



Carver County Board of Commissioners
 June 5, 2018
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	<ul style="list-style-type: none"> a) CONVENE b) Pledge of allegiance c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> d) New Employee Introductions 1-2 	
	2.	Agenda review and adoption	
	3.	Approve minutes of May 15, 2018, Regular Session	3-4
	4.	Community Announcements	
9:10 a.m.	5.	CONSENT AGENDA <i>Connections: Develop strong public partnerships and connect people to services and information</i> 5.1 Chanhassen Library Audio/Video Equipment..... 5-6 5.2 Encore Donation 7 <i>Communities: Create and maintain safe, healthy and livable communities</i> 5.3 Request for approval to contract with Aramark Correctional Services..... 8 5.4 Approval to host Marnita's Table community engagement events..... 9 5.5 Resolution for MnDOT Metro Municipal Agreement Program Funding for the Highway 25/20 Intersection Project..... 10-12 5.6 Resolution for MnDOT Metro Municipal Agreement Funding for the Highway 5/33 Roundabout Project..... 13-15 <i>Growth: Manage the challenges and opportunities resulting from growth and development</i> 5.7 Amendment 2 to Legal Services for the Highway 41 Project – Jonathan Area..... 16 5.8 Out of State AIS Training 17 5.9 2018 Natural Resource Block Grant (NRBG)..... 18 5.10 Furniture Contract 19 5.11 Settlement Agreement for Right of Way Acquisition for the Highway 41 Project - Jonathan Area 20-23 5.12 Agreement to Modify a Temporary Easement for the TH 41 Expansion Project - Jonathan Area 24 5.13 Authorize Submittal of Transportation Projects to Metropolitan Council for Regional Solicitation Funding 25-27 5.14 Advertisement for Bids for the Sale of County Owned Property as part of the Highway 10 Project - Waconia School 28-30	

5.15	Award of Construction Contract for Highway 33/34 Roundabout Project	31-34
------	---	-------

Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government

5.16	Policy Manual Updates	35-37
5.17	Health and Human Services Division FTE Adjustments	38-39

Finances: Improve the County's financial health and economic profile

5.18	Abatements/Additions	40-41
5.19	Elevator Maintenance	42
5.20	Review Social/ Commissioners' Warrants	NO ATT

9:05 a.m. **RECESS AS COUNTY BOARD AND CONVENE AS CARVER COUNTY REGIONAL RAIL AUTHORITY**

9:05 a.m.	6. CONNECTIONS: Develop strong public partnerships and connect people to services and information	
	6.1 Joint Powers Agreement between Carver County and Carver County Regional Railroad Authority	43

9:10 a.m. **ADJOURN AS CARVER COUNTY REGIONAL RAIL AUTHORITY AND RECONVENE AS COUNTY BOARD**

9:10 a.m.	7. CONNECTIONS: Develop strong public partnerships and connect people to services and information	
	7.1 Joint Powers Agreement between Carver County and Carver County Regional Railroad Authority	44
	7.2 Appointment to Carver County Library Board	45

9:20 a.m.	8. GROWTH: Manage the challenges and opportunities resulting from growth and development	
	8.1 Project Update for the Highway 41 Expansion Project	46

9:55 a.m.	9. COMMUNITIES: Create and maintain safe, healthy and livable communities	
	9.1 2018 Carver County 5 Year Bridge Resolution	47-49

10:10 a.m. **ADJOURN REGULAR SESSION**

WORK SESSION

10:10 a.m.	A. GROWTH: Manage the challenges and opportunities resulting from growth and development	
	1. County Highway 117 (Galpin Blvd) Corridor Study	50

10:40 a.m.	B. FINANCES: IMPROVE THE COUNTY'S FINANCIAL HEALTH AND ECONOMIC PROFILE	
	1. Finance Update	51

11:20 a.m.

BOARD REPORTS

1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

June 12, 2018	9:00 a.m. County Board of Equalization Meeting
June 12, 2018	11:00 a.m. County Board/Division Director Strategic Planning Meeting – Vandy’s Grill/Island View
June 19, 2018	4:00 p.m. County Board Meeting
June 26, 2018	9:00 a.m. Board Work Session
July 3, 2018	No Meeting
July 10, 2018	9:00 a.m. Board Meeting
July 17, 2018	4:00 p.m. Board Meeting
July 24, 2018	9:00 a.m. Work Session
July 31, 2018	No Meeting

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Bob Lincoln, Library Systems Administrator**

Primary Originating Division/Dept: Public Services - Library

Meeting Date: 6/5/2018

Contact: Heidi Hoks Title: Library Director

Item Type:
New Employee Intro

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Bob Lincoln starts as the Library Systems Administrator on June 4.

ACTION REQUESTED:

Welcome Bob Lincoln to the Carver County team.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars = \$0.00

\$0.00

FTE IMPACT: None**Total** \$0.00 Insert additional funding source**Related Financial/FTE Comments:**

Bob is filling a vacant position.

Office use only:

RBA 2018 - 5455

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Brian Malinski, Senior Systems Engineer, IT**

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 6/5/2018

Contact: Jim Running Title: IT Manager

Item Type:
New Employee Intro

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Jim Running Title: IT Manager

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Brian Malinski started as a Senior Systems Engineer in Information Technology on May 24th.

ACTION REQUESTED:

Welcome Brian Malinski back to the Carver County team.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total

\$0.00

 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5458

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on May 15, 2018. Chair Gayle Degler convened the session at 4:04 p.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None.

Under public participation, Karen Johnson Leuthner, 15735 38th Street, Mayer, clarified she did not represent Hollywood Township Board, County staff and was a relevant public watchdog. She pointed out the reference to solar included the draft comp plan. She noted the previous letter from 2008 that talked about solar and the start of losing control at that time. She believed the solar ordinance was not County wide in that three Board members do not have solar within their district. She referenced the involvement of the Met Council. She pointed out how the Hollywood antenna started and the risks associated with solar. She distributed related information to the County Attorney.

Workman moved, Ische seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Lynch seconded, to approve the minutes of the May 1, 2018, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Lynch seconded, to approve the following consent agenda items:

Authorized the two year pilot County Parks program for free park admittance to the regional parks from 3 p.m.-10 p.m. on Sundays between Memorial Day and Labor Day and related Parks budget amendment.

Awarded contract to Kamco, Inc., for \$37,993.90 for 2018 County Highway Crack Seal Project pending finalization of the contract review process.

Approved joint powers agreement with Laketown Township for bituminous surfacing of Airport Road pending finalization of the contract review process.

Resolution #35-18, State of Minnesota and County of Carver Agency Agreement for Federal Participation in County Road Safety Plan Updates.

Resolution #36-18, Awarding of the 2018 Overlay Program Project, Carver County Contract 18-149.

Resolution #37-18, Awarding of the SAP 010-599-020 Bridge 10552 Construction Project, Carver County Contract 18-148.

Authorized \$101,900 to be transferred from the year end savings account to send Sheriff's Office licensed officers to crisis intervention training and related Sheriff's Office budget amendment.

Authorized the acceptance of \$500 donation for Encore Adult Day Services.

Approved converting 0.8 FTE Employee Relations Business Partner to 1.0 FTE Employee Relations Business Partner and related Employee Relations budget amendment.

Authorized the issuance of a Certificate of Zoning Compliance (#A20180235) for the May 20, 2018, St. Peter Lutheran Church Manifest celebration.

Resolution #38-18, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Project Registry No. 148758.

Reviewed May 8, 2017, Community Social Services' actions/Commissioners' warrants in the amount of \$380,764.42 and reviewed May 15, 2018, Community Social Services' actions/Commissioners' warrants in the amount of \$348,537.65.

Motion carried unanimously.

Lynch moved, Workman seconded, to go into closed session pursuant to Minnesota Statute Section 13D.05, Subd 3 (c) (1-3) to determine the asking price, review confidential appraisal data and to consider offers for the sale of the real property at 9580 Orchard Road, Waconia. Motion carried unanimously.

The Board adjourned the closed and Regular Session at 4:36 p.m.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Chanhasen Library Audio/Video Equipment

Primary Originating Division/Dept: <input type="text" value="Public Services - Library"/>	Meeting Date: <input type="text" value="6/5/2018"/>
Contact: <input type="text" value="Heidi Hoks"/> Title: <input type="text" value="Library Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

The Chanhasen Library Wilder Room is a large meeting room used by various community and government groups seeking meeting room facilities to host over 100 people. The sound and video capabilities of this meeting room are deficient. The sound and video equipment is the original equipment installed in 2003 and is in need of an upgrade.

The replacements include a projection screen, a laser projector, a Barko Share wireless video transmission option, replacement microphones, speakers, and cabling.

The library received three quotes for the project: Security & Sound quoted \$30,526, CompView quoted \$30,529, and Tierney quoted \$31,581.

ACTION REQUESTED:

Motion to contract with Security & Sound for an upgrade of Chanhasen Library Wilder Room sound and video equipment, pending completion of the customary County contract review process.

FISCAL IMPACT: <input type="text" value="Budget amendment request form"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$30,526.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$30,526.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

The project would be funded from the Library Technology and Furniture budget.

Office use only:

RBA 2018 - 5440

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Approval of contract to Upgrade Chanhassen Wilder Room Sound and Video Equipment

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Equipment and Furniture Purchase	01-14-500-8003-6660	\$10,526.00
TOTAL		\$10,526.00

CREDIT		
Description of Accounts	Acct #	Amount
Equipment and Furniture Purchase	01-14-500-0-6660	\$10,000.00
Professional & Tech. Fees for Service	01-14-500-2408-6...	\$526.00
TOTAL		\$10,526.00

Reason for Request:

\$30,000 was approved in the 2018 Adopted budget to replace Library equipment (\$20,000) and furniture (\$10,000). A transfer is requested within the Library's budget to move the \$10,000 portion to a different line for purchase of sound and video equipment, and to transfer funds from professional services budget to fund the remainder of the equipment purchase.

