

Coney Island Clean Up Event
 June 16, 2018 – 9:00 a.m.
 Lake Waconia Regional Park



Carver County Board of Commissioners
 June 19, 2018
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

4:00 p.m.	1.	a) CONVENE b) Pledge of allegiance c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of June 5, 2018 Regular Session and June 12, 2018, County Board of Appeal and Equalization	1-6
	4.	Community Announcements	
4:05 p.m.	5.	CONSENT AGENDA	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.1 Bid Award for 2018 County Wide Pavement Marking Project with AAA Striping Services, Co.	7-10
		5.2 Issuance of a Special Event Use Permit for Final Stretch Inc.....	11
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		5.8 Request for approval of Community Living Infrastructure Grant, and grant funded 1.0 FTE Homeless Outreach Specialist	21-24
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.9 Deputy Sheriff Staffing Change	25
		5.10 Request for Approval to Amend Contract with High Line Corporation	26
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5.13 Right of Way Acquisition Offers for Highway 44 Bridge Project..... 35-38
 5.14 Professional Services Agreement for Legal Services for the CSAH 18
 (Lyman Blvd) Construction Project 39

Finances: Improve the County's financial health and economic profile

5.15 State Performance Measurement Program (2018) 40-53
 5.16 Review Social/ Commissioners' Warrants NO ATT

4:05 p.m. **6. COMMUNITIES: Create and maintain safe, healthy and livable communities**
 6.1 **Public Hearing** - Amendment to the Solid Waste Management
 Ordinance..... 54-60
 6.2 Veterans Memorial Construction and Phasing Update 61
 6.3 Waconia Event Center Operations 62-63
 6.4 Professional Services Agreement for Master Planning Work for MN River
 Bluffs & Southwest Regional Trails 64

5:00 p.m. **7. CONNECTIONS: Develop strong public partnerships and connect people to
 services and information**
 7.1 Riley Purgatory Bluff Creek Watershed District Board of Managers
 Appointment 65

5:10 p.m. **ADJOURN REGULAR SESSION**

WORK SESSION

5:10 p.m. **A. GROWTH: Manage the challenges and opportunities resulting from growth
 and development**
 1. Sheriff's Cadet..... 66

5:30 p.m. **BOARD REPORTS**
 1. Chair
 2. Board Members
 3. Administrator
 4. Adjourn

David Hemze
 County Administrator

UPCOMING MEETINGS

June 26, 2018	9:00 a.m. Work Session Canceled
July 3, 2018	No Meeting
July 10, 2018	9:00 a.m. Board Meeting
July 17, 2018	4:00 p.m. Board Meeting
July 24, 2018	9:00 a.m. Work Session
July 31, 2018	No Meeting

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 5, 2018. Chair Gayle Degler convened the session at 9:02 a.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None.

Under public participation, Karen Johnson Leuthner, 15735 38th Street, Mayer, clarified she was a relevant public watchdog and not representing Hollywood Township or County staff. She pointed out the involvement of the Met Council in the comp plan. She referenced the radio tower and the relationship of a broker who was on the Met Council at the time. She stated solar was the Met Council's game plan to take over Districts 4 and 5. She believed Met Council's reference to solar should be removed from the comp plan.

Noah McCourt, 33 West Lake Street, Waconia, voiced his concerns regarding the County's ability to respond to data requests effectively. He suggested that the County was in violation of the data practices act and the County's methods were not meeting the statutory requirements. He encouraged the County to update its procedures in fulfilling data requests.

Lynch moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Maluchnik seconded, to approve the minutes of the May 15, 2018, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Maluchnik moved, Ische seconded, to approve the following consent agenda items:

Approved contract with Security & Sound for an upgrade of Chanhassen Library Wilder Room sound and video equipment, pending completion of contract review process, and related Public Services budget amendment.

Authorized the receipt of \$35 donation to Encore.

Contract with Aramark for inmate food service pending finalization of the contract review process.

Contract with Marnita's Table to host large community engagement events as part of the Community Health Assessment process and development of a Community Health Improvement Plan.

Resolution #39-18, Supporting the Metro Municipal Agreement Program Grant Application for the TH 5/CSAH 20 Intersection Safety Improvement.

Resolution #40-18, Supporting the Metro Municipal Agreement Program Grant Application for the TH 25/CSAH 33 Intersection Reconstruction Safety Improvement.

Approved amendment to the professional services agreement with Kennedy & Graven, Chartered, for legal services in support of the Highway 41 Project-Jonathan Area.

Approved out of state travel for Planning and Water Management employee to attend the 2018 Aquatic Plant Identification Training in Hadley, Wisconsin.

Accepted the Board of Water & Soil Resources 2018-2019 Natural Resource Block Grant in the amount of \$106,216 pending the completion of the contract review process.

Contract with Alternative Business Furniture to replace, rearrange and expand the work stations in Finance, pending completion of the contract review process.

Resolution #41-18, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Project Registry No. 148758.

Authorized the Chair and County Administrator to enter into a Stipulation of Agreement to Order Modifying Temporary Easement with Realty Income Properties 3, LLC (PID 30.6390010), in the name of the County of Carver for the Highway 41 Project-Jonathan Area.

Authorized County Engineer to submit transportation projects to the Transportation Advisory Board of the Metropolitan Council for consideration in the 2018 Regional Solicitation funding process and support the project applications identified within Carver County.

Resolution #42-18, Ordering Advertisement for Bids of County Owned Property located at 9580 Orchard Road, Cologee, County of Carver, Waconia Township, Minnesota, 55322.

Resolution #43-18, Awarding of the Highway 33/34 Roundabout Project, Carver County Contract 18-206.

Approved updates to the Administrative Policy Manual, Personnel Policy Manual and Financial Policy Manual.

Approved deleting current .6 FTE positions in the Adult Mental Health Unit and the DD Waiver Unit, and replacing them with new 1.0 FTE positions and related HH&S budget amendment.

Approved the following abatements:

30.9520130	Ivan Pedreguera
30.9520574	Mirna Minjivar
30.1740140	Richard Olson, Jr.
50.2440120	Brett Moore

04.0351234	David Coulter
25.6350296	Colleen Suneson
40.4540130	Josh Ketcher
65.3970020	Steven Davis
75.3230210	Randee Hawes
85.2750330	Emmett Day
30.4870010	Wayne Larson
75.3720300	Derek Sanderson
25.8481180	Carol Buteyn
02.0070500	Lorna Schmelz

Approved a three year contract with Minnesota Elevator, Inc., for the maintenance and inspection of County elevators, pending completion of the contract view process.

Reviewed May 22, 2018, Community Social Services' actions/Commissioners' warrants in the amount of \$269,326.46; reviewed May 29, 2018, Community Social Services' actions/Commissioners' warrants in the amount of \$226,305.01, and reviewed June 5, 2018, Community Social Services' actions/Commissioners' warrants in the amount of \$371,641.07

Motion carried unanimously.

Lynch moved, Workman seconded, to recess as the County Board and convene as the Carver County Regional Rail Authority. Motion carried unanimously.

Martin Walsh, Parks, requested the Rail Authority approve the joint powers agreement with the County of Carver. He explained the background of the Rail Authority pointing out it was a separate unit of government. Walsh stated County employees perform legal, risk and other related work for the Rail Authority. He indicated they have had discussions related to liability and County employees working for the Rail Authority are not covered because there is not an agreement.

Walsh stated the Attorney's office recommended a joint powers agreement. He indicated the employees would remain County employees, the Rail Authority would not pay for services and the joint powers agreement can be amended or terminated.

Ische moved, Workman seconded, to approve the joint powers agreement between Carver County and the Carver County Regional Rail Authority and authorize the Chair and County Engineer to sign. Motion carried unanimously.

Lynch moved, Maluchnik seconded, to adjourn as the Regional Rail Authority and reconvene as the County Board.

Walsh requested the County Board approve the joint powers agreement with the Rail Authority.

Workman moved, Ische seconded, to approve the joint powers agreement between Carver County and the Carver County Regional Rail Authority and to authorize the Chair and County Administrator to sign upon review and approval of the Attorney/Risk Management office. Motion carried unanimously.

The Board considered an appointment to the Carver County Library Board.

Maluchnik moved, Ische seconded, to appoint Matthew Udermann to the Carver County Library Board to serve an unexpired term. Motion carried unanimously.

Darin Mielke, Public Works, appeared before the Board for an update to the Highway 41 expansion project. He explained Carver County was the lead agency with MnDOT and the City of Chaska active partners. He stated the project started in early May, was still on track and the road closure would start next Monday. He identified the improvements to be made and the project team members.

Chad Fowlda, Bolton & Menk, stated they are coming to the end of stage two. He reviewed the work done to date and expected road closure to occur Sunday night. He indicated they would begin stage three next week. He highlighted the work to occur over the next several weeks. Fowlda noted the contract included early incentives and pointed out the September completion date. He clarified the bulk of the work would be done 7:00 a.m. to 7:00 p.m.

Stephanie Roth, representing HDR, explained they had put together a public engagement program that began with brand development to ensure the project is recognized within the community. She pointed out the project website, weekly project email updates and the business specific resource section. She indicated they have been working with the County to develop road closure signs in advance and have been active on social media. She reviewed the outreach they have done with businesses and the opportunity for businesses to meet with the project team and discuss their concerns.

Mielke pointed out the project website address and phone contacts.

Darin Mielke, requested the Board adopt a five year bridge resolution. He indicated the County needed to adopt a five year bridge resolution to make them eligible for bridge bonds. He indicated each bridge needed to be below 80 to be eligible for funds.

He pointed out the list of bridges to be considered but only two had funding at this time. He clarified the sufficiency gauges overall condition and was not an indication of safety.

Ische offered the following Resolution, seconded by Lynch:

Resolution #44-18
2018 Carver County 5 Year Bridge Resolution

On vote taken, all voted aye.

Ische moved, Workman seconded, to adjourn the Regular Session at 10:07 a.m. and go in to a work session with Public Works and Property & Financial Services. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

The County Board of Appeal and Equalization met this day as required by law. Present were Board members: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch, Randy Maluchnik, Tom Workman and Laurie Davies, Taxpayer Services Manager.

Workman moved, Lynch seconded, to open the meeting. Motion carried unanimously.

Chair Degler explained the role and purpose of the Board of Appeal and Equalization.

Angie Johnson, County Assessor, introduced staff from the Assessor's office. She pointed out the number of residential sales and new homes built over the past year. She reviewed overall market value changes to homestead, commercial and ag properties.

Brian Peterson, appeared before Board to appeal his property located 6465 Virginia Drive, PID #65.4770061. He reviewed the history of the property and comparable values. He stated nothing had changed since they purchased the property. Peterson highlighted the setback, drainage and easement issues that would need to be addressed before a home could be constructed. He pointed out space limitations to construct a home or garage.

Renee Frensko, Assessor's Office, explained they had discussed the issues raised by Mr. Peterson. She stated they were aware the lot had restrictions and took that into consideration. She clarified it was a buildable lot with conditions and had reviewed this with City staff. Frensko noted market sales also supported this value.

The Board discussed the size of the home that could be built, restrictions and the option for a variance.

Keith Kern, Assessor's Office, indicated if Peterson placed deed restrictions on the property stating it was unbuildable they would value the lot as such. He noted the City had indicated this was a buildable lot with restrictions.

Ische moved, Degler seconded, to uphold the Assessor's \$160,000 recommended value on PID #65.4770061. Degler, Ische, Lynch, Davies voted aye. Maluchnik, Workman voted nay. Motion carried.

Lynch moved, Ische seconded, to adjourn the Board of Appeals and Equalization at 9:55 a.m. Motion carried unanimously.

