



Carver County Board of Commissioners
 November 21, 2017
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

4:00 p.m.	1.	a)	CONVENE		
		b)	Pledge of allegiance		
		c)	Public comments	<i>- Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i>	
	2.		Agenda review and adoption		
	3.		Approve minutes of October 31, 2017, Regular Session		1-3
	4.		Community Announcements		
4:05 p.m.	5.		CONSENT AGENDA		
			<i>Connections: Develop strong public partnerships and connect people to services and information</i>		
	5.1		Resolution Approving Carver County's Application for Funding from the Voting Equipment Grant Account		4-5
	5.2		Authorize County Attorney's Office to Execute Agreements		6
	5.3		License Center Qmatic (Customer Queing) Upgrade		7
	5.4		Special Use Permit for MVSS Vintage Snowmobile Event held at Lake Waconia Regional Park		8
			<i>Communities: Create and maintain safe, healthy and livable communities</i>		
	5.5		Final Acceptance and Payment to Park Construction Company County Road 123 Flood Mitigation Project		9-10
	5.6		Veteran's Court Grant		11-12
	5.7		Recruit for .5 FTE Veteran's Court Coordinator		13
			<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>		
	5.8		Amendment 1 to PSA for TH 41 Expansion Project Final Design with Bolton and Menk		14
	5.9		Professional Services Agreement MCCC Strategic Technologies Inc.....		15-16
			<i>Finances: Improve the County's financial health and economic profile</i>		
	5.10		Review Social Services/Commissioners Warrants		NO ATT
4:05 p.m.	6.		FINANCES: Improve the County's financial health and economic profile		
	6.1		Public Hearing and Adoption of Ordinance 48-2018 and the 2018 Carver County Fee Schedule		17-72

- 4:15 p.m. **RECESS AS COUNTY BOARD AND CONVENE AS CARVER COUNTY
JOINT DITCH NO. 5**
- 4:15 p.m. **7. COMMUNITIES: Create and maintain safe, healthy and livable communities**
7.1 Joint Ditch 5 Repair Project 73
- 4:25 p.m. **8. ADJOURN AS CARVER COUNTY JOINT DITCH NO. 5 AND CONVENE AS
CARVER COUNTY DITCH BOARD**
8.1 2018 Ditch Assessments 74
- 4:35 p.m. **ADJOURN AS CARVER COUNTY DITCH BOARD AND RECONVENE
AS CARVER COUNTY BOARD**
- 4:35 p.m. **9. COMMUNITIES: Create and maintain safe, healthy and livable communities**
9.1 Approval of Purchase Agreement with Ridgeview Medical Center for
property to develop a Mental Health Wellness facility..... 75-77
- 5:15 p.m. **ADJOURN REGULAR SESSION**
- 5:15 p.m. **BOARD REPORTS**
1. Chair
2. Board Members
3. Administrator
4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

November 28, 2017	9:00 a.m. Board Work Session
December 5, 2017	No Meeting AMC Conference
December 7, 2017	6:00 p.m. 2018 Budget Public Hearing
December 12, 2017	9:00 a.m. Board Meeting
December 19, 2017	4:00 p.m. Board Meeting
December 26, 2017	No Board Work Session
January 2, 2018	2018 Organizational Session

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on October 31, 2017. Chair Tim Lynch convened the session at 9:09 a.m.

Members present: Tim Lynch, Chair, James Ische, Vice Chair, Gayle Degler, Randy Maluchnik and Tom Workman.

Members absent: None.

Under public participation, Karen Johnson Leuthner, 15745 38th Street, Mayer, clarified she did not represent the Hollywood Township Board, any County officials and was present as a relevant public watchdog. She explained she previously attended the Board meeting wherein the Mosquito Control did a presentation on mosquito control and after that time, a wetland outside of Watertown was taken over by the County for wetland credits. She stated she subsequently spoke to Mosquito Control and they indicated no one had told them about this project. She urged the Board to have a plan to take care of the wetland.

She pointed out the recent news story on solar gardens and suggested the Board review. She noted the Planning Commission meetings were not videotaped and the Board was missing the concerns of the neighbors who were attending the meetings. She suggested they needed to get the facts on what is happening and would happen in the future. She stated in 1999 she started coming to meetings regarding the radio tower and stressed the need to adequately address future mosquito and solar issues at this time.