Carver County Board of Commissioners Request for Board Action

**Agenda Item:**

Encore Donation

Primary Originating Division/Dept: Health & Human Services

Meeting Date: 6/5/2018

Contact: Jill Willems Title: Supervisor

Item Type:
ConsentAmount of Time Requested: minutes
Presenter: Title:Attachments: Yes NoStrategic Initiative:
Connections: Develop strong public partnerships and connect people to services and information**BACKGROUND/JUSTIFICATION:**

Donation received in the amount of \$35.00

ACTION REQUESTED:

Approve receipt of donation

FISCAL IMPACT: None
*If "Other", specify:***FUNDING**

County Dollars =

FTE IMPACT: None

Total \$0.00

 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5449

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for approval to contract with ARAMARK CORRECTIONAL SERVICES

Primary Originating Division/Dept: Sheriff <input type="text"/>	Meeting Date: 6/5/2018 <input type="text"/>
Contact: Reed Ashpole <input type="text"/> Title: Commander of Jail and Adminis <input type="text"/>	Item Type: Consent <input type="text"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: Communities: Create and maintain safe, healthy, and livable communities <input type="text"/>	

BACKGROUND/JUSTIFICATION:

The Carver County Jail houses hundreds of people serving sentences or awaiting trial every day. The Sheriff's Office also boards juveniles in the Juvenile Detention Center. We are mandated to provide meals and laundry services as a part of our operations.

We have found that the most cost effective to meet this responsibility is to contract with a vendor to provide these services. The contract with the current provider, Aramark, has expired. The Sheriff's Office issued a Request for Proposals and received three responses:

Consolidated Correctional Food Service: Their proposal came in the lowest at 2.29 per meal; however that price would increase if snacks were factored in. We do see a number of snacks in medical and religious diets, so the 2.29 pm is a variable. They did not submit a proposal for snacks. Their menu was based on 2400 calorie/day. Their proposal also assume that there would be a guarantee of three inmate workers daily and the price would increase if that was not the case.

Summit : They proposed mid-range at 2.795 per meal, plus an additional .75 for snacks. Their proposal provides for a menu based on 2700 calories/day. Their menu also includes government commodities for consideration. They did not include laundry services in their proposal, something that the bid clearly required.

Aramark: Aramark's proposal is 2.975 per meal, the highest of the three. However, snacks are included in their quote. Their menu is based on 2700 calories/day. Additionally, they are able to decrease the price if we eliminated specialty items. Their proposal includes laundry service. They also are able to retain the current staff at their current rate of pay.

After careful consideration, we recommend to the Board that we award the contract to our current provider, Aramark. We have an outstanding 14-year relationship with this company. They are familiar with all of the federal, state and local inspections we must have and have met and exceeded expectations each year. We rarely to never receive inmate complaints with the food service. Also, Aramark has proven they are able to provide for other County related functions, catering to other departments and working with our Employee Club for all-County employee catering needs.

ACTION REQUESTED:

Motion to contract with ARAMARK for inmate food service pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget <input type="text"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/> \$307,000.00
FTE IMPACT: None <input type="text"/>	Total <input type="text"/> \$307,000.00
<input type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

The 2018 inmate food budget is \$307,00.00. This is a five year contract: years two and three have a 2% percent increase, years four and five are capped at a 2.5% increase.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval to host Marnita's Table community engagement events

Primary Originating Division/Dept: <input type="text" value="Health & Human Services - Public Health"/>	Meeting Date: <input type="text" value="6/5/2018"/>
Contact: <input type="text" value="Samantha Downs"/> Title: <input type="text" value="Community Health and Promot"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Carver County Public Health Department (CCPH) is required to conduct a comprehensive Community Health Assessment and develop a Community Health Improvement Plan (CHIP) every five years. Soliciting feedback and engaging representatives from all key sectors of the county is an essential component of this process. Marnita's Table comes highly recommended by the Minnesota Department of Health and neighboring Counties to assist Local Public Health agencies in accomplishing this task. Furthermore, Marnita's Table will facilitate leadership development, community engagement, cross-cultural competency and participatory action research. These services will greatly enhance CCPH's capacity to carry out its mandated mission to prevent disease, protect citizens from preventable injury, and promote optimal health and wellbeing for all those who live, learn, work or plan in Carver County. Without the assistance of Marnita's Table, CCPH will fail to sufficiently engage vulnerable and hard to reach populations within Carver County. This will in turn place all residents of Carver County at risk for compromised health and wellbeing. Working with Marnita's Table will enhance CCPH's ability to promote greater equity and fairness so all people in Carver County can access and engage in opportunities to improve their health and positively contribute to their community.

ACTION REQUESTED:

Approval to contract with Marnita's Table to host large community engagement events as part of our Community Health Assessment process and development of a Community Health Improvement Plan.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING				
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/>				
FTE IMPACT: <input type="text" value="None"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Local Public Health Grant</td> <td style="width: 30%; text-align: right;">\$80,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$80,000.00</td> </tr> </table>	Local Public Health Grant	\$80,000.00	Total	\$80,000.00
Local Public Health Grant	\$80,000.00				
Total	\$80,000.00				
<input checked="" type="checkbox"/> Insert additional funding source					

Related Financial/FTE Comments:

First installment of \$50,000 will be paid prior to June 30, 2018; Second installment of \$15,000 will be paid prior to December 31, 2018; Third installment of \$15,000 will be paid after submission of the final report to be completed prior to May 31, 2019.

Office use only:

RBA 2018 - 5447

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution for MnDOT Metro Municipal Agreement Program Funding for the Highway 25/20 Intersection Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/5/2018"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The Minnesota Department of Transportation (MnDOT) is accepting candidate projects for the FY 2020 Metro District Municipal Agreement Program, due by June 6, 2018. The program exists to provide funding for projects that deliver a benefit to both the local community and the State's trunk highway system. The purpose of this funding program is to address problems on the Trunk Highway system that are of concern to local agencies, but are typically not large-scale enough to directly select as projects in the regular MnDOT road program. The maximum award available for an individual project is \$710,000.

Selected projects and awards are planned to be announced in September 2018. Funds for selected projects will become available July 1, 2019. Projects must be let by June 30, 2020.

After scanning potential locations and initial consultation with MnDOT, Carver County Public Works proposes submitting two project applications as candidates for the Metro District Municipal Agreement Program. This board item is to approve the application submittal of the Highway 25/20 Intersection Project to the Metro District Municipal Agreement Program. The proposed project is to realign the skewed intersection at Highway 25/20 west of the City of Watertown and to improve geometrics to facilitate turning movements and address safety issues.

County staff is coordinating with MnDOT staff on the concept development for each roadway project. The cost estimates for these projects are being refined.

ACTION REQUESTED:

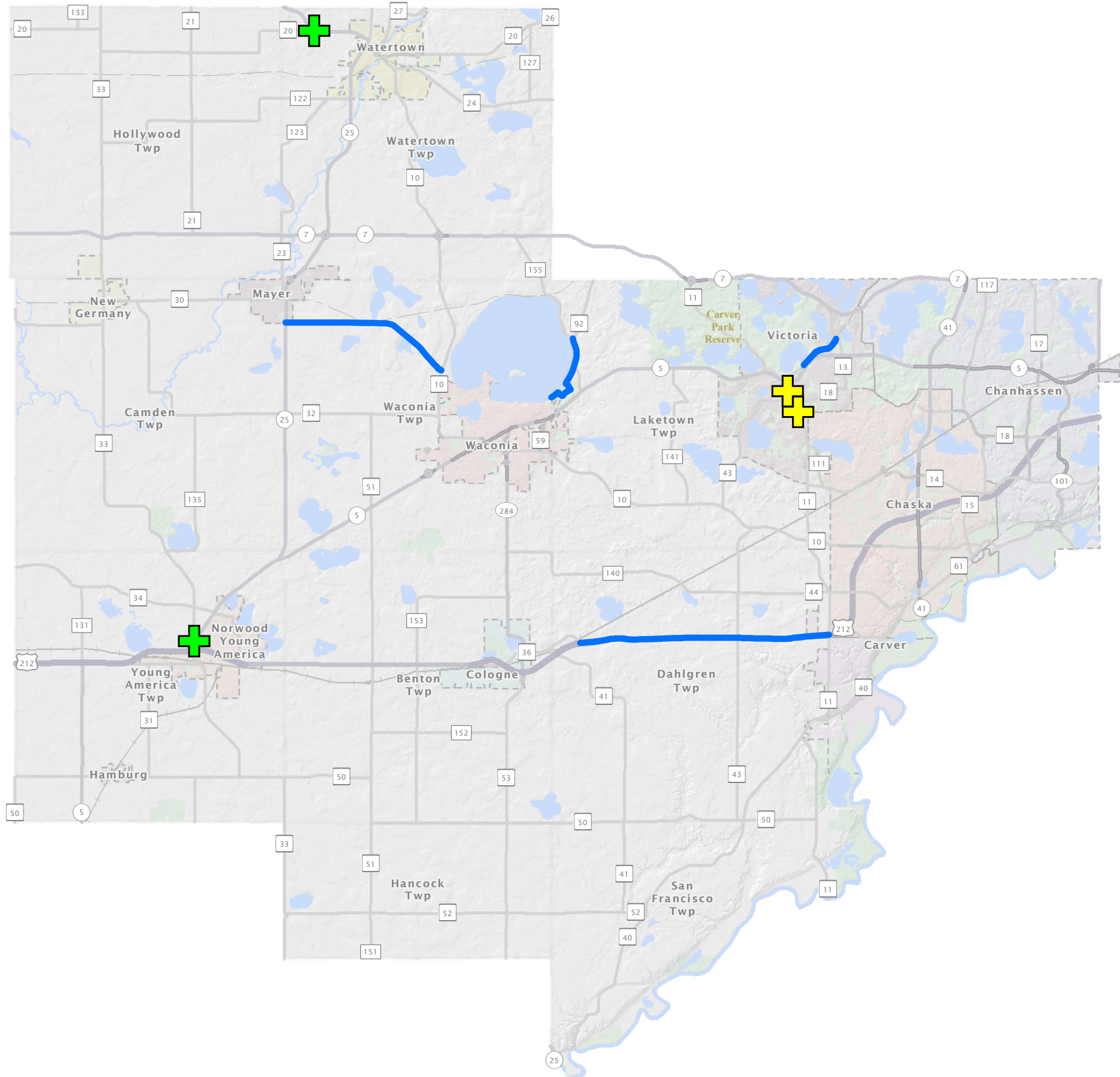
Motion to adopt a resolution to approve the FY 2020 Metro District Municipal Agreement Program Grant Application for the Highway 25/20 Intersection Project and authorizes and directs the Carver County Engineer to submit the application and appropriate materials.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">\$90,000.00</td> </tr> <tr> <td>MnDOT Coop/Municipal</td> <td style="text-align: right;">\$710,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$800,000.00</td> </tr> </table>	County Dollars =	\$90,000.00	MnDOT Coop/Municipal	\$710,000.00	Total	\$800,000.00
County Dollars =	\$90,000.00						
MnDOT Coop/Municipal	\$710,000.00						
Total	\$800,000.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						




