing to the various terms stated in the agreement, the money will be distributed.

**ACTION REQUESTED:**

Adopt a resolution approving Grant Agreement No. 06353 in the amount of \$333,449.28 with authorization for Board Chair and County Administrator to sign pending finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>								
If "Other", specify: <input type="text"/>	<table style="width: 100%;"> <tr> <td><b>County Dollars =</b></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td>CSAH (Gas Tax)</td> <td style="text-align: right;">\$656,226.12</td> </tr> <tr> <td>LBRP Grant</td> <td style="text-align: right;">\$333,449.28</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$989,675.40</b></td> </tr> </table>	<b>County Dollars =</b>	<b>\$0.00</b>	CSAH (Gas Tax)	\$656,226.12	LBRP Grant	\$333,449.28	<b>Total</b>	<b>\$989,675.40</b>
<b>County Dollars =</b>	<b>\$0.00</b>								
CSAH (Gas Tax)	\$656,226.12								
LBRP Grant	\$333,449.28								
<b>Total</b>	<b>\$989,675.40</b>								
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source								

Related Financial/FTE Comments:

Office use only:  
RBA 2015 - 3193

Close

**EXHIBIT E**  
GRANTEE RESOLUTION APPROVING GRANT AGREEMENT

**BOARD OF COUNTY COMMISSIONERS**  
**CARVER COUNTY, MINNESOTA**

Date: April 21, 2015 Resolution No: \_\_\_\_\_  
Motion by Commissioner: \_\_\_\_\_ Seconded by Commissioner: \_\_\_\_\_

---

**For Agreement to State Transportation Fund**  
**Local Bridge Replacement Program**  
**Grant Terms and Conditions**  
**SAP 010-640-010**

WHEREAS, Carver County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 10545; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$ 333,449.28 by reason of the lowest responsible bid;

NOW THEREFORE be it further resolved that Carver County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The County Board Chair and County Administrator are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21<sup>st</sup> day of April, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21<sup>st</sup> day of April, 2015.

\_\_\_\_\_  
Dave Hemze County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution to Continue TMDL Priority Sub-Watersheds and Direct Discharge Program for 2015**

Primary Originating Division/Dept: <input type="text" value="Public Health &amp; Environment - Planning/Water"/>	Meeting Date: <input type="text" value="4/21/2015"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="Manager PWM"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="5"/> minutes Presenter: <input type="text" value="paul moline"/> Title: <input type="text" value="PWM Manager"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The TMDL Implementation Program – the Total Maximum Daily Load (TMDL) Implementation Plan for the Bevens, Carver, & Silver Creek Watersheds -- was approved by the State (MPCA) and the County Board in 2007. The implementation plan calls for a reduction of fecal load sources in the watersheds -- mainly agricultural manure source runoff and direct discharge SSTS (septic) systems. The County Board has approved a landowner incentive program for SSTS annually since 2008 which has proved successful.

The staff is asking the Board to recognize the direct discharge program formally and approve its continuation through 2015. Funding for SSTS incentives was approved by the Board in the 2015 Water Management Organization (WMO) budget. The attached map shows the priority sub-watershed for 2015, and the [attached memo and resolution](#) provides further background.

Funding is derived from the Carver County WMO (CCWMO) levy funds (for direct incentives) and state grants (for the loan portion).

**ACTION REQUESTED:**

Motion to adopt resolution continuing implementation of the SSTS direct discharge incentive program for 2015.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>						
If "Other", specify: <input type="text"/>	<b>County Dollars =</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">CCWMO 2015 incentive</td> <td style="text-align: right;">\$50,000.00</td> </tr> <tr> <td>MN Dept of Ag Loan Func</td> <td style="text-align: right;">\$593,000.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$643,000.00</b></td> </tr> </table>	CCWMO 2015 incentive	\$50,000.00	MN Dept of Ag Loan Func	\$593,000.00	<b>Total</b>	<b>\$643,000.00</b>
CCWMO 2015 incentive	\$50,000.00						
MN Dept of Ag Loan Func	\$593,000.00						
<b>Total</b>	<b>\$643,000.00</b>						
<input checked="" type="checkbox"/> Insert additional funding source							

**Related Financial/FTE Comments:**

SSTS Loan funds are derived from MN Dept of Agriculture revolving loan funds.