The following amendment was made to the agenda:

5.9 Resolution of Approval for a Federal INFRA Grant Application to TH 212-Revised pages 18-20.

Degler moved, Ische seconded, to approve the agenda as amended. Motion carried unanimously.

Workman moved, Maluchnik seconded, to approve the minutes of the October 17, 2017, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Maluchnik moved, Degler seconded, to approve the following consent agenda items:

Approved grant agreement SG-05696 with the Metropolitan Council, pending finalization of the contract review process and related Parks budget amendment.

Approved grant agreement SG-05967 with the Metropolitan Council, pending finalization of the contract review process and related Parks budget amendment.

Approved grant agreement SG-05960 with the Metropolitan Council, pending finalization of the contract review process.

Approved professional services agreement with SRF Consulting Group, Inc., for \$115,873.00 pending finalization of the contract review process.

Approved professional services agreement with WSB & Associates, Inc., for \$55,875.00 pending finalization of the contract review process.

Approved professional services agreement with WSB & Associates, Inc., for \$82,500.00 pending finalization of the contract review process.

Approved County jail repair and maintenance projects and related Sheriff's budget amendment.

Approved the Carver/Scott SmartLink Mobility Management Joint Powers Agreement.

Resolution #71-17, Approving an INFRA Grant Application for the Highway 212 Expansion Project in Dahlgren Township between the City of Cologne and Carver.

Approved assigning Kristen Larson, Water Resource Program Specialist, to a 0.8 FTE part-time status from November 13, 2017, through May 11, 2018.

Approved the following abatements:

85.9520037	Jolene Drews
09.0161510	Michael Formanek
30.3850390	Brett Kohler
75.1040380	Lisa Klehr
40.0131600	Brent Garens
07.5500090	Steve Hagman
30.2080120	Josue Cervantes
40.2600020	Terry Bullock
30.0501970	William Kreuser
75.3500110	Christopher Sanders
25.8340020	Ricky Kiang
30.5530940	Barbara Bach
75.1300170	Timothy Schlattman

Reviewed October 24, 2017, Community Social Services' actions/Commissioners' warrants in the amount of \$468,629.84 and reviewed October 31, 2017, Community Social Services' actions/Commissioners' warrants in the amount of. \$255,916.42,

Ric Ford, Eastern Carver County Schools Advancement Director, appeared before the Board to give an update on the District 112 Foundation fundraising campaign. He pointed out the Foundation was

a nonprofit and separate from the school district. He noted the public school district was 112 years old and this was the first time the Foundation would be sponsoring a charitable direct mail campaign. He explained every household would be receiving direct mail with a request for support. Ford highlighted the initiatives the Foundation has been participating in and encouraged the Board to support.

The Board recognized the Foundation's work enhances the district's curriculum and appreciated their efforts.

Tom Vellenga, Assistant Administrator, requested the Board recognize Peter Henschel for receiving the Polaris Leadership Award. He noted Mr. Henschel began his career as an IT intern, later was the first GIS staff person and currently the County's Chief Information Officer. He highlighted his work and pointed out the prestigious award Henschel received from the State GIS Association for his leadership in the Minnesota geospatial community.

Henschel stated he enjoyed working for the county, appreciated the support for technology and worked with great staff.

The Board congratulated Henschel for the receipt of this award and agreed he has done a great job.

Workman moved, Degler seconded, to adjourn the Regular Session at 9:40 a.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution Approving Carver County's Application for Funding from the Voting Equipment Grant Account

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - Elections"/>	Meeting Date: <input type="text" value="11/21/2017"/>
Contact: <input type="text" value="Laurie Davies"/> Title: <input type="text" value="Taxpayer Services Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text" value="Taxpayer Services Manager"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

- Minnesota counties are responsible for administering elections which includes the purchase and maintenance of election equipment including accessible voting equipment;
- Carver County's election equipment was purchased in 2006 and is approaching the end of its 10 to 15 year lifespan;
- Minnesota's 90th Legislature authorized \$7,000,000 for the Voting Equipment Grant Account to assist counties, cities, towns and school districts with the purchase of voting equipment;
- To receive funding from the Voting Equipment Grant Account, counties must submit an application to the Minnesota Secretary of State by 12/15/17;
- Certifications authorizing Carver County to apply for funds from the Voting Equipment Grant Account on behalf of the municipality have been received from all municipalities;
- All county applications for grant funds must include a resolution from the county board of commissioners approving the application for grant funds.

