



Carver County Board of Commissioners  
 July 10, 2018  
 Regular Session  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	<ul style="list-style-type: none"> <li>a) <b>CONVENE</b></li> <li>b) <b>Pledge of allegiance</b></li> <li>c) <b>Public comments</b> - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i></li> </ul>	
	2.	Agenda review and adoption	
	3.	Approve minutes of June 19, 2018, Regular Session .....	1-5
	4.	Community Announcements	
9:05 a.m.	5.	<b>CONSENT AGENDA</b>	
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
		5.1	Encore - Donation Received..... 6
		5.2	Encore - Handmade Quilts Donated..... 7
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.3	Purchase of truck and plow equipment ..... 8-9
		5.4	Resolution of Support for Regional Solicitation Funding for the City of Chaska's Circle the Brick Trail Connection ..... 10-13
		5.5	Settlement for Right-of-Way Acquisition for the Highway 44 Bridge Project..... 14-17
		5.6	Issuance of a Use Permit - West Metro Kids Against Hunger – Tonka Mud Run at Lake Minnewashta Regional Park ..... 18
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.7	Joint Powers Agreement with City of Chaska for the Highway 10 Study - Victoria/Chaska ..... 19-20
		5.8	Resolutions of Support and Approval for Federal BUILD Transportation Grant Applications for US 212 Expansion..... 21-26
		5.9	Contract with Chaska for Stormwater Retrofit Cost Share ..... 27
		5.10	Resolution of Support for Regional Solicitation Funding for Highway 41 Reconstruction in Downtown Chaska ..... 28-30
		<i>Finances: Improve the County's financial health and economic profile</i>	
		5.11	Contract with LVC Companies for Fire System Services .....31
		5.12	Public Works Auction Proceeds ..... 32-34
		5.13	Abatements/Additions ..... 35-36
		5.14	Review Social/ Commissioners' Warrants ..... NO ATT

9:05 a.m.	<b>6</b>	<b>COMMUNITIES: Create and maintain safe, healthy and livable communities</b>	
	6.1	Waconia Event Center ("WEC") Operations .....	37-38
9:35 a.m.	<b>7.</b>	<b>CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government</b>	
	7.1	2018-2019 Strategic Plan .....	39-64
9:45 a.m.		<b>ADJOURN REGULAR SESSION AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY</b>	
9:45 a.m.	<b>8.</b>	<b>CONNECTIONS: Develop strong public partnerships and connect people to services and information</b>	
	8.1	Letter of Support to Scott County for the UP Trail Regional Solicitation Application .....	65-66
	8.2	Resolution to Support Regional Solicitation Funding for the City of Chaska's Circle the Brick Trail Connection .....	67-70
10:00 a.m.		<b>ADJOURN CARVER COUNTY REGIONAL RAIL AUTHORITY</b>	
10:00 a.m.		<b>BOARD REPORTS</b>	
	1.	Chair	
	2.	Board Members	
	3.	Administrator	
	4.	Adjourn	

David Hemze  
County Administrator

<b>UPCOMING MEETINGS</b>
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July 17, 2018	4:00 p.m. Board Meeting
July 24, 2018	9:00 a.m. Work Session Canceled
July 31, 2018	No Meeting
August 7, 2018	9:00 a.m. Board Meeting
August 14, 2018	No Meeting
August 21, 2018	4:00 p.m. Board Meeting
August 28, 2018	9:00 a.m. Work Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 19, 2018. Vice Chair Randy Maluchnik convened the session at 4:01 p.m.

Members present: Randy Maluchnik, Vice Chair, Tim Lynch and Tom Workman.

Members absent: Gayle Degler, James Ische.

Under public participation, Karen Johnson Leuthner, 15735 38<sup>th</sup> Street, Mayer, clarified she was not representing Hollywood Township, nor County staff and was present as a relevant public watchdog. She stated she had earlier indicated how she would be starting her own investigation on a police report and distributed information. She explained the problem started in 1999 with questions that she was raising regarding the radio tower that upset people. She pointed out misinformation was given out at a township meeting and noted the subsequent sale of the tower. She suggested that the solar issues were being handled the same way and solar should be pulled from the comp plan.

The following amendment was made to the agenda:

Add 5.17 BWSR Clean Water Fund Allocation Proposal

Delete: Waconia Event Center Operations

Lynch moved, Workman seconded, to approve the agenda as amended. Motion carried unanimously.

Lynch moved, Workman seconded, to approve the minutes of the June 5, 2018, Regular Session and June 12, 2018, County Board of Appeal and Equalization. Motion carried unanimously.

Lynch moved, Workman seconded, to approve the following consent agenda items:

Resolution #45-18, Awarding of the 2018 County Wide Pavement Marking Project, Carver County Contract 18-215.

Authorized Park staff to proceed with finalizing and issuing a special event use permit to Final Stretch, Inc.

Approved contract 18-065 with the Shakopee Mdewakanton Sioux Community for Environmental Center yard waste management, pending completion of the customary contract review process.

Approved special use permit for the 4<sup>th</sup> of July Fireworks Display to the Waconia Chamber of Commerce; authorized Park staff to proceed and finalize requirements of permit with the Waconia Chamber of Commerce; and authorized solicitation of donations for the fireworks display by the Waconia Chamber of Commerce (local scouting troop to provide service) at Lake Waconia Regional Park during the day of the event.

Approved special use permit for the 4<sup>th</sup> of July fireworks display to USA Compliance and authorized Park staff to proceed and finalize requirements of permit with USA compliance for the July 4<sup>th</sup> fireworks display held at Lake Minnewashta Regional Park.

Approved issuing tobacco licenses to the following:

License #10-509, Nash Finch Co dba Econofoods #318  
License #10-513, Good Time Liquors  
License #10-515, Holiday Stationstores, Inc dba Holiday Stationstore #199  
License #10-523, Mid-County Coop  
License #10-526, R E Smith Oil & Tire Co, Inc.  
License #10-540, Bluff Creek Golf Association  
License #10-557, TBI Liquors Two, Inc. dba Cheers Wine & Spirits  
License #10-566, Schonknecht, Inc. dba Lisa's Place  
License #10-578, Kwik Trip, Inc dba Kwik Trip #402  
License #10-594, Holiday Stationstores, Inc dba Holiday Stationstore #360  
License #10-596 Champlin 2005 LLC dba Cub Foods #1644  
License #10-604, Holiday Stationstores, Inc. dba Holiday Stationstore #371  
License #10-605, Walgreen Co. dba Walgreens #09728  
License #10-606, Harvey's Bar & Grill Inc  
License #10-611, Last Call Too dba Last Call  
License #10-613, Casey's Retail Company dba Casey's General Store #2655  
License #10-619, B&B Hospitality dba HI-5 Market  
License #10-624 Kleinprintz Liquors, LLC dba MGM Liquor Warehouse  
License #10-626, Southern Sands Inc., dba Down South Bar & Grill  
License #10-627, Kwik Trip, Inc. dba Kwik Trip #492  
License #10-628, Walgreen Co dba Walgreens #12434  
License #10-631, Crossroads Liquor of Victoria LLC Crossroads Liquor  
License #10-633, Northern Tier Retail LLC dba SuperAmerica #4366  
License #10-634, GMB Enterprise, LLC dba Inn Town Wine & Spirits  
License #10-636, Schmidt C-Stores, Inc. dba Schmidty's  
License #10-637, Fleet and Farm of Green Bay, dba Mills Gas Mart  
License #10-638, Family Dollar, Inc. #26540  
License #10-642, Chanhassen Stop, LLC  
License #10-643, Northern Tier Retail, LLC dba SuperAmerica #5001  
License #10-646, MLNG LLC dba The Vintage  
License #10-647 Huynh Inc LLC dba Carver Liquor  
License #10-648, Kwik Trip, Inc., dba Kwik Trip #854  
License #10-649, Churchills Quality Cigars & Gifts  
License #10-650, United Farmers Coop dba UnitedXpress  
License #10-651, eCig Store of Shakopee, LLC  
License #10-652, Minnesota Fine Wine & Spirits, LLC dba Total Wine & More



License #10-653, The Dog House LLC  
License #10-654, Fleet and Farm of Green Bay LLC dba Mills Fleet Farm  
License #10-655, Casey's Retail Company dba Casey's General Store #3591  
License #10-656, Big Stick's LLC

Authorized Chair to sign letter to the Surface Transportation Board.

Approved the Community Living Infrastructure Grant contract agreement with the State of Minnesota, contingent on approval of County Attorney/Risk Management, authorized the hiring of 1 FTE grant funded Social Worker II, Homeless Outreach Specialist, contingent on full contract approval and related budget amendment.

Approved converting 1 deputy FTE to two .5 Deputy FTE.

Approved the High Line Corporation contract amendment.

Resolution #46-18, Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 140 Bridge Project-Carver Creek West.

Resolution #47-18, Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 140 Bridge Project-Carver Creek East.

Resolution #48-18, Authorizing Offers of Just Compensation for Acquisition of Real Property Interests Needed for Highway 44 Bridge Project.

Professional services agreement with Kennedy & Graven for legal services for the CSAH 18 (Lyman Blvd) construction project, pending finalization of the contract review process.

Resolution #49-18, Performance Measurement Program, 2018 Report.

Approved the BWSR Clean Water Fund allocation proposal as outlined.

Reviewed June 12, 2108, Community Social Services' actions/Commissioners' warrants in the amount of \$472,391.89 and reviewed June 19, 2018, Community Social Services' actions/Commissioners' warrants in the amount of \$350,180.48

Motion carried unanimously.

Workman moved, Lynch seconded, to open the public hearing on the amendments to the Solid Waste Management Ordinance. Motion carried unanimously.

Greg Boe, Environment Services Manager, explained the amendments updated language in the Solid Waste Ordinance. He pointed out the Regional Hauler Licensing Joint Powers Board replaced the Solid Waste Management Board and the County was a member of that joint powers board. He

indicated the new Board did approve a licensing fee of \$100 for two years. He stated Chapter 50 was revised to establish the regional licensing program and no additional requirements were put in place.

No public testimony was received.

Workman moved, Lynch seconded, to close the public hearing. Motion carried unanimously

Workman offered the following Resolution, seconded by Lynch:

Resolution #50-18  
Adopting Ordinance #85-2018, Amending Chapter 50 of the County Code of  
Ordinances-Solid Waste Management-and the Corresponding Fee  
In the Schedule of County Fees

On vote taken, all voted aye.

**Ordinance No. 85-2018, Amendments to the Carver County Code, Chapter 50 – Solid Waste Management**

The following is a summary of the essential elements of Ordinance No. 85-2018 for the purpose of publication as required by M.S. Section 375.51. A printed official copy of the ordinance is available for inspection by any person during regular business hours at the office of the Carver County Auditor, or a copy may be obtained from the Carver County Environmental Services Department. Ordinance No. 85-2018 provides for a number of text amendments including, but not limited to: adding, deleting or revising definitions including Counties, Regional Hauler Licensing Program, Regional Hauler Licensing Board, and Solid Waste Management Coordinating Board; removing reference to the Solid Waste Management Coordinating Board and replacing it with the Regional Hauler Licensing Board; increasing the mixed municipal solid waste (MSW) hauler license term from one year to two years; updating insurance requirements for licensed MSW haulers to meet minimums set in State statute; and updating the schedule of County fees to include a \$100/truck fee as set by the Regional Hauler Licensing Board.

Marty Walsh, Parks, appeared before the Board with an update on the construction of the Veterans Memorial. He pointed out the location and the site planning process.

Stan Heldt, Veterans Memorial Registry representative, explained the work that has been done to date. He noted two tile lines were found and replaced. He pointed out the work the graphic designer was doing. Heldt stated there are no other memorials like the one they are proposing and that makes it challenging. He noted the need to remove concrete that was dumped at the site and replace it with class five. Heldt indicated a lawyer will also be obtaining releases for each photo. Heldt pointed out their next fundraising event was scheduled for November 8<sup>th</sup>.

The Board thanked the Veterans Memorial group for their work.

Walsh requested the Board approve a professional services agreement with WSB for master planning work for the Minnesota River Bluff and Southwest Regional Trails. He identified the location and work to be done. He stated they were proposing to relocate the Southwest Regional Trail connection due to the development near Lake Wasserman.

He pointed out the slope failure on the Minnesota River Bluff Trail and explained the process to move forward with Hennepin County and Met Council to address the failure. He stated planning work was very helpful when applying for grant funding.