Laurie Davies
Taxpayer Services Manager

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Bid Award for 2018 County Wide Pavement Marking Project with AAA Striping Services, Co.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

This project includes annual maintenance striping on all County highways, which is required to maintain and operate public highways and conform to the MNMUTCD. Carver County Public Works held a bid opening on Friday June 1st, 2018 for the 2018 Application of Pavement Markings. A total of one (1) bid was received and the low responsible bidder is AAA Striping Service Co. (St. Michael, MN) with a total bid of \$491,854.68, which was 25.7% over the Engineer's Estimate. The Engineer's Estimate was \$391,282.34. County staff are recommending award of the contract in order to complete the work this summer and county staff may make modifications to individual work items based on the unit prices submitted in the bid.

ACTION REQUESTED:

Motion to adopt a resolution to award a construction contract to AAA Striping Services, Co. of St Michael, MN for the 2018 County Wide Pavement Marking Project, for a total amount of \$491,854.68

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5482

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 19, 2018 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

Awarding of the 2018 County Wide Pavement Marking Project, Carver County Contract [18-215]

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Friday, June 1, 2018 at 1:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, one (1) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the 2018 County Wide Pavement Marking Project, said bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
AAA Striping Services, Co.	\$491,854.68	25.7 %
<i>Engineers Estimate</i>	<i>\$391,282.34</i>	

And WHEREAS, after examination of the bids by Carver County Public Works, AAA Striping Services, Co. is the successful low responsible bidder.

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract [18-215] with AAA Striping Services, Co. of St. Michael, MN, in the name of the County of Carver for the construction of the 2018 County Wide Pavement Marking Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into work orders, change orders or supplemental agreements on behalf of Carver County with an amount less than twenty- five thousand dollars (\$25,000) and an increased aggregate project total of all project changes of fifty thousand dollars (\$50,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

6/1/2018



CCHD Project Bid Summary

Project Name: 2018 Pavement Marking Contract Contract No.:
Client: CARVER COUNTY Project No.: 188016
Bid Opening: 06/01/2018 1:00 PM Owner: CARVER COUNTY

Vendor Number	Business Name	Total Bid Amount	Percent Over/Under Estimate
	Engineers Estimate	\$391,282.34	
5087	AAA STRIPING	\$491,854.68	25.70% OVER ESTIMATE

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Issuance of a Special Event Use Permit for Final Stretch Inc.

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

By County Ordinance Chapter 91: Use permits shall be required for the exclusive or special use of all or portions of park areas and facilities when they are closed to the public; to conduct certain activities not normally permitted as per conditions of this chapter; for regulation of large group activities, as defined herein, or to reduce or eliminate certain user fees for groups, as defined herein.

In request of the issuance of a Special Event Use Permit, below are the details for the Lake Waconia Triathlon Endurance Event planned within the County Regional Park System.

Final Stretch Inc. - Lake Waconia Triathlon

- Sunday, June 24th 2018 - Lake Waconia Regional Park.
- Endurance event for adult athletes.
- 500-600 is estimated in total for attendance.
- Use of beach area for swim, run & bike routes in/out of the regional park.
- Insurance requirements obtained.
- All portions of the park remain open to the public.
- Special use fees are charged to host the event in the park consistent with the 2018 Fee Schedule
- This event has been permitted by the Parks Department for 4 years with no issues reported.

ACTION REQUESTED:

Authorize the Park Staff to proceed with finalizing and issuing the Special Event Use Permit to Final Stretch Inc..

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5490

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Yard Waste Management Contract for 2018

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Carver County Environmental Center [EC] collects about 10,000 cubic yards of yard waste annually [leaves, grass, and brush] from residents. EC customers deliver yard waste to the facility, pay a fee [\$1 per bag or \$8 per cubic yard], and unload the material into the yard waste bunker. When the bunker is near capacity, a contractor brings containers to the site, loads them using its own equipment, and hauls the material off-site to a composting facility.

In light of their reputable processing site located nearby, the low cost for this service, and the resources this contractor has to offer, and the fact that this service will end in December, the County Environmental Services Department is seeking to renew its agreement with the Shakopee Mdewakanton Sioux Community (SMSC). SMSC's proposal includes a commitment to use its equipment for loading. The contract will expire at the end of January, 2019, allowing the County to receive Xmas trees in January and complying with the Board's direction to cease collection of this material in 2019. The staff projects an expenditure of up to \$90,000 for these services this year. This cost is offset by the fees residents are charged at the time of drop-off. The Environmental Services Department recommends entering into a contract for a cost of "not to exceed" \$90,000 with the Shakopee Mdewakanton Sioux Community for management of yard waste.

ACTION REQUESTED:

Motion to approve contract 18-065 with the Shakopee Mdewakanton Sioux Community for Environmental Center yard waste management, pending completion of the customary contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
yard waste fees	\$90,000.00
Total	\$90,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Fees collected from residents will cover the cost of this agreement.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Issuance of a Special Use Permit for the 4th of July Fireworks Display to the Waconia Chamber of Commerce

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>6/19/2018</u>
Contact: <u>Sam Pertz</u> Title: <u>Parks & Recreation Supervisor</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

By County Ordinance Chapter 91: Use permits shall be required for the exclusive or special use of all or portions of park areas and facilities when they are closed to the public; to conduct certain activities not normally permitted as per conditions of this chapter; for regulation of large group activities, as defined herein, or to reduce or eliminate certain user fees for groups, as defined herein.

The Waconia Chamber of Commerce have requested a Special Use Permit for the upcoming Tuesday, July 4th, 2018 fireworks display event at Lake Waconia Regional Park.

Additional details are listed below.

- Professional Pyrotechnics 4th of July fireworks display/event.
- Rain Date is July 5th, 2018.
- 3,500+ spectators in attendance.
- Fireworks display is launched east of the lake Waconia Event Center. This area is closed for public safety during the day. Other areas of the park remain open for normal park operations.
- Liability insurance will be obtained meeting the County requirements.
- Special Use fees are not charged for public fireworks displays consistent with the 2018 Fee Schedule.
- As a way to off-set the expense of the firework display, the Chamber has requested authorization to coordinate with a local boy scout group to solicit donations from park/event users at the park on the 4th.
- This event has been permitted by the Parks Department annually.

The Park Commission recommended approval of issuing a Special Event Use Permit for this event at its May 16th, 2018 regular meeting.

ACTION REQUESTED:

- 1) Motion to approve Special Use Permit.
- 2) Authorize Park Staff to proceed and finalize requirements of permit with the Waconia Chamber of Commerce for the Tuesday, July 4th firework display held at Lake Waconia Regional Park.
- 3) Authorize solicitation of donations for the fireworks display by the Waconia Chamber of Commerce (local scouting troop to provide the service) at Lake Waconia Regional Park during the day of the event.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars = **\$0.00**

<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
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Total

FTE IMPACT: None

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Issuance of a Special Use Permit for the 4th of July Fireworks Display to USA Compliance

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>6/19/2018</u>
Contact: <u>Sam Pertz</u> Title: <u>Parks & Recreation Supervisor</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

By County Ordinance Chapter 91: Use permits shall be required for the exclusive or special use of all or portions of park areas and facilities when they are closed to the public; to conduct certain activities not normally permitted as per conditions of this chapter; for regulation of large group activities, as defined herein, or to reduce or eliminate certain user fees for groups, as defined herein.

USA Compliance, a pyrotechnic company, on behalf of residents of Lake Minnewashta, have requested a Special Use Permit for the upcoming Tuesday, July 4th, 2018 fireworks display event at Lake Minnewashta Regional Park. Additional details are listed below.

- Professional Pyrotechnics 4th of July Fireworks Display/Event.
- Rain Date is July 5th.
- 2,000+ spectators in attendance.
- Display is launched from former public boat access within the park and is closed to the public during the event. Other areas of the park remain open.
- County liability insurance requirements obtained.
- Special Use fees are not charged for public fireworks displays consistent with the 2018 Fee Schedule.
- This event has been permitted by the Parks Department annually.

The Park Commission recommended approval of issuing this Special Use Event Permit for this event at its May 16th, 2018 regular meeting.

ACTION REQUESTED:

Motion to approve Special Use Permit, authorize Park Staff to proceed and finalize requirements of permit with USA Compliance for the Tuesday, July 4th firework display held at Lake Minnewashta Regional Park.

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$0.00
Total	\$0.00

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5391

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Tobacco License

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Attached is a list of businesses that have applied for a tobacco license and are in compliance with the Carver County Tobacco Ordinance. The owners are requesting Carver County Board of Commissioners approval to sell tobacco products. These are all tobacco license renewals.

ACTION REQUESTED:

Approval of the county board to issue tobacco licenses to the attached list of compliant businesses.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING
County Dollars =

Total

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5484

Tobacco License Applications To Be Approved by County Board

<p>License #10-509 58-0144950, 58-0144700, 58-0145000 Nash Finch Company dba Econofoods #318 Kathleen M. Mahoney, VP Secretary 710 Faxon Road NYA, MN 55368</p>	<p>License # 10-513 58-0140951 Good Time Liquors LLC Danielle L Butler, Owner 400 Faxon Road Norwood Young America, MN 55368</p>
<p>License # 10-515 25-8900010 Holiday Stationstores, LLC dba Holiday Stationstore #199 Kate Nolan, License Administrator 441 79th Street West Chanhassen, MN 55317-4505</p>	<p>License # 10-523 40.0140700, 40.1500010 Mid-County Coop dba Holiday Stationstore #3577 William F. Reimers, General Manager 409 Paul Avenue North Cologne, MN 55322</p>
<p>License # 10-526 58-6880230 R E Smith Oil & Tire Co., Inc. Russell E Smith, Owner 503 Faxon Road North Norwood Young America, MN 55368</p>	<p>License # 10-540 25.0260800, 25.0261300, 25.0261400 Bluff Creek Golf Course Kelly R. Donovan, Clubhouse Manager 1025 Creekwood Drive Chaska, MN 55318</p>
<p>License # 10-557 25-2750010 & 25-2750020 - Tenant TBI Liquor Two, Inc dba Cheers Wine & Spirits Michael G. Baier, President 530 West 79th Street #100 Chanhassen, MN 55317</p>	<p>License # 10-566 20-0500390 Schoknecht, Inc dba Lisa's Place Lisa M Schoknecht, President 205 Broadway North Carver, MN 55315</p>
<p>License # 10-578 25-2860010 Kwik Trip, Inc dba Kwik Trip #402 Donald P. Zietlow, President 2201 West 78th Street Chanhassen, MN 55317</p>	<p>License # 10-594 65-2050010, 65.5100090 Holiday Stationstores, LLC dba Holiday Stationstore #360 Kate Nolan, License Administrator 1793 Arboretum Blvd. Victoria, MN 55386-7706</p>
<p>License # 10-596 25.4510010 Champlin 2005 LLC dba Cub Foods #1644(31564) 7900 Market Blvd. Chanhassen, MN 55317</p>	<p>License # 10-604 58.0145100 Holiday Stationstores, LLC dba Holiday Stationstore #371 Kate Nolan, License Administrator 502 North Faxon Road Norwood Young America, MN 55368-9734</p>
<p>License # 10-605 25.2520010 Walgreen Co dba Walgreens #09728 Alexander W Gourlay, President & CEO 600 West 79th Street Chanhassen, MN 55317</p>	<p>License # 10-606 20.0500430 Harvey's Bar & Grill Inc. Laura Niesche, President 220 North Broadway Carver, MN 55315</p>
<p>License # 10-611 58.0510380 Last Call Too dba Last Call Diane R. Henning, Owner 118 Main Street East NYA, MN 55397</p>	<p>License # 10-613 20.3500010 Casey's Retail Company dba Casey's General Store #2655 John C Soupene, President 300 County Road 40 East Carver, MN 55315</p>
<p>License # 10-619 65.4920030 B&B Hospitality dba HI-5 Market Deepinder S. Baveja, Owner 1510 Commercial Avenue Victoria, MN 55386</p>	<p>License # 10-624 25.4510010 - Tenant Kleinprintz Liquors, LLC dba MGM Liquor Warehouse Jason Kleinprintz, Managing Member 7856 Market Blvd., P.O. Box 412 Chanhassen, MN 55317</p>
<p>License # 10-626 55.0500200 Southern Sands Inc. dba Down South Bar & Grill Jilann Paehlke, Owner 360 Broadway Street New Germany, MN 55367</p>	<p>License # 10-627 25.2480010 Kwik Trip, Inc. dba Kwik Trip #492 Donald P. Zietlow, President 8921 Crossroads Blvd. Chanhassen, MN 55317</p>
<p>License # 10-628 25.7940010 Walgreen Co. dba Walgreens #12434 Alexander W Gourley, President & CEO 2499 Highway 7 Excelsior, MN 55331-9701</p>	<p>License # 10-631 65.4890011 Crossroads Liquor of Victoria LLC dba Crossroads Liquor Paul Schindler, President 7999 Victoria Drive Victoria, MN 55386</p>
<p>License # 10-633 25.7940030 Northern Tier Retail LLC dba SuperAmerica #4366 2391 Highway 7 Excelsior, MN 55331</p>	<p>License # 10-634 40.0750010 - Tenant GMB Enterprise, LLC dba Inn Town Wine & Spirits Gary Bjurstrom, Owner 102 Lake Street West Cologne, MN 55322</p>