ACTION REQUESTED:

Adopt the attached resolution approving Carver County's application for funding from the Voting Equipment Grant Account

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 5069



BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA

Date: November 21, 2017

Resolution No.:

Motion by Commissioner:

Seconded by Commissioner:

A RESOLUTION APPROVING CARVER COUNTY'S APPLICATION FOR FUNDING FROM THE VOTING EQUIPMENT GRANT ACCOUNT

WHEREAS, Minnesota counties are responsible for administering elections, which includes the purchase and maintenance of supplies and election equipment, including accessible voting equipment; and,

WHEREAS, Minnesota last updated much of its voting equipment between 2002 and 2006 meaning that the equipment is rapidly approaching the end of its 10 to 15 year lifespan; and,

WHEREAS, it is essential for precincts to have functioning voting equipment so that voters are able to cast their ballot on equipment that is secure, accessible, accurate, and reliable; and,

WHEREAS, Minnesota's 90th Legislature authorized \$7 million for the Voting Equipment Grant Account to assist counties, cities, towns and school districts with the purchase of voting equipment; and,

WHEREAS, to receive funding from the Voting Equipment Grant Account, counties must submit an application to the Minnesota Secretary of State before December 15, 2017; and

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners approves and authorizes Carver County's application for funding from the Voting Equipment Grant Account; and,

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby certifies that any funds awarded from the Voting Equipment Grant Account will be used only to purchase assistive voting technology, an electronic roster system, an electronic voting system, any individual component of an electronic voting system, or any other equipment or technology approved by the Secretary of State.

Table with 3 columns: YES, ABSENT, NO. Each column contains five horizontal lines for signatures.

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21st day of November, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Authorize County Attorney's Office to Execute Agreements

Primary Originating Division/Dept: Attorney

Meeting Date: 11/21/2017

Contact: Mark Metz Title: County Attorney

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

In 2017, Carver County and the County Attorney's Office received a grant to partially fund a new victim-witness position in the County Attorney's office. The position was formally approved by the County Board previously in 2017. It is now necessary to have the County Board formally resolve that Nancy Yates, victim-witness coordinator, or Mark Metz, County Attorney, be authorized to enter into a cooperative agreement with the Office of Justice Program in the Minnesota Department of Public Safety. This allows the County to execute agreements and amendments with the Office of Justice Programs in the Minnesota Department of Public Safety, as necessary to implement the project on behalf of Carver County.

ACTION REQUESTED:

Authorize Nancy Yates or Mark Metz with the Carver County Attorney's Office to execute agreements and amendments with the Office of Justice Programs in the Minnesota Department of Public Safety, as necessary to implement the project on behalf of Carver County.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 5070

Carver County Board of Commissioners Request for Board Action



Agenda Item:

License Center Qmatic (Customer Queing) Upgrade

Primary Originating Division/Dept: <input type="text" value="Property & Financial Services - License Center"/>	Meeting Date: <input type="text" value="11/21/2017"/>
Contact: <input type="text" value="David Frischmon"/> Title: <input type="text" value="Property & Financial Services Di"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

An integral part of providing customer service at the County's License Centers is the Qmatic system which allows customers to get a number and then get served based on the personnel available to provide the requested service. The Qmatic hardware and software has reached the end of its useful life and needs to be upgraded as soon as possible. Quotes from other software vendors to replace Qmatic were higher than the cost to upgrade Qmatic. Several license centers in other counties, including Hennepin, are using the upgraded Qmatic system and are very satisfied. Thus, County staff recommends upgrading the License Center's Qmatic hardware and software for a one time cost of \$45,000 plus an ongoing annual cost for maintenance of \$6,400.

ACTION REQUESTED:

Motion to approve upgrade of Qmatic software upgrade agreement subject to approval of the County Attorney and Risk.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING						
<i>If "Other", specify:</i> <input type="text"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$45,000.00</td> </tr> <tr> <td>License Center Maint.</td> <td style="text-align: right;">\$6,400.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$51,400.00</td> </tr> </table>	County Dollars =	\$45,000.00	License Center Maint.	\$6,400.00	Total	\$51,400.00
County Dollars =	\$45,000.00						
License Center Maint.	\$6,400.00						
Total	\$51,400.00						
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source						

Related Financial/FTE Comments:

The funding for this project was previously approved by the County Board as part of the annual budget process.