Workman moved, Lynch seconded, to approve professional service agreement with WSB Inc., for \$35,600 for master planning work for the Minnesota River Bluffs and Southwest Regional Trail pending finalization of the contract review process. Motion carried unanimously.

The Board considered an appointment to the Riley Purgatory Bluff Creek Watershed District.

Larry Koch, Chanhassen, stated he had been very involved with the watershed and believed in the importance of water resources. He indicated he had been involved in the ten-year plan and worked on the process of coming up with the rules.

Workman moved, Lynch seconded, to appoint Larry Koch to the Riley Purgatory Bluff Creek Watershed District Board of Managers to fill a three-year term. Motion carried unanimously.

Lynch moved, Workman seconded, to adjourn the Regular Session at 4:45 p.m. and go into a work session with the Sheriff's Office. Motion carried unanimously.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Encore - Donation Received**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

\$100 donation received for Encore

**ACTION REQUESTED:**

Approve receipt of donation

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**  **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2018 - 5503

# Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Encore - Handmade Quilts Donated**

Primary Originating Division/Dept: Health &amp; Human Services

Meeting Date: 7/10/2018

Contact: Jill Willems Title: Supervisor

Item Type:  
Consent

Amount of Time Requested: minutes

Attachments:  Yes  No

Presenter: Title:

**Strategic Initiative:**

Connections: Develop strong public partnerships and connect people to services and information

**BACKGROUND/JUSTIFICATION:**

Encore received a donation of 10 handmade quilts for participant use during program hours. Total value of \$1,000

**ACTION REQUESTED:**

Approve receipt of handmade quilts

**FISCAL IMPACT:** None

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:** None**Total**

\$0.00

 Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2018 - 5504

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Purchase of truck and plow equipment**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

Carver County has a large fleet of vehicles and equipment that are used in various departments. The County annual budget and Long Term Financial Plan includes recommendations from the Public Works fleet replacement program. The Public Works equipment budget for 2018 is \$465,000. At this time Public Works is requesting to purchase the following:

1. F350 Regular Cab pick up from Waconia Ford
2. Plow equipment from Crysteel Truck Equipment.

The total cost of this equipment is \$ 39,621.00 plus tax and fees = \$42,500.00

Staff obtained quotes per the county contract and local preference purchasing policies. The truck is being purchased from a local vendors, and the plow equipment from the state purchasing vendor.

**ACTION REQUESTED:**

Motion to approve the purchase of a Ford F350 truck and equipment from Wacoina Ford and Crysteel Truck Equipment.

**FISCAL IMPACT:**

**FUNDING**

If "Other", specify:

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5512

**Carver County Public Works**

**1 ton F350 Reg Cab Plow**

*Jun-18*

Brand	Dealer		Local Dealer	Quote		Best value	
<b>Ford</b>	Waconia		Yes	\$32,191.00		\$32,191.00	
<b>Ford</b>	National Auto Fleet		No	\$32,745.00			
<b>Plow</b>	Crysteel Truck Equipment			\$7,347.00		\$7,347.00	

**Low Bidder**

**Waconia Ford**

235 West Highway 5

Waconia , MN 55387

**Crysteel Truck Equipment**

Highway 60 East

Lake Crystal, MN 56055

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution of Support for Regional Solicitation Funding for the City of Chaska's Circle the Brick Trail Connection**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The Metropolitan Council's Regional Solicitation Program provides federal transportation funding for projects as part of the federally-required continuing, comprehensive, and cooperative transportation planning process for the 7-County Twin Cities Metropolitan Area. The funding solicitation provides approximately \$200 million in funding for the region for Fiscal Years (FY) 2022 and 2023. The Metropolitan Council is accepting candidate transportation projects through July 13, 2018. Projects are eligible for up to 80 percent federal funding of the project construction cost up to the award maximum. The maximum award available for a Multiuse Trail and Bicycle Facilities project is \$5.5 million.

The City of Chaska is seeking Regional Solicitation funds to construct the planned Circle the Brick Trail Connection. The project includes approximately 2.5 miles of multiuse trail primarily paralleling Highway 61 (Chaska Boulevard) from Athletic Park to a quarter mile west of Highway 15 (Audubon Road). Construction of this multiuse trail segment will complete a gap in the trail system that better facilitates non-motorized connections into Downtown Chaska and provide connection to the Highway 41 pedestrian underpass to be constructed in 2021.

The project requires a permit within the existing Carver County Regional Rail Authority (CCRRA) property as well as potentially a permit within the Highway 61 right-of-way. A separate resolution is proposed for consideration by the CCRRA. In addition to the required CCRRA support, the City of Chaska requests the Carver County Board of Commissioners support for the project.

**ACTION REQUESTED:**

Motion to adopt a resolution of support for the City of Chaska's FY 2022-2023 Regional Solicitation application for the Circle the Brick Trail Connection.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2018 - 5518



# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: \_\_\_\_\_ Resolution No: \_\_\_\_\_  
 Motion by Commissioner: \_\_\_\_\_ Seconded by Commissioner: \_\_\_\_\_

## RESOLUTION OF SUPPORT FOR THE CITY OF CHASKA’S CIRCLE THE BRICK TRAIL CONNECTION APPLICATION

WHEREAS, the Regional Solicitation Program provides federal transportation funding for projects as part of the Metropolitan Council’s federally-required continuing, comprehensive, and cooperative transportation planning process for the 7-County Twin Cities Metropolitan Area; and

WHEREAS, the Metropolitan Council is accepting candidate projects for the Fiscal Years (FY) 2022-2023 and providing up to 80 percent of the project construction cost for transportation projects; and

WHEREAS, the proposed budget for Fiscal Years (FY) 2022 and 2023 is \$200 million, with the maximum award available for an individual Multiuse Trail and Bicycle Facilities project of \$5.5 million; and

WHEREAS, the City of Chaska is seeking Regional Solicitation funds to construct the Circle the Brick Trail Connection, which is approximately 2.5 miles of multiuse trail primarily paralleling Highway 61 (Chaska Boulevard) from Athletic Park to a quarter mile west of Highway 15 (Audubon Road) and will require a permit within existing Carver County Regional Rail Authority property and potentially portions of Highway 61; and

WHEREAS, Carver County recognizes that construction of this multiuse trail segment will complete a gap in a trail system that better facilitates non-motorized connections into Downtown Chaska and provide connection to the Highway 41 pedestrian underpass to be constructed in 2021; and

NOW THERE FORE BE IT RESOLVED, that Carver County Board of Commissioners, supports the City of Chaska’s FY 2022-2023 Regional Solicitation application and will partner to grant any necessary permit and construction and operations needs within the County’s right of way along Highway 61 for the multiuse trail connection primarily paralleling Highway 61 (Chaska Boulevard) from Athletic Park to a quarter mile west of Highway 15 (Audubon Road).

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
 COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 10th day of July, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

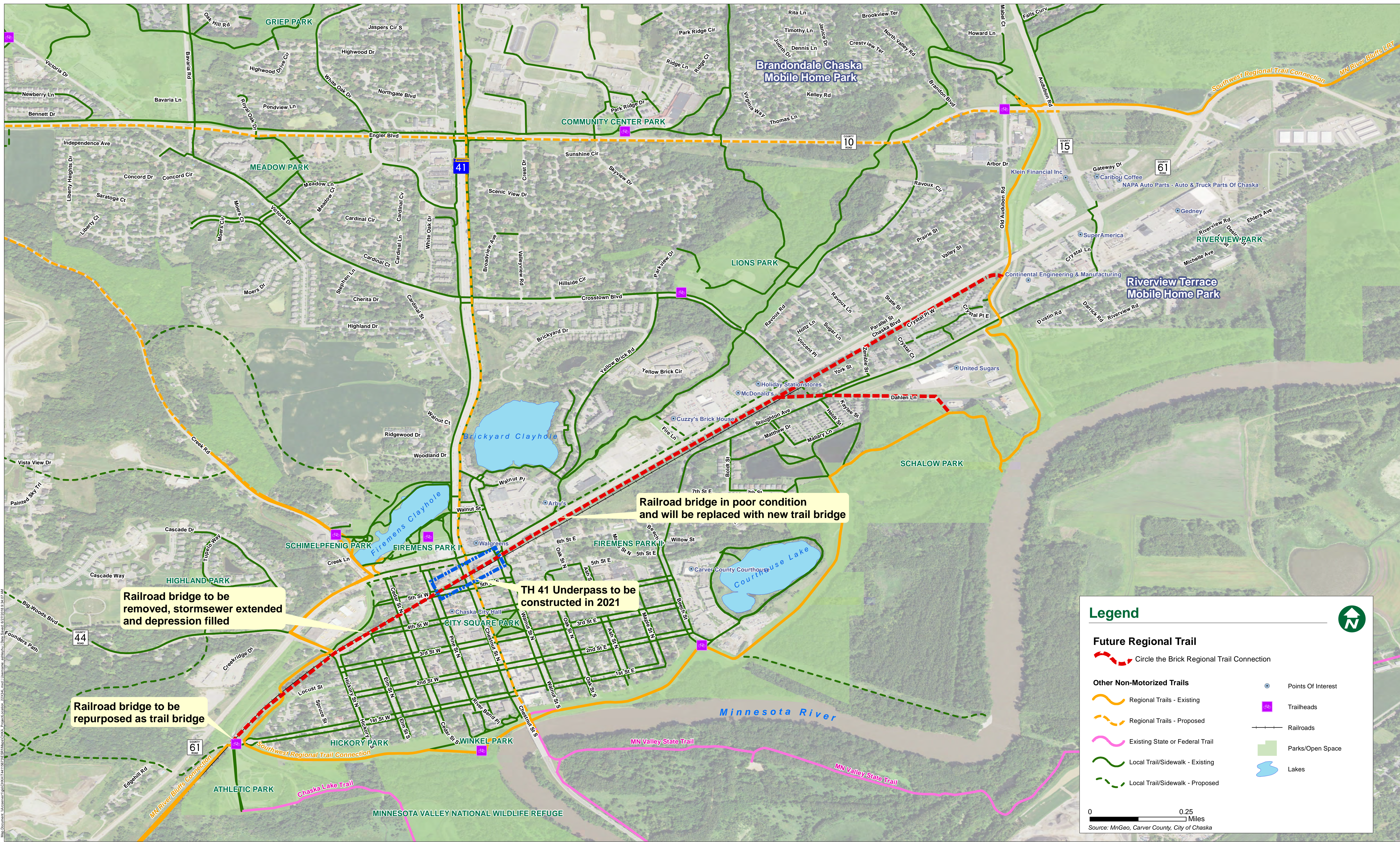
Dated this 10th day of July, 2018.

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Dave Hemze

County Administrator





Railroad bridge in poor condition and will be replaced with new trail bridge

TH 41 Underpass to be constructed in 2021

Railroad bridge to be removed, stormsewer extended and depression filled

Railroad bridge to be repurposed as trail bridge

### Legend

**Future Regional Trail**  
 Circle the Brick Regional Trail Connection

**Other Non-Motorized Trails**

- Regional Trails - Existing
- Regional Trails - Proposed
- Existing State or Federal Trail
- Local Trail/Sidewalk - Existing
- Local Trail/Sidewalk - Proposed

**Other Features:**

- Points Of Interest
- Trailheads
- Railroads
- Parks/Open Space
- Lakes

0 0.25 Miles  
 Source: MnGeo, Carver County, City of Chaska



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Settlement for Right-of-Way Acquisition for the Highway 44 Bridge Project**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="7/10/2018"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

The 2018 construction season includes the replacement of an existing bridge/culvert Highway 44, 1/4 mile west of Highway 11. In order to complete the project, additional right of way is needed. The Carver County Right-of-Way Agent completed minimum damage assessments for permanent roadway and temporary construction easements within the project area. The County Board approved the making of offers to the property owners affected by the project at their June 19, 2018 board meeting. The county's Right-of-Way Agent has negotiated a settlement with one of the property owners located at PID #04.2500080.