License # 10-636 50.0500350 Schmidt C-Stores, Inc, dba Schmidt's Mayer Thomas R Schmidt, President 308 Ash Avenue North Mayer, MN 55360	License # 10-637 20.2700020 Fleet and Farm of Green Bay, dba Mills Gas Mart Jeffry L Meek / License Dept. 1921 Levi Griffin Road Carver, MN 55315
License # 10-638 58.8490020 Family Dollar Inc. dba Family DollarStore #26540 Bradley Hunter, VP Controller 713 Faxon Road Norwood, MN 55397	License # 10-642 25.0690020 Chanhassen Stop, LLC Elias Saman, President - Heather Saman, Vice President 7755 Century Blvd Chanhassen MN 55317
License # 10-643 25.0760010 Northern Tier Retail, LLC dba SuperAmerica #5001 2960 82nd Street Chaska MN 55318-2329	License # 10-646 25.2480020 MLNG LLC dba The Vintage Michael Clausen, Owner 8971 Crossroads Blvd., Suite 160 Chanhassen, MN 55317
License # 10-647 20.0500860 Huynh Inn LLC dba Carver Liquor Ngan Thi Bich Huyna 309 Broadway North Carver, MN 55315	License # 10-648 58.0143851 Kwik Trip, Inc dba Kwik Trip #854 Donald P Zietlow, President 520 Reform Street N NYA, MN 55368
License # 10-649 65.5100011 Churchills Quality Cigars & Gifts Derrick Smigiel, Owner/President 8000 Victoria Drive Victoria, MN 55386	License # 10-650 06.0331242 United Farmers Coop dba United Xpress Darv Turbis, VP Energy 17535 Highway 7 New Germany, MN 55367
License # 10-651 25.2480020 e-Cig Store of Shakopee, LLC Sean T Condon 8971 Crossroads Blvd., Suite 140 Chanhassen, MN 55317	License # 10-652 25.7650020 Minnesota Fine Wines & Spirits, LLC dba Total Wine & More Christy M Richards 510 Lake Dr Chanhassen, MN 55317
License # 10-653 20.0500840 The Dog House LLC David Peter Reimer 313 Broadway Street Carver, MN 55315	License # 10-654 20.2700010 Fleet and Farm of Green Bay LLC dba Mills Fleet Farm Jeffry L Meek/Licensing Dept 1935 Levi Griffin Rd Carver, MN 55315
License # 10-655 50.7000050 Casey's Retail Company dba Casey's General Store #3591 John C Soupene, President 313 Shimmcor St Mayer, MN 55360	License # 10-656 04.0150610 BIG STICK'S LLC MICHELE & RICHARD IMDIEKE 6940 DAHLGREN RD CHASKA MN 55318

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Authorize Chair to sign letter to Surface Transportation Board

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

On May 22nd, the Surface Transportation Board authorized public comments to be submitted on the Petition for Declaratory Order filed on April 4th by the Met Council. The attached letter provides background on the request.

ACTION REQUESTED:

Authorize Chair to sign letter to the Surface Transportation Board.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5497



Office of County Commissioners
Carver County Government Center
Human Services Building
602 East Fourth Street
Chaska, MN 55318-1202
Phone: 952 361-1510
Fax: 952 361-1581

June 19, 2018

Cynthia T. Brown, Chief
Section of Administration, Office of Proceedings
Surface Transportation Board
395 E Street, SW
Washington DC 20423-0001

Re: FD 36178, Metropolitan Council - Petition for Declaratory Order

Dear Ms. Brown:

The Carver County Board of Commissioners hereby files these comments in response to the Surface Transportation Board's ("Board or STB") May 22, 2018 decision permitting public comments on the Petition for Declaratory Order ("Petition") filed on April 4, 2018 by the Metropolitan Council ("Met Council"). In that Petition, Met Council requests the Board find that certain proposed transactions involving Met Council, Hennepin County Regional Railroad Authority ("HCRRA") and Soo Line Railroad Company d/b/a Canadian Pacific ("CP") would not require Surface Transportation Board ("Board or STB") authorization and would not result in Met Council becoming a rail common carrier.

There are many active TCW shippers located in our county. These shippers depend upon efficient and time sensitive TCW service to/from the Twin Cities for export/import by the various river ports or for interchange with other carriers. We are fully aware of the Southwest Light Rail Transit Project ("Project"). The point of our comments is not to focus on whether we support or oppose the Project itself, but rather, we are concerned that some of the Project related activities undertaken by Met Council could result in a reduction in TCW's transit times or delayed shipments from the shippers located in our region. If this happened, there could be significant financial impacts on our shippers and the regional economy.

From what we understand, the light rail Project will involve a four year construction timeline. As part of that process, we understand that the existing rail line that TCW operates over will be relocated and realigned. In order to do that, by necessity, part of the rail line will have to be taken out of service during certain construction periods. We also understand that Met Council plans to remove a significant number of existing sidetracks currently used by TCW as part of the Project. TCW has informed us that these sidetracks are an integral component of TCW's service to/from the Twin Cities and that without those sidetracks or the ability to use replacement tracks somewhere else nearby, which do not currently exist, our shippers' transit times will be significantly impacted. This will cost our shippers both time and money.

These two factors give our shippers great concern that their shipments will be delayed during the construction period. They are also concerned that without the existing sidetracks (or the ability to use replacement tracks somewhere else nearby, which do not currently exist), their transit times will be significantly impacted. This will cost them both time and money. This is unacceptable.

These concerns could be alleviated if there was some sort of construction and operation agreement between Met Council and TCW to minimize any service disruptions during the realignment and construction period. Likewise, Met Council should be required to work with TCW to come up with a plan for the replacement of the sidetracks in a manner and location that would not adversely impact rail service, and given that it is Met Council's plans that are causing the disruption, they should pay all costs associated with the replacement tracks. The replacement tracks should be built and in place before the current sidetracks are torn up. Otherwise, there could be significant operational disruptions in service to our shippers.

Accordingly, the Carver County Board believes that as a condition to any STB approval of Met Council's Petition, Met Council should be required to enter into a construction and operation agreement with TCW that would protect shippers' transit times during the construction phase, sets forth the obligations of the parties with respect to the future shared usage of the corridor, and requires Met Council to build replacement sidetracks for the benefit of TCW and its shippers. Without such conditions, our shippers could face significant operational problems and financial impacts, which adversely impacts our regional economy.

Respectfully submitted,

June 19, 2018

Gayle Degler, Chair
Carver County Board of Commissioners

CERTIFICATE OF SERVICE

I hereby certify that I have served a copy of these comments via prepaid first class mail to all parties of record in this proceeding or by more expeditious means of delivery.

Dated this 19th day of June, 2018.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval of Community Living Infrastructure Grant, and grant funded 1.0 FTE Homeless Outreach Specialist.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Health and Human Services has been awarded a Community Living Infrastructure Grant by the State of Minnesota. These grants are awarded to Counties on a competitive basis, and are used to support counties in their ability to maintain and build housing supports to persons with disabilities. This grant will provide funds for Carver County to hire one Homeless Outreach Specialist. This Grant is for one year with an option to renew annually. The Homeless Outreach Specialist's job will be to provide proactive outreach to homeless families and homeless individuals who are dealing with a disability. Duties will include: locate and engage with the disabled homeless, verify that they have a disability, verify homeless program eligibility requirements, seek housing solutions, and connect participants to long term supportive services in Carver County. This position is fully grant funded, and no additional levy dollars are required.

ACTION REQUESTED:

Motion to approve the Community Living Infrastructure Grant contract agreement with the State of Minnesota, contingent on approval of the County Attorney and Risk Manager, and the hiring of 1 FTE grant funded Social Worker II, Homeless Outreach Specialist, contingent on full contract approval by County Attorney and Risk Management.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	\$0.00
DHS	\$118,820.00
Total	\$118,820.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Grant covers 1.0 SWII and operating costs.

Office use only:

RBA 2018 - 5489



Minnesota Department of Human Services
Housing and Support Services Division
P.O. Box 64842
St. Paul, MN 55164-0842

May 23, 2018

Jennifer Romero
Housing Coordinator
Carver County
600 East 4th Street
Chaska, mn 55318

Dear Ms. Romero,

Congratulations! Your organization has been selected to receive a reimbursement grant from the Department of Human Services – Housing and Support Services Division. The grant has been awarded through the Community Living Infrastructure grant program in the amount of \$118,820. Grant awards through this program could be used for outreach, capacity building with a housing resource specialist, and/or streamlining administration and monitoring activities. This project selected is to provide services for outreach.

Attached you will find a project description and budget sheet identifying the activities with which you have been funded. This form will be incorporated as an attachment to the grant agreement between DHS and your organization outlining the scope and budget of the funded project.

Missing information from your application that will be required during the contracting process: None

If you accept this grant award, please review the attachment and provide your acceptance of the grant award and comments on the budget attachment by no later than **June 1, 2018 or your award can be forfeited**. Due to the tight schedule with the program funding, a contract will need to be issued by or before June 15, 2018. Therefore a prompt response is requested.

If you have any questions feel free to contact me at traci.vibo@state.mn.us or 651-431-6068. I look forward to working with you.

Sincerely,

A handwritten signature in purple ink that reads 'Traci Vibo'.

Traci Vibo
Contracts Manager

Carver County: \$118,820

Category of Funding	Amount Offered	What This Funds
Outreach	\$74,658	<ul style="list-style-type: none"> • 1.0 Homeless Outreach Specialist • Supervision of Outreach staff
Fringe Benefits	\$33,935	<ul style="list-style-type: none"> • Staff benefits and payroll taxes
Training	\$500	
Work-related travel	\$3,000	<ul style="list-style-type: none"> • Mileage
Office equipment/expenses	\$5,727	<ul style="list-style-type: none"> • Laptop/Tablet • Cell Phone • Service Plan • Office Space • HMIS Fee
Application fees	\$1,000	
TOTAL	\$118,820	

Carver County will be awarded **\$118,820** in this round of funding for the Community Living Infrastructure grant program. This funding will cover initiatives in one category of funding for the Community Living Infrastructure grant program: Outreach.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Request for approval of Community Living Infrastructure Grant, and grant funded 1.0 FTE Homeless Outreach

Agenda Item: Specialist.

