



Carver County Board of Commissioners
 May 1, 2018
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	a) CONVENE b) Pledge of allegiance c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.	Agenda review and adoption	
	3.	Approve minutes of April 17, 2018, Special Session	1-5
	4.	Community Announcements	
9:10 a.m.	5.	CONSENT AGENDA	
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
		5.1 Special Event Use Permit - Lola's 1/2 Marathon & Endurance Event(s) - Podium Sports Marketing.....	6
		5.2 Charitable Gambling Application for Exempt Permit-Waconia Knights of Columbus 2506	7
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
		5.3 Out of State Training Approval for Court Services Employees	8
		5.4 Foster Care Banquet Donations	9-10
		5.5 Encore Adult Day Services Donation.....	11
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
		5.6 Lola's Lake Waconia Half-Marathon and 10-Mile and 5K Races.....	12-16
		5.7 Settlement Agreement for Right of Way Acquisition for the TH 41 Expansion Project-Jonathan Area Phase.....	17-20
		5.8 Professional Services Agreement for Highway 5/33 Intersection Safety Study	21
		5.9 Approval of Interest Arbitration Award and 2017-2018 Collective Bargaining Agreement Updates for MNPEA Deputy Sheriff's	22
		<i>Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government</i>	
		5.10 Information Technology Staff Restructuring.....	23-24
		5.11 Property Tax and Assessors Staffing Changes	25-26
		<i>Finances: Improve the County's financial health and economic profile</i>	
		5.12 Abatements/Additions	27-28
		5.13 Review Social/ Commissioners' Warrants	NO ATT

- 9:05 a.m. **6. CONNECTIONS: Develop strong public partnerships and connect people to services and information**
 6.1 Riley Purgatory Bluff Creek Watershed District Presentation 29

- 9:25 a.m. **7. COMMUNITIES: Create and maintain safe, healthy and livable communities**
 7.1 Introduction of Community Partnership with Foster Care Licensing and
 MN Families Initiative 30

- 9:45 a.m. **8. GROWTH: Manage the challenges and opportunities resulting from growth and development**
 8.1 Request to Release Draft 2040 County Comprehensive Plan 31-37

- 10:15 a.m. **ADJOURN REGULAR SESSION**

WORK SESSION

- 10:15 a.m. **A. GROWTH: Manage the challenges and opportunities resulting from growth and development**
 1. Draft Space Master Plan 38-39
 2. Highway 41/61 Corridor Study Implementation Plan 40

- 11:55 a.m. **BOARD REPORTS**
 1. Chair
 2. Board Members
 3. Administrator
 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

May 8, 2018	8:30 a.m. County Board/Division Director Strategic Planning Meeting-Vandy's Grill/Island View, Waconia
May 8, 2018	No 9:00 a.m. Board Meeting
May 15, 2018	4:00 p.m. Board Meeting
May 22, 2018	No Meeting
May 29, 2018	No Meeting
June 5, 2018	9:00 a.m. Board Meeting

A Special Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on April 17, 2018. Chair Gayle Degler convened the session at 9:06 a.m.

Members present: Gayle Degler, Chair, Randy Maluchnik, Vice Chair, James Ische, Tim Lynch and Tom Workman.

Members absent: None.

Under public comments, Dennis Jatz, 8825 Appaloosa Drive, questioned who would be in charge to make sure that the conditional use permits are followed for all the solar gardens that were being proposed. He inquired who would sign off that the site meets the requirements and if there was enough staff to follow up on issues. He also questioned who would be liable for a site if the requirements were not followed through after two years. Jantz requested a written response to his questions.

Dan Cook, 7625 Rutz Lake Road, stated he was present to update the Board on the Rutz Lake Solar garden construction. He noted his previous update in August. He stated the conditions in the CUP still have not been met and the burden of policing these solar gardens has been left to the neighborhood. He highlighted past and current issues related to the solar garden. Cook stressed the neighborhood has devoted many hours managing a site they did not want and questioned if the Board wanted to vote more in.

Diane Deering, 8245 Quaas Avenue, suggested putting a moratorium on solar gardens. She stated if Ordinances are subjective to interpretation, the Ordinance needs to be amended to be more specific so everyone can come to a conclusion of what is acceptable and what is not.

Ische moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Lynch moved, Maluchnik seconded, to approve the minutes of the April 3, 2018, Special Session. Motion carried unanimously.

Community announcements were made by the Board.

Maluchnik moved, Ische seconded, to approve the following consent agenda items:

Approved issuing a charitable gambling license to Zoar United Church of Christ for a raffle to be held on October 14, 2018.

Approved the one day to four day temporary on sale liquor license application for Augusta Ball Club., for Friday through Sunday, June 1-3, 2018.

Resolution #29-18, Continuing the Elimination of Direct Discharge Sub-Surface Treatment Systems Program.

Resolution #30-18, To Enter Into an Agreement with the State of Minnesota to Receive State Bond Funds.

Resolution #31-18, Supporting Mental Health Bonding.

Contract with Meyer Consulting pending approval of County Attorney/Risk Management and related HH&S budget amendment.

Resolution #32-18, Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Project Registry No. 148758.

Approved the following changes in the HH&S Division, Behavior Health Department: Increase 0.6 FTE HHS Administrative Assistant to 1.0 FTE HHS Administrative Assistant; Increase 0.8 FTE Crisis Therapist to 0.9 FTE Crisis Therapist; Increase 0.9 FTE Crisis Therapist to 1.0 FTE Crisis Therapist; and Eliminate 0.5 FTE Crisis Therapist vacancy and related HH&S budget amendment.

Approved the following abatements:

50.7000070	City of Mayer
65.0134500	City of Victoria
30.9520572	Alba Sanchez
30.9520509	Paulette Pulkrabek
40.2600120	Michael Falck
75.3810220	Curtis Larson
30.2580270	Steven Kokesh
04.0070300	Mary Neaton
50.2510020	Jordan Huckey
30.1900200	Audrey Schmitt
85.4520270	James Gilchrist
25.0610450	Charles White

Reviewed April 10, 2018, Community Social Services' actions/Commissioners' warrants in the amount of \$296,332.37 and reviewed April 17, 2018, Community Social Services' actions/Commissioners' warrants in the amount of \$615,430.02.

Motion carried unanimously.

Steve Just, Land Management, reviewed USS King Solar's request for a conditional use permit and identified the location. Pursuant to the Board's direction, an Order for Approval had been prepared for the Board's consideration. He explained the applicant attended the Township meeting last evening and agreed to 15 foot spacing of the black hills spruce. He clarified the most recent screening plan would need to be modified.

Peter Schmitt, USS Solar, acknowledged they attended the Township meeting and agreed to 15 foot spacing with black hills spruce. In addition, he indicated they offered \$800 screening allowance to three neighbors. Reed Richerson, USS Solar, agreed they would be updating their landscaping plan today.

Dennis Jantz stated he reviewed the CUP comments related to the height of the panels and slatted fence and questioned how the opacity requirement could be achieved considering those height differences. He noted the number of site visits that were included in the findings and pointed out the bee keepers would also be accessing the site. He also believed the decommissioning fund was underfunded and requested that be increased.

Richerson stated the slatted fence satisfies the ordinance requirement and the additional screening is on top of the opacity of the fence.

Steve Just noted the slatted fence would be opaque and met the County's requirements. Just clarified they could add a sentence that the bee keepers would generate some additional activity. He indicated decommissioning has been discussed and if everyone walks away from the site, there is still value in the land and it was unlikely for the taxpayers to have any risk.

Mark Free, 8955 Appaloosa Circle, raised the issue of possible damage done to the roads due to the construction traffic. He stated he would like something added that the township would be compensated if there was any damage to the roads.

Rachelle Fetting, 12525 County Road 32, stated she lived on the east side of the property and would like to be considered for the tree allowance. She noted she had been on that list previously.

Lynda Wachholz, 12580 County Road 32, explained she had no hard data but they have been quietly marketing their property for the last year. She stated they had two serious parties but one party has walked away due to the future solar garden and believed they would have to sell it for less. She indicated she would also like to be considered for additional screening.