Related Financial/FTE Comments:

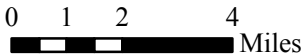
Project concepts and cost estimates are being developed for the application deadline of June 6, 2018. The County share and grant requests will be finalized at that time. A higher cost concept is also being evaluated for consideration.

Metro Municipal Agreement, Regional Solicitation, and Potential Regional Solicitation Applications



Legend

-  Met Council Regional Solicitation applications
-  MnDOT Metro Municipal Agreement applications
-  Met Council Regional Solicitation applications



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200
Created: 5/25/2018

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution for MnDOT Metro Municipal Agreement Funding for the Highway 5/33 Roundabout Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/5/2018"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The Minnesota Department of Transportation (MnDOT) is accepting candidate projects for the FY 2020 Metro District Municipal Agreement Program, due by June 6, 2018. The program exists to provide funding for projects that deliver a benefit to both the local community and the State's trunk highway system. The purpose of this funding program is to address problems on the Trunk Highway system that are of concern to local agencies, but are typically not large-scale enough to directly select as projects in the regular MnDOT road program. The maximum award available for an individual project is \$710,000.

Selected projects and awards are planned to be announced in September 2018. Funds for selected projects will become available July 1, 2019. Projects must be let by June 30, 2020.

After scanning potential locations and initial consultation with MnDOT, Carver County Public Works proposes submitting two project applications as candidates for the Metro District Municipal Agreement Program. This board item is to approve the application submittal of the Highway 5/33 Roundabout Project to the Metro District Municipal Agreement Program. The proposed project is to realign the intersection and construct a roundabout at Highway 5/33/SW 7th St. and includes improvements at Reform St. N and US 212.

County staff is coordinating with MnDOT staff on the concept development for each roadway project. The cost estimates for these projects are being refined.

ACTION REQUESTED:

Motion to adopt a resolution to approve the FY 2020 Metro District Municipal Agreement Program Grant Application for the Highway 5/33 Roundabout Project and authorizes and directs the Carver County Engineer to submit the application and appropriate materials.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text" value=""/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">\$2,040,000.00</td> </tr> <tr> <td>MnDOT Coop/Municipal</td> <td style="text-align: right;">\$710,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$2,750,000.00</td> </tr> </table>	County Dollars =	\$2,040,000.00	MnDOT Coop/Municipal	\$710,000.00	Total	\$2,750,000.00
County Dollars =	\$2,040,000.00						
MnDOT Coop/Municipal	\$710,000.00						
Total	\$2,750,000.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Project concepts and cost estimates are being developed for the application deadline of June 6, 2018. The County share and grant requests will be finalized at that time.

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 5, 2018

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**A RESOLUTION SUPPORTING THE METRO MUNICIPAL AGREEMENT PROGRAM GRANT
APPLICATION FOR THE TH 5/CSAH 33 INTERSECTION RECONSTRUCTION SAFETY IMPROVEMENT**

WHEREAS, the Metro District Municipal Agreement Program provides funding for projects that deliver a benefit to both the local community and the Trunk Highway system;
WHEREAS, the Minnesota Department of Transportation (MnDOT) is accepting candidate projects for the Fiscal Year (FY) 2020 Municipal Agreement Program with applications due on June 6, 2018;
WHEREAS, the proposed budget for the FY 2020 Municipal Agreement Program is \$3 million, and the maximum award available for any individual project is \$710,000;
WHEREAS, these funds are intended to pay for Trunk Highway eligible construction costs and portions of eligible construction engineering costs;
WHEREAS, a local agency's cost participation is determined by MnDOT's Cost Participation Policy, which in turn is based on Minnesota Statutes;
WHEREAS, Carver County is seeking Metro District Municipal Agreement Program funds to construct intersection improvements at TH 5/CSAH 33;
WHEREAS, Intersection reconstruction and safety improvements will help improve safety and reduce conflicts at these intersections;
NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports the FY 2020 Metro District Municipal Agreement Program grant request to construct the TH 5/CSAH 33 Intersection Reconstruction Safety Improvement and authorizes and directs the Carver County Engineer to submit the application and appropriate materials.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

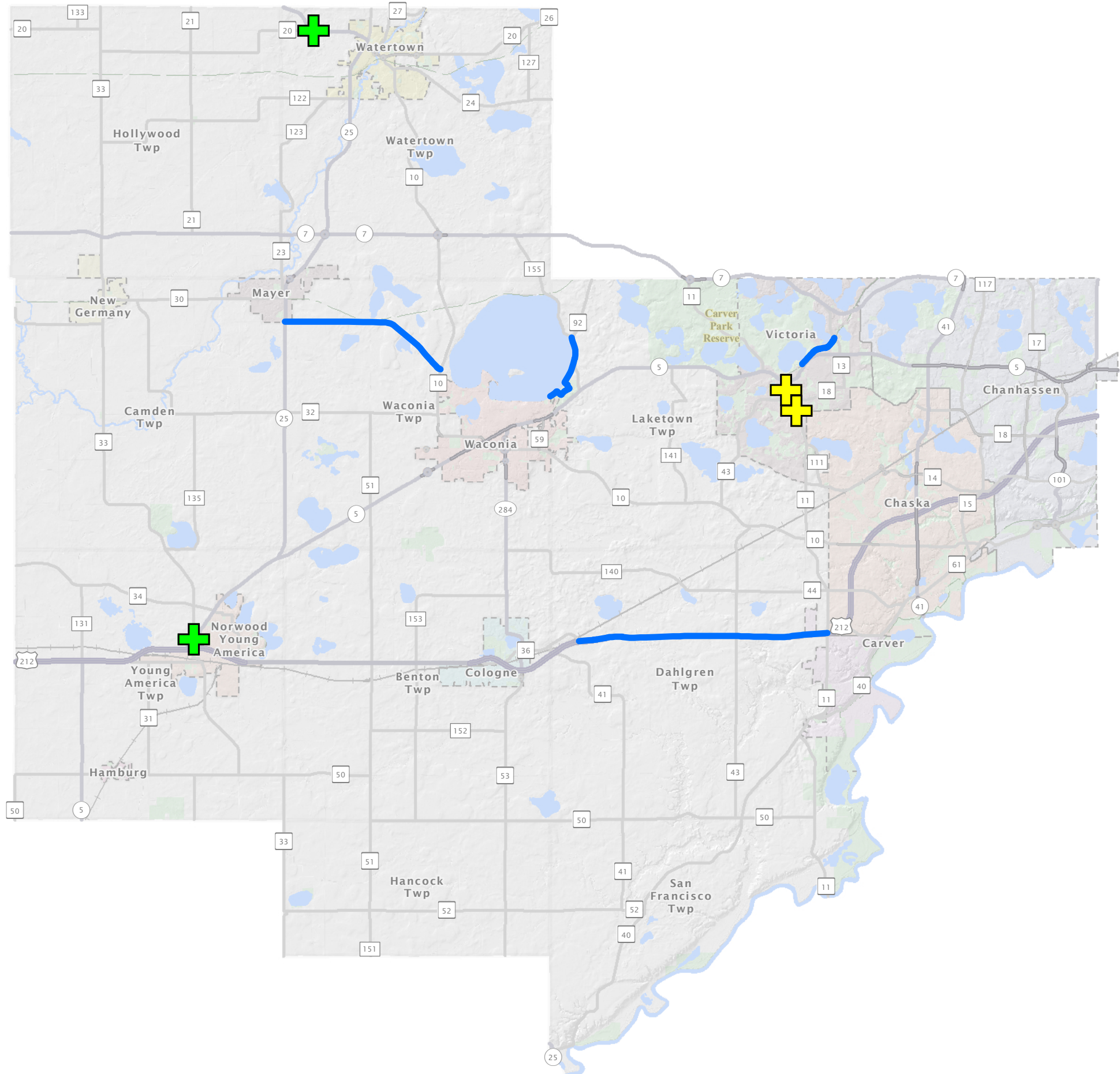
I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of May, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th day of June, 2018.