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries	11-480-753-0000-6111	\$108,593.00
Conference & Training	11-480-753-0000-6332	\$500.00
Mileage	11-480-753-0000-6331	\$3,000.00
Office Equipment	11-480-753-0000-6401	\$5,727.00
Professional & Tech Fees	11-480-753-0000-6260	\$1,000.00
TOTAL		\$118,820.00

CREDIT		
Description of Accounts	Acct #	Amount
Community Infrastructure Grant	11-480-753-0000-...	\$118,820.00
TOTAL		\$118,820.00

Reason for Request:

Approved Community Living Infrastructure Grant will be used to hire a 1.0 FTE grant funded social worker and expenses defined above to maintain and build housing supports to persons with disabilities.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Deputy Sheriff Staffing Change

Primary Originating Division/Dept: Sheriff

Meeting Date: 6/19/2018

Contact: Jason Kamerud Title: Chief Deputy

Item Type:
Consent

Amount of Time Requested: minutes
Presenter: Title: Chief Deputy

Attachments: Yes No

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The Sheriff is seeking approval to convert 1 Deputy FTE (currently vacant) to two .5 Deputy FTE to provide flexible staffing to Entry Point Screening, Bailiff, and Transport.

ACTION REQUESTED:

Approve converting 1 Deputy FTE to two .5 Deputy FTE

FISCAL IMPACT: None
If "Other", specify:

FUNDING

County Dollars =	(\$11,879.00)
Total	(\$11,879.00)

FTE IMPACT: Other staffing change (grade, classification, hours, etc.)

Insert additional funding source

Related Financial/FTE Comments:

Savings from converting the 1.0 Deputy FTE to 0.50 Deputy FTEs will go into the 2018 vacancy savings bucket.

Office use only:

RBA 2018 - 5457

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Request for Approval to Amend Contract with HIGH LINE CORPORATION

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="6/19/2018"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="Employee Relations Division Dir"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The High Line system provides Human Resource Information System (HRIS) and Payroll System technology. The County's cross-division project team is continuing to work through implementation of this system to update and streamline both Finance/Payroll and Employee Relations processes with a shared technology system, enhance data management and reporting capabilities, and eliminate frequent double entry and manual processes performed by staff in Employee Relations and Finance. Employee and manager self-service, as well as time and attendance tracking will be provided through this system in the future, enhancing access to information and building efficiency across the organization.

The original contract (#15-538) and Amendment 1 (#16-157) only included implementation costs and year 1 fees for hosting, licenses and support, while the contract spans a 5-year agreement. This amendment accounts for years 2 through 5 of hosting, licenses and support fees. Also, with the project work resuming, additional professional services and travel expenses are included for implementation consultant support to our team.

ACTION REQUESTED:

Motion to approve the HIGH LINE CORPORATION contract ammendment.

FISCAL IMPACT: <input type="text" value="Other"/> <p><i>If "Other", specify:</i> <input type="text" value="See comment below"/></p>	FUNDING <table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$257,773.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$257,773.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	\$257,773.00			Total	\$257,773.00
County Dollars =	\$257,773.00						
Total	\$257,773.00						
FTE IMPACT: <input type="text" value="None"/>							

Related Financial/FTE Comments:

The \$257,773 of incremental costs for the contract amendment will be included in future bugets and consists of: \$16,000 - Additional Professional Services, \$5,000 - Additional Travel Expenses, \$66,508- Years 4 & 5 Software Support Fees, \$44,205 - Years 2 through 5 Third Party Annual Support, and \$126,060 - Years 2 through 5 Hosting Fees

Office use only:

RBA 2018 - 5469

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right of Way Acquisition Offers for Highway 140 Bridge Project - Carver Creek W

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/19/2018"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right of Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The 2018 construction season includes the replacement of the existing timber bridge over Carver Creek on Highway 140 approximately 1/2 mile east of Highway 284 with a dual line concrete box culvert. Additional right-of-way is needed to complete the project. The Carver County Right-of-Way Agent has completed Minimum Damage Assessments for the acquisition of permanent highway and temporary construction easements within the project area. The purchase of the permanent and temporary easements is necessary to fulfill the project charter.

ACTION REQUESTED:

Adopt a resolution to authorize written offers of compensation for right of way acquisitions for the Highway 140 Bridge Project - Carver Creek W

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING						
If "Other", specify: <input type="text" value=""/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$4,620.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$4,620.00</td> </tr> </table>	County Dollars =	\$4,620.00			Total	\$4,620.00
County Dollars =	\$4,620.00						
Total	\$4,620.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						
Related Financial/FTE Comments:							

Office use only:

RBA 2018 - 5483

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 19, 2018

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 140 Bridge Project-Carver Creek West

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for bridge replacement on County Road 140 as part of the Highway 140 Bridge Project-Carver Creek West (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements for bridge replacement on County Road 140 as part of the Highway 140 Bridge Project-Carver Creek West constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the estimate of damages from the County's proposed acquisitions of the real property interests described in said Exhibit A which the County obtained either from an appraisal(s) or a minimum damage acquisition report(s), the Public Works Division Director or agents under his supervision, shall make initial written offers of just compensation to the Owners of the real property interests described in Exhibit A from whom the County must acquire real property interests needed for the Project; and

BE IT FURTHER RESOLVED that the Public Works Division Director or agents under his supervision, shall reimburse the Owners of said real property interests for an independent appraisal of damages from a licensed real estate appraiser to estimate the full amount of damages which will be caused to Owners by the County's proposed acquisition of the real property interests described in said Exhibit A, and that, upon the Owners providing to County a copy of that appraisal report, evidence of the cost of that report, and evidence of payment of that amount to the appraiser, County shall reimburse Owners for the cost of Owners' independent appraisal report, subject to the limits stated in Minn. Stat. §117.036. In lieu of said independent appraisal of damages, the Public Works Division Director or agents under his supervision, may offer in addition to the initial written offer to property Owners, an amount up to said limits in Minn. Stat. §117.036.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on June 19, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this June 19, 2018

Dave Hemze County Administrator

Exhibit A

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests

Acquisition:

PID #01.0011000

John B Bitzer Trust

Taking of permanent easement for roadway purposes over County Highway No. 140, (containing 7,902 sq. ft. more or less)

Taking of a temporary easement for construction purposes over County Highway 140, (containing 6,780 sq. ft. more or less)

Acquisition:

PID #01.0010810

Aaron & Amy Burkhart

Taking of a temporary easement for construction purposes over County Highway 140, (containing 4,192 sq. ft. more or less)

Acquisition:

PID #09.0361010

RADS Land Company, LLC

Taking of permanent easement for roadway purposes over County Highway No. 140, (containing 15,162 sq. ft. more or less)

Taking of a temporary easement for construction purposes over County Highway 140, (containing 7,170 sq. ft. more or less)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right of Way Acquisition Offers for Highway 140 Bridge Project - Carver Creek E

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The 2018 construction season includes the replacement of the existing timber bridge over Carver Creek on Highway 140 approximately 1/2 mile east of Laurel Avenue with a dual line concrete box culvert. Additional right-of-way is needed to complete the project. The Carver County Right-of-Way Agent has completed Minimum Damage Assessments for the acquisition of permanent highway and temporary construction easements within the project area. The purchase of the permanent and temporary easements is necessary to fulfill the project charter.

ACTION REQUESTED:

Adopt a resolution to authorize written offers of compensation for right of way acquisitions for the Highway 140 Bridge Project - Carver Creek E

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars = **\$2,900.00**

FTE IMPACT: ▼

Total **\$2,900.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5485

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 19, 2018

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 140 Bridge Project-Carver Creek East

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for bridge replacement on County Road 140 as part of the Highway 140 Bridge Project-Carver Creek East (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements for bridge replacement on County Road 140 as part of the Highway 140 Bridge Project-Carver Creek East constitute a valid public use or public purpose; and

Exhibit A

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests

Acquisition:

PID #04.0051200

Brian Hughes Batzli Rev. Trust, ETAL

Taking of permanent easement for roadway purposes over County Highway No. 140, (containing 8,446 sq. ft. more or less)

Taking of a temporary easement for construction purposes over County Highway 140, (containing 8,092 sq. ft. more or less)

Acquisition:

PID #04.0051400

Buesgens Real Estate Company, LLC

Taking of permanent easement for roadway purposes over County Highway No. 140, (containing 6,654 sq. ft. more or less)

Taking of a temporary easement for construction purposes over County Highway 140, (containing 7,388 sq. ft. more or less)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right of Way Acquisition Offers for Highway 44 Bridge Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/19/2018"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The 2018 construction season includes the replacement of the existing bridge over West Chaska Creek on Highway 44 approximately 1/4 mile west of Highway 11 with a concrete box culvert. Additional right-of-way is needed to complete the project. The Carver County Right-of-Way Agent has completed Minimum Damage Assessments for the acquisition of permanent highway and temporary construction easements within the project area. The purchase of the permanent and temporary easements is necessary to fulfill the project charter.

ACTION REQUESTED:

Adopt a resolution to authorize written offers of compensation for right of way acquisitions for the Highway 44 Bridge Project

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td><input type="text"/></td> </tr> <tr> <td>State Aid</td> <td style="text-align: right;">\$22,600.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$22,600.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	<input type="text"/>	State Aid	\$22,600.00	Total	\$22,600.00
County Dollars =	<input type="text"/>						
State Aid	\$22,600.00						
Total	\$22,600.00						
FTE IMPACT: <input type="text" value="None"/>							
Related Financial/FTE Comments: <input type="text"/>							

Office use only:

RBA 2018 - 5486

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 19, 2018

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests Needed for Highway 44 Bridge Project

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for bridge replacement on County State Aid Highway 44 as part of the Highway 44 Bridge Project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests described in said Exhibit A; and

WHEREAS, the County obtained either an appraisal(s) from a licensed real estate appraiser when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A exceeds \$25,000, or the County obtained a minimum damage acquisition report from a qualified person with appraisal knowledge, in lieu of an appraisal, when the estimate of the damages from the County’s proposed acquisitions of the real property interests described in said Exhibit A is under \$25,000; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owners submit to the County the information necessary for reimbursement.

NOW, THEREFORE, BE IT RESOLVED that County’s acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements for bridge replacement on County State Aid Highway 44 as part of the Highway 44 Bridge Project constitute a valid public use or public purpose; and

Exhibit A

Resolution Authorizing Offers of Just Compensation to Owners for Acquisition of Real Property Interests

Acquisition:

PID #04.0010710

Nathan Haasken & Christy Haasken-Schuler

Taking of permanent easement for roadway purposes over County State Aid Highway No. 44, (containing 5,595 sq. ft. more or less)

Taking of a temporary easement for construction purposes over County State Aid Highway 44, (containing 5,934 sq. ft. more or less)

Acquisition:

PID #04.0850010

Blake A Hancock

Taking of permanent easement for roadway purposes over County State Aid Highway No. 44, (containing 897 sq. ft. more or less)

Taking of a temporary easement for construction purposes over County State Aid Highway 44, (containing 4,036 sq. ft. more or less)

Acquisition:

PID #04.2500080

Matthew J & Andrea M Whipps & Theresa Gruber

Taking of permanent easement for roadway purposes over County State Aid Highway No. 44, (containing 1,089 sq. ft. more or less)

Taking of a temporary easement for construction purposes over County State Aid Highway 44, (containing 3,354 sq. ft. more or less)

Acquisition:

PID #04.0010700

Randal F & Ann M Worm

Taking of permanent easement for roadway purposes over County State Aid Highway No. 44, (containing 10,293 sq. ft. more or less)

Taking of a temporary easement for construction purposes over County State Aid Highway 44, (containing 7,043 sq. ft. more or less)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement for Legal Services for the CSAH 18 (Lyman Blvd) Construction Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2019 construction season includes the reconstruction of Highway 18 (Lyman Blvd) from approximately 1/4 mile west of Highway 41 to Highway 15 (Galpin Boulevard). Additional right-of-way is needed to complete the project. There are approximately 19 property owners being impacted by the project; all are home to commercial/industrial businesses. Due to the complexity of the right-of-way acquisitions, it is necessary to hire an consultant legal firm with extensive experience in document drafting, negotiations and litigation for right-of-way acquisitions involving commercial properties. Kennedy & Graven many years of experience in handling this type of legal work. They will consult with the county's right-of-way agent on the drafting of easement documents, assist in negotiations for potential settlements, draft and file necessary documents for eminent domain proceedings and conduct condemnation hearings, if necessary. Without this contract, the project could not be completed in a manner to utilize project funding grants, such as MnDOT Municipal Agreement and Transportation Economic Development (TED) funds.