Nancy Thul, 8850 County Road 51, indicated she owns the property on a hill. She stated Commissioners have a duty to represent the constituents and look out for the best interests of the County. She suggested the long term liability for the project should be considered. She pointed out what they know to be true is the density of the neighborhood; that the solar farm would be placed at the highest elevation and the possibility of the impact of stray voltage to humans and animals. She stated the fear factor will decrease property values and stressed they would not have any screening due to the elevation of their home and there would be glare. She stated there was no way to screen from their property and USS Solar recognizes this issue and is the reason they were offering a tree allowance.

She believed they should deny the motion but if they felt they cannot deny, she asked that they delay the vote. She explained when they went to the township meeting they assumed they would have a chance to address their unique situation and she was told that was not the case. Thul indicated to meet the opacity requirement large trees would be needed and the \$800 amount that was offered by

the applicant was insufficient. She indicated there were other neighbors with similar concerns and asked the Board to vote no or to delay the vote with direction to USS Solar to work with individual property powers to resolve individual concerns.

Jody Flatebo, 8805 Appaloosa Circle, stated they gave the Board valid reasons to deny and stated they also thought they could provide input on screening at the township meeting. She stated Barlous, Wachholz, Fettigs and herself should all be included in the landscaping allowance. She suggested the applicant should expect to pay more for screening as a consequence of putting the garden in a residential neighborhood. She believed the applicant should be contacting the landowners to determine if they wanted testing for stray voltage.

Loren Hupenbecker, representing Waconia Township, stated the decommissioning amount should be revisited and should be higher. He believed the property owners that were originally part of the tree allowance should still be included and these owners should be paid some money to take care of the screening from their yard. He added they also needed to add signage to keep trucks off the roads or there should be some liability for roads.

Richerson stated the concerns raised have been discussed at previous meetings and they have provided responses throughout the process. He indicated they met or exceeded the screening requirements with the slatted fence and the two rows of trees were beyond the requirements of the code. He stated they had no intent of using the township roads. He indicated solar panels cause less glare than snow or wet grass. He reiterated they met or exceeded the ordinance requirements and was not sure what the intent is for planting trees when they have already have more than what is required. In addition, he referenced the tree allowance they are offering to the three property owners.

Lynch inquired if they would be willing to offer the tree allowance to the other property owners or increasing the amount for the Thuls.

Richerson stated if these requirements were put in the motion they would not protest. He clarified, if there was a request for stray voltage testing from livestock owners, they would provide the testing.

Workman questioned if they had enough staff to address issues and why they have a policy that subjects residents to something no one wants. He stressed they need to make sure residents are protected if they allow solar gardens and they should not be allowed where 50% opacity cannot be obtained.

Steve Just stated Land Management does work with the County Attorney, Water Management and Soil and Water to address issues that arise. He indicated an annual inspection is done and they do work with the Township. He recognized these projects take time and there are deadlines. Just stated the slatted fenced does provide 100% coverage and there has never been a requirement to evaluate opacity from a hill.

Maluchnik moved, Ische seconded, to adopt the Findings of Fact and issue Order #PZ20170025 for the approval of the Conditional Use Permit, USS King Solar LLC, Waconia Township.

Lynch offered an amendment to the motion to add the \$800 tree allowance for seven residents and increase the tree allowance to Thuls to \$3,200. Maluchnik and Ische accepted the friendly amendment.

On vote taken, on amended motion, Degler, Ische, Maluchnik voted aye. Lynch, Workman voted nay. Motion carried.

Just stated he would revise the findings as it related to bee keeper visits and traffic.

Just reviewed USS Eggo Solar's CUP request for a large solar energy system. He explained the site was located in Benton Township's Rural Service District. Pursuant to the Board's previous direction, an Order for Approval was drafted for their consideration.

Erica Forsman, USS Solar, stated the permit request was in compliance with the County's 2030 comp plan, and meets the requirements of 152.251. She recognized the draft Order included specific conditions, that the request was approved by the Planning Commission and they reached out to the neighboring property owners.

Lynch recognized this was located in a rural service district that allows for more uses than normally allowed in an ag area.

Ische moved, Maluchnik seconded, to adopt Findings of Fact and issue Order #PZ20180003 for the approval of the Conditional Use Permit, USS Eggo Solar, LLC. Motion carried unanimously.

Ische moved, Lynch seconded, to adjourn the Special Session at 10:20 a.m. and go into a work session with Public Works/Parks. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Special Event Use Permit - Lola's 1/2 Marathon & Endurance Event(s) - Podium Sports Marketing

Primary Originating Division/Dept: Public Works - Parks

Meeting Date: 5/1/2018

Contact: Sam Pertz Title: Parks & Recreation Supervisor

Item Type:
Consent

Amount of Time Requested: minutes

Presenter: Title:

Attachments: Yes No

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

The annual Lola's 1/2 Marathon, 10k and kid race events are scheduled to take place on Saturday, June 2nd, 2018.

By County Ordinance Chapter 91: Use permits shall be required for the exclusive or special use of all or portions of park areas and facilities when they are closed to the public; to conduct certain activities not normally permitted as per conditions of this chapter; for regulation of large group activities, as defined herein, or to reduce or eliminate certain user fees for groups, as defined herein.

The event attracts approximately 3,000 participants in addition to many spectators to the City of Waconia. A portion of the 1/2 marathon route passes through Lake Waconia Regional Park.

The Parks Department has issued a Special Event Use Permit for the event since 2012.

The Special Event Use Permit for this event recognizes:

-Special Use Permit fees are charged to host the event in the park consistent with the approved parks fee schedule for 2018.

*Minimal fees are charged as event route(s) pass through the park with minimal impact/use.

- Staff has communicated additional permits required beyond the Park Office (Land and Water Services, Township, Traffic Engineering, Sheriff Patrol Services)

- Insurance is obtained and is prepared in satisfaction of the County requirements.

- All portions of the park area remain open to the general public.

- The event has operated successfully without significant negative impacts to Lake Waconia Regional Park for (6) years.

ACTION REQUESTED:

Motion to approve the issuance of the Special Event Use Permit to Podium Sports Marketing for the Lola's 1/2 Marathon & Endurance Events on June 2, 2018.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars = \$0.00

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Charitable Gambling Application for Exempt Permit-Waconia Knights of Columbus 2506

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application for Exempt Permit was received from the Waconia Knights of Columbus 2506. They plan to hold a raffle on June 22, 2018 at Klein Drive Park located at 9055 Klein Dr, Waconia, MN 55387. This applicant has received this same type of license previously.

ACTION REQUESTED:

Approval to issue a Charitable Gambling License to the Waconia Knights of Columbus 2506 for a raffle to be held on June 22, 2018.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5395

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Out of State Training Approval for Court Services Employees

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Jennie Pinnow, newly hired Veteran's Court Coordinator, is scheduled to attend the National Association of Drug Court Programs (NADCP) conference in Houston, TX, from May 29-June 2, 2018. Ms. Pinnow's conference fee, travel, and other expenses will be covered by a grant through the First Judicial District. Also, Leah Fleming will be attending the Traumatic Stress Management Train-the-Trainer conference in Phoenix, AZ, from September 25-27, 2018. Ms. Fleming's conference fee, travel, and other expenses will be covered by the Minnesota Association of County Probation Officers (MACPO).

ACTION REQUESTED:

Motion to approve out-of-state travel for Jennie Pinnow and Leah Fleming, Court Services.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars = **\$0.00**

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

All expenses covered by other funding sources.

