



**Carver
County
Parks**

11360 Highway 212 West, Suite 2
Cologne, MN 55322

**Park Commission Tour and Regular Meeting
Wednesday, July 11, 2018**

**Waterfront Site Tour
Agenda**

- 1) Depart Lake Minnewashta Regional Park, Maintenance Shop Promptly at 12:30 p.m.
- 2) Arrive Nikomis Hiawatha Regional Park 1:30 p.m.
- 3) Depart 2:15 p.m.
- 4) Arrive Bde Maka Ska Regional Park 2:30 p.m.
- 5) Depart 3:30 p.m.
- 6) Arrive French Regional Park 4:30 p.m.
- 7) Depart 5:30 p.m.
- 8) Arrive Lake Minnewashta Regional Park 6:00 p.m.

**Regular meeting – 6:15 p.m.
Agenda**

- 1) Call Meeting to Order, Roll Call (6:15 p.m.)
- 2) Approval of the June 13, 2018 Regular Meeting Minutes (6:16 p.m.)
- 3) Additions or Deletions to the Agenda (6:17 p.m.)
- 4) Approval of Agenda (6:18 p.m.)
- 5) Commissioner Liaison Report (6:19 p.m.)
- 6) Open to the Public (6:25 p.m.)
- 7) New Business (6:30 p.m.)
 - a. Proposed Fee Schedule Changes
 - b. Water Quality Testing for Beaches
- 8) Staff Reports (7:00 p.m.)
 - a. Lake Waconia Regional Park Construction Planning
 - i. Project Scoping
 - ii. Architectural Service
 - iii. Coney Island Determination of Effects Report
 - b. MN River Bluffs Slope Failure – Contracted Services
 - c. TH 5 Arboretum Regional Trail Connection
 - d. Park and Trails Legacy Fund Submittal
 - e. Park Operations & Recreation Services Update
- 9) Commission Member Reports (7:15 p.m.)
- 10) Set Next Meeting Date (7:20 p.m.) – Proposed Date August 8, 2018
 - a. Tour- TBD
- 11) Adjourn Meeting (7:30 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 952-466-5250.

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Meeting Minutes

June 13, 2018

Members Present: Carroll Aasen, Gerald Bruner, Curt Kobilarcsik, Mark Lagergren, Jim Boettcher, John Fahey, Jim Manders, Commissioner Lynch

Staff Present: Marty Walsh, Connie Keller, Sam Pertz

Tour of Baylor Regional Park: (6:01 p.m.)

Staff and Park Commission took tour of the park – places toured included the community room, community room deck area where conversation was had on adding a barn quilt to barn, beach area where conversation had on future of beach area and water quality, shelters and restroom facilities, observatory where an update on railing project and other items was provided; also took a tour of the walking trails on backside of campground.

Call to Order: (6:36p.m.) Manders called the meeting to order.

Approval of Minutes: (7:15p.m.)

Aasen motioned to approve the minutes of the May 16, 2018 regular meeting minutes. Bruner seconded the motion.
Motion passed 7 to 0.

Additions/Deletions to the Agenda: (7:15p.m.)

None

Approval of Agenda: (7:15 p.m.)

Bruner motioned to approve meeting agenda.
Boettcher seconded the motion.
Motion passed 7 to 0.

Commissioner Liaison Report: (7:38.m.)

Commissioner Lynch commented on how nice the park looks, and great to see people out enjoying the park. Lynch also shared that parks received the \$1.5 million in bonds to be matched with \$1.5 million from the county. We will be able to start the process for Lake Waconia Regional Park. He is looking forward to the cleanup on Coney Island on Saturday.

Open to the Public: (7:15 p.m.)

None Present

New Business (7:16p.m.)

A. Draft 2019 Operations & Maintenance Budget

Staff shared with Park Commission members a paper point on the 2019 preliminary operations and maintenance budget request. Staff shared that there has been no instruction from administration at this point on budget except to keep budgets at current level, so staff is planning on a similar budget as this year. Staff shared that they will know more on budgets and county direction by next park commission meeting.