Office use only:

RBA 2015 - 3145

Close



**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

DATE: April 21, 2015  
MOTION BY COMMISSIONER:

RESOLUTION NO. \_\_-15  
SECONDED BY COMMISSIONER:

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**A Resolution Continuing the Elimination Of Direct Discharge Sub-Surface Treatment Systems (SSTS) Program.**

**WHEREAS**, Approximately 4,500 homes and businesses in Carver County are served by a private sewer system on the property. Of these systems, about 700 are in cities and 3800 in the unincorporated area. As of 2008, approximately 550 of the systems in the unincorporated area were still served by systems that likely have little or no treatment of sewage prior to discharge into the surface water and are considered Direct Discharge Systems; and

**WHEREAS**, Carver County is responsible for the management and regulation of SSTS in the County except in cities that have elected to assume responsibility; and

**WHEREAS**, Carver County is responsible for water management including water quality in the Carver County Water Management Organization (CCWMO); and

**WHEREAS**, EPA and MNPCA regulations require that all lakes, rivers and streams ultimately meet water quality standards; and

**WHEREAS**, Carver County has conducted a Total Maximum Daily Load (TMDL) study for fecal coliform bacteria contamination in the Carver and Bevens Creek watersheds. The studies have found loads of fecal coliform bacteria substantially in excess of standards in these watersheds and further identified direct discharge of untreated human sewage into the waters of the State as a significant contributor to the load. The County subsequently developed a TMDL Implementation Plan to reduce the fecal coliform bacteria loads to meet standards. The Plan was submitted to MnPCA and the EPA; it was subsequently approved for implementation by both agencies; and

**WHEREAS**, the Carver County Board of Commissioners has determined that it is necessary to institute a program to accelerate the replacement of Direct Discharge Systems in order to reach public health and water quality goals;

**WHEREAS**, the Carver County Code gives the Board the authority to identify priority areas for SSTS compliance including elimination of direct discharge systems, and to establish programs, including incentives and deadlines; and

**WHEREAS**, the 2008 through 2014 programs for SSTS Direct Discharge was largely successful in it goals; and

**WHEREAS**, the 2015 sub-watersheds are identified with a total of 25 “likely systems”; and

**WHEREAS**, the CCWMO Advisory Committee has recommended the 2015 SSTS Direct Discharge Program, funding and sub-watersheds to the County Board;

**THEREFORE, BE IT RESOLVED, THAT** the Carver County Board of Commissioners hereby adopts the “Carver County 2015 Direct Discharge Elimination Acceleration Program” as follows:

Part I. The County Board identifies subwatersheds in the Carver and Bevens/Silver Creek watersheds as priority sub watersheds:

- 1<sup>st</sup> priority - Bevens Creek Be\_2.2
- 1<sup>st</sup> priority - Bevens Creek Be\_2
- 2<sup>nd</sup> priority - Carver Creek C8\_7 (if incentive funds remain available after 1<sup>st</sup> priority subs)

The County will provide a low interest loan with an amortization of up to 10 years and a cash grant of 25% of the cost of a new system up to \$2000 for the upgrade of systems identified as a potential direct discharge system in the priority sub-watersheds. Potential direct discharges systems in the priority sub-watersheds that have not been issued a permit to upgrade their system must volunteer by July 31, 2015, and shall be required to submit a Compliance Inspection to the County by September 30, 2015, and install the system by July 31, 2016.

Part II. For systems outside of Carver & Bevens Creek priority sub watersheds, the loan funds and the cash incentive of \$2,000 will be available on a first come, first serve basis until allocated funds are depleted. Available funds in other watersheds include: \$6,000 in East Chaska Creek; \$6,000 in Crow River, \$6,000 in West Chaska Creek, and \$2,000 in Pioneer-Sarah. For systems outside of the priority sub watersheds, the owner would be required to replace SSTS within ten months of completing Cost Share Form.

Part III. Authorize the Finance Director, in cooperation with the Public Health and Environment Division, to continue to operate the current “safety net” loan program to assist property owners with extremely limited financial capability.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota; do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21st day of April, 2015, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21st day of April, 2015.

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 David Hemze, County Administrator





## Carver County Water Management Organization

Planning and Water Mgmt Dept  
Government Center - Administration Building  
600 East 4<sup>th</sup> Street  
Chaska, Minnesota 55318  
Phone: (952)361-1820  
Fax: (952)361-1828  
[www.co.carver.mn.us/water](http://www.co.carver.mn.us/water)

# Memo

**To: County Board**  
**From: Paul Moline, Carver County Water Management**  
**Date: April 13, 2015**  
**Re: PROPOSED 2015 DIRECT DISCHARGE SSTS COST SHARE PROGRAM**

Enclosures: Priority sub-watershed map

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The Total Maximum Daily Load (TMDL) Implementation Plan for the Bevens, Carver, & Silver Creek Watersheds was approved by the state (MPCA) and the County Board in 2007. The implementation plan calls for a reduction of fecal loads sources in the watersheds, mainly agricultural manure source runoff and direct discharge SSTS systems. The County Board has approved a landowner incentive program for SSTS annually since 2008 that has proved successful.