Office use only:

RBA 2018- 5405

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Foster Care Banquet Donations

Primary Originating Division/Dept: Health & Human Services - Child & Family

Meeting Date: 5/1/2018

Contact: Clint Mack

Title: Child and Family Supervisor

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter:

Title:

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County Health and Human Services asks for donations from the community for gifts to honor and appreciate Carver County Adult and Child Foster Parents. These donations will all be given to the foster parents at the Foster Care Banquet on May 8, 2018. The Donations include:

- | | |
|--|--|
| B's on the River | Two 9-hole rounds of golf |
| Chaska Community Center | 42 one day family passes (\$35 value each) |
| Chick-fil-A | 52 gift cards for free sandwich |
| Detello's Pizza & Pasta | Two certificates for a medium pizza |
| Gina Maria's Pizza | Gift certificate for one large pizza |
| Golden Dragon Chinese Restaurant | \$50.00 gift certificate |
| Laketown Chocolates | \$10.00 gift certificate |
| Lenzen Chevrolet-Buick | Two Twins tickets, dugout box, 5/21 vs. Tigers |
| Lions Tap <i>(send copy of ad to them)</i> | Two \$10.00 gift certificates |
| Mackenthun's Fine Foods | \$25.00 gift card |
| Minnesota Landscape Arboretum | 4 VIP adult passes (value \$60.00) |
| The Mustard Seed | 68 \$20 gift cards |
| Patron Mexican Restaurant | 2 \$15 gift certificates |
| River Valley Ranch | 2 one hour trail ride certificates |
| St. Paul Saints | Two outfield reserved tickets (value \$28.00) |

Minnesota Landscape Arboretum Four VIP adult passes (value \$48.00)

Wild Mountain 2 Superday passes

Hillcrest Cafe \$20 Gift Card

A public thank you will be sent to all those who donated to Carver County Foster Parents.

ACTION REQUESTED:

Approve the acceptance of donations to Carver County from the community to be given to Carver County foster parents at the 2018 Foster Care Banquet.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

Total

\$0.00

FTE IMPACT: None

Related Financial/FTE Comments:

All Donations will be given to Carver County Foster Parents.

Office use only:

RBA 2018 - 5409

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Encore Adult Day Services Donation

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Monetary donation received by Weis Builders (check # 556681) for \$470.64

ACTION REQUESTED:

Approval to accept Monetary donation.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5411

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Lola's Lake Waconia Half-Marathon and 10-Mile and 5K Races

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

File #A20180026. Podium Sports Marketing (Isaac Milkey), in partnership with the City of Waconia, is requesting approval of a Special Event Permit for the 6th annual one-day Half-Marathon, Half-Marathon Relay, 10-Mile Race, and 5-Kilometer Race event. It is scheduled for June 2, 2018, from 5:00 a.m. to 2:00 p.m. The vast majority of the event will occur within the City of Waconia (under the city's planning and zoning authority). The half-marathon course begins in the City of Waconia and circles to the east on county roads, trails, and local roads, including North Shore Road, in Waconia and Laketown Township around Lake Waconia. The 10-Mile course follows a pattern similar to that of the half-marathon. The 5K course is entirely within city limits of the City of Waconia. County review is required for the proposed water/aid stations and volunteer parking located outside of the right-of-way along North Shore Road.

ACTION REQUESTED:

A motion authorizing the issuance of a Certificate of Zoning Compliance (#A20180026) for Lola's Lake Waconia Half-Marathon, 10-Mile Race, and 5-Kilometer race event.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5343

COUNTY OF CARVER
CERTIFICATE OF ZONING COMPLIANCE

FILE/CERTIFICATE # A20180026

DATE ISSUED: May 1, 2018

TYPE OF CERTIFICATE: ONE TIME SPECIAL EVENT- LOLA'S LAKE WACONIA HALF MARATHON, 2-PERSON HALF MARATHON RELAY, 10 MILE, & 5K

This permit certificate is issued for the 7th Annual Lola's Lake Waconia Half Marathon, 2- person Half Marathon Relay, 10 Mile, and 5K to be held on June 2, 2018, in Waconia and Laketown Townships and the City of Waconia as described on the approved site and event plan, pursuant to Chapter 152, Section 152.074 B6 of the Carver County Code. **This certificate is issued to:**

**Podium Sports Marketing
Marilyn Franzen/Isaac Milkey
1835 5th Ave
Anoka, MN 55303**

And is not transferable to another person or to another parcel of property.

Purpose of Certificate: To certify that the permittee and/or organization to which this certificate is issued is permitted and authorized to hold the Lola's Lake Waconia Half Marathon, 2-person Half Marathon Relay, 10 Mile, and 5K on June 2, 2018. The event shall take place in the Waconia Township, Laketown Township and the City of Waconia in accordance with the conditions listed on this permit and in accordance with Chapter 152, Section 152.074 B6 of the Carver County Code.

THE FOLLOWING CONDITIONS ARE ATTACHED AND MUST BE COMPLIED WITH:

1. The Permit is valid for Saturday, June 2, 2018, only.
2. The event must be conducted in accordance with the Operational Plan & Site Maps attached hereto.
3. There shall be at least two (2) extra bathroom satellites during the event.
4. The sponsors are responsible to clean up all excess trash and litter at break stations during and after the event.
5. The permit shall conform to Carver County Public Works requirements. The Public Works Department shall be notified about the proposed use of the county roads and signage for the street closing. PLEASE NOTE: this permit does not allow for painting directional arrows or other defacing of the County roadways.
6. The permit shall conform to Carver County Sheriff Department requirements. The permittee shall contract County Sheriff's Deputies for the event and include 2-4 volunteers for each intersection along the course.
7. The permit shall conform to Carver County Parks Department requirements.
8. The permit shall conform to Waconia Township requirements for any activities within North Shore Road right-of-way (if any).

9. All event parking shall occur within the City of Waconia. Parking at/near water/aid stations shall be limited to volunteers and emergency services and shall require proof of permission from property owners, prior to the event, if on private property.
10. Emergency vehicle access must be provided within the staging areas of the event and throughout the race route.
11. The permittee shall inform Waconia and Laketown Township as well as surrounding residents of the date of the event, any hours that the road may be closed and alternate routes that may be used during the event. Notification shall be provided prior to the event.
12. The permittee shall provide a Certificate of Insurance listing Carver County as additional insured.

Emily Schmitz
Land Management Planner

THIS CERTIFICATE IS ISSUED FOR JUNE 2, 2018 AND IS NOT EFFECTIVE UNTIL SIGNED:

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO FOLLOW THEM. I REALIZE THAT FAILURE TO ABIDE BY THE CONDITIONS IS A VIOLATION OF THE ZONING ORDINANCE. I AGREE THAT THE ZONING ADMINISTRATOR OR A DESIGNATED REPRESENTATIVE MAY ENTER UPON THE SUBJECT PROPERTY TO CHECK FOR COMPLIANCE OR FOR REVIEW PURPOSES. I ALSO UNDERSTAND THAT THIS IS NOT A BUILDING PERMIT AND THAT OTHER PERMITS MAY BE REQUIRED.