Dave Hemze

County Administrator

Metro Municipal Agreement, Regional Solicitation, and Potential Regional Solicitation Applications



Legend

-  Met Council Regional Solicitation applications
-  MnDOT Metro Municipal Agreement applications
-  Met Council Regional Solicitation applications



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200
Created: 5/25/2018

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 2 to Legal Services for the Highway 41 Project - Jonathan Area

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Kennedy and Graven, Chartered was procured by Carver County to manage legal issues related to the Highway 41 Project - Jonathan Area, with construction beginning in the spring of 2018. The original contract and previous amendment have reached the maximum payments allowed. The amendment will retain the services of the vendor to manage the estimated remaining legal issues and eminent domain proceedings associated with this project.

ACTION REQUESTED:

Motion to approve an amendment to the professional services agreement with Kennedy & Graven, Chartered, for legal services in support of the Highway 41 Project - Jonathan Area.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
MnDOT TED Funding	\$125,000.00
Total	\$125,000.00

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

This cost is reimbursed with MnDOT TED funding that was awarded to this project.

Office use only:

RBA 2018 - 5399

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Out of State AIS Training

Primary Originating Division/Dept: <input type="text" value="Public Services - Planning & Water Mgmt"/>	Meeting Date: <input type="text" value="6/5/2018"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The Carver County Water Management Organization recommends sending Water Management staff member Andrew Edgcumbe to an Aquatic Plant Identification Training in Hadley, Wisconsin on June 19, 2018. These training sessions will help the Water Management staff: a) understand the ecological role of aquatic plants in water bodies; b) learn how to distinguish the many species of aquatic plants that exist in the region; and c) learn species' adaptations and biological suitabilities for various aquatic habitats. This training is essential to the monitoring component of Carver County's Aquatic Invasive Species (AIS) program. After significant research and requests, it appears that this type of training is not available in Minnesota in 2018.

ACTION REQUESTED:

Motion to approve out of state travel for Andrew Edgcumbe to attend the 2018 Aquatic Plant Identification Training in Hadley, WI.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
AIS State Program Aid (2018)	\$200.00
Total	\$200.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Out of state conferences are included in the AIS 2018 budget. This particular training was not specifically identified in the budget, but the conference and training budget will remain the same. Costs include conference registration and lodging/travel estimates.

Office use only:

RBA 2018 - 5437

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2018 Natural Resource Block Grant (NRBG)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Each year the County receives a natural resource block grant (NRBG) from the State Board of Water & Soil Resources (BWSR) for the following programs:

2018 - Shoreland-NRBG	\$2,615
2019 - Shoreland-NRBG	\$2,615
2018 - Septic Treatment Systems - NRBG	\$18,600
2018 - Septic Treatment Systems Incentive - NRBG	\$3,000
2018 - Local Water Management - NRBG	\$8,094
2019 - Local Water Management - NRBG	\$8,094
2018 - Wetland Conservation Act (WCA) - NRBG	\$31,599 (\$10,000 to SWCD)
2019 - Wetland Conservation Act (WCA) - NRBG	\$31,599 (\$10,000 to SWCD)

Total Grant Awarded: \$106,216

Total County Match Required = \$68,428

The Local Water Management & Shoreland funds are used to support the monitoring program and small conservation projects such as tile inlets and streambank and lakefront restoration. The WCA and Subsurface Sewage Treatment System (SSTS) funds are used for monitoring as well as to offset programmatic costs of operating the Wetland Conservation Act and SSTS programs, including the SSTS direct discharge program. The County matching funds are provided by staff time (Carver Soil & Water Conservation District included) expended in the normal operation of the programs and by Carver County Water Management Organization expenditures.

ACTION REQUESTED:

Motion to accept the Board of Water & Soil Resources (BWSR) 2018-19 Natural Resource Block Grant in the amount of \$106,216 pending the completion of the County's customary contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

State BWSR funds

Total

Insert additional funding source

Related Financial/FTE Comments:

Required match is provided by existing staff time expended in the normal operation of the programs and by budgeted Carver County WMO 2018 and forecasted 2019 expenditures. Estimated grant amounts were included for these programs in the 2018 Adopted Budget. Grant funds awarded for 2019 will be included in the 2019 budget recommendation.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Furniture Contract

Primary Originating Division/Dept: <input type="text" value="Public Services - Facilities"/>	Meeting Date: <input type="text" value="6/5/2018"/>
Contact: <input type="text" value="Jim Kuchelmeister"/> Title: <input type="text" value="Facilities Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The Facility Services Staff is working closely with the Finance Department to rearrange their space to meet both current needs and space requirements over the next several years. A new furniture plan has been developed to make better use of their existing space and add two additional work stations.

The County received a quote from Alternative Business Furniture (ABF) in the amount of \$26,657 to complete this furniture plan, which includes purchasing and installing the new office furniture and removing the current furniture. ABF was awarded a competitive state contract. The County would purchase off of that contract.

ACTION REQUESTED:

Motion to approve the contract with Alternative Business Furniture to replace, rearrange, and expand the work stations in Finance, pending completion of the customary County contract review process.

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	\$26,657.00
Total	\$26,657.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:
 Facility Services budgeted for this project.

Office use only:

RBA 2018 - 5444

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlement Agreement for Right of Way Acquisition for the Highway 41 Project - Jonathan Area

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/5/2018"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right-of-Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The 2018 construction season includes the reconstruction of Highway 41 from Highway 212 on the south to Pioneer Trail, (Highway 14), on the north. Additional right-of-way is needed to complete this project. Carver County has obtained appraisals completed by certified appraisers for the acquisition of permanent roadway, drainage and utility, noise wall and temporary construction easements along the construction corridor. The County Board authorized the making of offers based on the opinions of value reflected in the appraisals. Offers were made to the affected property owners and the use of eminent domain was authorized by the County Board for any unsettled acquisitions.

Public Works staff have negotiated a settlement with the Jonathan Association for needed right-of-way on their property, Parcels 2, 3,4 and 12 according to Carver County Right-of-Way Plat No. 26.

ACTION REQUESTED:

Motion to adopt a resolution authorizing payment of negotiated settlement for the TH 41 Expansion Project - Jonathan Area Phase (County Project #148758)

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text"/>						
FTE IMPACT: <input type="text" value="None"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">TED Funding</td> <td style="width: 30%; text-align: right;">\$930.00</td> </tr> <tr> <td>City of Chaska</td> <td style="text-align: right;">\$30,070.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$31,000.00</td> </tr> </table>	TED Funding	\$930.00	City of Chaska	\$30,070.00	Total	\$31,000.00
TED Funding	\$930.00						
City of Chaska	\$30,070.00						
Total	\$31,000.00						
<input checked="" type="checkbox"/> Insert additional funding source							

Related Financial/FTE Comments:

\$18,700.00 was previously paid as part of the eminent domain action. The balance of \$12,300.00 will be paid when this agreement is approved by the County Board.

Office use only:

RBA 2018 - 5454

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 5, 2018

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Project Registry No. 148758

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for the TH 41 expansion project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained an independent appraisal report(s) from a licensed real estate appraiser which estimates the full amount of damages which the County’s proposed acquisition of the property interests described in said Exhibit A will cause to Owners of said real property interests; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required, in the amounts of the independent real estate appraiser’s opinions; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County's acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of the TH 41 expansion project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the independent appraisal report(s) of damages obtained by the County from an independent real estate appraiser and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on June 5, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th Day of June, 2018.

Dave Hemze County Administrator

Insert Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

(Acquisition)

P.I.D. No. 30.3060340

Jonathan Association

Taking of a temporary easement for construction purposes over TH 41, (containing 650 sq. ft., more or less).

P.I.D. No.'s 30.3060360 & 30.3060250

Taking of a permanent easement (containing 5,699 sq. ft. more or less).

P.I.D. No. 30.700580

Taking of a permanent easement (containing 1,296 sq. ft. more or less).

Taking of a temporary easement for construction purposes, (containing 121 sq. ft. more or less).

Settlement Amount: \$31,000.00.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Agreement to Modify a Temporary Easement for the TH 41 Expansion Project - Jonathan Area

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/5/2018"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right of Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The 2018 construction season includes the reconstruction of Highway 41 from Highway 212 on the south to Pioneer Trail (Highway 14) on the north. The Carver County Board approved the use of eminent domain and the needed right-of-way was acquired as of December 31, 2017. However, during negotiations with the property owner located at PID #30.6390010, Realty Income Properties 3, LLC (Super America site), the county was able to reduce the amount of temporary easement needed for the project. The representing attorneys have prepared and approved of a Stipulation of Agreement To Order Modifying Temporary Easement. County staff are recommending that the county board approve the agreement in order to reduce the temporary easement impacts to the property.