ACTION REQUESTED:

Motion to approve a professional services agreement with KENNEDY & GRAVEN for legal services for the CSAH 18 (Lyman Blvd) Construction Project, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
See detail below.	\$150,000.00
Total	\$150,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

The cost of this contract will be split between Carver County, the City of Chaska, the City of Chanhassen in accordance with a prior executed joint powers agreement for Highway 18 east of Highway 41. County staff have recieved approval from the City of Chaska and Chanhassen staff to move ahead with this contract. All parcels along TH 41 will be reimbursed by MnDOT TED Funding.

Office use only:

RBA 2018 - 5492

Carver County Board of Commissioners Request for Board Action



Agenda Item:

State Performance Measurement Program (2018)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

On 6/21/11, the Carver County Board approved the 2011 participation in the State's Performance Measurement program. On 6/26/12, the Board certified that it had adopted and implemented the 10 performance measures developed by the Council on Local Results and Innovation and that the County is implementing a local performance measurement system.

For 2018, the Carver County Board is asked to approve the 2018 participation in the State's Performance Measurement Program by certifying prior to or on July 1, 2018 that it has adopted and implemented at least 10 performance measures developed by the Council; implement a system to use this information to help plan, budget, manage, and evaluate programs and processes for optimal future outcomes; and continue to report the results of the performance measures to its residents.

ACTION REQUESTED:

Motion to approve the attached resolution and the Performance Measures- 2018 Report

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
State Performance Aid (2	\$14,297.00
Total	\$14,297.00

Insert additional funding source

Related Financial/FTE Comments:

Eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000 and is also exempt from levy limits under sections 275.70 to 275.74 for taxes payable in 2019, if levy limits are in effect. In 2017, the county received \$14,087 for participation in this program.

Office use only:

RBA 2018- 5478

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE June 19th, 2018
MOTION BY COMMISSIONER _____

RESOLUTION NO. _____
SECONDED BY COMMISSIONER _____

Performance Measurement Program, 2018 Report

WHEREAS, Benefits to Carver County for participation in the Minnesota Council on Local Results and Innovation’s comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, the Council on Local Results and Innovation developed a Performance Measurement Program that is voluntary for counties and cities to participate in; and

WHEREAS, Any county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW, THEREFORE, BE IT RESOLVED, Carver County will continue to report the results of the performance measures to its citizenry by the end of the year through posting on the county’s website.

BE IT FINALLY RESOLVED, Carver County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the county.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the ___ of _____, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator



CARVER
COUNTY

Program Year 2018

Performance Measures

About This Program

The Minnesota State Legislature in 2010 created the Council on Local Results and Innovation to develop standard performance measures to aid residents, taxpayers, and state and local elected officials in determining the efficiency and effectiveness of counties and cities in providing services and measuring residents' opinion of those services. The Council released a standard set of 10 performance measures for counties and created a comprehensive performance measurement system for counties to implement.

Carver County voluntarily agreed to participate in the state's Performance Measurement Program in 2011 and has participated each year since that time. The County follows the guidelines sent out by the Council and receives Local Government Aid reimbursement for its participation in the program. Carver County is one of 24 counties in the state (28 percent of all counties) that participate in the Performance Measurement Program.

The Performance Measurement Program reinforces Carver County's work to achieve its vision, mission, and goals listed and described as follows:

Vision: Where the future embraces the past in keeping Carver County a great place to live, work and play for a lifetime.

Mission: To meet the service requirements and special needs of our residents in a fiscally responsible and caring way. We will plan the county's growth to preserve its uniqueness and will encourage rural and urban compatibility. We will protect our history while planning for a dynamic future.

Goals and Outcome/Output Measures: Carver County's Strategic Plan outlines five goals designed to serve as the foundation for all future strategies, work, and priorities of the County. Each year, the County Board works with County staff to develop an Implementation Plan that outlines outcome/output measures that address the following five goals:

- **Communities Goal:** Create and maintain safe, healthy, and livable communities.
- **Connections Goal:** Develop strong public partnerships and connect people to services and information.
- **Finances Goal:** Improve the County's financial health and economic profile.
- **Growth Goal:** Manage the challenges and opportunities resulting from growth and development.
- **Culture Goal:** Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.

Within this Performance Measurement and Indicators Report, the County's goal statements related to Communities, Connections, Finances, and Growth are listed with one or more performance measures or indicators listed under the goal. No performance measures or indicators for the Culture goal were included in this report since none of the state standards for performance measures align with the County's goal statement related to Culture.

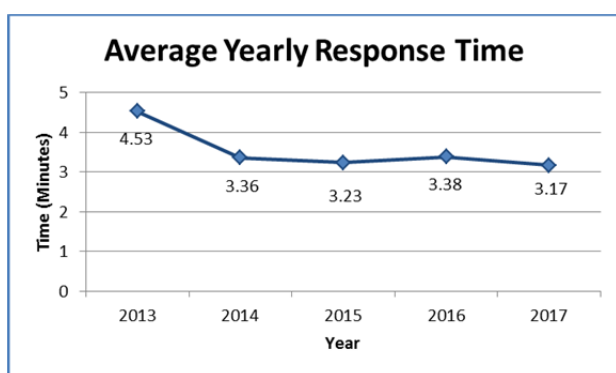
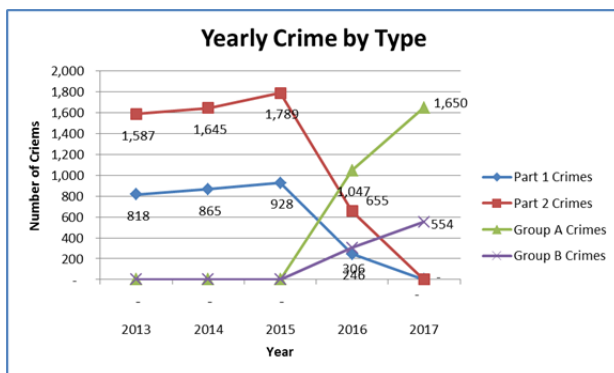
Communities Goal

Create and maintain safe, healthy, and livable communities.

Public Safety Standard Measures

Crime Rates and Response Times: One aspect of public safety is reflected in data submitted by the Minnesota Bureau of Criminal Apprehensions on Part I and Part II crimes committed in Carver County. Part 1 crimes include: homicide, rape, aggravated assault, burglary, robbery, auto theft, theft, and arson. Part II crimes include: other assaults, forgery, fraud, stolen property, vandalism, weapons, prostitution, other sex offenses, narcotics, gambling, family/children crime, driving under the influence (DUI), liquor laws, disorderly conduct, and other offenses. In 2016 a government mandated change in classification for crimes was released, Group A and Group B. Group A crimes include: animal cruelty, arson, assault, aggravated assault, bribery, burglary, counterfeiting/forgery, property damage, drugs, embezzlement, extortion/blackmail, fraud, gambling, homicide, human trafficking, kidnapping, theft/larceny, motor vehicle theft, pornography, prostitution, robbery, sex offenses (forcible and non-forcible), stolen property offenses, and weapons. Group B crimes include: bad checks, curfew/loitering, disorderly conduct, driving under the influence (DUI), drunkenness, family offenses (non-violent), liquor law violation, peeping tom, runaway, trespassing, ordinances, and all other offenses. The following table indicates Part I, Part II, Group A, and Group B crime rates for Carver County and the Carver County Deputy average response times for these types of crimes. The average response time is indicated in minutes from the time the call was dispatched to the first squad on the scene for a top-priority call for Part I, Part II, Group A, and Group B crimes:

Public Safety					
Year	Part I Crimes	Part II Crimes	Group A Crimes	Group B Crimes	Average Response Time In Minutes
2013	818	1,587	-	-	4.53
2014	865	1,645	-	-	3.36
2015	928	1,789	-	-	3.23
2016	246	655	1,047	306	3.38
2017	-	-	1,650	554	3.17



Adult Offenders with New Felony Convictions: The recidivism rate for felony offenders is another measure of public safety. Data from the Minnesota Sentencing Guidelines Commission is used to determine the percent of adult offenders with a new felony conviction within three years of discharge. Pre-trial supervision cases were excluded as these cases are not formal supervision, and different results are expected for cases placed on supervision post-adjudication.

Adult Offenders with New Felony Convictions Within 3 Years of Discharge	
Data Sample Analysis Year	Percent of Recidivism
2010-2011 Data Sample Analyzed in 2013	5.6% (1)
2011-2012 Data Sample Analyzed in 2014	4.0% (2)
2012-2013 Data Sample Analyzed in 2015	6.0% (3)
2013-2014 Data Sample Analyzed in 2016	4.0% (4)
2014-2015 Data Sample Analyzed in 2017	1.0% (5)

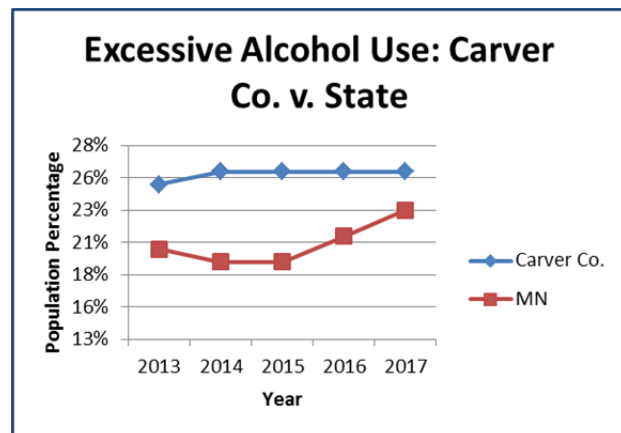
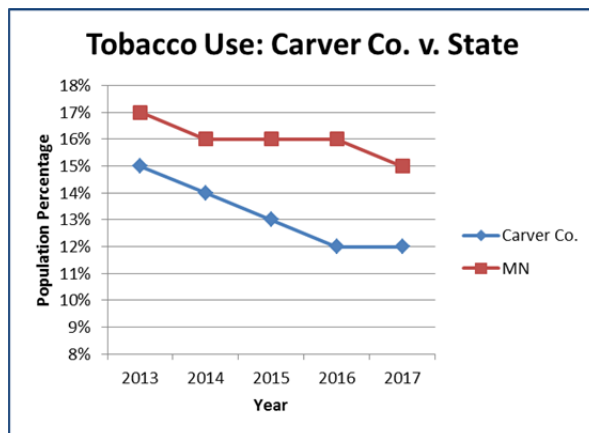
- (1) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/10 to 6/1/11. Out of the sample of 539 cases, every fifth case was selected to total a sample of 107 offenders, which is approximately a 20% sample. Recidivism was tracked on these cases. Six offenders reoffended at a felony level.*
- (2) *Sample generated from Court Services Tracking System (CSTS) report of closed cases from 6/1/11 to 6/1/12. Out of the sample of 537 cases, the first three pages of clients were selected to total a sample of 125 offenders, which is approximately a 23% sample. Recidivism was tracked on these cases. Five offenders reoffended at a felony level.*
- (3) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/12 to 6/1/13. Out of the sample of 540 cases, random clients were selected to total a sample of 79 offenders, which is approximately a 15% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.*
- (4) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/13 to 6/1/14. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 556 cases, random clients were selected to total a sample of 75 offenders, which is approximately a 13% sample. Recidivism was tracked on these cases. 3 offenders reoffended at a felony level.*
- (5) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/15 to 6/1/15. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 494 cases, random clients were selected to total a sample of 87 offenders, which is approximately a 18% sample. Recidivism was tracked on these cases. 1 offender reoffended at a felony level.*

Public Health/Social Services Standard Measures

Tobacco and Alcohol Use: In assessing the health of the County, areas of focus for the Public Health Department have included tobacco use and excessive alcohol use by County residents. The department uses the County Health Rankings to obtain information on tobacco and alcohol use by County residents.