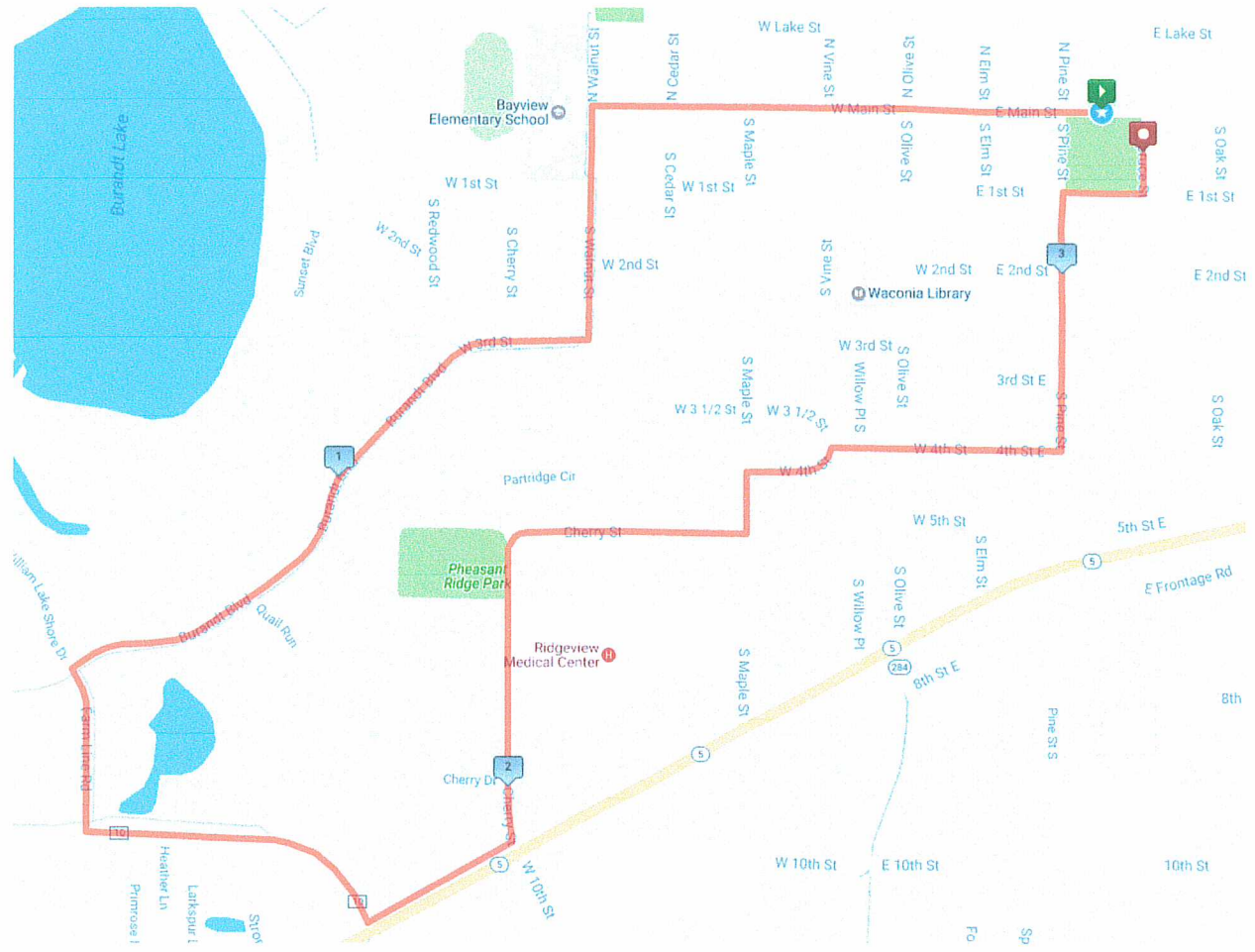
Signature of Certificate Holder

Date

Half Marathon / 10 mile Route (**10 mile does not do the "downtown" section**)



5K Route (**Half marathon does this section before heading around the lake**)



Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlement Agreement for Right of Way Acquisition for the TH 41 Expansion Project-Jonathan Area Phase

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="5/1/2018"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right of Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The 2018 construction season includes reconstruction of State Highway 41 from US Highway 212 on the south to Pioneer Trail, (CSAH 14), on the north. Additional right-of-way is needed to complete this project. Carver County has obtained appraisals completed by a certified appraiser for the acquisition of permanent roadway, drainage and utility, noise wall and temporary construction easements along the construction corridor. The County Board previously authorized initial offers to property owners based on the opinions of value in the appraisals.

Public Works staff has negotiated a settlement with a property owner being impacted by the project at PID #30.0410010, Ridgeview Two Twelve North Addition, LLC.

ACTION REQUESTED:

Motion to adopt a resolution authorizing payment of negotiated settlement for the TH 41 Expansion Project - Jonathan Area Phase (County Project #148758)

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/>
FTE IMPACT: <input type="text" value="None"/>	TED Funding <input type="text" value=""/> \$379,995.50
	Total <input type="text" value=""/> \$379,995.50
	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

If the project is extended beyond the 2018 construction season, additional costs will be incurred by Ridgeview Two Twelve North Addition, LLC and the county has agreed to compensate them in the amount of \$20,558.50 for additional signage storage and installation and landscaping costs.

Office use only:

RBA 2018 - 5412

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: May 1, 2018

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property Interests Needed for Project Registry No. 148758

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law, and pursuant to Minnesota Statutes, § 163.02, subd. 2; §117.012; and § 117.042, to acquire land and other real property interests in Carver County which the County needs for a public use or public purpose; and

WHEREAS, the County proposes to construct highway and related improvements in Carver County for the TH 41 expansion project (“Project”); and

WHEREAS, to complete the Project, the County must acquire the real property interests described in Exhibit A, attached hereto, from the Owners of the real property interests identified in said Exhibit A; and

WHEREAS, the County obtained an independent appraisal report(s) from a licensed real estate appraiser which estimates the full amount of damages which the County’s proposed acquisition of the property interests described in said Exhibit A will cause to Owners of said real property interests; and

WHEREAS, County must determine and submit an initial written offer of just compensation to the Owners of said needed real property interests covering the full amount of damages caused by the County’s proposed acquisitions; and

WHEREAS, the Owners of said real property interests may obtain an independent appraisal by a qualified appraiser of the real property interests which the County proposes to acquire for the Project; and

WHEREAS, the Owners of said real property interests are entitled to reimbursement for the reasonable costs of the appraisal from the County up to a maximum of the limits stated in Minn. Stat. §117.036, provided the Owner submits to County the information necessary for reimbursement; and

WHEREAS, the Carver County Board of Commissioners authorized the Public Works Division Director or agents under his supervision, to make initial written offers of just compensation to the Owners within the Project from whom property interests are required, in the amounts of the independent real estate appraiser’s opinions; and

WHEREAS, the Public Works Division Director or agents under his supervision, have negotiated settlement(s) with the Owners impacted by the project as described in said Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that County's acquisition of the real property interests described in said Exhibit A and the construction of highway and related improvements of the TH 41 expansion project constitute a valid public use or public purpose; and

BE IT FURTHER RESOLVED that based upon the independent appraisal report(s) of damages obtained by the County from an independent real estate appraiser and the negotiations between said Owner(s) and the Public Works Division Director or agents under his supervision, County shall make a payment of compensation to the Owners within the Project from whom the County must acquire needed real property interests, in the amounts as described in said Exhibit A; and

BE IT FURTHER RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Stipulation of Settlement Agreement with said property owner(s), in the name of the County of Carver for the Project.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on May 1, 2018, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 1st Day of May, 2018.

Dave Hemze County Administrator

Insert Exhibit A
to
Resolution Authorizing Settlement of Compensation to Owners for Acquisition of Real Property
Interests

(Acquisition)

P.I.D. No. 30.0410010

Ridgeview Two Twelve North Addition, LLC

Taking of a permanent highway easement over TH 41, (containing 9,094 sq. ft., more or less).

Taking of a permanent drainage & utility easement over TH 41, (containing 82 sq. ft., more or less).

Taking of a permanent drainage & utility easement over TH 41, (containing 1,244 sq. ft., more or less).

Taking of a temporary easement for construction purposes over TH 41, (containing 3,517 sq. ft., more or less).

Settlement Amount: \$379,558.50.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement for Highway 5/33 Intersection Safety Study

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County Public Works and MnDOT are planning to undertake a joint study of the Highway 212/5/33 intersection area on the northwest side of the City of Norwood Young America. The purpose of this study is to identify near-term projects with an expected construction date of 2019 to be coordinated with the Minnesota Department of Transportation project along US Highway 212 in 2020. Additionally, this study will identify potential intersection improvements at the TH 5/CSAH 33 intersection, potential roadway improvements along CSAH 33 and TH 5 to US 212, and coordinate with the Norwood Young America comprehensive plan update and the Carver County Roadway System Plan to evaluate potential changes to the study area based on a potential bypass around the City. An implementation plan will be developed based on the findings of this study. MnDOT has agreed to share in half of the cost of this professional services agreement, which will be formalized in a separate cooperative agreement. SRF Consulting Group, Inc. has submitted a proposal to perform the work for this study. This consultant has experience and knowledge of this area and is also working with the City on their comprehensive plan update.

ACTION REQUESTED:

Motion to approve a professional services agreement with SRF Consulting Group Inc. for \$33,100 for the Highway 5/33 Intersection Safety Study, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	\$16,550.00
State Funds	\$16,550.00
Total	\$33,100.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5414

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Interest Arbitration Award and 2017-2018 Collective Bargaining Agreement Updates for MNPEA Deputy Sheriff Unit

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="5/1/2018"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The County and the MNPEA Deputy Sheriff bargaining unit reached impasse in negotiations for the 2017 – 2018 collective bargaining agreement. Consistent with Minnesota Statute 179A, an essential unit may proceed to binding interest arbitration at such time. The arbitration was held and an award has been received. The collective bargaining agreement has now been updated with changes agreed to by the parties and the arbitrator's ruling on the additional issues.