**ACTION REQUESTED:**

Motion to adopt a resolution approving a settlement for right-of-way acquisition for the Highway 44 Bridge Project.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	<b>FUNDING</b> <b>County Dollars =</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black;">CSAH Reg. Const.</td> <td style="border: 1px solid black; text-align: right;">\$9,000.00</td> </tr> <tr> <td style="border: 1px solid black;"><b>Total</b></td> <td style="border: 1px solid black; text-align: right;"><b>\$9,000.00</b></td> </tr> </table>	CSAH Reg. Const.	\$9,000.00	<b>Total</b>	<b>\$9,000.00</b>
CSAH Reg. Const.	\$9,000.00				
<b>Total</b>	<b>\$9,000.00</b>				

**FTE IMPACT:**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2018 - 5515

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: July 10, 2018

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**Resolution Authorizing Settlement of Compensation to Owner for Acquisition of Real Property Interests Needed for the Highway 44 Bridge Project**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for the Highway 44 Bridge Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required, in the amounts of the Right-of-Way Agent’s opinions; and



**Exhibit A**  
**to**  
**Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property**  
**Interests**

**Property Tax Identification No. 30.3060170**

Fee Owners: Matthew J Whipps, Andrea M Whipps & Theresa Gruber

Permanent easement for public right-of-way purposes contains **1,089 sq. ft.**, more or less;

Temporary easement for construction purposes containing **3,354 sq. ft.**, more or less;

Settlement Amount: **\$9,000.00.**

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Issuance of a Use Permit - West Metro Kids Against Hunger - Tonka Mud Run at Lake Minnewashta Regional Park**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:  
Consent

Amount of Time Requested:  minutes  
Presenter:  Title:

Attachments:  Yes  No

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

By County Ordinance Chapter 91: Use permits shall be required for the exclusive or special use of all or portions of park areas and facilities when they are closed to the public; to conduct certain activities not normally permitted as per conditions of this chapter; for regulation of large group activities, as defined herein, or to reduce or eliminate certain user fees for groups, as defined herein.

The West Metro Kids Against Hunger nonprofit has requested a Special Use Permit for the upcoming Tuesday, Saturday July 14th, 2018 "Tonka Mud Run" event at Lake Minnewashta Regional Park.

Additional details are listed below.

- 5k endurance event within the regional park - event markets to youth, families etc. (noncompetitive)
  - Event features basic "obstacles" for the participants to maneuver.
- 1,200 - 1,500 in total attendance (participants, volunteers, spectators)
- Event is based out of Shelter #5 within the park, utilizing a portion of the multi-use trails within the park, formal and informal parking areas to accommodate overflow parking during the event.
- Liability insurance is obtained and meets the County requirements.
- Special Event Use fees are applied per the County Board 2018 fee schedule totaling an estimated \$2,500.
- A portion of the event is prepared the day prior (Friday), where event equipment is then monitored by volunteers until the park closes for the day. Day of the event, activities will begin at park hours of 5am and the event attendees as well as all of the equipment will be out of the park by 3pm.
- This event has been permitted by the Parks Department annually for 5 years prior.

The Park Commission made recommendation to approve the use permit at its June 13, 2018 regular meeting.

**ACTION REQUESTED:**

Motion to approve a Use Permit to the West Metro Kids Against Hunger group to conduct the July 14th, 2018 Tonka Mud Run event.

**FISCAL IMPACT:**    
If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Joint Powers Agreement with City of Chaska for the Highway 10 Study - Victoria/Chaska**

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="7/10/2018"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Assistant Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

This item is for approval of a Joint Powers Agreement with the City of Chaska for the Highway 10 Corridor Study between Highway 43 (Church Lake Blvd.) and Highway 61 (Chaska Blvd.). The purpose of the study is to determine the transportation system improvements including but not limited to future roadway cross-section and preferred alternative, access plan, environmental considerations, and implementation plan to accommodate existing and planned land uses in the immediate area, and other study incidentals. The County will share the cost with the City at agreed upon percentages of 75% County and 25% City.

**ACTION REQUESTED:**

Motion to approve a Joint Powers Agreement with the City of Chaska for the County Road 10 Corridor Study pending finalization of the contract review process.

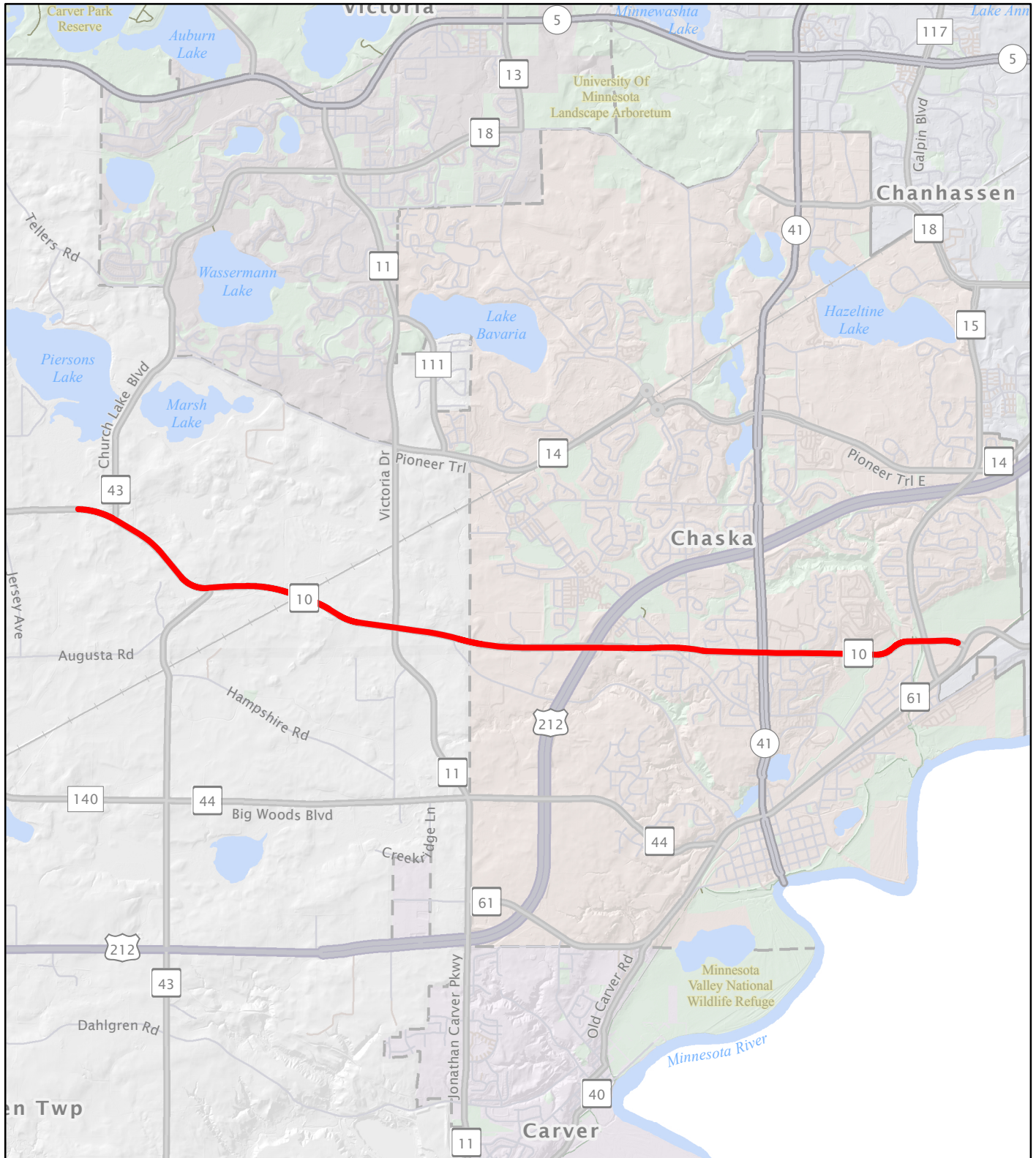
<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>						
<i>If "Other", specify:</i> <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;"><b>\$239,704.00</b></td> </tr> <tr> <td>City of Chaska</td> <td style="text-align: right;">\$79,901.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$319,605.00</b></td> </tr> </table>	County Dollars =	<b>\$239,704.00</b>	City of Chaska	\$79,901.00	<b>Total</b>	<b>\$319,605.00</b>
County Dollars =	<b>\$239,704.00</b>						
City of Chaska	\$79,901.00						
<b>Total</b>	<b>\$319,605.00</b>						
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:  
 JPA identifies a 75% County, 25% City cost share. County is paying 100% for the portion of the study outside the city boundary (50%) and splitting the cost for the portion of the study within the City 50%-50%.

*Office use only:*

RBA 2018 - 5508

# CSAH 10 Corridor Study



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Public Works Division  
 11360 Hwy 212, Suite 1  
 Cologne, MN 55322  
 (952) 466-5200  
 Created: 4/27/2018



**ACTION REQUESTED:**

1. Motion to adopt a resolution of support and approval for a BUILD grant application for \$12 million for US Highway 212 Expansion between the City of Cologne and Carver and authorize and direct the Carver County Engineer to submit the application.

2. Motion to adopt a resolution of support and approval for a BUILD grant application for \$25 million for US Highway 212 Expansion between the City of Norwood Young America and Cologne and authorize and direct the Carver County Engineer to submit the application.

**FISCAL IMPACT:** Other

*If "Other", specify:*

Budget amendment if grant is won.

**FTE IMPACT:** None

**FUNDING**

County Dollars =	\$16,000,000.00
Phase 1: State MHFP	\$15,000,000.00
Phase 1: Fed. BUILD	\$12,000,000.00
Phase 1: State/MnDOT	\$13,000,000.00
Phase 2: Fed. BUILD	\$25,000,000.00
Phase 2 TBD: State/Mn...	\$18,000,000.00
<b>Total</b>	<b>\$99,000,000.00</b>

**Related Financial/FTE Comments:**

Phase 1 is the section of Highway 212 from Cologne to Carver. The total estimated cost for Phase 1 is \$46 million. Phase 1: State - MN Highway Freight Program Funds of \$15 million are secured and awarded to the project. The Federal BUILD request for Phase 1 is the existing funding gap on the project of \$12 million. County funds for Phase 1 total \$6 million and are proceeds from the 1/2 percent local option sales tax. Phase 2 is the section of Highway 212 from Norwood Young America to Cologne. The Phase 2 Federal BUILD request is the maximum request of \$25 million. The County's share is estimated at \$10 million for purposes of this funding application. The State's share is estimated at \$18 million but is not fully committed. The total estimated cost for Phase 2 is \$53 million.

*Office use only:*

RBA 2018 - 5466

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: July 10, 2018

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**Resolution of Support and Approval for a BUILD grant application for US Highway 212 Expansion Between the City of Norwood Young America and Cologne**

WHEREAS, the Better Utilizing Investments to Leverage Development “BUILD” Discretionary Transportation grant program provides dedicated, discretionary funding for transportation projects with a significant local or regional impact; and

WHEREAS, the U.S. Department of Transportation is soliciting applications for \$1.5 billion for National Infrastructure Investments, appropriated through the Consolidated Appropriations Act (2018); and

WHEREAS, the discretionary transportation grant program was previously known as the Transportation Investment Generating Economic Recovery, or “TIGER Discretionary Grants” program, and it is now known as the BUILD Transportation Discretionary Grants program; and

WHEREAS, the BUILD Transportation Discretionary Grants program is oriented to give special consideration to projects located in rural areas with at least 30 percent of the funding designated for rural areas; and

WHEREAS, grant funds will be awarded on a competitive basis with the maximum grant award for a rural project of \$25 million; and

WHEREAS, these funds are eligible for capital projects that include, but are not limited to: highway, bridge, or other road projects; and

WHEREAS, Carver County, in partnership with the Minnesota Department of Transportation (MnDOT) is seeking funds to reconstruct US 212 from a two-lane highway to a four-lane divided expressway between the City of Norwood Young America and the City of Cologne; and

WHEREAS, the proposed improvements will remove barriers to efficient freight movement, provide economic development opportunities at key locations, preserve existing infrastructure, and improve the corridor’s mobility and safety for all users; and

WHEREAS, the BUILD Transportation Discretionary Grants program requires a minimum twenty percent (20%) local match; and

WHEREAS, Carver County Board of Commissioners adopted a ½ percent local option sales tax in May 2017 for transportation projects, and this project is identified in the implementation plan; and

WHEREAS, Carver County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match with programmed maintenance funding, pending grant applications, and other program funding as applicable; and

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports and approves the application for a FY 2018 BUILD grant for \$25 million to reconstruct US 212 from a two-lane undivided highway to a four-lane divided expressway between the City of Norwood Young America and the City of Cologne and authorizes and directs the Carver County Engineer to submit the application.