The table below compares the percentage of County residents who use tobacco with the state average, and it compares the percentage of County residents who drink alcohol excessively with the state average.

Tobacco and Excessive Alcohol Use				
Year	Carver County Tobacco Use	Minnesota Tobacco Use	Carver County Excessive Alcohol Use	Minnesota Excessive Alcohol Use
2013	15%	17%	25%	20%
2014	14%	16%	26%	19%
2015	13%	16%	26%	19%
2016	12%	16%	26%	21%
2017	12%	15%	26%	23%



Low-Weight Births: Another measure of a healthy community is reflected in the percentage of low-weight births that occur each year. Data from the Minnesota Department of Health and the County Health Rankings provide information on the percentage of low-birth-weight babies born to County residents. As the table below indicates, the percentage of low-weight births in the County has remained consistently below the state average from 2013-2017.

Low-Weight Births		
Year	Carver County	Minnesota
2013	3.6%	5.0%
2014	3.7%	4.7%
2015	3.9%	4.9%
2016	3.1%	4.8%
2017	3.2%	4.9%

Maltreatment of Children: The safety of children in terms of the prevention of child abuse and neglect is also a measure of a community’s health and safety. County records are used to determine the percent of children where there is a recurrence of maltreatment following an intervention. The measures indicated in the table below follow federal measurement guidelines used to determine the percentage of children who were victims of substantiated or indicated child abuse and/or neglect during the reporting period that had another substantiated or indicated report within 12 months.

Maltreatment of Children Recurrence	
Year	Percent of Recurrence of Child Abuse and/or Neglect in 12-Month Period
2013	0%
2014	0%
2015	2.1%
2016	2.7%
2017	2.5%

Elections Standard Measures

Accuracy of Post-Election Audit: One measure of a livable community is participation in elections and confidence in the accuracy of election results. Minnesota counties perform a post-election audit of election results returned by the optical scan ballot counters used in state general elections. The review is a hand count of the ballots for each eligible election in the precinct compared with the results from the voting system used in the precinct. The following table indicates the percentage of accuracy for the past three state elections.

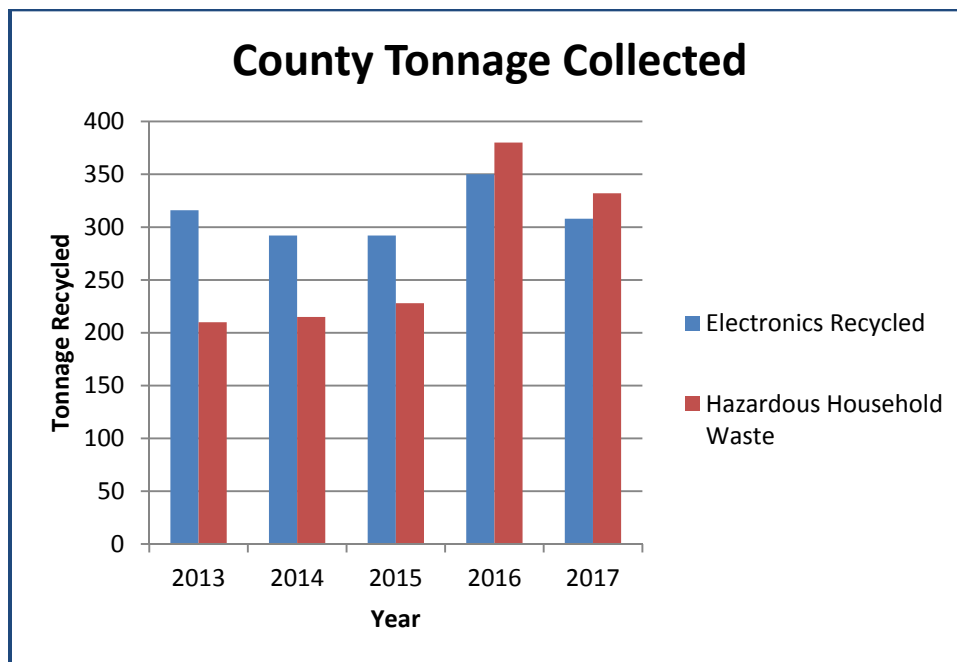
Election Results Accuracy Base on Post-Election Audit	
Year	Percentage of Accuracy
2010	100%
2012	100%
2014	100%
2016	100%

Environment Standard Measures

Collection of Hazardous Household Waste and Electronics: Hazardous waste can contaminate the soil and/or water supply if not disposed of properly, posing a threat to health and the environment. Recycling rates for hazardous household waste and electronic provide another measure of a healthy community.

The Carver County Environmental Center records the total tonnage of hazardous household waste and electronics collected for recycling. The following table lists the tonnage for electronics recycled in the County and the combined total for hazardous household waste and electronics.

Hazardous Household Waste and Electronics Collected			
Year	Electronics Recycled	Hazardous Household Waste	Total Hazardous Household Waste and Electronics Recycled
2013	316 tons	210 tons	526 tons
2014	292 tons	215 tons	507 tons
2015	292 tons	228 tons	520 tons
2016	350 tons	380 tons	730 tons
2017	308 tons	332 tons	640 tons



Connections Goal

Develop strong public partnerships and connect people to services and information.

Social Services Standard Measures

Workforce Participation Rates: The Minnesota Family Investment Program (MFIP) is the state's welfare reform program for low-income families with children. It helps families work their way out of poverty by expecting, supporting, and rewarding work. Direct benefits include food support and cash assistance. MFIP clients also receive Medical Assistance (MA), child care help, and employment services. When most families first apply for cash assistance, they will participate in the Diversionary Work Program, or DWP. This is a four-month program that helps parents go immediately to work rather than receive welfare. Connecting MFIP/DWP participants to services and information so they can become self-sufficient through employment is one measure of strong public partnerships.

The table below reflects data from the Minnesota Department of Human Services on the percent of MFIP/DWP adult residents of the County who are working 30 or more hours per week or are off cash assistance three years after beginning the program.

Workforce Participation Rate for MFIP/DWP Participants	
Year	Percentage Working or Off Cash Assistance After Three Years
2013	52.8%
2014	53.8%
2015	48.1%
2016	45.2%
2017	48.1%

Library Standard Measures

Library Use: Another measure of the County's efforts to connect people to services and information is reflected in the number of annual visits to County libraries. The County's Library System consists of six public branch libraries in the communities of Chanhassen, Chaska, Norwood Young America, Victoria, Waconia and Watertown, a law library at the Government Center in Chaska, and four express library locations in Carver, Cologne, Mayer and Victoria.

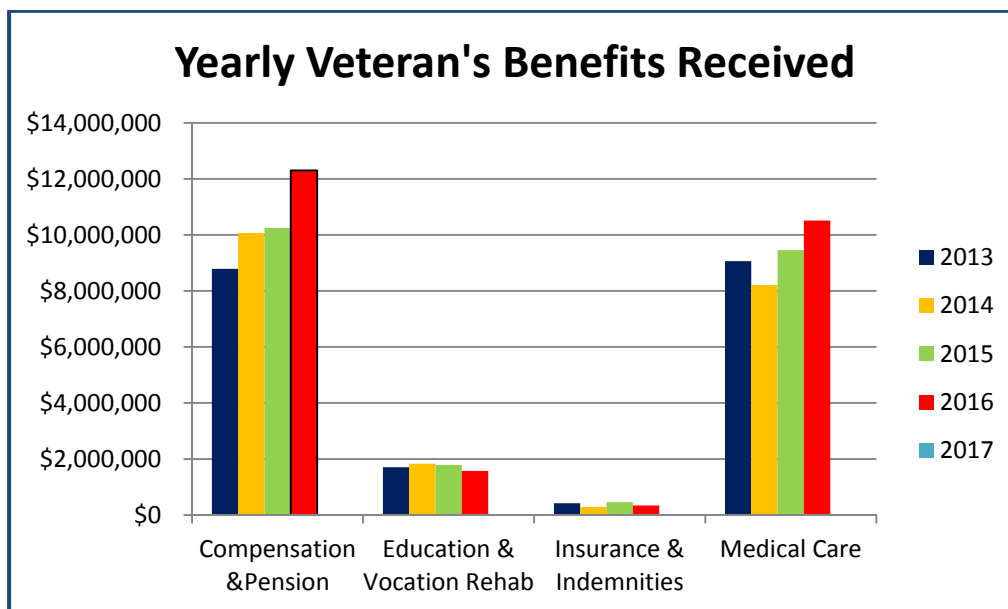
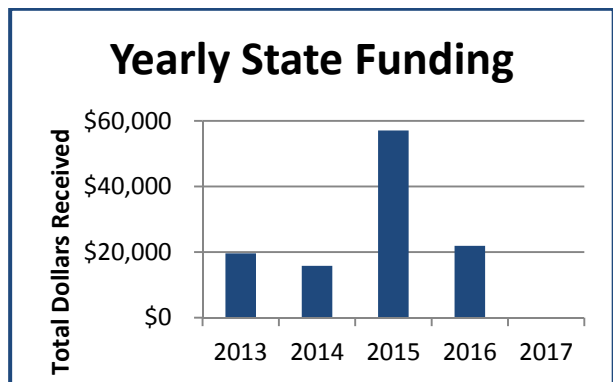
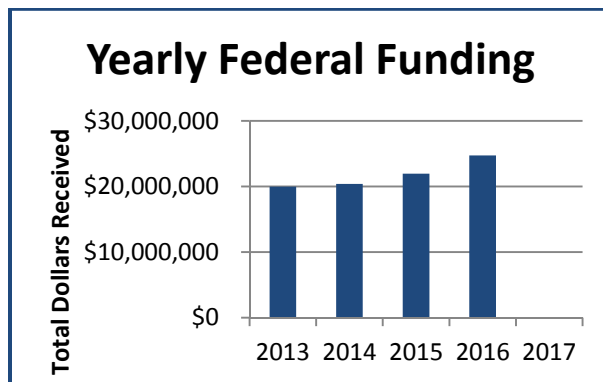
The following table reflects the number of Library visits using County records to compare the total population, total number of visits per year, and the number of visits per 1,000 residents.

Library Annual Visits			
Year	County Population	Total Library Visits	Visits per 1,000 Residents
2013	95,463	557,219	5.8
2014	97,162	551,358	5.7
2015	98,714	535,064	5.4
2016	100,262	525,656	5.2
2017	102,119	505,807	5.0

Veterans Services Standard Measures

Veterans Benefits: A main purpose of the County's Veterans Services Office is to connect veterans and their families with the benefits they are entitled to receive. One measure of the County's ability to connect veterans to the services and information they need is reflected in the total number of dollars brought into the County as benefits for veterans. The table below reflects the totals for federal and state programs.