Highlights and the major changes in terms and conditions are:

- Two year agreement (2017 – 2018)
- In 2017 and 2018, employees who obtain an overall rating of Meets Expectations or higher on the performance evaluation for the previous calendar year under review shall receive a 2% general adjustment, not to exceed the maximum of the range, effective January 1.
- Effective the first full pay period of March of 2017 and 2018, employees who have not yet reached the maximum of the salary range will receive a 2% wage increase not to exceed the maximum of the range.
- Salary range effective first full pay period in March 2017: \$27.00 per hour - \$36.52 per hour
- Salary range effective first full pay period in March 2018: \$27.54 per hour - \$37.25 per hour
- Uniform allowance increased to \$775.00 from \$745.00
- Insurance 2017: Maintain same County contributions as in 2016
- Insurance 2018: Maintain same County contributions as in 2017

ACTION REQUESTED:

Motion to approve the arbitration award and the MNPEA Deputy Sheriff 2017-2018 Collective Bargaining Agreement.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
<i>If "Other", specify:</i> <input type="text"/>	County Dollars = <input type="text" value="\$169,000.00"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$169,000.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Information Technology Staff Restructuring

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Information Technology is requesting that the Board approve the creation of a 1.0 full-time equivalent (FTE) IT Security and Infrastructure Supervisor and a 1.0 FTE IT Support Technician Supervisor. Once these positions are filled, the staff would eliminate a 1.0 FTE IT Senior Systems Engineer position and a 1.0 FTE IT Lead Support Technician position. Currently the IT Infrastructure Manager has eleven direct reports. The staff recommends reducing that number, in keeping with best practices. The manager position is critical in developing the IT strategies for security, network stability and infrastructure hardware planning. With the number of issues that arise daily within the Infrastructure Team, the staff recommends the creation of two new teams under these supervisory positions to improve service delivery. The IT Support Technician Supervisor will focus on supervision within the helpdesk area, working directly with the team to improve helpdesk processes, policies, and staff development. The IT Security and Infrastructure Supervisor will work on the IT security initiatives approved by the County Board in the 2018 budget and supervise a team that consists of the Systems Engineers and Database Administrator, working on databases, cybersecurity, virtual desktops, Cisco phones, and level II support.

ACTION REQUESTED:

Motion to create a new IT Security and Infrastructure Supervisor, eliminate one IT Senior Systems Engineer upon hire, create a new IT Support Technician Supervisor, and eliminate one IT Lead Support Technician position upon hire.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	
IT Security and Infrastruc	\$10,074.00
IT Technical Support Sup	\$13,573.00
IT Professional Services	(\$23,647.00)
Total	\$0.00

Insert additional funding source

Related Financial/FTE Comments:

A 2018 budget amendment is requested to move \$15,765 from IT Professional Services budget to the IT personnel budget to cover the cost difference for the remainder of 2018. \$23,647 will be moved from IT Professional Services budget in 2019 to cover the cost difference for the entire 2019 budget year.

Office use only:

RBA 2018 - 5396

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Information Technology Staff Restructuring

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Salaries	01-049-046-0-6111	\$15,765.00	Professional Services	01-049-046-0-6260	\$15,765.00
TOTAL		\$15,765.00	TOTAL		\$15,765.00

Reason for Request:

Information Technology (IT) is requesting a IT Security and Infrastructure Supervisor and a IT Support Technician Supervisor positions. Once these positions are filled, the staff would eliminate the IT Senior Systems Engineer and the IT Lead Support Technician. IT anticipates to hire these positions in May and the prorated cost for 2018 would be \$15,765. IT is requesting to transfer \$15,765 from IT Professional Services budget into salaries to fund the difference between the two positions.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Property Tax and Assessors Staffing Changes

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services"/>	Meeting Date: <input type="text" value="5/1/2018"/>
Contact: <input type="text" value="David Frischmon"/> Title: <input type="text" value="Property & Financial Services Di"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

The MN property tax process is believed to be one of the most complicated in the Country. Property tax staff calculate, collect and settle property taxes on behalf of the County, Cities, School Districts and other miscellaneous taxing authorities. In addition, Legislative changes and increasing reporting requirements like PRISM annually challenge county staff and our software vendor to test and implement software upgrades and enhancements by statutory deadlines. So in response to the increasing complexity of the property tax process, to help manage the workflow to meet statutory deadlines and to increase staff capacity to assist with testing software upgrades/enhancements and by obtaining higher level software training like Sequel, staff is requesting the County Board create a new Senior Tax Analyst and eliminate a Tax Analyst upon hire. By creating a Senior Tax Analyst, all four Supervisors in the Property Tax, Elections and License Centers Department will now have a Senior position with lead worker responsibilities.

When the Senior Appraiser (lead worker) position becomes vacant, staff is requesting the position be eliminated and replaced with an Appraiser position. This is recommended in part due to the Commercial Appraiser position, approved in the 2017 budget, will be taking over the lead worker responsibilities from the Senior Appraiser position.

ACTION REQUESTED:

Motion to create a new Senior Tax Analyst position, eliminate one Tax Analyst position upon hire and once the Senior Appraiser (lead worker) position becomes vacant, replace the position with an Appraiser position.

FISCAL IMPACT: <input type="text" value="Budget amendment request form"/>	FUNDING										
If "Other", specify: <input type="text" value=""/>	County Dollars =										
FTE IMPACT: <input type="text" value="Other staffing change (grade, classification, hours, etc.)"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Assessor</td> <td style="width: 30%; text-align: right;">(\$31,102.00)</td> </tr> <tr> <td>Senior Tax Analyst</td> <td style="text-align: right;">\$6,092.00</td> </tr> <tr> <td>County Auditor Fees</td> <td style="text-align: right;">(\$6,092.00)</td> </tr> <tr> <td>2019 Assessor need</td> <td style="text-align: right;">\$31,102.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$0.00</td> </tr> </table>	Assessor	(\$31,102.00)	Senior Tax Analyst	\$6,092.00	County Auditor Fees	(\$6,092.00)	2019 Assessor need	\$31,102.00	Total	\$0.00
Assessor	(\$31,102.00)										
Senior Tax Analyst	\$6,092.00										
County Auditor Fees	(\$6,092.00)										
2019 Assessor need	\$31,102.00										
Total	\$0.00										
<input checked="" type="checkbox"/> Insert additional funding source											

Related Financial/FTE Comments:

A 2018 budget amendment is requested to move \$3,554 from County Auditor Fees to cover the cost difference in the above position changes for the remainder of 2018. Eventual gross savings of \$31,102 from Assessors staffing changes will be used to fund, along with incremental revenue from City and Township Assessing contracts; another Appraiser position that has been requested for the 2019 Budget in response to the County's continued tax base growth.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Property Tax and Assessors Staffing Changes

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Salaries	01-040-040.6111	\$3,554.00
TOTAL		\$3,554.00

CREDIT		
Description of Accounts	Acct #	Amount
County Auditor Fees	01-40-40.5573	\$3,554.00
TOTAL		\$3,554.00

Reason for Request:

To budget for the costs associated with the Property Tax and Assessors staffing changes in 2018.