Office use only:

RBA 2017 - 5074

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Special Use Permit for MVSS Vintage Snowmobile Event held at Lake Waconia Regional Park

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="11/21/2017"/>
Contact: <input type="text" value="Sam Pertz"/> Title: <input type="text" value="Parks & Trails Supervisor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	
Strategic Initiative: <input type="text" value="Connections: Develop strong public partnerships and connect people to services and information"/>	

BACKGROUND/JUSTIFICATION:

The annual Midwest Vintage Snowmobile Show (MVSS) is scheduled to take place on Friday, Saturday & Sunday January 26th - 28th of 2018. The event takes place on both Saturday and Sunday, with Friday being a preparation day. The event advertisement includes: snowmobile show, swap meet, drag races, trail ride on local snowmobile trails, oval races, loud snowmobile contest, silent auction and more.

By County Ordinance Chapter 91: Use permits shall be required for the exclusive or special use of all or portions of park areas and facilities when they are closed to the public; to conduct certain activities not normally permitted as per conditions of this chapter; for regulation of large group activities, as defined herein, or to reduce or eliminate certain user fees for groups, as defined herein.

The event attracts approximately 3,000 spectators daily to the park.

The Parks Department has issued a Special Use Permit for the event for many years without significant issue.

The Special Use Permit for this event recognizes:

- Special Use Fees are charged to host the event in the park consistent with the approved parks fee schedule for 2017.
- Insurance is obtained as required by the County practices.
- Concession items are sold at the event by the MVSS, Waconia Lions and other 3rd party businesses.
- A small number of individual's associated with event coordination camp over at the Park to provide basic security of equipment and operational items. Camping is not an activity otherwise offered, or authorized without permit, for Lake Waconia Regional Park.
- The MVSS Vintage group coordinates and acquires needed permits with the Carver County Sheriff Office, the Minnesota DNR and the Waconia Township.
- The MVSS Vintage group contracts Lancer Catering for food & drink service throughout the event to be held in the Lake Waconia Event Center.
- All portions of the park (including sledding hill) remain open to the general public.
- A general admission fee is charged to attend the event.
- The concession revenue fee is not charged to MVSS or other associated with the event.

The event has operated successfully at Lake Waconia Regional Park for many years.

The Park Commission reviewed this Special Use Permit request and made recommendation to the County Board to issue the Special Event Use Permit at the November 8th meeting.

ACTION REQUESTED:

Approve Special Event Permit with Midwest Vintage Snowmobile Show.

FISCAL IMPACT: <input type="text" value="None"/> If "Other", specify: <input type="text"/>	FUNDING County Dollars = <input type="text" value="\$0.00"/> <input type="text"/> Total <input type="text" value="\$0.00"/> <input checked="" type="checkbox"/> Insert additional funding source
FTE IMPACT: <input type="text" value="None"/>	
Related Financial/FTE Comments:	

Office use only:

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Acceptance and Payment to Park Construction Company County Road 123 Flood Mitigation Project

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The County Road 123 Flood Mitigation Project included raising an 1100 foot section of the roadway to reduce flooding potential and alleviate unsafe travel for residents. The original contract with Park Construction Company was in the amount of \$322,669.25. The total of all work completed by Park Construction Company is \$322,793.18. All work for this project is now complete. Most of the work was completed during the 2016 construction season, with minor warranty work occurring in 2017. Cost overruns on this project are attributed to the addition of topsoil around a residential driveway.

Park Construcion Company is requesting to finalize the contract with Carver County and release all retainage. County staff agrees and is requesting that the contract be finalized and that the outstanding work items and remaining retainage be paid in the amount of \$16,139.66

ACTION REQUESTED:

Motion to adopt a resolution accepting all work as complete and authorizing final payment in the amount of \$16,139.66, to Park Construction Company for the construction of the County Road 123 Flood Mitigation Project (148756) .

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars = **\$16,139.66**

FTE IMPACT: ▼

Total **\$16,139.66**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 5062

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: November 21, 2017

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**COUNTY BOARD ACKNOWLEDGMENT
Project 148756 (County Road 123 Flood Mitigation)
FINAL PAYMENT**

WHEREAS, the construction Project 148756 (County Road 123 Flood Mitigation), has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21st day of November, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 21st day of November, 2017.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Veteran's Court Grant

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

This is a grant for state fiscal year 2018 in the amount of \$47,000 for services related to the Carver County Veteran's Court.