Veterans Benefits					
Year	Federal: Compensation & Pension	Federal: Education & Vocation Rehab	Federal: Insurance & Indemnities	Federal: Medical Care	State: Soldiers Assistance
2013	\$8,791,000	\$1,705,000	\$419,000	\$9,063,000	\$19,610
2014	\$10,071,324	\$1,829,524	\$288,026	\$8,212,363	\$15,797
2015	\$10,251,000	\$1,783,000	\$458,000	\$9,457,000	\$57,069
2016	\$12,303,000	\$1,572,000	\$343,000	\$10,517,000	\$21,917
2017	\$12,841,505	N/A	N/A	N/A	\$30,661



Finances Goal

Improve the County's financial health and economic profile.

Financial Standard Measures

Bond Ratings: One indication of a county's financial health is its bond rating. Bond ratings are expressed as letters ranging from "AAA," which is the highest grade, to "C," also referred to as "Junk," which is the lowest grade. An issuer that is rated AAA has an exceptional degree of creditworthiness and can easily meet its financial commitments.

Carver County's ratings shown in the table below were issued by Standard and Poor's (S&P) Rating Services. Carver County is one of six Minnesota counties that received an "AAA" rating. Carver County's rating is also higher than Minnesota's rating of AA+.

Bond Ratings	
Year	S&P Rating
2013	AAA
2014	AAA
2015	AAA
2016	AAA
2017	AAA

Growth Goal

Manage the challenges and opportunities resulting from growth and development.

Taxation Standard Measures

Level of Assessment Ratio: Carver County is among the fastest growing counties in the state. As the number of households in the County increases along with population growth, the challenge is to provide accurate property value assessments. The level of assessment ratio is an indication of the quality and accuracy of the County's property value assessments. It is based on the difference between a property's assessed value and the actual sale price of the property. If the ratio falls between 90% and 105%, the level of assessment is determined to be acceptable. The following table shows the level of assessment ratio for all property types.

Level of Assessment Ratio	
Year	Median Ratio Percent
2013	96.3%
2014	95.0%
2015	94.2%
2016	94.8%
2017	95.2%*

**Based on 2016 assessment for the sales during 2016, brought forward for 2017 assessment.*

Public Works Standard Measures

Snow Plowing: As the County's population has increased, so has traffic on its County road system. One of the challenges the County faces is to meet the financial challenge associated with plowing 278 miles of roadway in a timely manner during snow events. The following table provides estimates of how much time it takes to plow all County roads each year.

Snow Plowing –Hours to Plow County Road System		
Year	Range	Average
2013	8-10 hours	N/A
2014	8-10 hours	N/A
2015	5.50 - 6.50 hours	5.45 hours
2016	5.50 - 6.50 hours	6.00 hours
2017*	4.50 - 6.00 hours	4.81 hours

**2017 was an abnormally light winter*

County Pavement Condition Rating: Another challenge brought about by increased use of the County’s road system is maintaining road pavement conditions. The Public Works Division uses a rating of the surface quality of the pavement known as the Pavement Condition Index (PCI). The PCI uses a scale of 0 to 100 in which a rating of 85+ is Excellent, 55-84 is Acceptable, and 0-55 is Failed. The table below shows that the pavement conditions for all County Roads for each year.

Average County PCI Rating	
Year	Pavement Condition Index Rating
2013	79.2
2014	76.9
2015	76.1
2016	75.0
2017*	75.0

**Due to a major system upgrade, the 2017 rating was unavailable at this time so an estimated rating was used*

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment to the Solid Waste Management Ordinance

Primary Originating Division/Dept: <input type="text" value="Public Services - Environ. Svc."/>	Meeting Date: <input type="text" value="6/19/2018"/>
Contact: <input type="text" value="Greg Boe"/> Title: <input type="text" value="Env Services Manager"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Greg Boe"/> Title: <input type="text" value="Env Services Manager"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The Carver County Solid Waste Management Ordinance (Chapter 50 of the Carver County Code of Ordinances) currently contains verbiage that references the Solid Waste Management Coordinating Board (SWMCB) for the regional licensing of solid waste haulers. Today's requested ordinance changes will remove those outdated references to the SWMCB and replace them with references to the new Regional Hauler Licensing Joint Powers Board. Carver County is a member of that Joint Powers Agreement, along with the other six metro counties.

The licensing fee will be also changed from \$50/year/truck to \$100/two years/truck, a change designed to make the licensing process less time-consuming, with no net increase in cost for those licensed haulers.

Minnesota Statutes, Chapters 115A, 145A, 375, 400, and 473, give Carver County the ability and authority to adopt and amend our Solid Waste Ordinance so as to regulate solid waste management activities and facilities within the County.

ACTION REQUESTED:

Motion to open the public hearing. Motion to close the public hearing. Motion adopting the attached resolution enacting Ordinance No. 85-2018, amending Chapter 50 of the Carver County Code of Ordinances, Solid Waste Management, and making a corresponding change in the schedule of County fees.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING County Dollars = <input type="text"/>
If "Other", specify: <input type="text"/>	<input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	
Related Financial/FTE Comments: <input style="width: 100%; height: 20px;" type="text"/>	

Office use only:

RBA 2018 - 5446

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

**Resolution Adopting Ordinance # 85-2018, Amending Chapter 50
of the County Code of Ordinances – Solid Waste Management –
and the Corresponding Fee in the Schedule of County Fees.**

DATE June 19, 2018

RESOLUTION NO. _____

MOTION BY COMMISSIONER _____

SECONDED BY COMMISSIONER _____

WHEREAS Carver County has the authority to adopt this chapter under Minnesota Statutes 145A.05, as it may be amended from time to time; and

WHEREAS this chapter is intended to support and promote the health, welfare, and safety of the public pursuant to Minnesota Statutes, Chapters 115A, 145A, 375, 400, and 473, as they may be amended from time to time; and

WHEREAS this chapter regulates the storage, transportation, and disposal of solid waste materials in the County and establishes standards for the regulation and licensure of solid waste management activities and facilities in the County; and

WHEREAS on March 6, 2018 Carver County joined the Regional Hauler Licensing Joint Powers Agreement to increase licensing efficiencies for haulers; and

WHEREAS the Regional Hauler Licensing Joint Powers Agreement, Article VII, Section 5 requires that each of the Counties shall adopt or amend hauler licensing ordinances as necessary to accomplish the purpose of establishing a regional licensing program; and

WHEREAS pursuant to notice published in the official newspaper of the County in May of 2018, a public hearing was held on June 19, 2018 at 4:00 p.m. by the Carver County Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the County Board has held a public hearing and has heard comments on the proposed amendments to Chapter 50 of the County Code of Ordinances - Solid Waste Management - and the corresponding fee in the Schedule of County Fees.

BE IT FURTHER RESOLVED that the Carver County Board hereby adopts Ordinance 85-2018, amending Chapter 50 of the County Code of Ordinances – Solid Waste Management – and the corresponding fee in the Schedule of County Fees.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 19th day of June, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 19th day of June, 2018

David Hemze, Carver County Administrator

ORDINANCE # 85-2018

COUNTY OF CARVER COUNTY, STATE OF MINNESOTA

AN ORDINANCE AMENDING THE CARVER COUNTY CODE OF ORDINANCES, CHAPTER 50 - SOLID WASTE MANAGEMENT; AND AMENDING A CORRESPONDING FEE IN THE SCHEDULE OF COUNTY FEES.

THE CARVER COUNTY BOARD OF COMMISSIONERS HEREBY ORDAINS:

SECTION 1. Changes to the Code are shown as follows: additions are underlined; deletions are ~~overstruck~~.

SECTION 2. Chapter 50.002 of the Code is amended as follows:

§ 50.002 DEFINITIONS.

COUNTIES. One or more counties that are parties to the Regional Hauler Licensing Joint Powers Agreement. ~~Anoka, Carver, Dakota, Hennepin, Ramsey and Washington Counties or, if one or more of the counties withdraws from the regional hauler licensing program, the remaining counties.~~

REGIONAL HAULER LICENSING PROGRAM. The cooperative hauler licensing program established by joint powers agreement of ~~February 1, 1995, by and between Anoka, Carver, Dakota, Hennepin, Ramsey and Washington~~ among the Counties.

REGIONAL HAULER LICENSING BOARD. The joint powers board established by agreement of the Counties to coordinate the Regional Hauler Licensing Program.

~~**SOLID WASTE MANAGEMENT COORDINATING BOARD** or **SWMCB.** The joint powers board established by the agreement of the counties for the coordination of solid waste management issues in the metropolitan area.~~

SECTION 3. Chapter 50.026 of the Code is amended as follows:

§ 50.026 LICENSING AND REPORTING REQUIREMENTS; COLLECTION.

(A) (1) A person that collects construction debris, industrial waste or mixed municipal solid waste for transportation to a waste facility shall disclose to each waste generator from whom waste is collected the name, location and type of, and the number of the permit issued by the agency, or its counterpart in another state, if applicable, for the processing or disposal facility, excluding a transfer station, at which the waste will be deposited. The collector shall note both the primary facility at which the collector most often deposits waste and any alternative facilities regularly used by the collector.

(2) A collector shall make the disclosure to the waste generator in writing at least quarterly or on any written contract for collection service for that year. If an additional facility becomes either a primary facility or an alternative facility during the year, the collector shall make the disclosure within 30 days.

(3) Haulers shall also supply to the Department copies of any disclosure the hauler has provided to any generator under this section. The hauler shall also provide on a monthly basis a completed copy of the load reports for each load of mixed municipal solid waste collected within the county, as described herein.

(B) A person hauling source-separated recyclable materials shall document to the county the recycling facilities or end markets to which all materials are delivered. This documentation shall be submitted on forms to be provided or approved by the Department and shall include the presentation of weigh tickets or other documentation that specifies the weight or volume of materials accepted at the appropriate recycling facilities or end markets. Completed forms shall be submitted to the Department on a monthly basis.

(C) No hauler shall collect or transport mixed municipal solid waste generated in the county, unless the hauler has a valid base license and a valid county operating license. On the expiration date of the current license, any activity for which the license is required shall cease.

(D) The hauler shall submit a completed application to the base county on forms provided by the base county. The hauler shall submit to the base county all license application information necessary to obtain a base license and all operating licenses. Information necessary to obtain base and operating licenses shall be set forth on the application forms, as determined by the Department. Applications which are not complete may be returned to the hauler. An application will be deemed incomplete if information is omitted, incomplete, inaccurate or non-compliant, or if required fees do not accompany the application.

(E) If an application for a base or operating license is not complete or otherwise does not conform to the requirements set forth in this chapter, the Department shall notify the applicant, in writing, of the reasons for non-acceptance and may request that the applicant resubmit, modify or otherwise alter the application. The notification required in this section shall be served upon the applicant by first class mail sent to the address provided on the application form.

(F) The hauler shall pay to the base county all license fees for a base license and all operating licenses issued pursuant to the regional hauler licensing program. The license fees shall be established by the ~~Solid Waste Management Coordinating Board~~ Regional Hauler Licensing Board. No license fee shall be prorated for a portion of a ~~year~~ license term and no license fee shall be refunded.

(G) Complete applications submitted after the due dates specified herein shall be subject to the following late fees:

- (1) One to seven days late: 25% late fee.
- (2) Eight to 30 days late: 50% late fee.
- (3) Thirty-one or more days late: 100% late fee.

(H) Payment of the license fee together with payment of any late payment penalty shall not bar other enforcement action by the county.

(I) Hauler license renewal applications must be submitted to the base county by April 30 ~~each of the renewal~~ renewal year. A hauler license renewal application received after April 30 shall be subject to a late fee.

(J) If the base county does not act on a license renewal application, which is complete and submitted by June 30, the current base license and operating licenses shall continue in force until the base county takes action on the application. A reapplication shall also be accompanied by the late fees imposed pursuant to division (H) above. If the Department fails to act within 60 days of receipt of a properly completed initial application or a renewal application that is received after the due date, the applicant may request a hearing on the application. The request for a hearing shall be governed hereby.