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Abatement /Additions

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Motion to approve.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING	
County Dollars =	(\$1,619.46)
Other	(\$4,100.54)
Total	(\$5,720.00)

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5405



Property & Financial Services
 Government Center - Administration
 Building
 600 East 4th Street
 Chaska, MN 55318-2102

**CARVER
 COUNTY**

Laurie Huepenbecker Davies, Manager
 Property Tax, Elections and License Centers
 Phone: (952) 361-1907
 Email: ldavies@co.carver.mn.us

Angela Johnson, Carver County Assessor
 Phone: (952) 361-1961
 Email: ajohnson@co.carver.mn.us

**Abatements presented to the
 Carver County Board of Commissioners
 May 1, 2018**

Abatement approval is recommended by the Carver County Assessor and Property Tax, Elections & License Centers Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Tax Dollars Abated
2018	06.0151500	Carver County	Exempt - Remove SWF	\$ 120.00	\$ -	\$ (120.00)	\$ -	\$ (120.00)	\$ -
2018	30.9520061	Maria Teresa Orozco-Magana	Homestead	\$ 132.00	\$ 98.00	\$ (34.00)	\$ -	\$ (34.00)	\$ (12.37)
2018	85.9510107	Anita Olson & Keith Olson	Homestead	\$ 338.00	\$ 224.00	\$ (114.00)	\$ -	\$ (114.00)	\$ (29.01)
2018	30.1160160	Raul Lopez	Homestead	\$ 2,344.00	\$ 2,122.00	\$ (222.00)	\$ -	\$ (222.00)	\$ (79.36)
2018	25.0630820	Katrina Traxler	Homestead	\$ 1,622.00	\$ 1,362.00	\$ (260.00)	\$ -	\$ (260.00)	\$ (97.03)
2018	75.5520150	Richard Elling	Homestead	\$ 1,822.00	\$ 1,494.00	\$ (328.00)	\$ -	\$ (328.00)	\$ (95.90)
2018	30.0650260	James & Cathy Haugo	Relative Homestead	\$ 5,770.00	\$ 5,526.00	\$ (244.00)	\$ -	\$ (244.00)	\$ (87.06)
2018	30.3490010	Jean Mensinger	Homestead	\$ 1,704.00	\$ 1,436.00	\$ (268.00)	\$ -	\$ (268.00)	\$ (94.75)
2018	02.0350500	Lyle Braun & Marilyn Braun	Correction	\$ 2,174.00	\$ 2,080.00	\$ (94.00)	\$ -	\$ (94.00)	\$ (0.31)
2018	20.4260040	Kathleen Sharpe & Benjamin Sharpe	Classification Change	\$ 5,344.00	\$ 3,210.00	\$ (2,134.00)	\$ -	\$ (2,134.00)	\$ (545.39)
2018	30.6591430	Robin C. Marks	Homestead	\$ 4,184.00	\$ 4,100.00	\$ (84.00)	\$ -	\$ (84.00)	\$ (28.96)
2018	30.3700080	Kelli Anderson & Jamari Brinson	Homestead	\$ 2,994.00	\$ 2,822.00	\$ (172.00)	\$ -	\$ (172.00)	\$ (59.95)
2018	30.6710704	Cheri Meyer	Homestead	\$ 2,248.00	\$ 2,018.00	\$ (230.00)	\$ -	\$ (230.00)	\$ (82.57)
2018	02.0120300	Adam Ernst & Eric Ernst	Homestead	\$ 5,236.00	\$ 5,236.00	\$ -	\$ -	\$ -	\$ -
2018	30.6601314	Todd Petsinger & Marie Petsinger	Homestead	\$ 2,486.00	\$ 2,274.00	\$ (212.00)	\$ -	\$ (212.00)	\$ (76.12)
2018	25.3970310	Paul Staut & Faith Staut	Homestead	\$ 4,234.00	\$ 4,164.00	\$ (70.00)	\$ -	\$ (70.00)	\$ (26.43)
2018	20.1140640	Copper Hills Homeowners Assn	Exempt	\$ 1,088.00	\$ -	\$ (1,088.00)	\$ -	\$ (1,088.00)	\$ (288.21)
2018	65.2950040	Stephen Ringquist & Julie Ringquist	Homestead	\$ 4,874.00	\$ 4,828.00	\$ (46.00)	\$ -	\$ (46.00)	\$ (16.04)
			TOTALS	\$ 48,714.00	\$ 42,994.00	\$ (5,720.00)	\$ -	\$ (5,720.00)	\$ (1,619.46)

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****Riley Purgatory Bluff Creek Watershed District Presentation**Primary Originating Division/Dept: Administration (County) Meeting Date: 5/1/2018 Contact: Dave Hemze Title: County Administrator Item Type:
Regular Session Amount of Time Requested: 20 minutesPresenter: Claire Bleser Title: District Administrator Attachments: Yes No**Strategic Initiative:**Connections: Develop strong public partnerships and connect people to services and information **BACKGROUND/JUSTIFICATION:**

Claire Bleser, Riley Purgatory Bluff Creek Watershed District's Administrator, would like to discuss the District's Water Management Plan and seek areas in which they may collaborate with Carver County to address water management issues within the County.

ACTION REQUESTED:

Information only.

FISCAL IMPACT: None If "Other", specify: **FUNDING**County Dollars = **FTE IMPACT:** None **Total** \$0.00 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5394

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Introduction of Community Partnership with Foster Care Licensing and MN Families Initiative

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Foster Providers in Carver County work hard to support the children placed in their home as well as support each other. Foster parents often need concrete items to meet the needs of the children in their home such as cribs, diapers, clothes, coats, school supplies and gifts for special occasions. Foster Parenting is also an emotionally taxing endeavor which requires significant support. In the past Carver County has attempted to provide for these needs when community organizations have not been able to do so. Minnesota Families Initiative (a ministry of TurningPoint Church) has organized and raised money to provide this unmet need.

ACTION REQUESTED:

Request to update Board members on a significant community partnership serving families in need.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

This collaboration provides foster parents an additional avenue for financial and emotional support outside of Carver County resources.

Office use only:

RBA 2018 - 5332

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request to Release Draft 2040 County Comprehensive Plan

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Carver County staff members have completed the draft of the 2040 Comprehensive Plan, and it is now available for the required 6-month review period. This review period will allow for affected jurisdictions (such as cities, townships, adjacent counties, school districts, and water management organizations) and the general public to comment on the draft plan. The attached memo provides a summary of the DRAFT Plan and next steps. Copies of the DRAFT are being sent separately to the Commissioners, which is available online at www.co.carver.mn.us/2040plan and by request. The staff requests that the Board approve release of the DRAFT for the mandatory 6-month review period.

ACTION REQUESTED:

Motion to adopt the attached resolution to release the DRAFT 2040 carver County Comprehensive Plan for the mandatory 6-month adjacent community and public review.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5410



Public Services Division
Planning and Water Management Dept
Government Center - Administration Building
600 East 4th Street
Chaska, Minnesota 55318
Phone: (952)361-1820
Fax: (952)361-1828

Memo

To: Carver County Commissioners
Thru: Paul Moline, Tom Vellenga, David Hemze
From: Brett Angell, Planning & Water Management
Date: April 23, 2018
Re: Draft 2040 Comprehensive Plan

Action Requested

Approval to release the draft 2040 Comprehensive Plan for the mandatory 6-month affected jurisdiction review.

Background

The Carver County staff has completed the draft of the 2040 Comprehensive Plan, and it is now available for your review. After the County Board reviews and approves the draft plan, it will be distributed for the 6-month review period. This review period will allow affected jurisdictions (such as cities, townships, adjacent counties, school districts, and water management organizations) and the general public to comment on the draft plan. The County will also submit the draft plan to the Metropolitan Council for a recommended preliminary review to ensure that all requirements are met in the draft plan.

Plan Content

The following sections review each individual section of the draft 2040 Comprehensive Plan. An electronic version of the draft plan will be sent separately from the Planning commission packet. Hard copy versions of the draft plan will be available at the meeting. The Comprehensive Plan includes the following chapters:

1. Introduction
2. County Overview
3. Land Use
4. Transportation
5. Water Resources
6. Parks, Trails, and Open Space
7. Implementation

Introduction and County Overview

The Introduction and County Overview section of the plan establishes the history of the county, the county's vision, and the comprehensive plan update process. The County Overview chapter includes information regarding the physical setting of the County, population characteristics, Metropolitan Council projections for population, households, and employment, and information regarding the County's economy.

Land Use

A preliminary draft of the 2040 Land Use chapter was approved by the County Board on February 20th, 2018. Since this time, there has been one major change to the Land Use chapter: the re-addition of language regarding the Economic Development Opportunity Areas. This re-addition was

due to Watertown Township choosing to keep the information regarding the Highway 7/CSAH 10 Economic Development Opportunity Area within their Township Policy Chapter.