### **SSTS Direct Discharge Program began in 2008 and has accomplished the following to date:**

- **Total participants: 282**
- **Number in TMDL area: 139**
- **Number outside TMDL: 142**
- **Loans Taken: 131**
- **Enforcement action commenced & resolved : none take thus far**
- **Remaining Pending action: 3 from the last two years.**

### 2015 Proposal

The TMDL implementation plan is continuing in 2015 with \$50,000 funding directed by the Board in the 2015 WMO budget. The CCWMO Water, Environment and Natural Resource (WENR) committee recommended the following priority areas for 2015: (See attached map)

- Bevens Creek BE2, BE2.2 (1<sup>st</sup> priority )and
- Carver Creek C8\_7 (2<sup>nd</sup> priority)

### 2015 Cost share qualifications

Similar to previous years, incentive recipients must be voluntary with no previous trigger (ie. Current enforcement, compliance inspection as a result of property transfer, complaint, or building permit).

1. Located in 2015 TMDL Priority Sub-Watershed – County will pay 25% of the SSTS replacement cost up to a maximum of \$2,000 per SSTS. In addition the owner may apply for a low interest loan with up to a ten year payback. Loan Amount - \$15,000 maximum. Volunteer by July 31, 2015 and have system installed by July 31, 2016. If voluntary participation not commenced, owner will be required to have a compliance inspection completed by September 30, 2015, and if non-compliant will need to replace system within ten months with NO COST SHARE and only low interest loan with four year payback (as funds are available).
2. Located outside 2015 TMDL Priority Sub-Watershed – County will pay \$2,000 of the SSTS replacement cost. In addition the owner may apply for a low interest loan with a four year payback (as funds are available). Loan Amount - \$15,000 maximum. No deadlines to volunteer first come first serve approach until funds are depleted. Owner would be required to replace SSTS within ten months of completing Cost Share Form.

Payment will be issued to the SSTS contractor upon successful completion of the project (as determined by Environmental Services Staff).

## 2015 Funding

Available Incentive Funds – 2015 CCWMO budget has the following available funds for SSTS direct discharge incentives

- Bevens/Carver Creek Priority Subwatersheds - \$40,000
- Crow River dedicated fund – \$6,000
- East Chaska Creek dedicated fund – \$6,000
- West Chaska Creek dedicated fund – \$6,000
- Pioneer Sarah dedicated fund - \$2,000

Available loan funds estimate: There is approximately \$593,000 available for loans in 2015, enough to fund 37 systems at the maximum loan amount.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request to Approve a Permit Agreement for Trail on Railroad Authority Property**

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="4/21/2015"/>
Contact: <input type="text" value="Martin Walsh"/> Title: <input type="text" value="Parks Director"/>	Item Type: <input type="text" value="Ditch/Rail Authority"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The Carver County Regional Railroad Authority owns the former Union Pacific Railroad property between First Street in Chaska and the Minnesota River in the City of Carver. Carver County intends to construct a trail with federal funds on the described Railroad property during the 2015 construction season. It is requested that the Regional Railroad Authority permit the construction and ongoing maintenance of the trail to Carver County.

**ACTION REQUESTED:**

Motion to approve a permit agreement for a trail on Carver County Regional Rail Authority property.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$1.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	Total <input type="text" value="\$1.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:

RBA 2015 - 3152

Close

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Closed Session for Review of Appraisal - Public Works Space Study**

Primary Originating Division/Dept: <input type="text" value="Administrative Services"/>	Meeting Date: <input type="text" value="4/21/2015"/>
Contact: <input type="text" value="Nick Koltavy"/> Title: <input type="text"/>	Item Type: Closed Session <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text" value="Nick Koltavy"/> Title: <input type="text" value="Interim Administrative Services D"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

Carver County is completing a Public Works Space Study. One of the options identified is to purchase 3480 County Road 21 in Hollywood Township (PID #060151500) for a Public Works Satellite location. The property owners are willing sellers. Staff obtained the services of an appraiser and will present this information to the County Board and seek their direction.

**ACTION REQUESTED:**

Motion to enter into closed session pursuant to Minnesota Statute Section 13D.05 in order to review confidential appraisal data and possible options for PID # 060151500.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

**Related Financial/FTE Comments:**

Appraisal will be presented during closed session.

*Office use only:*

RBA 2015- 3186

Close