ACTION REQUESTED:

Motion to approve the \$47,000 grant from the 1st Judicial District for the Carver County Veteran's Court

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
<input type="text"/>	<input type="text"/>
Total	<input type="text" value="\$0.00"/>

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Court Services will request at a later date to hire a .5 FTE Veteran's Court Coordinator. The position has been recently classified and a requisition to recruit will be submitted followed by a request for Board approval.

Office use only:

RBA 2017 - 5076

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Veteran's Court Grant

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
PT salaries	01-252-259-0000-6112	\$30,197.00
Office Supplies	01-252-259.6401	\$5,000.00
Professional Services	01-252-259.6401	\$11,803.00
TOTAL		\$47,000.00

CREDIT		
Description of Accounts	Acct #	Amount
Veteran's Treatment Court Grant	01-252-259-0000-...	\$47,000.00
TOTAL		\$47,000.00

Reason for Request:

To budget for the Veteran's Court grant from the 1st Judicial District. This grant runs on the state fiscal year- 2017/2018.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Recruit for .5 FTE Veteran's Court Coordinator

Primary Originating Division/Dept: <input type="text" value="Court Services"/>	Meeting Date: <input type="text" value="11/21/2017"/>
Contact: <input type="text" value="Eric D Johnson"/> Title: <input type="text" value="Court Services Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

Court Services has received a \$47,000 grant for state FY 2018 (grant agreement is also before the board on this date). The Veteran's Court Team has agreed it would be beneficial to hire a .5 FTE Veteran's Court Coordinator to be supervised by Court Services. Employee Relations has completed a DBM for this particular position and is indicated in the costing out attachment. The entire salary and benefits will be covered by the Veteran's Court grant from the 1st Judicial District, upon board approval. There is also a strong possibility of the same amount of funding in FY 2019 for this position.

ACTION REQUESTED:

Motion to approve the recruitment of a Veteran's Court Coordinator (.5 FTE) by Court Services

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text" value="Grant Funded"/></p>	FUNDING <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="width: 30%; text-align: right;">\$0.00</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>1st Judicial Grant</td> <td style="text-align: right;">\$47,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$47,000.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	\$0.00	<input type="text"/>	<input type="text"/>	1st Judicial Grant	\$47,000.00	Total	\$47,000.00
County Dollars =	\$0.00								
<input type="text"/>	<input type="text"/>								
1st Judicial Grant	\$47,000.00								
Total	\$47,000.00								
FTE IMPACT: <input type="text" value="Other staffing change (grade, classification, hours, etc.)"/>									

Related Financial/FTE Comments:

Budget amendment form already submitted to Finance for grant agreement. Salary and benefits for this position will be fully covered by a grant from the 1st Judicial District via the State of MN (see costing out form attached). There is a strong possibility the same grant amount will be awarded in FY 2019 as well.

Office use only:

RBA 2017 - 5084

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Amendment 1 to PSA for TH 41 Expansion Project Final Design with Bolton and Menk

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="11/21/2017"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Assistant Public Works Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Carver County submitted an application for federal grant funds through the 2015 regional solicitation of the Metropolitan Council to reconstruct Trunk Highway (TH) 41 from TH 212 to Pioneer Trail from a 2-lane to 4-lane highway. The county has been awarded \$7,420,000 in construction funding for 2018.

Carver County also submitted a request for Transportation Economic Development (TED) funding, state funding administered by the Minnesota Department of Transportation (MnDOT) and the Department of Employment and Economic Development (DEED). The county has been selected to receive \$3,500,000 through this program.

The county requested a final design scope of services from Bolton & Menk for final design of this project, which is nearing completion. Bolton & Menk's final design scope of services needs to be modified to better fit what is now known about the project, and includes all work necessary to complete the construction plans, project specifications and cost estimates in order to solicit bids from contractors in early 2018. Additional work was needed on various areas of the project in order to meet design stakeholder requirements as detailed in the amendment request letter from Bolton & Menk, Inc.

ACTION REQUESTED:

Motion to approve Amendment #1 to Professional Services Agmt. with Bolton & Menk for for TH 41 Expansion Project Final Design for \$84,244.00, pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/>
FTE IMPACT: <input type="text" value="None"/>	MnDOT TED Funding <input type="text" value="\$84,244.00"/>
	Total <input type="text" value="\$84,244.00"/>
	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 5064

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement MN Counties Computer Cooperative (MCCC) Strategic Technologies Inc (STI)

Primary Originating Division/Dept: Attorney

Meeting Date: 11/21/2017

Contact: John Rekow Title: Law Office Manager

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

MN Counties Computer Cooperative has entered into a professional agreement that impacts the practice management system used by Attorney's Office. This new vendor will support the software and make enhancements in the future. Being a member of MCCC and user of MN County Attorneys Practice System (MCAPS), we are required to submit a Board Ratification of using the need vendor STI.