Transportation

The Transportation Chapter of the draft Comprehensive Plan was developed with the assistance of SRF Consulting Group. The chapter is separated into six sections: Roadway System Plan; Transit; Mobility Trends, Bicycling and Walking; Freight; and Aviation. The following paragraphs give a description of each section.

Roadway System Plan

The County's 2040 Roadway System Plan (RSP) is an update to the 2030 RSP and 2014 RSP Amendment. The objective of the 2040 RSP is to incorporate and carry forward the original 2030 components as well as those of the 2014 RSP Amendment. The 2040 RSP establishes broad, forward thinking goals, strategies, and implementation elements to provide a framework for ongoing County, Metropolitan Council, and State transportation planning activities. The 2040 RSP also complements adopted transportation planning and program documents, which provide detailed project or corridor specific recommendations.

The RSP is a long-range, comprehensive planning and strategy document prepared to provide direction for the management and prioritization of the county's transportation system, roadways, and right of way corridors. The sections of the RSP form a comprehensive transportation planning document to encompass the main goals for the County's transportation system: modernization and preservation, safety, regional mobility, growth and development, partnerships and coordination, sustainable funding, and policy and directives. The RSP includes the following sections:

- A. **Introduction**
- B. **Goals and Strategies:** A set of goals and strategies that set a framework for the RSP, establishing direction for programs and activities.
- C. **Performance Measures:** Linked to transportation elements to help monitor goals and strategies and enable the County to track the condition of transportation infrastructure and assets.
- D. **Existing Roadway System:** Inventories past planning efforts, programmed improvements, existing congestion, and safety needs.
- E. **Socioeconomic Forecasts:** Identifies the socioeconomic data inputs to the 2040 travel demand model.
- F. **Roadway System Forecasts:** Explains the data analysis process for the 2040 travel demand model and traffic forecasts
- G. **Future Roadway System Needs:** Identifies 2040 roadway needs and includes the traffic model forecasts, future congestion analysis, and priority corridor identification.
- H. **Policy Direction:** Provides implementation direction for topics such as jurisdictional transfers, safety, access management, right-of-way preservation, environment, and system preservation.
- I. **Financial Planning:** Outlines projected revenue and project expenditure analysis and is a financial planning tool for forecasted 2040 roadway system needs and a basis for potential future updates as conditions change.

Transit

The County conducted a Transit Study with SRF Consulting Group and SW Transit to determine how the existing transit is performing within the County and what the potential of transit is in the future. The transit section focuses on express bus/ fixed-route transit service, demand-response transit service (SW Prime, Metro Mobility, SmartLink), and passenger transit facilities (park-n-rides). Transit market indicators (such as population, poverty, percent with disabilities, percent over 65 years of age, etc.), were evaluated to show where potential expansions could take place in the future.

Mobility Trends

The mobility trends described in the plan include: Transportation Network Companies, Alternative Fuel Vehicles, and Autonomous Vehicles. With the inclusion of these mobility trends in the plan, the County is acknowledging that they may have an impact on the future of transportation within the County and the County will continue to monitor and evaluate the impact they could have.

Bicycling and Walking

This section provides specific information required by the Metropolitan Council on the County's existing and planned bicycle and pedestrian transportation systems related to the Metropolitan Council's Regional Bicycle Transportation Network. The information is supplemental to the Parks, Open Space, and Trails Chapter. It also includes discussion on physical barriers to bicycle transportation and bicycle and pedestrian systems in context of the County's development patterns.

Freight

The Freight section of the Transportation chapter is a Metropolitan Council requirement and a new focus area for the 2040 plan, which emphasizes the importance of the movement of goods via railway or semi-trucks within and through the County. The Freight section provides information and tools to understand and invest in the freight system and strengthen the County's ability to advocate for essential freight issues with key planning and funding organizations like the Metropolitan Council, MnDOT, and other agencies.

The Freight System Plan documents existing conditions and future system needs for freight-related elements. This section addresses the Principal and A-Minor Arterial highway network, existing railways and truck freight facilities, important economic freight generator nodes such as industrial parks and large shopping areas, and provides information on the roadway network volumes of heavy commercial average annual daily traffic (HCAADT). Roadway system issues for freight-related goods movement are also identified.

Aviation

There are no changes to the Aviation section of the plan compared to the 2030 plan. Since there are no public airports within Carver County the section focuses on seaplane operation and private landing strips. The section refers back to the Federal Aviation Administration and Minnesota Department of Transportation for regulations.

Parks, Open Space, and Trails

The Parks, Open Space, and Trails (POST) chapter of the draft Comprehensive Plan was also developed with the assistance of SRF Consulting Group. The County Parks Commission reviewed the proposed POST chapter in February. The POST chapter is separated into four main sections: Introduction, Parks Plan, Trail and Bikeway Plan, and Implementation Plan. The following paragraphs give a brief description on each of the sections.

Parks Plan

The Parks Plan focuses on the regional parks, state wildlife management areas, state recreation areas, and national wildlife refuges. For Regional Parks, the plan evaluates the existing and future improvements to Lake Waconia Regional Park, Baylor Regional Park, Minnewashta Regional Park, Lake Bavaria Boat Launch, Carver Park Reserve, and Western Carver County Park. The Parks Plan also includes details on two regional park search areas established by the Metropolitan Council: Miller Lake Regional Park Search Area and the Minnesota River Bluffs Regional Park Search Area.

Trail and Bikeway Plan

The over-arching goal of the Trail and Bikeway plan is to develop an interlinking system of high value trails throughout the County which provide reasonable access to amenities within the County. The plan reviews local trail corridors, linking trail corridors, and destination trail corridors. The plan provides a brief description of each existing and future destination and linking trail within the County. The plan also considers other trail considerations, such as: Hiking Trails, Mountain Biking Trails, Equestrian Trails, and Water Trails.

Implementation Plan

The Implementation Section of the POST Chapter establishes the procedures for future park development and potential planning and development/stewardship initiatives.

Water Resources

The Water Resources Chapter of the draft Comprehensive Plan is separated into three main sections: Wastewater, Surface Water, and Water Supply.

Wastewater

The Wastewater section of the Water Resources chapter focuses on subsurface sewage treatment systems (SSTS). The section provides goals, policies, and strategies to ensure the proper function of SSTS. Details regarding the expansion of municipal services will be included within city comprehensive plans.

Surface Water

The Surface Water section references the current Carver County Watershed Management Plan, which covers the requirements of the Metropolitan Council. The sections provides an executive summary of the CCWMO Plan, identifies 11 major surface water issues to focus on, information on the impaired waters in the County, current studies taking place, and implementation and administration standards. The CCWMO Watershed Management Plan is currently being updated. The County will make necessary changes to this section based on approved changes to this plan.

Water Supply

The Water Supply section references the current Carver County Groundwater Plan which covers the period from 2016 to 2025. The Groundwater Plan covers the existing environment and conditions, planning process and relationship to other plans, an overview of the groundwater system, priorities of groundwater protection, and implementation measures. Information regarding municipal water supply will be found within city comprehensive plans.

Implementation

The Implementation chapter references the public programs, fiscal devices, and actions to implement the plan as well as the current regulations and financial strategies in place to support the Comprehensive Plan. This chapter includes information on the Long Term Financial Plan, which includes subcomponents of the Capital Improvement Plan (CIP) and Transportation/ Wheelage Tax. This chapter also includes the County Zoning Map, which is required to be included.

Remaining Timeline

1. The 6-month affected jurisdiction review will occur from May 2nd to November 2nd. During this period, the draft plan will also be available for public review and comment. Additional public engagement techniques will be discussed in the following section.
2. In late October, the County staff will review the comments received during the 6-month review period with the County Board. Based on this discussion, edits will be made to the plan.
3. In mid-November a public hearing will take place at the Carver County Planning Commission meeting with regard to the final draft of the 2040 Comprehensive Plan.
4. In early December, the final draft of the 2040 will be brought to the County Board for a second public hearing and final approval to be submitted to the Metropolitan Council.
5. The plan is required to be submitted to the Metropolitan Council by no later than December 31, 2018.