Staff reviewed revenue and expense comparison over the last three years, stating that revenue has increased as has budget. Expense items consist of salaries, benefits, services, supplies, capital, also contracted services for brochures, advertisement, electric, trash, profession services, data processing, and dust control. Staff shared areas of revenue which consist of grants, parks and trails funds, park fees, programs/events, commodity, CCRRA and other misc. revenues. Staff covered outreach program that some of these funds provide.

Staff also shared graphs on cost on rentals and service agreements, operating supplies, equipment supplies, and site and ground improvements. Also sharing graph on Parks and Trails Funding over the last nine years, a portion of these funds go to park and outreach programs.

Staff stated that there are not a whole lot of changes in budget.

Questions or Comments:

Bruner asked why the salaries are going up; Staff stated that is due to staff receiving additional wages, adding seasonal staff positions and health benefits continue to be on the rise.

Manders asked about connection to the outdoors and the Met Council policy; Staff stated that Met. Council was pushing for a percentage of funding to be used for connecting people to the outdoors and how this language will be changed in the new updated policy to match legislation. Discussion was had on this program and the outreach program and the funding.

No other questions or comments.

B. Special Event User Permits

i. Lake Waconia Triathlon

Staff shared a special use permit for the Lake Waconia Triathlon group that will be using a large portion of Lake Waconia Regional Park on June 24th; staff stated that this event is not as big of an event as in past years due to declining number of participants. Staff shared fees associated with this group and stated that this is the fourth year for this group.

Staff stated that we have been in contact with the Waconia Township on this event.

ii. Tonka Mud Run

Staff shared a special use permit for the Tonka Mud Run (West Metro Kids against Hunger) that is scheduled to use the Lake Minnewashta Regional Park. This event will be held on July 14th and is a sizable event that uses a large amount of the park for a 5K and 10K challenge course. Staff shared fees associated with this group and stated that this is the fifth year for this event. This event raises funds for hunger issues.

Staff is asking for recommendation from park commission members to bring to County Board for approval.

Aasen motion to approve both special use permits.

Fahey second the motion.

Motion passes 7 to 0.

Questions or Comments:

Burner asked why Final Stretch didn't like the park; staff stated it's not that they don't like the park it's that their participation numbers have been decreasing.

No other Comments or Questions.

Staff Reports: (7:46 p.m.)

A. Lake Waconia Regional Park Construction Planning

i. Coney Island 30% Construction Plans

Staff stated that they have been working with both WSB & Associates and Blondo Consulting that put together the report on Determination of Effects for Coney Island. That report and the 30 % plans have been submitted to SHIPO. Work is being done to set up a meeting to go over the documents. It was submitted 10 days ago and they have 30 days to respond. We are hoping to meet sooner to see if there are any issues with documents.

ii. Main Park Area Grading and Utility Plan

Staff stated that the grading plan is starting to come together; staff shared a paper copy of this grading plan with park commission members sharing the general layout of the park, showing the parking lot, storm water ponds, the road alignment. Staff stated that is not a final plan they are working on dirt balance and elevations of facilities. Staff is hopeful to move forward with a grading plan so we can move forward with scoping future development work. Staff mentioned the state bonds that we will receive comes with language on how we can spend the money which consist of pre-planning, design, and infrastructure elements like parking, roads, site grading and utilities.

Staff stated that they have made the DNR aware that we got funding and they stated that they want to be ready when we are ready. Staff also stated that we need to coordinate the work on Coney Island and work on the main area.

No Questions or Comments.

B. Upcoming Planning Work

Staff shared that some of the upcoming planning work includes working on the Southwest Regional Trail and the MN River Bluffs trail to amend the master plans so we can be eligible for funding. Staff stated that they are waiting for County Board approval of a contract so we can move forward with consultant. Discussion was had on the South West Regional Trail in Victoria.