(K) If the Department denies a license to an applicant, the applicant shall be notified of the denial in writing. The writing shall be served personally or by certified mail upon the applicant at the address provided in the application. The writing shall state the basis for the denial and shall provide notice to the applicant that if an appeal is desired, a written request for a hearing must be received by the Department within 15 calendar, 5 county working, days following service of the denial, exclusive of the day of service. Upon receipt of a request for hearing, the Department shall set a time and place for the hearing. The hearing shall be conducted pursuant to the procedures set forth herein.

(L) All base licenses and operating licenses are nontransferable.

(M) The license ~~year term shall be two years and shall begin July 1 of the first year through June 30 of the second year as established by the Regional Hauler Licensing Board.~~

(N) Base and operating licenses shall be issued by the Department consistent with this chapter.

(O) All persons collecting mixed municipal solid waste in the county must maintain records regarding each load collected and/or delivered. The required information shall include but may not be limited to origin of waste, amount and type by percentage. The information shall be recorded on load report forms that are provided by the Department. The load reports shall be submitted to the Department by the seventh day of the following month.

SECTION 4. Chapter 50.027 of the Code is amended as follows:

§ 50.027 BASE LICENSE.

(A) A hauler which collects mixed municipal solid waste generated in the county shall obtain and maintain a base license from the base county. A hauler which collects or transports mixed municipal solid waste generated in any of the counties shall obtain and maintain a base license from the county, if the county is the hauler's base county.

(B) All vehicles used by the hauler for the collection or transportation of mixed municipal solid waste generated within the counties shall be included in the hauler's base license application.

(C) Each vehicle used by a hauler for the collection or transportation of mixed municipal solid waste generated within the counties shall be identified by a license decal issued for that vehicle during the current license ~~year term~~. The hauler must affix the decal in a conspicuous place on the left side of the cab of the vehicle for which it was issued as directed by the Department. The hauler must maintain the license decal so that it is readily visible and legible at all times. Any vehicle not bearing the required decal shall be considered unlicensed. If a vehicle is put into service during the license year, the hauler shall submit the required information for this vehicle to the base county and shall not use the vehicle to collect or transport mixed municipal solid waste within the counties until a decal has been issued and affixed to the new vehicle.

(D) The hauler shall obtain and submit certificates of insurance issued by insurers duly licensed by the state providing the following coverage, or a self-insurance plan certified by the ~~State Commissioner~~Department of Commerce for providing equivalent coverage.

(1) Commercial General liability/Professional liability with contractual liability coverage in the amount of the Counties' tort liability limits set forth in Minnesota Statute 466.04 and as amended from time to time~~General liability coverage in the amount of \$1,000,000 for bodily injury per occurrence, \$300,000 for property damage per occurrence, or \$1,000,000 combined single limit; and~~

(2) Automobile liability coverage in the amount of the Counties' tort liability limits set forth in Minnesota Statute 466.04 and as amended from time to time; and~~amounts of \$1,000,000 for property damage, \$300,000 for bodily injury per person and \$1,000,000 for bodily injury per accident, or \$1,000,000 combined single limit.~~

(3) Workers compensation insurance in statutory amount (if applicable) accordance with M.S. Chapter 176, as it may be amended from time to time.

(E) (1) Nothing in this provision shall prohibit a hauler from providing insurance with limits higher than the limits provided herein.

(2) All required policies shall name the ~~Solid Waste Management Coordinating Board~~Regional Hauler Licensing Board, Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington Counties as additional insureds. Before the license shall be issued, the licensee shall agree to hold the additional insured harmless and shall agree to defend and indemnify the additional insured, and the additional insured's employees and agents, for any claims, damages, losses, and expenses related to the work under the license. The licensee's contract of insurance shall be the primary insurance for the

additional insured and the licensee or insurance company shall provide a certificate of insurance which verifies the existence of the insurance required, including provisions to hold the additional insured harmless and defend and indemnify the additional insured. All policies and certificates shall be endorsed to require that the insurer provide at least a 60-day written notice to the county prior to the effective date of policy cancellation, non-renewal or material adverse change in coverage terms. The hauler shall maintain insurance in compliance with this paragraph throughout the term of the base license.

SECTION 5. The Schedule of County Fees shall be amended to include the following fee: Environmental Services Department; Solid Waste Haulers; Fees set by Regional Joint Powers Agreement: \$100/truck.

SECTION 6. This ordinance shall be effective upon its passage.

Adopted by the Carver County Board of Commissioners 19 June, 2018.

COUNTY OF CARVER

BY:

Chair of the Board, Gayle Degler

BY:

County Administrator, David Hemze

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Veterans Memorial Construction and Phasing Update

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Park Staff and members of the Veterans Memorial Registry would like to update the County Board on construction phasing and construction activities at the Mayer depot location.

ACTION REQUESTED:

No action is requested

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5487

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Waconia Event Center ("WEC") Operations

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 6/19/2018

Contact: Marty Walsh

Title: Parks Director

Item Type:

Regular Session

Amount of Time Requested: 15 minutes

Presenter:

Title: Parks and Recreation Supervisor

Attachments: Yes No

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Staff presented the operation plan described as the Town Hall Model for continuing use of the Waconia Event Center in County Board workshop session on May 15, 2018. This model recognizes that the building would be used for community type events and possible other private events such as weddings.

-

\$1.5M State Grant:

Recent approval by the 2019 Legislature and Governor to provide \$1.5M for infrastructure improvements (grading, roads, parking lots and utilities) at Lake Waconia Regional Park to be matched with \$1.5 M of County funds towards the same effort. Construction could begin late summer 2019.

So Staff is proposing an interim operations plan that incorporates the Town Hall Model through July 31, 2019. Reservations for the building would be suspended after July 31, 2019 to allow for construction activities or until such time that more is known about a pending construction activities and schedule.

Proposed 2018/2019 Fees to be Amended Contingent on Future Board Action :

- Daily rental fee of \$2,145 Day
 - Fee is based on covering the County's direct, incremental costs related to the event (i.e. building attendant, custodial service, electricity, etc.)
- Early set up fee \$250/4hours
- \$80/hr. Security

Waconia Event Center Reserves - \$28K:

From 2012 - 2017, Lancer Catering Services had a contract with the County to manage the Waconia Event Center. As part of the contract, the County received a % of Lancer's sales which the County used to maintain the Event Center building and grounds. WEC Reserves paid the 2018 property taxes (tax exempt in 2019) and is paying for the 2018 utilities. Approximately \$28K is remaining in reserves which are proposed to be used for utilities for the rest of 2018 and a one-time purchase of tables and chairs for approximately \$12K.

2019 Operating Budget:

Starting in 2019, staff is proposing that the building transition to the Town Hall model by utilities, maintenance, repairs, etc. being paid out of the Facilities Budget consistent with other County buildings like the Environmental Center, 1st Street Center, etc. The 2019 Daily Rental Fee will be reviewed and updated as part of the 2019 Fee Schedule process to make sure the Daily Rental Fee is covering the direct, incremental cost for each event.

Building Study:

Staff recommends a Building Study be commissioned to do a facility assessment/analysis of the existing building and market research, including stakeholder and open house forums. The cost of this work would not exceed \$17,500 and would be funded by the Parks Department professional services budget.

ACTION REQUESTED:

.Authorize staff to accept reservations, contingent on adoption and acceptance of the County Board amended 2018 Fee Schedule, for the following community events: Veterans Memorial Registry, Vintage Antique Snowmobile, Lions Wild Game Feed, and Ducks Unlimited Banquette and other events through July 31, 2019.

Authorize staff to purchase tables and chairs for 300 at a cost not to exceed \$12K from WEC reserve funds.

Authorize a building study of the Waconia Event Center to include a facility assessment/analysis and market research for a cost not to exceed \$17,500 funded by the Parks Department Budget Professional Services.

FISCAL IMPACT: Other

If "Other", specify:

see comments below

FUNDING

County Dollars =	\$17,500.00
Rental Fee - Vets Event	\$2,145.00
WEC Reserves	\$28,000.00
Total	\$47,645.00

FTE IMPACT: None

Related Financial/FTE Comments:

\$17,500 Parks Department Professional Services Budget pays for a Building Study

\$2,145 Daily Rental Fee covers projected direct, incremental costs for Veterans Memorial Registry Event*

\$28,000 WEC Reserves continues paying for utilities thru 2018 and a \$12K one-time purchase of tables and chairs.

\$47,645 WEC Costs

* Additional events could be booked in 2018. The 2018 Daily Rental Fee covers the direct, incremental costs for each event.

Office use only:

RBA 2018 - 5499

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement for Master Planning Work for MN River Bluffs & Southwest Regional Trails

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

It is requested that a master plan amendment(s) be prepared for segments of the Minnesota River Bluffs Regional Trail and for the Southwest Regional Trail.

WSB & Associates have provided a proposal for the amendments. A master plan amendment is requested pertaining to the MN River Bluffs regional Trail. This segment of trail is located on the former Union Pacific Railroad corridor and extends from near County Road 61 in Chaska to the east county line near Pioneer Trail in Chanhassen. An approved master plan provides additional opportunity for funding to repair a section of the MN River Bluffs Regional Trail that has been closed due to a slope failure.

A master plan amendment is also requested for a section of the Southwest Regional Trail Connection in the City of Victoria. The City of Victoria's development is no longer consistent with the 2006 trail master plan. A revision to the master plan is necessary to provide a continuous trail along future County roadways. The plan will also provide guidance as development progresses in the area, working to preserve space for the regional trail. An approved master plan amendment also provides additional opportunity for funding to construct the trail.

ACTION REQUESTED:

Motion to approve a Professional Service Agreement with WSB Inc. for \$35,600 for Master Planning Work for the MN River Bluffs & Southwest Regional Trails pending finalization of the contract review process.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5494

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Riley Purgatory Bluff Creek Watershed District Board of Managers Appointment

Primary Originating Division/Dept: Administration (County)

Meeting Date: 6/19/2018

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The Board has one appointment to the Riley Purgatory Bluff Creek Watershed District Board of Managers. The current incumbent's term will expire July 31, 2018 and he will not be reapplying. Notice of this vacancy was published in both the Chaska Herald and Chanhassen Villager.

Applications have been received from:

Larry Koch, residing in Commissioner District 2.

Jim Boettcher, residing in Commissioner District 2.

Both applicants live within the Riley Purgatory Bluff Creek Watershed District.

ACTION REQUESTED:

Appointment to the Riley Purgatory Bluff Creek Watershed District Board of Managers to fill a three year term.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5459

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Sheriff's Cadet

Primary Originating Division/Dept: Sheriff

Meeting Date: 6/19/2018

Contact: Jason Kamerud Title: Chief Deputy

Item Type:
Work Session

Amount of Time Requested: 10 minutes

Attachments: Yes No

Presenter: Jason Kamerud Title: Chief Deputy

Strategic Initiative:
Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The Sheriff's Cadet Program is a recruitment strategy aimed at targeting second career people seeking the necessary education and training for peace officer licensure. A Cadet, which is a provisional classification, attends the required peace officer education and training for licensure, and is re-classified as a Deputy Sheriff upon licensure. S/he immediately begins field training as a Deputy Sheriff upon licensure.

The Cadet's wages are in the budget as a Deputy Sheriff classification. The tuition fees are also currently in the Sheriff's Budget as "career development" funds.

ACTION REQUESTED:

None / Work Session Item

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

This position creates a "provisional" classification as Sheriff's Cadet that is re-classified as a Deputy Sheriff. There is no impact to FTE count. No new additional money is being sought for this program

Office use only:

RBA 2018 - 5498