ACTION REQUESTED:

Motion to Approve as MCCC is requiring the Board ratification be sent back to them by 12/3/17, thus the urgent request.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars = **\$30,586.00**

Total **\$30,586.00**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 5088

BOARD RATIFICATION STATEMENT

The Board of _____ has ratified the PROFESSIONAL SERVICES AGREEMENT BETWEEN MINNESOTA COUNTIES COMPUTER COOPERATIVE And STRATEGIC TECHNOLOGIES INCORPORATED for the maintenance and support of MCAPS.

The Agreement will be effective January 1, 2018 through December 31, 2022. This Agreement commits the participating members for the term of the contract and the financial obligations associated with this contract.

Signed: _____
Board Chair

Date: _____

Attest: _____

Title: _____

Date: _____

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Public Hearing and Adoption of Ordinance 48-2018 and the 2018 Carver County Fee Schedule

Primary Originating Division/Dept: <u>Property & Financial Services</u>	Meeting Date: <u>11/21/2017</u>
Contact: <u>Mary Kaye Wahl</u> Title: <u>Assistant Financial Services D...</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>15</u> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <u>Mary Kaye Wahl</u> Title: <u>Assistant Financial Services Dir...</u>	

Strategic Initiative:

Finances: Improve the County's financial health and economic profile

BACKGROUND/JUSTIFICATION:

A public hearing has been scheduled for recommended changes to the County's 2018 fee for service schedule, which includes fees charged by the Carver County Regional Rail Authority ("CCRRA"). MN statute allows the County to charge fees to cover its costs associated with providing various services. Notice of this public hearing has been placed in the County's legal newspaper.

Attachments for the board packet include the Fee Schedule Ordinance, a County Resolution adopting the 2018 Fee Schedule, the 2018 Fee Schedule, and a listing of the 2018 Fee Schedule recommended changes.

The largest share of the proposed fee increase would be the solid waste fee increase. The staff has previously discussed its proposed solid waste fee increase of \$5 per property with the Board in a work session in August. The solid waste fee increase would help the County cover the rapidly rising cost of handling materials brought to the County's Environmental Center, drop-off sites, and special collection events. The total number of customers served is projected to rise from 35,000 in 2016 to 42,500 in 2017. Moreover, the SW fee increase would help cover the rising cost of recycling electronics, tires, mattresses, and other materials brought to the County's environmental service sites. This would be the first increase in the solid waste fee since 2007 -- ten years ago.

ACTION REQUESTED:

1. Motion to open public hearing to consider changes to the County 2018 Fee Schedule.
2. Motion to close public hearing.
3. Motion to adopt the resolution approving the County 2018 Fee Schedule.

FISCAL IMPACT: Other

If "Other", specify:

Fiscal impact included in Administrator's Recommended 2018 Budget

FUNDING

County Dollars =	
County- fees increase	\$246,000.00
Total	\$246,000.00

FTE IMPACT: None

Related Financial/FTE Comments:

It is estimated that there will be an increase of \$246,000 in 2018 fee revenue from the recommended changes. Approximately 85% of the proposed fee revenue increase relates to a proposed solid waste fee increase of \$5 per property, yielding a total additional revenue of \$210K. Please see the attached document, 2018 Fee Schedule Recommended Changes, for the justification and comments related to the recommended 2018 fee changes.

Carver County, Minnesota

Schedule of County Fees

2018

Adopted by the Carver County Board of Commissioners Nov. XX, 2017



Property and Financial Services Division

Carver County Government Center
Administration Building
600 East Fourth Street
Chaska, MN 55318-1202
Phone: 952-361-1508 Fax: 952-361-1541