ACTION REQUESTED:

Motion to authorize and direct the Carver County Board Chairman and Carver County Administrator to enter into a Stipulation of Agreement to Order Modifying Temporary Easement with Realty Income Properties 3, LLC (PID 30.6390010), in the name of the County of Carver for the Highway 41 Project - Jonathan Area

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING County Dollars = <input type="text"/>
<i>If "Other", specify:</i> <input type="text"/>	<input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	
Related Financial/FTE Comments: <input type="text"/>	

Office use only:

RBA 2018 - 5460

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Authorize Submittal of Transportation Projects to Metropolitan Council for Regional Solicitation Funding

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 6/5/2018

Contact: Lyndon Robjent

Title: Public Works Director

Item Type:

Consent

Amount of Time Requested: minutes

Presenter:

Title:

Attachments: Yes No

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

The Metropolitan Council, in partnership with the Transportation Advisory Board (TAB), is requesting project submittals for approximately \$200 million in federal transportation funding for projects in the 7-County Twin Cities Metropolitan Area. As authorized by the federal surface transportation funding act, Fixing America's Surface Transportation (FAST) Act, projects will be selected under two federal programs: the Surface Transportation Block Grant Program (STBGP) and the Congestion Mitigation and Air Quality Improvement (CMAQ) Program. Project applications must be submitted by July 13, 2018. No resolution is required to submit an application for this grant solicitation.

Federal transportation funds in this solicitation are for Fiscal Years 2022 and 2023 and provide up to 80 percent of the project construction cost for roadway projects. Funding applications are categorized by transportation mode and project category. The modal categories are Roadways including Multimodal Elements, Transit and TDM Projects, and Bicycle and Pedestrian Facilities. Specific applications categories for Carver County project applications include Roadway Expansion, Roadway Reconstruction/Modernization and Spot Mobility, Multiuse Trails and Bicycle Facilities, and Pedestrian Facilities.

The Regional Solicitation process and criteria reflect regional goals identified in the region's vision and development framework document, Thrive MSP 2040 and the region's long-range transportation plan, the 2040 Transportation Policy Plan (TPP), which include emphasis on project relationship to regional economy, equity and affordable housing, and system preservation and modernization. Staff considered funding application categories and regional emphasis areas and is recommending five projects to be submitted by the County for scoring under the regional solicitation process and one project officially supported by the County. Projects A., B., C., and D. below were submitted to the 2016 Regional Solicitation application process.

Projects to be submitted by the County:

A. Roadways including Multimodal Elements – Roadway Expansion: US 212 two lane to four lane expansion from CSAH 36 to CSAH 11

B. Roadways including Multimodal Elements – Roadway Reconstruction/Modernization and Spot Mobility: CSAH 30 Reconstruction from TH 25 (Ash Ave S) to CSAH 10

C. Bicycle and Pedestrian Facilities – Multiuse Trails and Bicycle Facilities: Lake Waconia LRT Regional Trail construction from Old Beach Lane to CR 155 intersection

D. Bicycle and Pedestrian Facilities – Multiuse Trails and Bicycle Facilities: Lake Minnetonka LRT Regional Trail construction from Stieger Lake boat launch to Rolling Acres Rd.

E. *Bicycle and Pedestrian Facilities – Pedestrian Facilities*: Construction of CSAH 11 Pedestrian Crossings in Victoria at 82nd St. and 86th St. (Potential project pending city coordination)

Project to be supported by the County:

- *Roadways including Multimodal Elements – Roadway Reconstruction/Modernization and Spot Mobility*: Downtown Chaska TH 41 Improvements from TH 41 S of MN River bridge to Walnut St. (City of Chaska application)

ACTION REQUESTED:

Motion to support and authorize Carver County Engineer to submit transportation projects to the Transportation Advisory Board of the Metropolitan Council for consideration in the 2018 Regional Solicitation funding process and support the project applications identified above located within Carver County.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Total

\$0.00

FTE IMPACT: None

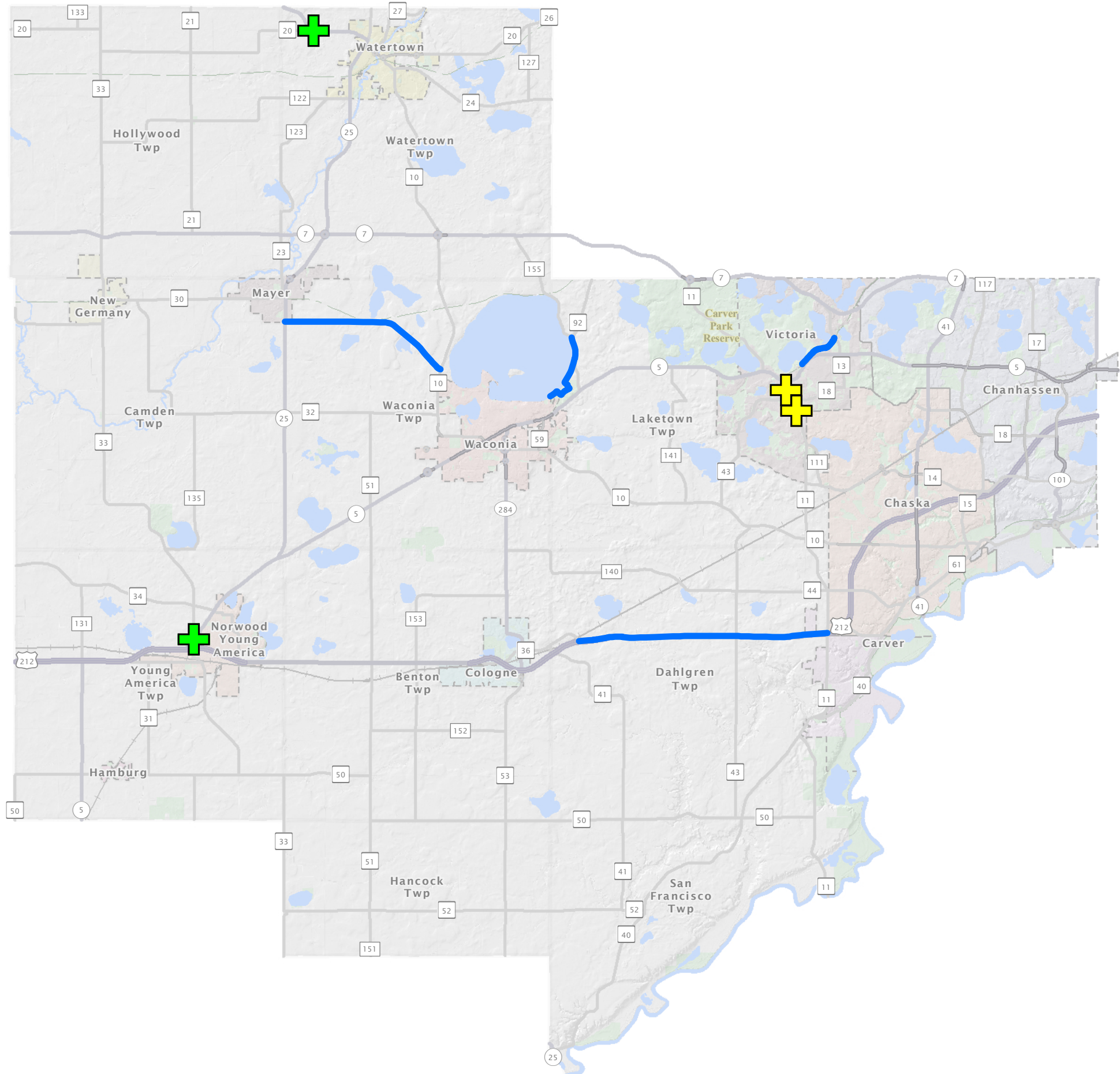
Related Financial/FTE Comments:

Project concepts and cost estimates are being developed for the application deadline of July 13, 2018. The County share and grant requests will be finalized at that time.

Office use only:

RBA 2018 - 5465

Metro Municipal Agreement, Regional Solicitation, and Potential Regional Solicitation Applications



Legend

-  Met Council Regional Solicitation applications
-  MnDOT Metro Municipal Agreement applications
-  Met Council Regional Solicitation applications



This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200
Created: 5/25/2018

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Advertisement for Bids for the Sale of County Owned Property as part of the Highway 10 Project - Waconia School

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2017-2018 capital improvement program includes the Highway 10 Project - Waconia School, which re-aligned Highway 10 along the former Orchard Road from Highway 5 on the south to Waconia Parkway South on the north. It was necessary to acquire additional right of way to complete the project. Appraisals of the needed properties were obtained, and approved offers and settlements were reached with property owners affected by the project. To avoid a condemnation proceeding, a residential property located at 9580 Orchard Road was acquired in fee simple as a total acquisition. However, only a portion of the land acquired at that property address was needed for the project. The remainder of the property acquired remains intact including the existing structures. Carver County Public Works staff are recommending the sale of the remainder of the property acquired, which includes approximately 1.5 acres of land improved with a 3 bedroom residence, a 2 car attached garage, and an outbuilding.

By adopting the proposed resolution, Public Works asks the Carver County Board of Commissioners to:

1. Consider the appraisal Carver County obtained to estimate the fee simple market value of the residential real property located at 9580 Orchard Road, Cologne, County of Carver, Waconia Township, Minnesota, 55322, and which is further identified by Tax Parcel Identification Number 09.0270600, and to set the minimum amount of money for which the Public Works Division has the authority to sell or convey that residential real property equal to at least \$299,900;
2. Grant the Public Works Department the authority to advertise the bids or proposals for the sale or conveyance of that residential real property in the official newspaper of the county for three consecutive weeks and once in a newspaper of general circulation in the area where the real estate is located;
3. Grant the Public Works Department the authority to open and consider any and all bids received at the time set for the bid opening; and
4. Grant the Public Works Department the authority to do whatever else it deems necessary to obtain and present the bid(s) most favorable to the county to the Board for approval, recognizing, however, that the Board may, in the interest of the county, reject any or all of the proposals.