YES

ABSENT

NO

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_\_ day of \_\_\_\_\_, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 10<sup>th</sup> day of July, 2018.

\_\_\_\_\_  
Dave Hemze

\_\_\_\_\_  
County Administrator

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: July 10, 2018

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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**Resolution of Support and Approval for a BUILD grant application for US Highway 212 Expansion Between the City of Cologne and Carver**

WHEREAS, the Better Utilizing Investments to Leverage Development “BUILD” Discretionary Transportation grant program provides dedicated, discretionary funding for transportation projects with a significant local or regional impact; and

WHEREAS, the U.S. Department of Transportation is soliciting applications for \$1.5 billion for National Infrastructure Investments, appropriated through the Consolidated Appropriations Act (2018); and

WHEREAS, the discretionary transportation grant program was previously known as the Transportation Investment Generating Economic Recovery, or “TIGER Discretionary Grants” program, and it is now known as the BUILD Transportation Discretionary Grants program; and

WHEREAS, the BUILD Transportation Discretionary Grants program is oriented to give special consideration to projects located in rural areas with at least 30 percent of the funding designated for rural areas; and

WHEREAS, grant funds will be awarded on a competitive basis with the maximum grant award for a rural project of \$25 million; and

WHEREAS, these funds are eligible for capital projects that include, but are not limited to: highway, bridge, or other road projects; and

WHEREAS, Carver County, in partnership with the Minnesota Department of Transportation (MnDOT) is seeking funds to reconstruct US 212 from a two-lane highway to a four-lane divided expressway between the City of Cologne and the City of Carver; and

WHEREAS, the proposed improvements will remove barriers to efficient freight movement, provide economic development opportunities at key locations, preserve existing infrastructure, and improve the corridor’s mobility and safety for all users; and

WHEREAS, the BUILD Transportation Discretionary Grants program requires a minimum twenty percent (20%) local match; and

WHEREAS, Carver County Board of Commissioners adopted a ½ percent local option sales tax in May 2017 for transportation projects, and this project is identified in the implementation plan; and

WHEREAS, Carver County will provide funding towards the local match and partner with MnDOT to contribute to the overall local match with programmed maintenance funding, pending grant applications, and other program funding as applicable; and

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports and approves the application for a FY 2018 BUILD grant for \$12 million to reconstruct US 212 from a two-lane undivided highway to a four-lane divided expressway between the City of Cologne and the City of Carver and authorizes and directs the Carver County Engineer to submit the application.

YES

ABSENT

NO



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STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_\_ day of \_\_\_\_\_, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 10<sup>th</sup> day of July, 2018.

\_\_\_\_\_  
Dave Hemze

\_\_\_\_\_  
County Administrator



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Contract with Chaska for Stormwater Retrofit Cost Share**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The Carver County Water Management Organization (CCWMO) is seeking to contract with the City of Chaska to manage installation of the second phase of a stormwater retrofit project at School District 112's Kindergarten Center in Chaska. The project is part of the implementation of the Metropolitan Council stormwater grant awarded to the County in 2017 and aims to provide stormwater treatment to approximately 1.5 acres of ISD 112 property, which discharges water runoff to Lake Grace.

This Professional Services Agreement will allow the City of Chaska to manage the construction and installation of the project.

**ACTION REQUESTED:**

Motion to authorize the Chair to sign the professional services agreement with the City of Chaska, pending completion of the County's contract review process.

**FISCAL IMPACT:**  ▼

If "Other", specify:

**FTE IMPACT:**  ▼

**FUNDING**

<b>County Dollars =</b>	<b>\$0.00</b>
CCWMO	\$32,500.00
Metropolitan Council	\$37,500.00
<b>Total</b>	<b>\$70,000.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

Of the not-to-exceed \$70,000.00, \$37,500.00 will come from a grant awarded to the CCWMO from the Metropolitan Council per an agreement and budget amendment approved in early 2018, with the remaining \$32,500.00 coming from the CCWMO.

*Office use only:*

RBA 2018 - 5517

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution of Support for Regional Solicitation Funding for Highway 41 Reconstruction in Downtown Chaska**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="7/10/2018"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

The Metropolitan Council's Regional Solicitation Program provides federal transportation funding for projects as part of the federally-required continuing, comprehensive, and cooperative transportation planning process for the 7-County Twin Cities Metropolitan Area. The funding solicitation provides approximately \$200 million in funding for the region for Fiscal Years (FY) 2022 and 2023. The Metropolitan Council is accepting candidate transportation projects through July 13, 2018. Projects are eligible for up to 80 percent federal funding of the project construction cost up to the award maximum. The maximum award available for an individual Roadway Reconstruction/Modernization and Spot Mobility project is \$7 million.

The City of Chaska is seeking Regional Solicitation funds to reconstruct Highway 41, through Downtown Chaska, from the south side of the Minnesota River Bridge to Walnut Street and on Highway 61 from the Highway 41/61 intersection to Yellow Brick Road and requests County support. The Highway 61 segment, from Highway 41 to Yellow Brick Road, is identified in the County's Capital Improvement Plan for construction in 2021. The County partnered with the City of Chaska to complete the Highway 41 and 61 Improvement Study, and this project supports the advancement of improvements as identified in the study.

This project is identified in the County's Transportation Tax Implementation Plan. The resolution of support states that the County will assist the City in filling the funding gap for these improvements if the project is successful in this grant and other potential funding sources have been secured.

**ACTION REQUESTED:**

Motion to adopt a resolution to support the City of Chaska's application for FY 2022-2023 Regional Solicitation funding for TH 41 Reconstruction and Improvement Project in Downtown Chaska.

<b>FISCAL IMPACT:</b> <input type="text" value="Other"/> <p><i>If "Other", specify:</i> <input type="text" value="Dependent on grant award"/></p>	<b>FUNDING</b> County Dollars = <input type="text"/> <input type="text"/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5520

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: \_\_\_\_\_

Resolution No: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

## RESOLUTION TO SUPPORT THE CITY OF CHASKA'S DOWNTOWN CHASKA HIGHWAY 41 AND 61 RECONSTRUCTION APPLICATION

WHEREAS, the Regional Solicitation Program provides federal transportation funding for projects as part of the Metropolitan Council's federally-required continuing, comprehensive, and cooperative transportation planning process for the 7-County Twin Cities Metropolitan Area; and

WHEREAS, the Metropolitan Council is accepting candidate projects for the Fiscal Years (FY) 2022-2023 and providing up to 80 percent of the project construction cost for roadway projects; and

WHEREAS, the proposed budget for FY 2022 and 2023 is \$200 million, and the maximum award available for an individual Roadway Reconstruction/Modernization and Spot Mobility project is \$7 million; and

WHEREAS, the City of Chaska is seeking Regional Solicitation funds to reconstruct Highway 41, through Downtown Chaska, from the south side of the Minnesota River Bridge to Walnut Street and on Highway 61 from the Highway 41/61 intersection to Yellow Brick Road; and

WHEREAS, the County supports the proposed improvements on the Highways 41 and 61 and recognizes the local and regional safety and capacity benefits the project will provide for these corridors that serve the vitality of the City of Chaska's Downtown and regional traffic; and

WHEREAS, the Highway 61 segment, from Highway 41 to Yellow Brick Road, is identified in the County's Capital Improvement Plan for construction in 2021, and the County supports the advancement of improvements on Highway 41 and 61 in Chaska as identified in the Highway 41 and 61 Improvement Study; and

WHEREAS, the Board of Commissioners adopted the ½ percent local option sales tax in May 2017, and this project is identified in the implementation plan. The County will assist the City in filling the funding gap for these improvements if the project is successful in this grant and other potential funding sources have been secured; and

NOW THERE FORE BE IT RESOLVED, that Carver County Board of Commissioners, supports the City of Chaska's pursuit of FY 2022-2023 Regional Solicitation funding for TH 41 Reconstruction and Improvement Project in Downtown Chaska.

YES	ABSENT	NO

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 10th day of July, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 10th day of July, 2018.

---

Dave Hemze

County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Contract with LVC Companies for Fire System Services**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The Carver County Facility Services Department obtained quotes for fire system monitoring and testing at 10 County properties. The scope of work includes annual fire alarm and sprinkler system inspection, offsite monitoring of the systems, necessary certifications, and fire extinguisher inspections.

The Department received three quotes, and LVC Companies was the lowest quote at \$62,910. The agreement would start in 2018 and continue until July of 2021.

**ACTION REQUESTED:**

Motion to contract with LVC Companies pending completion of the County's customary contract review process.

**FISCAL IMPACT:**  ▼

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**  ▼

**Total**

Insert additional funding source

**Related Financial/FTE Comments:**

The annual cost of the fire monitoring and inspection would be:

- 2018: \$15,037
- 2019: \$15,488
- 2020: \$15,953
- 2021: \$16,423

*Office use only:*

RBA 2018 - 5501

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Public Works Auction Proceeds**

Primary Originating Division/Dept: Public Works

Meeting Date: 7/10/2018

Contact: Francis Kerber  Title: Adm. Services Manager

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

Finances: Improve the County's financial health and economic profile

**BACKGROUND/JUSTIFICATION:**

Public Works auctioned off various county vehicles and equipment. Proceeds from the auction are \$53,902.94. Public Works is requesting to utilize \$50,000 of this revenue to augment the 2018 capital equipment replacement budget. The funds are proposed to be used to replace a 2005 F-350 with dump box.

**ACTION REQUESTED:**

Motion to approve the transfer of \$50,000 in auction proceeds to the Capital Equipment Budget.

**FISCAL IMPACT:** Budget amendment request form

If "Other", specify:

**FUNDING**

County Dollars =  **\$50,000.00**

**FTE IMPACT:** None

**Total**  **\$50,000.00**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2018 - 5513

CARVER COUNTY PUBLIC WORKS  
AUCTION PROCEEDS (NET)  
2018

ITEM DESCRIPTION	AMOUNT
TRAIL EZE LOWBOY TRAILER	20,300.00
1999 FORD F-350 w/DUMP BOX & PLOW	8,655.55
HOYSY COLD WATER PRESSURE WASHER	130.00
TORCH HOSE REEL	110.00
COLMAN GENERATOR	50.00
HANDICAP LIFT RAMP	25.00
3 PHASE DRILL PRESS	310.00
WELLSAW BANDSAW	155.00
CASTAIR AIR COMPRESSOR	830.00
18" JONSERED CHAIN SAW	52.00
TORCH CART	26.00
2008 FORD CROWN VICTORIA	2,051.00
2008 FORD CROWN VICTORIA	1,361.03
2008 FORD CROWN VICTORIA	1,907.36
2006 FORD CROWN VICTORIA	1,159.00
BG-86 BLOWER	44.00
BACK PACK BLOWER	40.00
2001 DODGE CARAVAN	431.00
1999 WINDSTAR LX	200.00
2008 FORD F-350	8,000.00
STEAMER	10.00
LINCOLN 225 WELDER	47.00
2005 FORD F-350	5,051.00
2004 FORD CROWN VICTORIA	1,009.00
2010 FORD CROWN VICTORIA	<u>1,949.00</u>
	<u><u>53,902.94</u></u>

# Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Public Works Auction Proceeds

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
equipment	03-304.6690	\$50,000.00	auction proceeds	03-820.5876	\$50,000.00
<b>TOTAL</b>		\$50,000.00	<b>TOTAL</b>		\$50,000.00

Reason for Request:

Budget for additional auction proceeds received and increase PW capital equipment budget.



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Abatements/Additions**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes  
Presenter:  Title:

Attachments:  Yes  No

Strategic Initiative:  
 ▼

**BACKGROUND/JUSTIFICATION:**

Abatements requested by taxpayers. See attached list.

**ACTION REQUESTED:**

Motion to approve.