Other planning work would be the Lake Waconia Event Center, a study on the building structure and market research on what the building could support. This would include a public process.

Working on project scoping for Lake Waconia Regional Park, future construction would disrupt service. We don't know when we would be able to go out for bid at this point.

C. Upcoming Maintenance Projects

Staff shared projects that are in process, the floors in the bathrooms at Baylor Regional Park, the removal of the split rail fence at the entrance to the park, possibly enhancing that area with landscaping. Other suggested work is to replace ash trees, replace a water heater in campground, add WIFI into the barn/office area and possibly into the campground. Other projects at Lake Minnewashta Regional Park include repairing drainage issues, tree replacement and lighting replacement at the shop.

D. Legislative Update

i. Lake Waconia Regional Park

Staff shared that the County was awarded the \$1.5million bonding to be matched with the county funds

ii. Metro. Council CIP

Staff also stated that the Regional Parks portion of the legislation was passed and that was for \$10 million of state money to be matched with Metro. Council funds. The legislation provided \$10 million, but in Environmental Trust Funds. Metropolitan Council language does not specifically state that it can or cannot match Environmental Trust funds.

E. Veterans Memorial

Staff shared pictures of the progress at the Veterans memorial in Mayer with site grading and foundation; they will meet with County Board on Tuesday with updates on funding and construction program. Staff stated that it seems like funding is on track and they might have funds to do the parking lot adjacent to Hwy 25. Staff also stated that soils have been an issue and having to replace those.

Questions or Comments:

Fahey asked where this location is at; Staff shared location in Mayer.

Discussion was had on the parking lot addition and sidewalk.

No other Comments or Questions.

F. Park Operations & Recreation Services updates:

Staff shared that the first Coney Island clean-up was canceled due to rain and the next scheduled event will be held on June 16th, a number of community members, staff and county representatives will be in attendance. Particulars of event were shared.

Staff shared that programs/camps have started for the summer, staff also shared staff turnover.

Staff shared that the free day in park is going well and we are keeping track of numbers coming into park after 3:00pm on Sundays. Discussion was had on the free park event and how park commission members are sharing this with local community groups.

G. Transportation Enhancement Grant Applications

Staff shared that this grant process is underway until the middle of July, and staff is resubmitting for the trail through Waconia Park – staff shared map of location, also sharing the Lake Minnetonka Trail with paving between Stieger Lake and Rolling Acres Road. Staff also shared that they were contacted by Scott County on the trail connection in Carver over the Minnesota River; they are looking to make application for this reconnection of trail. Discussion was had on this trail and bridges and the area of the trail and participation level for the county, other discussion was had on location of trail on the Scott County side.

No other Comments or Questions

Commission Member Reports: (8:16 p.m.)

Fahey stated no May meeting for the Planning Commission.

Aasen stated that he saw that the Chanhassen Villager/Chaska Herald is doing an article on local trails and are looking for comments on the trails. He also shared a picture of a very large fish caught on the MN River.

Bruner shared his experience at the land management meeting with Metropolitan Council that took place the night after we meet with them in May.

Boettcher stated that he toured the Prince Property in Chanhassen with the Chanhassen Park Commission and stated that the developer might give a land gift from this property to the City of Chanhassen, sharing different scenarios for this property. Boettcher also shared information on the new park, Foxwood Preserve, that has opened in Chanhassen.

Manders stated that for Baylor Regional Park main activities are camping, observatory, disc golf and we should focus on these for enhancements.

Manders also stated that he will be doing a benefit bike ride from here to Bismarck North Dakota and funds will go to Parkinson research.

Next Meeting Date: (8:30 p.m.)

Next meeting will be on July 11, 2018 – Tour other park beach front areas – Time of tour TBD

Adjourn Meeting: (8:36 p.m.)

Boettcher motioned to adjourn the meeting.

Bruner seconded the motion.

Motion passed 7 to 0.

Final Minutes prepared by Connie Keller

Approved by Commission Chair