ACTION REQUESTED:

Motion to approve a resolution for the advertisement of bids of county owned real property located at 9580 Orchard Road, Cologne, County of Carver, Waconia Township, Minnesota, 55322

FISCAL IMPACT:

FUNDING

if "Other", specify:

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 5, 2018 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

**Ordering Advertisement for Bids of County Owned Property located at 9580 Orchard Road,
Cologne, County of Carver, Waconia Township, Minnesota, 55322**

WHEREAS, pursuant to Resolution 19-17 passed by the Carver County Board of Commissioners on April 18, 2017, the County Board awarded a construction contract to OMG Midwest, Inc. for the CR 110 Construction Project – Waconia School Phase (“Project”), which the proposed improvements include the construction of a re-aligned County Highway 10 along the former Orchard Road from State Highway 5 on the south to Waconia Parkway South on the north; and

WHEREAS, pursuant to Resolution 56-16 passed by the Carver County Board of Commissioners on September 20, 2016, the County Board authorized the acquisition of residential real property located at 9580 Orchard Road, Cologne, County of Carver, Waconia Township, Minnesota, 55322 which was needed to complete the Project; and

WHEREAS, only a portion of said real property acquisition is needed to complete the Project and the County Engineer is recommending the sale of the remainder not needed for the ongoing operation and maintenance of the new County Highway 10 route.

NOW THEREFORE, BE IT RESOLVED that the Carver County Engineer, or his designee, is hereby authorized and directed to prepare the advertisement of bids for the sale of County owned real property located at 9580 Orchard Road, Cologne, County of Carver, Waconia Township, Minnesota, 55322, which is further identified by Tax Parcel Identification Number 09.0270600; and

BE IT FURTHER RESOLVED that the Carver County Engineer shall cause said advertisement for bids to be placed on the Carver County website, in the official newspaper of the County and in the newspaper of general circulation in the area where the real property is located. The advertisement shall be published according to Minnesota Statute § 373.01 Subd. 1(b), shall contain the address, Tax Property Identification Number, legal description, and general description of the real property, a brief description of any personal property, and shall note significant conditions of the sale; and

BE IT FURTHER RESOLVED that bids will be received by the Carver County Engineer until the stated day and time in the advertisement, at which time the bids will be publicly opened by two or more persons at Carver County Public Works who have been designated by the Carver County Engineer to open bids; and

BE IT FURTHER RESOLVED that each bid shall be accompanied by a bid security deposit in the form of a bond naming the County of Carver as the obligee, a certified check made payable to the County Treasurer of the County of Carver, or a cash deposit with the County Treasurer of the County of Carver in an amount equal to one-thousand dollars (\$1,000.00). Upon award by the Carver County Board of Commissioners, the bid security deposit of each unsuccessful bidder shall be returned. Carver County shall retain the bid security deposit of the successful bidder and shall apply that bid security deposit as

earnest money for the real property, which shall be forfeited to Carver County if the successful bidder fails to enter into a contract to purchase the real property; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners will only accept bids equal to at least Two Hundred Ninety Nine Thousand Nine Hundred and No/100's Dollars, (\$299,900.00); and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary to do whatever else it deems necessary to obtain and present the bid(s) most favorable to Carver County to the Carver County Board of Commissioners for approval, recognizing, however, that the Carver County Board of Commissioners may, in the interest of Carver County, reject any or all of the proposals.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5th day of June, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th day of June, 2018.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Bid Award for County Road 33/34 Roundabout Construction Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/5/2018"/>
Contact: <input type="text" value="Scott Smith"/> Title: <input type="text" value="Design Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The 2018 Capital Improvement Program includes the Highway 33/34 Roundabout Project, which is located just north of the City of Norwood Young America at the intersection of Highways 33 and 34. This project was awarded Federal HSIP funds, as it was found to have a higher than normal crash rate and was in need of safety improvements. The construction of a roundabout was determined to be the best option to reduce the types of crashes that have occurred at this intersection. This intersection safety treatment is expected to serve the existing and future traffic for many years.

Carver County Public Works held a bid opening on Friday, May 25, 2018. A total of 4 bids were received and the low responsible bidder is S.M. Hentges & Son, Inc. of Jordan, Minnesota, with a total bid of \$1,888,888.88. The Engineers Estimate was \$1,897,481.35. This is federal aid project with a DBE goal of 7.7%. the contractor has indicated that they intend to meet that goal , which greatly assists in acquiring authorization.

A majority of the project costs will be eligible for reimbursement with Federal HSIP funds. Carver County was successful in obtaining approximately \$1,516,709.00 in Federal HSIP funds through the regional solicitation process and will pay for the majority of the costs on this project.

ACTION REQUESTED:

Motion to adopt a resolution to award a construction contract to S.M. Hentges & Son, Inc. of Jordon, MN for the Highway 33/3434 Roundabout Project for a total amount of \$1,888,888.88.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
If "Other", specify: <input type="text"/>	County Dollars =						
FTE IMPACT: <input type="text" value="None"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>CSAH Regular</td> <td style="text-align: right;">\$372,179.88</td> </tr> <tr> <td>HSIP Funds</td> <td style="text-align: right;">\$1,516,709.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$1,888,888.88</td> </tr> </table>	CSAH Regular	\$372,179.88	HSIP Funds	\$1,516,709.00	Total	\$1,888,888.88
CSAH Regular	\$372,179.88						
HSIP Funds	\$1,516,709.00						
Total	\$1,888,888.88						
Related Financial/FTE Comments:	<input checked="" type="checkbox"/> Insert additional funding source						

Office use only:

RBA 2018 - 5471



CCHD Project Bid Summary

Project Name: C.S.A.H. 33/C.S.A.H. 34
Roundabout
 Client: CARVER COUNTY
 Bid Opening: 05/25/2018 10:00 AM

Contract No.:
 Project No.: SP 010-633-043
 Owner: CARVER COUNTY

Vendor Number	Business Name	Total Bid Amount	Percent Over/Under Estimate
	Engineers Estimate	\$1,897,481.35	
N/A	S.M. Hentges & Son, Inc.	\$1,888,888.88	0.45% UNDER ESTIMATE
N/A	Ram Excavating, Inc.	\$1,994,401.62	5.11% OVER ESTIMATE
N/A	Mathiowetz Construction Company	\$1,995,426.29	5.16% OVER ESTIMATE
1	CS MCCROSSAN CONSTRUCTION	\$2,066,777.95	8.92% OVER ESTIMATE

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: June 5, 2018 Resolution No: _____
Motion by Commissioner: _____ Seconded by Commissioner: _____

**Awarding of the
Highway 33/34 Roundabout Project,
Carver County Contract 18-206**

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Friday, May 25, 2018 at 10:00 a.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, four (4) sealed bids were received by Carver County Public Works, electronic bids were opened by two (2) representatives of Carver County Public Works, and read aloud for the **Highway 33/34 Roundabout Project**, said sealed bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Percent Under/Over Engineers Estimate</u>
S.M. Hentges and Sons, Inc.	\$ 1,888,888.88	-0.45%
Ram Excavating, Inc.	\$ 1,994,401.62	5.11%
Mathiowetz Construction Company	\$ 1,995,426.29	5.16%
CS McCrossan Construction	\$ 2,066,777.95	8.92%

And WHEREAS, after examination of the sealed bids by Carver County Public Works, **S.M. Hentges & Son, Inc.** is the successful low responsible bidder;

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract **18-206** with **S.M. Hentges & Son, Inc. of Jordon, Minnesota**, in the name of the County of Carver for the construction of the **Highway 33/34 Roundabout Project** in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer is hereby authorized to take actions necessary and to enter into change orders or supplemental agreements on behalf of Carver County with an amount less than one hundred thousand dollars (**\$100,000**) and an aggregate project total of five hundred thousand dollars (**\$200,000.00**), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5th day of June, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th day of June, 2018.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Policy Manual Updates

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

At the May 15 County Board Work Session, the staff presented an overview of proposed policy updates and distributed draft policy language to the County Board. The attached document is a summary of the recommended policy updates. These updates are being recommended to standardize operations, implement best practices, clarify current language, and tighten compliance.

ACTION REQUESTED:

Motion to approve updates to the Administrative Policy Manual, Personnel Policy Manual, and Financial Policy Manual.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

The policy updates do not have a direct impact on staffing or the budget.

Office use only:

RBA 2018 - 5456

Summary of Proposed Policy Updates

June 5, 2018 County Board Meeting

Workplace Security: This is a new Administrative policy. It develops the framework within which countywide and department specific security procedures can be developed. In addition, the policy authorizes the County to enter into a lockdown or evacuation for security reasons. Lastly, it directs all media questions regarding security to the County Administrator or Sheriff.

County Fleet Vehicles: This is a new Administrative policy on the management of county vehicles. It places Public Works (PW) in charge of purchasing (excluding the Sheriff's Office vehicles), maintaining, repairing, replacing, disposing, and providing fuels to County vehicles. The policy also addresses priorities for replacing current vehicles (availability of funds, operational need, condition of vehicle, and economic considerations), requests for additional vehicles (centralized under PW), the priority for the addition of vehicles (availability of funds, business need, cost/benefit analysis, and utilization of existing fleet), and the process for transferring vehicles between departments. The policy also creates a consistent brand for the fleet vehicles.

Motor Vehicle Policy: This is a new Personnel policy on employees' use of vehicles. It outlines employees' responsibilities, including having the proper driver's license and obeying laws, the responsibilities of supervisors, and the role of Employee Relations. The policy also establishes that the County may periodically monitor employee Motor Vehicle Records to assess an employee's driving status.