Community Engagement

During the mandatory 6-month review period, the draft 2040 Comprehensive Plan will be made available for public review and comment. The draft plan will be placed on the 2040 Comprehensive Plan webpage and hard copies will be available upon request. Additional public engagement efforts will include:

- 2 Public Open Houses
 - June 27th at the Carver County Public Works Building in Cologne
 - October 17th at the Carver County Government Center in Chaska
- Public hearings at the Planning Commission and County Board in November and December respectively.
- Social media postings on Facebook and Twitter promoting the draft plan.
- Additional online and in-person events will be considered throughout the summer.

Planning Commission Recommendation

The Planning Commission reviewed the draft 2040 Comprehensive Plan at the April 17th Planning Commission meeting. The Planning Commission unanimously recommended the approval of the draft 2040 Comprehensive Plan to begin the 6-month affected jurisdiction review period.

Township Board Recommendations

Throughout March and April, members of the County staff met with each of the Townships to discuss the draft versions of their respective Township Policy Chapters. Each Township was given the option to make any changes desired to their chapter prior to draft plan beginning the 6-month review period. All of the Townships authorized the inclusion of their Township Policy Chapter in the review period. The Townships are aware that they will have the ability to comment on the entire draft plan once the 6-month review begins. County staff members will be available to meet with any Township individually to go over the complete draft of the plan.

COUNTY OF CARVER
BOARD OF COMMISSIONERS

DATE _____ RESOLUTION NO. _____

MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

A RESOLUTION APPROVING THE DISTRIBUTION OF THE DRAFT 2040 COMPREHENSIVE PLAN FOR JURISDICTIONAL REVIEW AND PUBLIC COMMENT

WHEREAS Minnesota Statutes section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure that its comprehensive plan conforms to metropolitan system plans and that its fiscal devices and controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans, and

WHEREAS the County Board, Planning Commission, and County Staff have prepared a proposed 2040 Comprehensive Plan intended to meet the requirements of the Metropolitan Land Planning Act and Metropolitan Council guidelines and procedures, and

WHEREAS, pursuant to Minnesota Statutes section 473.858, the proposed Comprehensive Plan must be submitted to adjacent governmental units and affected special districts and school districts for review and comment for the statutory six-month review and comment period, and

WHEREAS the Planning Commission reviewed the draft 2040 Comprehensive Plan at its regular meeting of April 17, 2018 and has recommended to begin the 6-month review process.

THEREFORE, BE IT RESOLVED, THAT the Carver County Board of Commissioners hereby authorizes the distribution of the draft 2040 Comprehensive Plan for jurisdictional review and public comment on May 1, 2018.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the _____ day of _____, 2018 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2018. _____
County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Draft Space Master Plan

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

The lead architect and staff will present the architect and space planning committee's findings, projections, options, and recommendations on the County's space master plan for the next thirty years.

ACTION REQUESTED:

Board guidance.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Specific future facility purchase, construction, and/or leasing options will follow from the Space Master Plan yet to be decided and authorized by the Board.

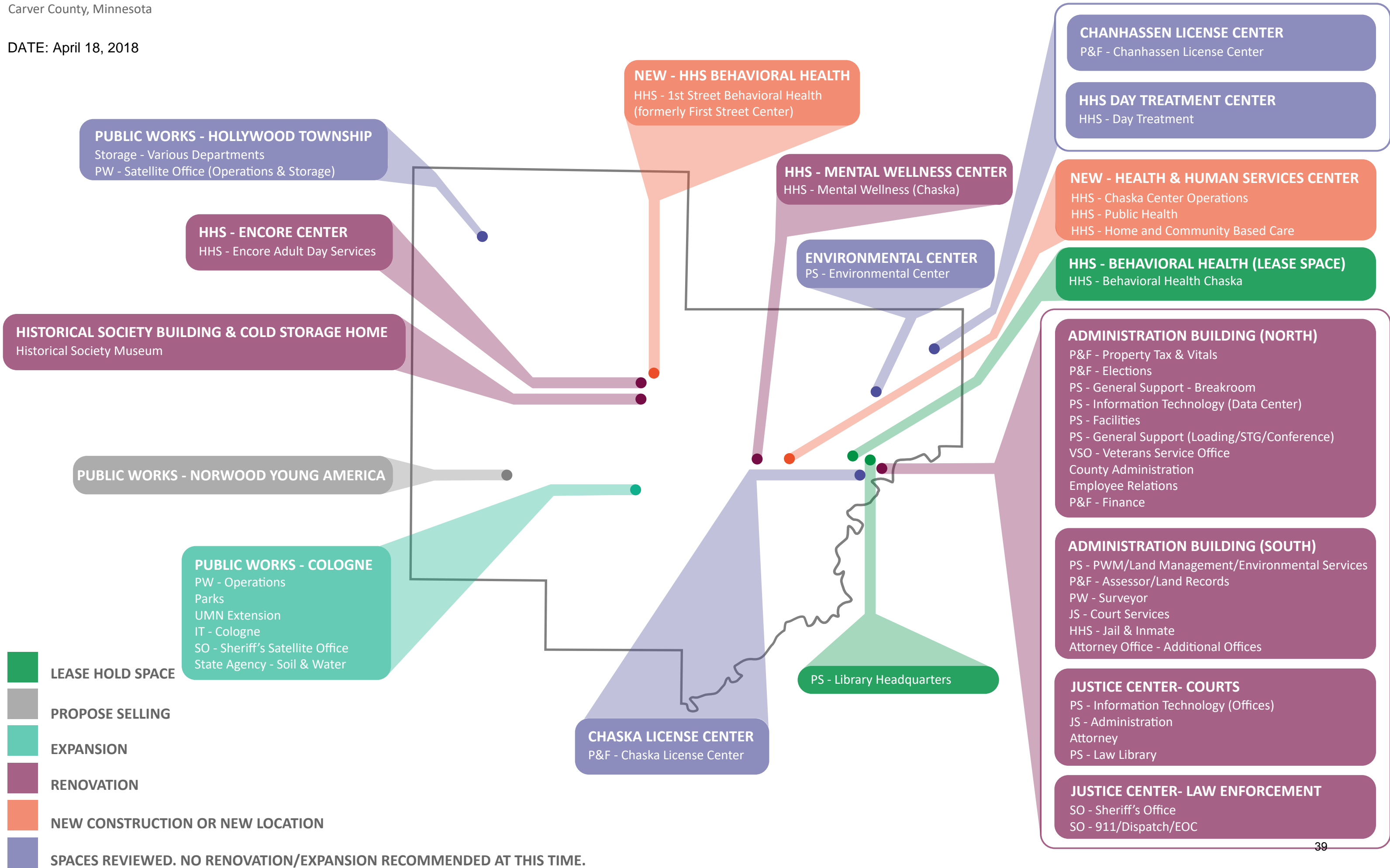
Office use only:

RBA 2018 - 5388

SERVICE DELIVERY (30 YEAR PLAN) - PROPOSED SERVICE LOCATIONS

Carver County, Minnesota

DATE: April 18, 2018



- LEASE HOLD SPACE
- PROPOSE SELLING
- EXPANSION
- RENOVATION
- NEW CONSTRUCTION OR NEW LOCATION
- SPACES REVIEWED. NO RENOVATION/EXPANSION RECOMMENDED AT THIS TIME.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Highway 41/61 Corridor Study Implementation Plan

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Carver County Public Works undertook a joint corridor study on CSAH 61 and TH 41 with MnDOT in close coordination with the City of Chaska, Chanhassen and Carver. The primary purpose of the study is to provide for short, mid, and long-term transportation improvements along CSAH 61 between CSAH 11 and Bluff Creek Drive and TH 41 in downtown Chaska. The study included reviewing the current issues, needs and opportunities within the corridor area. As part of the study process, recommendations for the following have been developed: future long-range corridor vision; future corridor concepts that include roadway geometrics, access management, pedestrian , intersection traffic control and alternate road locations; and concepts for stormwater management.

Public Works staff and consultant staff plan to present information on the the implementation plan of the corridor study and the projects needed in the future in order to complete the vision of the corridor study.

ACTION REQUESTED:

Public Works staff and Bolton & Menk Staff will present information on the implementation plan of the Highway 41/61 Corridor Study

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2018 - 5205