**FISCAL IMPACT:**  ▼  
*If "Other", specify:*

**FUNDING**

<b>County Dollars =</b>	<b>(\$686.68)</b>
Other	(\$1,579.32)
<b>Total</b>	<b>(\$2,266.00)</b>

**FTE IMPACT:**  ▼

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2018 - 5516



**CARVER  
COUNTY**

Property & Financial Services  
Government Center - Administration  
Building  
600 East 4th Street  
Chaska, MN 55318-2102

Laurie Huepenbecker Davies, Manager  
Property Tax, Elections and License  
Centers  
Phone: (952) 361-1907  
Email: ldavies@co.carver.mn.us

Angela Johnson, Carver County Assessor  
Phone: (952) 361-1961

**Abatements presented to the  
Carver County Board of Commissioners  
July 10, 2018**

Abatement approval is recommended by the Carver County Assessor and Property Tax, Elections & License Centers Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2018	09.9510010	James Stumpf	Exempt - Home Demolished	\$ 46.00	\$ -	\$ (46.00)	\$ -	\$ (46.00)	\$ (5.67)
2018	25.2730630	Jeffrey Nourse	Homestead	\$ 3,978.00	\$ 3,908.00	\$ (70.00)	\$ -	\$ (70.00)	\$ (28.60)
2018	75.5190360	Benjamin Lemke & Amber Lemke	Homestead	\$ 2,720.00	\$ 2,466.00	\$ (254.00)	\$ -	\$ (254.00)	\$ (74.23)
2018	85.5310110	Jared Kadrie	Homestead	\$ 3,464.00	\$ 3,204.00	\$ (260.00)	\$ -	\$ (260.00)	\$ (66.03)
2018	65.5560320	Troy Stukenborg & Kerry Stukenborg	Homestead	\$ 4,348.00	\$ 4,262.00	\$ (86.00)	\$ -	\$ (86.00)	\$ (30.39)
2018	25.0610960	Kim Joo & Jung Joo	Homestead	\$ 2,646.00	\$ 2,460.00	\$ (186.00)	\$ -	\$ (186.00)	\$ (69.81)
2018	30.0930770	Julie Farrell	Homestead	\$ 2,262.00	\$ 2,036.00	\$ (226.00)	\$ -	\$ (226.00)	\$ (79.26)
2018	85.0504090	Bryan Faust	Homestead	\$ 2,280.00	\$ 1,920.00	\$ (360.00)	\$ -	\$ (360.00)	\$ (93.00)
2018	85.2250750	Dustin Hafner	Homestead	\$ 1,314.00	\$ 874.00	\$ (440.00)	\$ -	\$ (440.00)	\$ (113.09)
2018	30.6790160	Philippe Mellen & Meghan Slominski	Homestead	\$ 3,214.00	\$ 3,056.00	\$ (158.00)	\$ -	\$ (158.00)	\$ (56.77)
2018	09.0270700	Bernadette Majhor & Philip Majhor	Homestead	\$ 1,664.00	\$ 1,568.00	\$ (96.00)	\$ -	\$ (96.00)	\$ (41.56)
2018	25.0650130	City of Chanhassen	Exempt	\$ 6.00	\$ -	\$ (6.00)	\$ -	\$ (6.00)	\$ (2.16)
2018	25.2990470	City of Chanhassen	Exempt	\$ 38.00	\$ -	\$ (38.00)	\$ -	\$ (38.00)	\$ (12.36)
2018	25.2990490	City of Chanhassen	Exempt	\$ 16.00	\$ -	\$ (16.00)	\$ -	\$ (16.00)	\$ (5.37)
2018	25.2990500	City of Chanhassen	Exempt	\$ 8.00	\$ -	\$ (8.00)	\$ -	\$ (8.00)	\$ (3.01)
2018	25.2990510	City of Chanhassen	Exempt	\$ 16.00	\$ -	\$ (16.00)	\$ -	\$ (16.00)	\$ (5.37)
			<b>TOTALS</b>	<b>\$ 28,020.00</b>	<b>\$ 25,754.00</b>	<b>\$ (2,266.00)</b>	<b>\$ -</b>	<b>\$ (2,266.00)</b>	<b>\$ (686.68)</b>

# Carver County Board of Commissioners Request for Board Action



## Agenda Item:

### Waconia Event Center ("WEC") Operations

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 7/10/2018

Contact: Marty Walsh

Title: Parks Director

Item Type:

Regular Session

Amount of Time Requested: 15 minutes

Presenter:

Title: Parks and Recreation Supervisor

Attachments:  Yes  No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

## BACKGROUND/JUSTIFICATION:

Staff presented the operation plan described as the Town Hall Model for continuing use of the Waconia Event Center in County Board workshop session on May 15, 2018. This model recognizes that the building would be used for community type events and possible other private events such as weddings.

-

### \$1.5M State Grant:

Recent approval by the 2019 Legislature and Governor to provide \$1.5M for infrastructure improvements (grading, roads, parking lots and utilities) at Lake Waconia Regional Park to be matched with \$1.5 M of County funds towards the same effort. Construction could begin late summer 2019.

So Staff is proposing an interim operations plan that incorporates the Town Hall Model through July 31, 2019. Reservations for the building would be suspended after July 31, 2019 to allow for construction activities or until such time that more is known about a pending construction activities and schedule.

### Proposed 2018/2019 Fees to be Amended Contingent on Future Board Action :

- Daily rental fee of \$2,145 Day
  - Fee is based on covering the County's direct, incremental costs related to the event (i.e. building attendant, custodial service, electricity, etc.)
- Early set up fee \$250/4hours
- \$80/hr. Security

### Waconia Event Center Reserves - \$28K:

From 2012 - 2017, Lancer Catering Services had a contract with the County to manage the Waconia Event Center. As part of the contract, the County received a % of Lancer's sales which the County used to maintain the Event Center building and grounds. WEC Reserves paid the 2018 property taxes (tax exempt in 2019) and is paying for the 2018 utilities. Approximately \$28K is remaining in reserves which are proposed to be used for utilities for the rest of 2018 and a one-time purchase of tables and chairs for approximately \$12K.

**2019 Operating Budget:**

Starting in 2019, staff is proposing that the building transition to the Town Hall model by utilities, maintenance, repairs, etc. being paid out of the Facilities Budget consistent with other County buildings like the Environmental Center, 1st Street Center, etc. The 2019 Daily Rental Fee will be reviewed and updated as part of the 2019 Fee Schedule process to make sure the Daily Rental Fee is covering the direct, incremental cost for each event.

**Building Study:**

Staff recommends a Building Study be commissioned to do a facility assessment/analysis of the existing building and market research, including stakeholder and open house forums. The cost of this work would not exceed \$17,500 and would be funded by the Parks Department professional services budget.

**ACTION REQUESTED:**

.Authorize staff to accept reservations, contingent on adoption and acceptance of the County Board amended 2018 Fee Schedule, for the following community events: Veterans Memorial Registry, Vintage Antique Snowmobile, Lions Wild Game Feed, and Ducks Unlimited Banquette and other events through July 31, 2019.

Authorize staff to purchase tables and chairs for 300 at a cost not to exceed \$12K from WEC reserve funds.

Authorize a building study of the Waconia Event Center to include a facility assessment/analysis and market research for a cost not to exceed \$17,500 funded by the Parks Department Budget Professional Services.

**FISCAL IMPACT: Other**

*If "Other", specify:*

see comments below

**FUNDING**

County Dollars =	<b>\$17,500.00</b>
Rental Fee - Vets Event	\$2,145.00
WEC Reserves	\$28,000.00
<b>Total</b>	<b>\$47,645.00</b>

**FTE IMPACT: None**

**Related Financial/FTE Comments:**

\$17,500 Parks Department Professional Services Budget pays for a Building Study

\$2,145 Daily Rental Fee covers projected direct, incremental costs for Veterans Memorial Registry Event\*

\$28,000 WEC Reserves continues paying for utilities thru 2018 and a \$12K one-time purchase of tables and chairs.

\$47,645 WEC Costs

\* Additional events could be booked in 2018. The 2018 Daily Rental Fee covers the direct, incremental costs for each event.

Office use only:

RBA 2018 - 5499

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**2018-2019 Strategic Plan**

Primary Originating Division/Dept: Administration (County)

Meeting Date: 7/10/2018

Contact: David Hemze Title: County Administrator

Item Type:  
Regular Session

Amount of Time Requested: 10 minutes

Attachments:  Yes  No

Presenter: David Hemze Title: County Administrator

Strategic Initiative:  
Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

**BACKGROUND/JUSTIFICATION:**

Carver County's Strategic Plan serves as the foundation for future strategies, work, and priorities of the County. Every Division in the County is responsible for completing tasks that support the County's Strategic Plan. The Five goals are:

- I. Communities: Create and maintain safe, healthy, and livable communities.
- II. Culture: Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.
- III. Connections: Develop strong public partnerships and connect people to services and information.
- IV. Finances: Improve the County's financial health and economic profile.
- V. Growth: Manage the challenges and opportunities resulting from growth and development.

On April 17, Division Directors held a retreat to review and update the County's Strategic Plan. Staff is proposing changes to the plan to remove items that have been completed, clarify and update tasks, and add new initiatives. On June 12, the County Board met with the County Administrator and Division Directors to discuss the County's Strategic Plan.

**ACTION REQUESTED:**

Motion to adopt the 2018-2019 Strategic Plan.

**FISCAL IMPACT:** None   
If "Other", specify:

**FUNDING**  
County Dollars =   
  
**Total**  \$0.00

**FTE IMPACT:** None

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5514



# **2018-2019** **Strategic Plan**

Revised 7/11/17

## **I. Vision**

Where the future embraces the past in keeping Carver County a great place to live, work and play for a lifetime.

## **II. Mission**

To meet the service requirements and special needs of our residents in a fiscally responsible and caring way. We will plan the county's growth to preserve its uniqueness and will encourage rural and urban compatibility. We will protect our history while planning for a dynamic future.

## **III. Goals - Summarized**

To help define each goal statement, there is a distinctive and characteristic word which summarizes each goal. These five goals are designed to serve as the foundation for all future strategies, work and priorities of the County.

- **Communities:** Create and maintain safe, healthy, and livable communities.
- **Culture:** Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.
- **Connections:** Develop strong public partnerships and connect people to services and information.
- **Finances:** Improve the County's financial health and economic profile.
- **Growth:** Manage the challenges and opportunities resulting from growth and development.

**IV. Implementation Plan (Working Draft)**

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<p><b>I. Communities</b></p>	<p>A. Mitigate <b>flooding</b> of County Infrastructure.</p>	<p>1. Analyze and develop short and long-range plan to mitigate flooding of County highways, bridges, <u>and buildings</u>. Determine high priority flood mitigation projects. Improve road closure process using GIS application.</p>	<p>Robjent Support: Vellenga</p>	<p>2018</p>	<p>Analysis and potential mitigation strategies will be incorporated in 2040 Roadway System Plan update. <del>WMO is updating hydrologic models with new ATLAS 14 rainfall data.</del> Facilities hired a contractor to review flooding issues at the Government Center and implemented key recommendations. GIS Application is under way for highways. This task was added as an <u>implementation</u> task for water management plan, too. (TV)</p>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>I. Communities (continued)</b>	<p>B. <del>Protect and enhance the County's natural resources from aquatic invasive species (AIS).</del> (TV)</p>	<p>1. <del>Prepare an Aquatic Invasive Species (AIS) prevention plan for 2017-2020 based on a priority lakes system.</del> (TV)</p>	<p>Vellenga Support: Hemze (TV)</p>	<p>2017-2018 (TV)</p>	<p>Moved the AIS program to the PWM Dept. Hired an AIS Coordinator. Stakeholder forum was developed and held. Successfully planned and coordinated rapid response to one zebra mussel infestation. Created prevention plan and ranked the lakes by priority.</p> <p><u>Program is ongoing now, using the priority lakes program. No longer a new strategic initiative.</u> (TV)</p>
	<p>C. Raise the quality and quantity of service to the County's <b>veterans</b> and their families to a level of excellence.</p>	<p>1. <del>Provide staffing, location, and the space necessary to ensure timely and excellent service to veterans and their families.</del> (TV)</p>	<p>Vellenga</p>	<p>2017-2018</p>	<p>Held a Veterans Resource Fair to increase outreach and collaborations. The number of people served increased by 53% in 2016! Therefore, we reviewed the staffing level. Staff ready to propose VSO moving into Chaska in 2017.</p> <p><u>Staff occupies new, designed suite in Chaska! Additional Asst. VSO hired in 3/18. Staffing boosted regional appointments and walk-in appointments. Department SOPs implemented to reduce response time.</u> (TV)</p>



Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>I. Communities (continued)</b>	C. Raise the quality and quantity of service to the County's veterans and their families to a level of excellence.	2. <u>Build the VSO's ability to provide outreach and education, promotion of healthcare, veterans' housing, and end-of-life planning.</u> (TV)	Vellenga (TV)	<u>2018-2019</u> (TV)	<u>Strengthen partnerships with community groups. Win VA resources to advance care choices for aging veteran population. Identify opportunities to support more veteran housing options. Develop procedures to assist families w/ end-of-life decisions.</u> (TV)
	D. Plan for the changing needs in Carver County as the demographics adjust due to the projected increase in the number of <del>older adults</del> living in Carver County by 2030.  <u>Meet the changing needs in Carver County as the demographics adjust due to the projected increase in the number of older adults living in Carver County by 2030.</u> (RF)	1. <del>Plan and support changes city and County services to better serve the projected increase in the number of older adults.</del>  <u>Build on the current foundation of City and County services to better serve the projected increase in the number of older adults.</u> (RF)	Franks Support: All	Ongoing	Increased Encore capacity, increased resources to Adult Protection and Services to Seniors, gained efficiency in LTC Eligibility Determinations in 2015-16. Office of Aging expanding scope of work.  <u>Encore Center utilization remains at capacity. Adult Protection services fully staffed in 2018. Office of Aging supporting Cities in Dementia Friendly Community program.</u> (RF)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>I. Communities (Continued)</b>	E. Plan to make Carver County a <b>Dementia Friendly Community</b> to address the needs of our expanding population with memory disorders.  <u>Address School Violence as a County wide Public Health Issue.</u> (RF)	1. <del>Continue to work with the City of Chanhassen on implementing the ACT on Alzheimer's Dementia Friendly Community program. Support other Carver County cities in this effort. Provide a County-wide solution.</del>  <u>Promote a Community of Stakeholders to inform policy and draft consistent response protocols. Build and enhance community supports and interventions around prevention.</u> (RF)	Franks Support: All	Ongoing	City of Chanhassen moving to full implementation in 2017. Discussions with other cities.  <u>School District Superintendents convened in 2018. Mobile Crisis team working to partner more closely with schools and LE.</u>
	F. Enhance the general overall <b>mental health</b> of Carver County.	1. <del>Expand and enhance the School-Linked Mental Health program by placing a Mental Health Professional in every Carver County school, and expanding Day Treatment option in Dist. 112 and Dist. 111.</del>  1. <u>Public Health and Behavioral Health to combine strategies to address on building mental wellness on the individual and community basis.</u> (RF)	Franks <u>Support: Scott</u> (RF)	2018 <u>Ongoing</u> (RF)	MHP's Currently in most Carver County Schools as of 2016; Day Treatment expansion in Dist. 112 in 2016-2017 school year.  <u>HHS has adopted a Health in all Strategies policy in 2018. Public Health collaborating directly with Child Protection, Behavioral Health and HCBC in 2017-18.</u> (RF)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>I. Communities (Continued)</b>	F. Enhance the general overall mental health of Carver County.	2. <del>Update First Street Center facilities. Expand Psychiatry services. Develop branding and advertise services to new customer base.</del>	Franks Support: Vellenga	Ongoing	Landscaping, interior lighting, staff workstations updated. Additional psychiatry services approved for 2017. <u>Improved HVAC, made security improvements, upgraded exterior lights, painted, and re-carpeted areas. (TV)</u>
		3. <u>Expand School Linked Mental Health services. Expand Psychiatry services. Initiate Jail Mental Health Services.(RF)</u>	<u>Franks</u> <u>Support: Olson</u>	<u>Ongoing</u>	<u>Second Day Tx site at capacity in 2018. Contracted for tele psychiatry in 2018. Contracted for Jail Mental Health services with MeND.(RF)</u>
		4. <del>Increase collaboration with Law Enforcement of 24/7 Crisis services.</del>	Franks	2017	<u>Contracting with consultant to make recommendations for program.</u>
		5. <del>Explore a partnership with Ridgeview for a residential crisis stabilization facility.</del> 4. <u>Open Steiner-Kelting Mental Wellness Facility to provide residential crisis stabilization services.(RF)</u>	Franks	2017 <u>2018-2019</u> (RF)	<u>Introduced legislation for funding. Purchase of facility completed in 2107. Community engagement process engaged in 2018. Grant agreement in negotiation to be completed with State 2018. (RF)</u>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>I. Communities (continued)</b>	G. Study, plan, and implement measures to provide for the <b>security</b> and protection of the public and County employees and assets on County grounds.	1. <u>Implement security policy, sustain security assessments, develop facility and unit security procedures, and train employees in workplace security.</u> Select and <u>undertake fund, and build additional facility upgrades identified by assessments.</u> designed to improve security for the public and employees on County grounds. <del>Formulate and execute a workplace security policy, procedures, and training.</del> (TV)	Vellenga Support: Olson <u>And all others</u> (TV)	2018	Installed additional card readers to secure access points, made lighting improvements, <u>and</u> added security cameras, <u>and made security improvements to service counters.</u> Completed <del>two more</del> facility security assessments <u>at the GC, license centers, and PW.</u> Held tabletop exercise to identify lessons for <u>Drafted</u> workplace security policy and <u>develop</u> <u>launched</u> <u>emergency quick guide.</u> Held first two all-staff <u>security procedures</u> and training <u>sessions.</u> Policy <del>drafted.</del> <u>Launched</u> Everbridge Employee Alert System (EAS) in time for Ryder Cup. (TV)
	H. Update resources and services across the <b>Library</b> system.	1. <del>Launch radio identification of Library assets (RFID) to improve tracking and reduce costs.</del> (TV)	Vellenga (TV)	Q4-2017 (TV)	<u>Launched new library website.</u> The RFID ( <u>radio id. of every resource</u> ) project is <u>underway</u> <u>complete.</u> Improved spaces including Waconia makerspace, Chan Tween Reading area, NYA Children's room. (TV)
		2. Plan for a new Chaska Library <u>slated to open in early 2019-2020</u> (TV)	Vellenga Support: Frischmon	<del>2017-2018</del> <u>Q4 2019</u> (TV)	<u>Heidi Hoks participating in Task Force re City Square West or other option.</u> <u>Funds and FTEs identified.</u> (TV)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
Communities	I. Develop strategies to change the governance of the <b>Metropolitan Council</b> .	1. Coordinate suburban counties to develop and propose a better governance model for the Metropolitan Council. Then coordinate with legislators to implement changes.	Hemze	Ongoing	Suburban County meetings were coordinated in efforts to respond to concerns related to the Metropolitan Council and legislation was introduced during the 2018 session. (DH)
II. Culture	A. <del>Position the County to attract and retain a well-qualified workforce. Review and update the County's employee pay structure and philosophy, aligned with pay for performance, and continue to build a performance-based culture.</del> (KA)	1. <del>Complete the final portions of the compensation and classification study. Negotiate implementation with all eleven bargaining units, and complete the implementation process for non-bargaining employees. Monitor compensation and classification system for continued improvements.</del> Continue improving the evaluation system by focusing on changes designed to create a better communications tool. (DH)	Anderka Support Hemze	2017	The <del>majority of this</del> <u>compensation and classification project is completed. The Board has adopted the new classification structure and methodology, and established a pay philosophy statement to provide future guidance in this area. (DH) The classification and compensation study, and implementation of major changes are complete. Significant updates were implemented for the performance evaluation process, based on employee and manager feedback to streamline and enhance approach. The County continues to build upon a performance based and innovation focused culture, including developing management approach aligned with these goals.</u> (KA)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>II. Culture (Continued)</b>	B. Create a <b>culture of learning, wellness, innovation</b> and growth through enhanced training and development programs, investments in staff, and encouraging staff engagement and advancement.	1. <u>Further</u> raise and then sustain increasing employee engagement in Innovative <del>thinking</del> and <del>Innovation</del> methods, training more facilitators, sparking more innovations <u>and</u> cultural changes, and improve <del>better</del> measurement of <del>ing more</del> results. (TV)	Vellenga Support: All	Ongoing	<del>Recruited more than 30 volunteers to be Innovation Champions. 2017:</del> Conducted <u>32</u> new Kaizen events. Action plan completion rates at or above <u>97.81%</u> . <u>23</u> reorganizations and cleanings of work rooms <u>w/ 5-S method</u> . Facilitated <u>95</u> innovation sessions of alternative Innovation methods. <del>Selected best recommendations from UofM-Carlson Mgt. School teams for adaptation and implementation.</del> Boosted performance & efficiency <u>&amp; cut costs in a number of departments.</u> <del>Reduced time &amp; costs.</del> (TV)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>II. Culture (Continued)</b>	B. Create a <b>culture of learning, wellness, innovation</b> and growth through enhanced training and development programs, investments in staff, and encouraging staff engagement and advancement.	2. Design and implement employee training programs to develop and strengthen professional knowledge, skills, abilities, and wellbeing, and to build a positive workplace culture, equipping staff to provide service delivery excellence. Continue to strengthen and develop the County’s performance based focus and performance management process and approach <u>through additional training.</u> <del>Ensure effective service delivery through targeted staff development.</del> <u>Invest in training, development, and professional growth of management, to develop skilled and effective leadership at all levels. Align leadership approach at all levels to create a positive, service oriented, and effective workplace culture, supportive of employee engagement and growth.</u> (KA)	Anderka Support: Vellenga	Ongoing	<del>Continued to build on leadership development series, performance management training initiatives.</del> Provided additional on-site training opportunities tailored to address development in the areas of <u>communications, safety, diversity and inclusion, health and wellbeing, performance management, and leadership development, public speaking, public sector management topics, safety, and legal updates.</u> Work is underway to <u>Implement a number of performance management process improvements, focused on streamlining approach, while increasing ability to deliver effective results.</u> (KA)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>II. Culture (Continued)</b>	<p>C. Increase the <b>culture competency</b> of workforce.</p> <p>C. <u>Address the health disparity of Carver County residents experiencing poverty.</u> (RF)</p>	<p>1. Conduct assessments and training for County employees on diversity and inclusion. Complete initial Intercultural Development Inventory (IDI) assessment in Child and Family Department. Participants will receive feedback on how they engage cultural diversity and identify issues that may be impeding them from working more effectively across cultural differences. County gets a profile for guidance on policy, practices, structural changes, and training. Evaluate progress and potentially roll out to entire division and County workforce.</p> <p>1. <u>Complete Job descriptions and classifications for Community Health Workers to be hired in the Public Health Department. Reach out to communities and individuals of economic and racial diversity.</u> (RF)</p>	<p>Franks Support: Anderka <u>Scott</u> (RF)</p>	<p>Initial IDI in 2017 <u>2018</u></p>	<p>Conducted diversity and inclusion training with County managers.</p> <p><u>Community Health Workers approved in 2018 budget. Cultural Ambassador program launched in 2017.</u> (RF)</p>
	<p>D. <u>Conduct an annual employee survey</u>(DH)</p>	<p>1. <u>Develop and conduct survey. Assess results and implement strategies to address employee concerns.</u> (DH)</p>	<p><u>Hemze</u> Support: <u>Div Directors</u> (DH)</p>	<p><u>2018 and ongoing</u> (DH)</p>	<p><u>Began research of other counties and drafted survey.</u> (DH)</p>
	<p>E. <u>Develop leadership philosophy and culture development</u> (DH)</p>	<p>1. <u>Facilitate workshop/discussions to define key elements of the policy and overall direction for this initiative.</u> (DH)</p>	<p><u>Hemze</u> Support: <u>Div Directors</u> (DH)</p>	<p><u>2018</u> (DH)</p>	<p><u>Developed objectives, documented and identified potential facilitators.</u> (DH)</p>



Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>III. Connections</b>	A. Develop <b>technology</b> infrastructure, and applications to provide better service and communication to the Carver County community and to raise productivity.	1. Implement new IT and Facility <u>service management</u> (“ITSM”) system for IT “help” and facility requests and for asset inventory. (TV)	Vellenga	<u>Q3-2017 Q2 2018 and on</u> (TV)	<del>Selected vendor, consulted with clients, scoped out the work, and prepared for design and implementation.</del> <u>Designed workflows for tickets in the new system. Designed IT/Facility user interfaces for request management and dashboards. Implementing the asset inventory module, collecting and adding existing data to the system.</u> (TV)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>III. Connections (Continued)</b>	<p>A. Develop technology infrastructure, and applications to provide better service and communication to the Carver County community and to raise productivity.</p>	<p>2. Implement IT <u>Strategic Plan Action Plan</u> based on the 2016 IT Assessment, including increased “Cloud” hosting and improvements in IT <u>structure</u>, management, customer service and communications, core technologies, data integration, and the development of high-level business intelligence. (TV)</p>	<p>Vellenga Support: Hemze</p>	<p>Q2 2017<del>8</del> and onward (TV)</p>	<p>Used data “warehouse” to integrate data across a number of programs. Advanced preparation for a shift toward more “software as a service,” using “the Cloud” to host software. Hired new CIO. <u>Launched implementation of IT Strategic Plan in 2017. Implementing Office365 in the Cloud. Rolling out the Office portion with the VDI upgrade, which has begun, dept. by dept. Developed plan to move portions of Sharepoint and all of Dynamic CRM to the Cloud and evaluate other Office365 applications like OneDrive (Storage), Skype, Teams (a collaboration site) and Exchange Online hybrid (email) as possible Cloud solutions. Developing strategic plan for business intelligence tool launch. Undertook org. restructuring to boost performance and service. Initiated and sustained quarterly division director consultations.</u> (TV)</p>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>III. Connections (Continued)</b>	<p>A. Develop technology infrastructure, and applications to provide better service and communication to the Carver County community and to raise productivity.</p>	<p>3. Continuously advance cybersecurity protections and training.</p>	<p>Vellenga</p>	<p>Ongoing</p>	<p>Eliminated symptoms and cause of the Qakbot worm. Prepared request for partial FTE for cybersec. and another 20K for endpoint sec. in '18. Developing plan for increased protection, testing, and training in 2017. <u>Purchased and implementing a new product (ICE) to segregate the County's public &amp; private wireless networks.</u> <u>Purchased Cisco malware defense umbrella software that blocks external IP addresses of harmful sites and adds additional web filtering.</u> <u>Prepared new senior systems engineering position that is dedicated 50% to cybersecurity, slated to begin Q2 2018.</u> <u>Advanced our cybersecurity training program 2/ software (KnowBe4) that provides training and phishing emails to test and train staff. (TV)</u></p>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>III. Connections (Continued)</b>	A. Develop technology infrastructure, and applications to provide better service and communication to the Carver County community and to raise productivity.	4. <del>Upgrade and modernize HHS Software Solutions connecting all HHS departments. Create a truly paperless work environment and increasing efficiency.</del>	Franks Support: Vellenga	2018	Contracts in place with Compass Solutions.
		5. Develop a best practice for responding to requests for public data including redacting private information that can eventually be implemented county-wide.	Metz Support: Frischmon, Vellenga, Franks	2018	Held Kaizen event to review current practices.
	B. Promote <b>community connectedness</b> through partnerships with community organizations, schools and governmental agencies.	1. <del>Fiber Optic Cable Network – CarverLink– Explore partnerships <u>opportunities</u>, locally and regionally. Explore <u>opportunities</u> to provide enhancements, reliability, consistency, and stability within the Carverlink network. Connect additional public and community support entities. Expand bandwidth for existing partners. Continue to improve level of service to customers. (TV)</del>	Vellenga	Q1 2018	Connected a redundant route to Mpls. Internet hub. Improved reliability, diversity, security, and resiliency in the network. Added customers and links. <u>Connected Watertown and Mayer – the last 2 cities. Ridgeview Medical moving forward with CarverLink fiber to their hospital and clinic locations in Gaylord, Arlington, Winthrop and Excelsior. Construction under way this spring. (TV)</u>
		2. Continue to evolve and expand legislative priorities and advocacy efforts to accomplish County goals.	Hemze Support: All	Ongoing	Developed 2018 priorities, continued contracted with Scott County for legislative advocacy, <u>hired a federal lobbyist</u> and held a breakfast with local legislators to discuss County priorities. (DH)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>III. Connections (Continued)</b>	B. Promote community connectedness through partnerships with community organizations, schools and governmental agencies.	<p><del>3. The County's election equipment is nearing the end of its useful life. A Federal grant paid for the last election equipment purchase. A State grant maybe available to pay for all or a portion of the new election equipment. If the State grant, does not cover 100% of the election equipment, the County should consider creating an elections task force to develop a strategy and a cost sharing agreement with the cities and school districts in the County to share in the replacement cost for new election equipment. (DF)</del></p>	Frischmon (DF)	2017/2018 (DF)	<p><u>County Board approved \$500K in the 2018 Budget plus a \$63K State Grant will cover the cost to replace election equipment so a cost sharing agreement was not needed.</u> (DF)</p>
		<p>4. State Law changes dramatically increased the use of absentee ballots for the 2016 election. The popularity of this preferred voting option is expected to overwhelm the County's ability to process absentee ballots for the entire County in our current locations – Chaska Gov't Center and Chan License Center. So the County needs to create a task force and develop a strategic plan to expand its capacity to process absentee ballots for future elections.</p>	Frischmon	2017/2018 (DF)	<p><u>County Board agreed with staff recommendation to encourage the 4 largest cities in Carver County to accept being delegated to process in-person absentee ballots for the 2018 elections similar to the model being used in most other metro counties. Chaska prefers one City/County location at the Gov't Center, Waconia and Victoria staff are interested and willing to process absentee ballots at their City Halls but Chanhassen is struggling to find a good location.</u> (DF)</p>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>III. Connections (Continued)</b>	C. Communications: raise and enhance <b>public and employee <u>understanding</u> awareness</b> of County services and resources. (TV)	1. Finish the internal and external communications plan and implement it.	Vellenga	<del>Q4 2017</del> <u>Q3 2018</u> (TV)	The updated plan has been drafted and reviewed at the departmental level. <u>Reviewed communications staffing requirements and recruited comms. mgr. Bringing on communications manager in 2018.</u> (TV)
		2 Create <u>and roll out</u> a visual brand for Carver County to maintain a consistent identity, <del>including design standards for logos, PowerPoints templates, print items, signage, and colors.</del> (TV)	Vellenga	2018	<u>Drafted standards for PowerPoints, email templates and signature blocks, and print items.</u> (TV)
		3. Enhance the development of the County Board agenda technology and improve board room technical capabilities including live streaming.	Hemze Support: Vellenga	2018 (DH)	<u>Tested and scrapped a new board agenda software. Lined up a different program for evaluation. Met with Audio/Video guru and invited his proposal.</u> (TV)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>IV. Finance</b>	A. Develop dynamic and flexible budgeting, financing and fiscal forecasting model.	1. Create a sustainable funding system to develop, maintain and replace existing <u>road, bridge, infrastructure</u> parks and trails <u>infrastructure</u> over a 20 year capital investment cycle. (LR)	Robjent Support: Frischmon Vellenga	2016-2019	<u>Goals and strategies incorporated into 2040 comp plan along with performance measures. Will evaluate goals, priorities and nees in the comp plan update. PW selected continues to implement Cartegraph Asset Management Software that can assist with this in the next few years inventories, rates and tracks assets.. The implementation of the Transportation Tax allows the major rehabilitation highways that are more than 60 years old. (LR)</u>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>IV. Finance (Continued)</b>	A. Develop dynamic and flexible budgeting, financing and fiscal forecasting model.	2. Study energy usage and options to develop <del>an Energy Plan</del> to reduce costs and emissions, including potential capital costs, payback benchmarks, and consumption targets taking all energy sources into consideration. (TV)	Vellenga	<del>Q4 2017</del> <u>2018</u> (TV)	<p>In 2016 made lighting improvements that will save about \$30K/yr. <del>Worked with a group of University of Minnesota students to research different energy sources. Chose not to review contract of last consultant, solicited firms and selected new firm to do energy assessment and consider alternative energy sources, practices, and products. Researched alternative energy sources to gauge savings. Found natural gas provider that will reduce our natural gas costs by 15%. Consultant drafted report for staff review before Board briefing. Changed more interior light bulbs &amp; fixtures to LED to saving money.</del></p> <p>(TV)</p>





Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>IV. Finance (Continued)</b>	B. Develop, improve and monitor for compliance accounting and budgeting processes, policies, internal controls, etc. to ensure county wide financial efficiency, integrity, transparency and accountability.	1. Implement Asset Management Systems to efficiently track and manage county assets and plan for future needs.	Robjent Support: Frischmon, Olson, Vellenga	Ongoing	<p><u>Public Works continues to implement Cartegrapp OMS for transportation and parks and trails assets and Asset collection continues in PW. Utilizing ArcGIS Online, Assetworks for fleet assets WORKS, 2018 includes the rollout of mobile work orders within Cartegrapp to automate maintenance activities and tracking and just selected Cartegrapp OMS.</u></p> <p>IT integrated asset management within the work order software system. Facilities has asset database. Facilities &amp; IT exploring new asset mgt system. Launched Kaizen on capital assets (and inventory \$2,500-4,999) and insurance on assets. (LR)</p>

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>V. Growth</b>	A. Develop the 2040 update to the <b>Comprehensive Plan</b> .	1. Develop draft plan: gather data and update traffic model; hold city and township meetings; gather public <u>comments input</u> and draft policies. (TV)	Vellenga Support: Robjent	<u>Q4</u> 2018 (LR)	<del>Transit Plan</del> development deferred to the 2040 update to the County Comp Plan. Planning process <u>and principles</u> outlined with Board guidance. <u>Planning principles drafted and lessons learned from last comp. plan. Draft Land Use Plan approved by Board. Consultation with townships on their chapters has begun. Draft Parks Plan complete.</u> SRF Consulting group working with PW on RSP update. (TV)
	B. Construct sufficient <b>county infrastructure</b> to accommodate land development while protecting natural resources and limiting the financial burden on the existing tax base.	1. <del>Develop a project list, justification, cost information and perform stakeholder engagement for potential implementation of a ½ percent local option sales tax and wheelage tax for high priority county and state road improvements.</del>	Robjent	2017	
		2. <u>Create a Transportation Tax Implementation Plan that prioritizes the 26 projects with feedback from the cities. Enhance the web site to describe the projects and report progress. Determine financing needs as necessary for county share of projects if grants are won for Highway 212 and or 5.</u> (LR)	<u>Robjent Support: Frischmon(LR)</u>	<u>Q4 2018(LR)</u>	<u>County Board adopted the ½% local option sales tax and \$20 wheelage tax in May 2017 to sunset in 2037. The tax funds 26 reconstruction projects as well as the highway rehabilitation plan.</u> (LR)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>V. Growth (Continued)</b>	C. Modernize County <b>Fleet</b> Operations.	1. <u>Centralize county fleet planning and purchasing.</u> Analyze and enhance pool car program. As part of space plan, consider storage of pool cars. (LR)	Robjent Support: Frischmon, Olson ,Franks and Vellenga	Q4 2017 <u>8</u> (LR)	<del>Centralizing budgeting determined unnecessary.</del> Maintenance has been centralized with implementation of <u>AssetWorks system.</u> <u>New fleet policy has been drafted along with fleet procedures.</u> <u>Working with Enterprise of potential lease program.</u>  Pool car study <u>has not started yet.</u> <del>delayed with AssetWorks and other priorities.</del> (LR)
	D. Develop <b>Lake Waconia</b> Regional Park	1. Apply for grants and state bonding <u>for Phase 1 development.</u> (LR)	Robjent	2017- <u>2019</u> 8-(LR)	Submitted legislative request. <u>Hoppe and Jensen have introduced bills.</u> (LR)
		2. <u>Develop Coney Island</u> (LR)	<u>Robjent</u>		
		3. <u>Develop plan for Waconia Event Center</u>	<u>Robjent</u>		
E. Update the CCWMO <b>Water Management Plan</b>	1. Update the water management plan and coordinate water management plans with the 2040 Comprehensive Plan.	Vellenga	2017–2018- <u>2019</u> (TV)	<del>Advanced the wetland prioritization project, which will inform the Water Plan.</del> Developed timeline & began collecting input from stakeholders. <u>Draft being developed with comments from advisory committees.</u> Worked with BWSR to define Local Water Plan (city) coordination and <u>updated funding model.</u> <u>Hired Planner.</u>	

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
<b>V. Growth (Continued)</b>	E. Update the CCWMO Water Management Plan	2. <u>Study and evaluate options for appropriate watershed boundary with the Lower MN WD.</u> (TV)	<u>Vellenga</u>	<u>2019</u> (TV)	
	F. Improve the safety and efficiency of <b>solid waste programs</b> and prepare for future growth.	1. <del>Prepare</del> <u>Complete the Solid Waste Master Plan 2018 update.</u> <del>find a new yard waste transfer site acceptable to the Board.</del> (TV)	Vellenga	<u>Q4-2017-Q3 2018</u>	Environmental Center won high marks for service from public. Staff identified yard waste site options and recommended site for yard waste. Won Arboretum's agreement to host it for free. Held public meeting. After some neighbors' pushback, studying other options and access to Arboretum. Began to analyze PCA Solid Waste Policy and prepare project schedule and request for advisory committee appointments for Board. <u>Worked with Stakeholder Group to update the SWMP, submitted SWMP to the MPCA for final review and approval.</u> (TV)