Contracts and Purchasing: This is an update to an existing policy. Currently, the County Administrator is designated the authority to sign vehicle titles on behalf of the County. The update would add "or designee" of the Administrator to add some flexibility to the signature authority on vehicle titles.

Computer Hardware, Software, and Telecommunications: This is an update to an existing policy. The update adds information about the technology that the County uses to encrypt secure and "client confidential" information.

Mail Distribution: The Administrative Policy Manual (APM) currently has a policy on how mail is distributed to County departments. The content of this policy is all procedural. The recommendation is to remove this from the APM and direct the Client Services staff to maintain it as a procedure rather than a formal policy.

Meals and Refreshments at Meetings and Functions: This is an update to an existing policy. The update changes the approval authority from the County Administrator to Division Directors for such items as coffee and snacks at an event or training.

Electronic Mailbox Management: This is an update to an existing policy. The update changes the length of time emails are stored to the following: emails in the Deleted folder will be removed upon logging off but retained for 2 weeks for restoration; at 30 days, Inbox and Sent folders will be archived and vaulted; at 180 days the archived/vaulted emails will be deleted; emails can be stored in folders for

three years if there is a business need. The updated policy continues to state that email is a written form of communication and should not be used as a system of record for any official County records. Employees or other authorized persons must save email communications that are part of an official record in the system of record. If approved, the IT Department would roll out this policy update over the next 12 months.

Business Card Purchasing: This is an update to an existing policy. The update streamlines the business credit card language, including clarifications of permissible and prohibited purchases, a new section on purchases made with grant funding, and updates to reflect our sales tax exempt status.

Employee Expense Reimbursement: This is an update to an existing policy. The recommendation is to move this policy from the Financial Policy Manual to the Administrative Policy Manual. The update includes clarification when traveling for conferences and training is permissible, additional language on gratuities that are allowed, and encouragement of the use of County business credit cards when permissible.

Frequent Flyer Miles: This is a new Financial policy. The policy tightens up compliance with an existing State Statute whereby a person can't receive benefits from an airline when public funds are used to purchase airline travel, *i.e.*, frequent flyer miles. Under the policy, the County encourages the use of the County business card for airline travel. The policy states that when public funds are used, people should not include their personal frequent flyer account information.

Internal Controls: This is a new Financial policy. The policy outlines the purpose of financial internal controls and establishes roles and responsibilities for the Board, the Finance Office, departments, and the staff.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Health and Human Services Division FTE Adjustments

Primary Originating Division/Dept: <input type="text" value="Health & Human Services"/>	Meeting Date: <input type="text" value="6/5/2018"/>
Contact: <input type="text" value="Rod Franks"/> Title: <input type="text" value="HHS Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

Due to increased work workloads in the Adult Mental Health case management unit and the Developmental Disabilities (DD) Waiver case mangement unit, additional FTE are required to meet current demand. Each unit currently has a .6 FTE position that would better serve the current need at 1.0 FTE. Sufficient work exists for both positions to generate sufficient excess revenue at 1.0 FTE to cover the additional cost. In both cases without the additional increase in FTE we are not able to realize the additional revenue.

Both positions are currently filled by incumbants who are in favor of the FTE increase, and have stated they would apply for the 1.0 FTE positions.

The annualized cost of the FTE increase in the DD Waiver case management unit is \$58,395, and would be wholly covered by an increase in Waiver Program revenue dollars. No County levy dollars are required for this increase in FTE.

The annualized cost of the FTE increase in the Adult Mental Health case management unit is \$48,210, and would be wholly covered by an increase in Adult Mental Health Targeted Case Management and AMHI grant revenue dollars. No County levy dollars are required for this increase in FTE.

ACTION REQUESTED:

Motion to approve deleting current .6 FTE positions in the Adult Mental Health unit, and the DD Waiver unit, and replacing them with new 1.0 FTE positions.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
Waiver Program Rev	\$58,395.00
Adult MH TCM & AMHI	\$48,210.00
Total	\$106,605.00

Insert additional funding source

FTE IMPACT:

Related Financial/FTE Comments:

Increase in cost covered completely by increased revenue in each program. No County levy dollars required. Additional revenue cannot be realized without requested increase in FTE.

Office use only:

RBA 2018 - 5472

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Health and Human Services Division FTE Adjustments

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
HCBC salary & benefits	11-425-703-0000-6111	\$58,395.00
BH salary & benefits	.AMHI CSP	\$48,210.00
TOTAL		\$106,605.00

CREDIT		
Description of Accounts	Acct #	Amount
DD Waiver ST	11-425-750-0000-...	\$29,197.50
DD Waiver FED	11-425-750-0000-...	\$29,197.50
AMH TCM FED	11-480-741-0000-...	\$48,210.00
TOTAL		\$106,605.00

Reason for Request:

Increasing two 0.6 FTE's to 1.0 positions due to increased caseloads. The additional cost will be covered by increased case management revenue

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Abatements/Additions

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Motion to approve.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	(\$1,035.11)
Other	(\$2,058.89)
Total	(\$3,094.00)

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5450



**CARVER
COUNTY**

Property & Financial Services
Government Center - Administration Building
600 East 4th Street
Chaska, MN 55318-2102

Laurie Huepenbecker Davies, Manager
Property Tax, Elections and License Centers
Phone: (952) 361-1907
Email: ldavies@co.carver.mn.us

Angela Johnson, Carver County Assessor
Phone: (952) 361-1961
Email: ajohnson@co.carver.mn.us

**Abatements presented to the
Carver County Board of Commissioners
June 5, 2018**

Abatement approval is recommended by the Carver County Assessor and Property Tax, Elections & License Centers Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2018	30.9520130	Ivan Pedreguera Herrera & Elvia Maldonado	Homestead	\$ 712.00	\$ 490.00	\$ (222.00)	\$ -	\$ (222.00)	\$ (78.10)
2018	30.9520574	Mirna Minjivar	Homestead	\$ 548.00	\$ 378.00	\$ (170.00)	\$ -	\$ (170.00)	\$ (60.56)
2018	30.1740140	Richard Olson Jr. & Erica Timko Olson	Homestead	\$ 4,932.00	\$ 4,900.00	\$ (32.00)	\$ -	\$ (32.00)	\$ (12.30)
2018	50.2440120	Brett Moore	Homestead	\$ 2,504.00	\$ 2,202.00	\$ (302.00)	\$ -	\$ (302.00)	\$ (83.06)
2018	04.0351234	David Coulter & Mary Coulter	Homestead	\$ 3,386.00	\$ 3,302.00	\$ (84.00)	\$ -	\$ (84.00)	\$ (37.16)
2018	25.6350296	Colleen Suneson	Classification Change	\$ 1,550.00	\$ 1,210.00	\$ (340.00)	\$ -	\$ (340.00)	\$ (102.26)
2018	40.4540130	Josh Ketcher & Caliesha Ketcher	Homestead	\$ 1,096.00	\$ 578.00	\$ (518.00)	\$ -	\$ (518.00)	\$ (152.09)
2018	65.3970020	Steven Davis & Jacquelyn Davis	Homestead	\$ 3,358.00	\$ 3,200.00	\$ (158.00)	\$ -	\$ (158.00)	\$ (54.62)
2018	75.3230210	Randee Hawes & Shannon Hawes	Homestead	\$ 4,866.00	\$ 4,788.00	\$ (78.00)	\$ -	\$ (78.00)	\$ (22.89)
2018	85.2750330	Emmett Day & Kimberly Day	Homestead	\$ 4,972.00	\$ 4,838.00	\$ (134.00)	\$ -	\$ (134.00)	\$ (33.77)
2018	30.4870010	Wayne Larson & Carolyn Larson	Homestead	\$ 3,946.00	\$ 3,844.00	\$ (102.00)	\$ -	\$ (102.00)	\$ (35.43)
2018	75.3720300	Derek Sanderson	Homestead	\$ 4,528.00	\$ 4,424.00	\$ (104.00)	\$ -	\$ (104.00)	\$ (29.92)
2018	25.8481180	Carol Buteyn	Homestead	\$ 2,564.00	\$ 2,374.00	\$ (190.00)	\$ -	\$ (190.00)	\$ (69.98)
2018	02.0070500	Lorna Schmelz	Correction Due To Clerical Error	\$ 2,284.00	\$ 1,624.00	\$ (660.00)	\$ -	\$ (660.00)	\$ (262.97)
			TOTALS	\$ 41,246.00	\$ 38,152.00	\$ (3,094.00)	\$ -	\$ (3,094.00)	\$ (1,035.11)

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Elevator Maintenance

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County has nine elevators. To ensure safe operations and to comply with regulations, each elevator is inspected and tested monthly. In addition, basic services are performed, including lubricating, adjusting, and repairing the elevator components.

The Carver County Facility Services staff received quotes for three years of elevator inspections and maintenance: Minnesota Elevator Inc. quoted \$40,968 and Metro Elevator quoted \$44,280. Minnesota Elevator is our current vendor, and they have performed well. The Facility Services staff recommends that we enter into a three-year contract with Minnesota Elevator.

ACTION REQUESTED:

Motion to approve a 3-year contract with Minnesota Elevator Inc. for the maintenance and inspection of Carver County elevators, pending completion of the County's customary contract review process.

FISCAL IMPACT:

FUNDING

If "Other", specify:

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Carver County Facility Services' budget includes funds for elevator maintenance and inspection.

Office use only:

RBA 2018 - 5451

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement between Carver County and Carver County Regional Railroad Authority

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Since the establishment and organization of the CCRRA in 1987, County employees have provided budget and accounting, legal, risk management, employee and human resources, and general administration services to and on behalf of the CCRRA, and for purposes which CCRRA otherwise would be authorized to provide for itself. The County and the CCRRA have found this organizational relationship to be beneficial to each government unit, and also beneficial to the welfare of the citizens of the County.

The proposed joint powers agreement formalizes the working relationship between the two parties and provides the necessary administrative structure for County employees to act on matters pertaining to CCRRA.

ACTION REQUESTED:

Motion to approve the joint powers agreement between Carver County and Carver County Regional Railroad Authority and authorize the Board Chair and County Engineer to sign.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5474

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement between Carver County and Carver County Regional Railroad Authority

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Since the establishment and organization of the CCRRA in 1987, County employees have provided budget and accounting, legal, risk management, employee and human resources, and general administration services to and on behalf of the CCRRA, and for purposes which CCRRA otherwise would be authorized to provide for itself. The County and the CCRRA have found this organizational relationship to be beneficial to each government unit, and also beneficial to the welfare of the citizens of the County.

The proposed joint powers agreement formalizes the working relationship between the two parties and provides the necessary administrative structure for County employees to act on matters pertaining to CCRRA.

ACTION REQUESTED:

Motion to approve the joint powers agreement between Carver County and Carver County Regional Railroad Authority and authorize the Board Chair and County Administrator to sign upon review and approval of County Attorney's Office and Risk Management Department.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5473

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Appointment to Carver County Library Board

Primary Originating Division/Dept: Administration (County)

Meeting Date: 6/5/2018

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

There is a current vacancy to fill an unexpired term in Commissioner District #3 on the Library Board. Matthew Udermann, residing in District #3, has submitted his application.

ACTION REQUESTED:

Appointment to the Carver County Library Board to serve an unexpired term.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5475

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Project Update for the Highway 41 Expansion Project

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/5/2018"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Deputy County Engineer"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="30"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Deputy County Engineer"/>	
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The State Highway 41 corridor in the City of Chaska is a critical regional Trunk Highway running through Carver County. Carver County, MnDOT and the City of Chaska are undertaking a joint project to relieve congestion and improve safety. The project scope includes reconstruction of State Highway 41 from approximately just north of the US Highway 212 interchange, to 1/4 mile north of County Highway 14 (Pioneer Trail) by the Chaska Commons area. The plans for the project show the proposed alignment, profiles, grades and cross-sections for the reconstruction of State Highway 41, which is being expanded from 2 lanes to 4 lanes to alleviate congestion in the area. This project will also include the construction of a new pedestrian underpass near the southeast side of Lake Grace, which the City of Chaska is funding. Carver County is the lead agency for this project.

Work on the Highway 41 Expansion Project in the Jonathan Area started on April 30, 2018 and construction is steadily progressing. The project includes a planned closure of Highway 41 for 12 weeks this summer in order to reduce the construction duration and risk to schedule delays. The project team will provide a presentation of the project that will include information on work completed to date, the upcoming schedule and community impacts that are anticipated this summer in order to complete the project.

ACTION REQUESTED:

The project team will update the County Board on the status of the Highway 41 Expansion Project in the Jonathan Area

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
<i>If "Other", specify:</i> <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$0.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$0.00</td> </tr> </table>	County Dollars =	\$0.00			Total	\$0.00
County Dollars =	\$0.00						
Total	\$0.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5419

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2018 Carver County 5 Year Bridge Resolution

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

In order for Carver County to receive state bridge bond funds and town bridge funds (townships), the Minnesota Department of Transportation State Aid Office requires the county board of commissioners to adopt a 5 year bridge resolution that lists the bridge replacement priority. This resolution will be updated and submitted annually to reflect changes in our priorities and bridge conditions. The costs listed are approximate and based on engineering judgment in some instances, and only reflect the anticipated construction costs. This resolution will be used by MnDOT to provide information to the state legislature on future state bridge bond requests.

ACTION REQUESTED:

Motion to adopt the 2018 Carver County 5 Year Bridge Resolution

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5338

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: June 5, 2018

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

WHEREAS, Carver County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, utilizing bridge safety inspections and information provided by local citizenry and local units of government; and

WHEREAS, Carver County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years; and

WHEREAS, local roads play an essential role in the overall state transportation system and state support for the replacement and rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road system and is necessary for the County, Townships, and Cities to program bridge replacements of structures with sufficiency ratings less than 80; and

WHEREAS, Carver County has determined that the following bridges have sufficiency ratings less than 80 which are located on County State Aid Highways, County Highways, Township Roads and City Streets:

Program	Bridge	Route	Location	Structurally Deficient/ Sufficiency	Local	Town Bridge	State Bridge Bond	State Aid	Total Cost
2018	N/A	CSAH 51	Benton TWP over Carver Creek				\$ 163,000	\$ 480,000	\$ 643,000
2018	L2795	CR 140	Benton TWP over Carver Creek	Y - 39.7	\$200,000		\$ 400,000		\$ 600,000
2018	10504	CR 140	Dahlgren TWP over Carver Creek	Y - 61.9	\$140,000		\$ 465,000		\$ 605,000
2018	L2797	CSAH 44	Dahlgren TWP over Stream	Y - 39.7			\$ 200,000	\$ 350,000	\$ 550,000
2018	10508	84th street	Camden Twp over Buffalo Creek	Y - 67.8	\$ 10,000	\$ 597,000			\$ 607,000
2018	93035	CSAH 20	Hollywood Twp over Joint Ditch #4	Y - 67.6			\$ 150,000	\$ 277,000	\$ 427,000
2018	L2774	16th St	Hollywood TWP over Joint Ditch #4	Y - 40.0	\$ 10,000	\$ 447,000			\$ 457,000
2018	L2812	Wagon Ave	Hollywood TWP over Joint Ditch #4	Y - 42.9	\$ 10,000	\$ 315,000			\$ 325,000
				Totals	\$370,000	\$1,359,000	\$1,378,000	\$1,107,000	\$4,214,000
2019	3569	53rd Street	Hollywood Station over Joint Ditch #1	Y - 47.7	\$ 10,000	\$ 571,000			\$ 581,000
2019	10503	CSAH 33	Benton TWP over Bevens Creek	Y - 60.7			\$ 241,000	\$ 340,000	\$ 581,000
2019	L2826	154th Street	Young America TWP over Bevens Creek	Y - 51.3	\$ 10,000	\$ 571,000			\$ 581,000
				Totals	\$ 20,000	\$1,142,000	\$ 241,000	\$ 340,000	\$1,743,000
2020	10514	CSAH 32	Camden TWP over Crow River	Y - 67.6			\$ 750,000	\$1,000,000	\$1,750,000
2020	L2787	CSAH 50	Dahlgren TWP over Bevens Creek	Y - 52.1			\$ 250,000	\$ 750,000	\$1,000,000
				Totals	\$ -	\$ -	\$1,000,000	\$1,750,000	\$2,750,000
2021	10502	CSAH 41	San Francisco Twp over Silver Creek	Y - 65.9			\$ 450,000	\$ 650,000	\$1,100,000
2022	L4967	3rd Street	City of Carver over Spring Creek	Y - 56.0	\$ 10,000		\$ 640,000		\$ 650,000
2022	L9196	42nd Street	Hollywood Twp over stream	Y - 73.0	\$ 10,000	\$ 340,000			\$ 350,000
2022	N/A	Rose Ave	Watertown TWP over JD #4		\$ 10,000	\$ 340,000			\$ 350,000
				Totals	\$ 30,000	\$ 680,000	\$ 640,000	\$ -	\$1,350,000

NOW, THEREFORE BE IT RESOLVED that the above listed bridges are a high priority and Carver County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

BE IT FURTHER RESOLVED that Carver County does hereby request financial assistance with eligible approach

grading, bridge construction and engineering costs on the above listed bridges, as provided by law; and

BE IT FURTHER RESOLVED that Carver County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to schedule construction.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 5th day of June, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 5th day of June, 2018.

_____ Dave Hemze	_____ County Administrator
---------------------	-------------------------------

Carver County Board of Commissioners Request for Board Action



Agenda Item:

County Highway 117 (Galpin Blvd) Corridor Study

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Carver County Public Works undertook a joint corridor study on County Highway 117 (Galpin Blvd) with the City of Chanhassen. The primary purpose of the study is to provide for the recommended transportation improvements along County Highway 117 between State Highway 5 and the Hennepin County border in the northern part of the City of Chanhassen, prior to a turnback of this highway segment to the City. The study included reviewing the current issues, needs and opportunities within the corridor area. As part of the study process, recommendations for the following have been developed: future corridor concepts that include roadway geometrics, access management, pedestrian, intersection traffic control; and concepts for stormwater management.

Public Works staff and consultant staff plan to present information on the the recommendations for the corridor and the scope of the projects needed in the future in order to complete the vision of the corridor study.

ACTION REQUESTED:

Public Works and Kimley Horn staff will present information on the Highway 117 (Galpin Blvd) Corridor Study

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5256

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Finance Update

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

- Finance staff will update the County Board on:
1. 2017 Audit and Year End Savings (Y.E.S.) Account
 2. 2018 1Q Review
 3. 2019 Budget Strategy

ACTION REQUESTED:

None - Board direction only

FISCAL IMPACT:
If "Other", specify:

FUNDING	
County Dollars =	<input type="text"/>
	<input type="text"/>
Total	\$0.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

The 2019 Budget Strategy will outline a process for balancing the County's budget in response to the increasing costs and growing demand for county services while considering the Board's direction to limit the County's tax impact on the average value home.

Office use only:

RBA 2018 - 5452