Goals	Strategies	Tasks	Responsibility	Implementation Timeframe	Progress to Date/Notes
V. Growth (Continued)	F. Improve the safety and efficiency of solid waste programs and prepare for future growth.	<del>3. Plan the County's future relationship with the Solid Waste Management Coordinating Board (SWMCB) and with other metro county environmental service departments. (TV)</del>	<del>Vellenga (TV)</del>	<del>Q2-2017 (TV)</del>	<del>Participated in SWMCB Consultant's Assessment. Consultant &amp; staff work sessions with Board. Staff analysis &amp; recommendation ready. <u>Withdrew from the SWMCB and set up new JPA and board for regional solid waste hauler licensing.</u> (TV)</del>
	<u>G. Develop a county service delivery plan to accommodate citizen service needs, county staffing, and facility needs.</u>	<u>1. Complete the 30 year master space plan, aka the service delivery plan.</u>	<u>Vellenga</u>	<u>Q2 2018</u>	<u>Worked with Leo A Daly and the space planning committee to complete analysis, draw up options, and select recommendations. Presented findings, options, and recommendations to Board at May work session.</u>

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Letter of Support to Scott County for the UP Trail Regional Solicitation Application**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The Metropolitan Council's Regional Solicitation Program provides federal transportation funding for projects as part of the federally-required continuing, comprehensive, and cooperative transportation planning process for the 7-County Twin Cities Metropolitan Area. The funding solicitation provides approximately \$200 million in funding for the region for Fiscal Years (FY) 2022 and 2023. The Metropolitan Council is accepting candidate transportation projects through July 13, 2018. Projects are eligible for up to 80 percent federal funding of the project construction cost up to the award maximum. The maximum award available for a Multiuse Trail and Bicycle Facilities project is \$5.5 million.

Scott County is seeking Regional Solicitation funds to construct the planned UP Trail/Minnesota River Bluffs Extension and Scott County Connection Regional Trail. The project includes approximately 2 miles of multiuse trails including bridges along the former Union Pacific Railroad corridor extending from the north bank of Minnesota River in Carver County south to Mariam Junction in Scott County. Construction of this multiuse trail segment will complete a gap in the regional trail system that better facilitates non-motorized connections from Scott County and USFW and DNR properties with the Carver County trail system. Should federal transportation funding be awarded, the CCRRA will need to partner to grant the necessary access to construct the trail and may be requested to participate financially to the local match.

The project is consistent with the Minnesota River Bluffs Extension and Scott County Connection Regional Trails Master Plan approved by both counties and the Metropolitan Council.

**ACTION REQUESTED:**

Motion to authorize a letter to Scott County in support of a Regional Solicitation application for the UP Trail/ Minnesota River Bluffs Extension and Scott County Connection Regional Trail.

**FISCAL IMPACT:**  ▼

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**  ▼

**Total**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5521



**Carver County  
Public Works**

11360 Highway 212, Suite 1  
Cologne, MN 55322

July 10, 2018

Craig Jenson  
Transportation Planning Manager  
Scott County Transportation Services  
600 Country Trail East  
Jordan, MN 55352

RE: Proposed UP Trail

Dear Mr. Jenson:

Carver County Regional Rail Authority is aware Scott County is applying for federal funding through the Metropolitan Council's Regional Solicitation for a pedestrian/bicycle project, under the Multiuse Trails and Bicycle Facilities category.

The project will construct a regional pedestrian/bicycle path and bridges along the County owned section of the former UP rail line, including a crossing of the Minnesota River.

Carver County Regional Rail Authority supports the layout and we are supportive of the Regional Solicitation application. Please let me know if there is any additional information you need from us regarding this funding application.

Sincerely,

Lyndon Robjent  
Public Works Director  
County Engineer

*File Path: D:\Users\dwabbe\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\0CE0K7J6\Letter of Support.docx*

CARVER COUNTY



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Resolution to Support Regional Solicitation Funding for the City of Chaska's Circle the Brick Trail Connection**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

The Metropolitan Council's Regional Solicitation Program provides federal transportation funding for projects as part of the federally-required continuing, comprehensive, and cooperative transportation planning process for the 7-County Twin Cities Metropolitan Area. The funding solicitation provides approximately \$200 million in funding for the region for Fiscal Years (FY) 2022 and 2023. The Metropolitan Council is accepting candidate transportation projects through July 13, 2018. Projects are eligible for up to 80 percent federal funding of the project construction cost up to the award maximum. The maximum award available for a Multiuse Trail and Bicycle Facilities project is \$5.5 million.

The City of Chaska is seeking Regional Solicitation funds to construct the planned Circle the Brick Trail Connection. The project includes approximately 2.5 miles of multiuse trail primarily paralleling Highway 61 (Chaska Boulevard) from Athletic Park to a quarter mile west of Highway 15 (Audubon Road). Construction of this multiuse trail segment will complete a gap in the trail system that better facilitates non-motorized connections into Downtown Chaska and provide connection to the Highway 41 pedestrian underpass to be constructed in 2021.

The project will require a permit within the existing Carver County Regional Rail Authority (CCRA) property. This item is to authorize and support the City's application with the recognition that the easement to right of way will be required should federal funding be awarded.

**ACTION REQUESTED:**

Motion to adopt a resolution to authorize and support the City of Chaska's FY 2022-2023 Regional Solicitation application for the Circle the Brick Trail Connection.

**FISCAL IMPACT:**  ▼

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**  ▼

**Total**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5519

# BOARD OF CARVER COUNTY REGIONAL RAIL AUTHORITY CARVER COUNTY, MINNESOTA

Date: \_\_\_\_\_  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

## RESOLUTION TO AUTHORIZE AND SUPPORT THE CITY OF CHASKA'S CIRCLE THE BRICK TRAIL CONNECTION APPLICATION

WHEREAS, the Regional Solicitation Program provides federal transportation funding for projects as part of the Metropolitan Council's federally-required continuing, comprehensive, and cooperative transportation planning process for the 7-County Twin Cities Metropolitan Area; and

WHEREAS, the Metropolitan Council is accepting candidate projects for the Fiscal Years (FY) 2022-2023 and providing up to 80 percent of the project construction cost for transportation projects; and

WHEREAS, the proposed budget for Fiscal Years (FY) 2022 and 2023 is \$200 million, with the maximum award available for an individual Multiuse Trail and Bicycle Facilities project of \$5.5 million; and

WHEREAS, the City of Chaska is seeking Regional Solicitation funds to construct the Circle the Brick Trail Connection, which is approximately 2.5 miles of multiuse trail primarily paralleling Highway 61 (Chaska Boulevard) from Athletic Park to a quarter mile west of Highway 15 (Audubon Road) and will require a permit within existing Carver County Regional Rail Authority property; and

WHEREAS, Carver County recognizes that construction of this multiuse trail segment will complete a gap in a trail system that better facilitates non-motorized connections into Downtown Chaska and provide connection to the Highway 41 pedestrian underpass to be constructed in 2021; and

NOW THERE FORE BE IT RESOLVED, the Carver County Regional Rail Authority supports the City of Chaska's FY 2022-2023 Regional Solicitation application for the Circle the Brick Trail Connection and, should federal transportation funding be awarded, will partner to grant the necessary permit to right-of-way required to construct the multiuse trail connection primarily paralleling Highway 61 (Chaska Boulevard) from Athletic Park to a quarter mile west of Highway 15 (Audubon Road).

YES	ABSENT	NO

STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 10th day of July, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

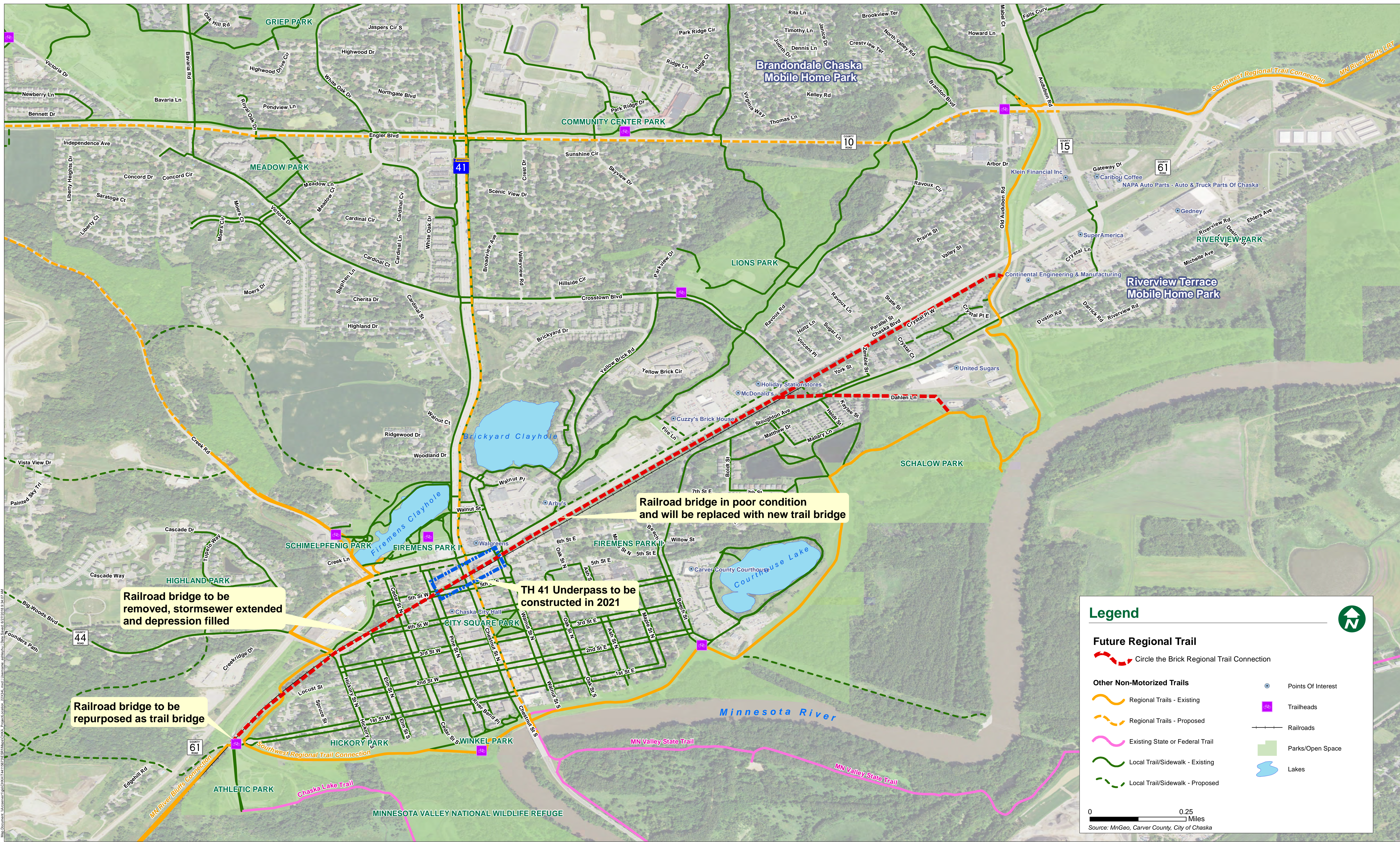
Dated this 10<sup>th</sup> day of July, 2018.

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Dave Hemze

County Administrator





Railroad bridge to be removed, stormsewer extended and depression filled

Railroad bridge in poor condition and will be replaced with new trail bridge

TH 41 Underpass to be constructed in 2021

Railroad bridge to be repurposed as trail bridge

**Legend**

**Future Regional Trail**  
 Circle the Brick Regional Trail Connection

**Other Non-Motorized Trails**

- Regional Trails - Existing
- Regional Trails - Proposed
- Existing State or Federal Trail
- Local Trail/Sidewalk - Existing
- Local Trail/Sidewalk - Proposed

**Other Symbols:**

- Points Of Interest
- Trailheads
- Railroads
- Parks/Open Space
- Lakes

0 0.25 Miles  
Source: MnGeo, Carver County, City of Chaska