Countywide Services/County Publications

Budget Book	\$40
Comprehensive Plan Full document Individual Plan Elements or Township Chapters	\$50 \$15 with colored maps. No charge for copies in black & white.
Electronic Documents Requests for 10 or more electronic documents	\$0.50/document, \$10 fee for portable transfer tool (CD, Jump Drive, etc.)
Electronic Image	\$0.25/page
Fax Machine Usage	Local: \$1 /first page + \$0.30/each additional page Long Distance: \$4/first page + \$1.50/ea. additional page International: \$10/first page + \$3/ea. additional page
Financial Statement for Carver County	\$30
Laminating	\$20 for documents less than or equal to 24" x 36" \$30 for documents greater than 24" x 36"
Long-Term Financial Plan Five-Year Plan	\$40
Non-Sufficient Fund (NSF) Check Or Other Returned Check	\$30/check
Photocopying: Black and white	Letter or legal size: \$0.25/page 11" x 17" size: \$.050/page Larger than 11" x 17": \$5/page
Photocopying: Color	\$1.50/page
Postage	Federal rates
Public Data Information Gathering and Research	If it takes more than a half-hour: \$50/hour pro-rated to the nearest half-hour + any material costs. <i>Note: No charge for other government agencies. No charge for separating public data from non-public data.</i>
Public Meeting DVD/CD	\$10. No charge for other government agencies.

Note:

- *The fees for services listed on this page are used by all Carver County divisions unless a County department specifically lists a different rate in this fee schedule.*
- *An asterisk (*) by any fee listed in this fee schedule indicates the fee is set by the Federal or State government and is subject to change at any time during the year by either the Federal or State government without Board action. The amount listed in the fee schedule reflects the fee amount set by the Federal or State government as of the date the County Board adopted the fee schedule.*

Attorney's Office

Compact Discs (Disclosure)	\$10
Photocopying (Disclosure)	\$0.25/page
Photographs (Disclosure)	3x5: \$1.50/photo 4x6: \$1.75/photo 5x7: \$5/photo 8x10: \$10/photo
USB Flash Drive	8 GB: \$10 16GB: \$20 32GB: \$30 64GB: \$40

Carver County Extension /University of Minnesota Extension

Parents Forever Divorce Education Program	\$75/person
University of Minnesota Extension Educational Programs Including, but not limited to, 4-H, Extension Master Gardener, Agriculture Production Systems, Family Resource Management	\$0-\$300/Program Scholarships are available by request.

Court Services/Probation

Adult Supervision Fee* (Per MN Stat. 244.18)	\$250/yr base fee, or bifurcated fee scale is used- All misdemeanor traffic (excluding DWI) and property (theft, trespass, crim dam prop, etc.), no conditions \$50.00 ~ All misdemeanor traffic (excluding DWI) and property (theft, trespass, crim dam prop, etc..), 1 or more condition \$100.00 ~ Misdemeanor DWI, no conditions \$150.00 ~ ALL gross misdemeanors, ALL other criminal, and ALL misdemeanor DWIs with 1 or more condition \$250.00
Case Transfer Out Fee – Adult	\$125
Drug Testing UA (Urinalysis testing) Adult or Juvenile	\$20
Electronic Monitoring Services Including EHM, GPS, Memos, Scram and Scram X and other testing devices and services.	Daily fees and administrative costs apply as established by contracts or agreements with vendors, ranging from \$15-\$20/per day (adults) and \$5-\$10/per day (juveniles).

GC/MS (Gas Chromatography/Mass Spectrometry) Confirmation of lab tests for drugs, synthetics, ETG, etc.	\$40
Juvenile Delinquency Diversion	\$85/appointment
Juvenile Out-of-Home Placements and Treatment Services Detention, correctional programming, educational and treatment programs, and other services with outside providers.	Reimbursements for County costs are assessed based on use of the Court Services Income Eligibility and Fee Schedule and the Carver County Asset Assessment.
Pre-Trial Services Fee - Adult cases only (PBT testing, etc.)	\$75 (or \$100 with pre-court evaluation)
Program Fee* - Adult & Juvenile EMG, DWC, T4C, other cognitive skills classes or special in-house probation programs	\$150 for in-house clients. \$250 for referrals from other probation or correctional agencies.
Safe Streets, DWI and Enhanced Probation Programming	\$650 program fee
STS Program Fee For adult probationers who are participating on local STS crew.	\$5/per each STS day ordered
Veteran's Court Program Supervision Fee	\$300

Environmental Services Department

Environmental Center Collection Fees	
Appliances Refrigerators, stoves, dishwashers, washers, dryers, microwaves, water softeners, dehumidifiers, water heaters, and air conditioners	\$10/item
Appliances – Business (Commercial)	\$2.00/cubic ft.
Appliances - Gas/Ammonia Ammonia Refrigerator <4' Ammonia Refrigerator >4' Ammonia Air Conditioner	\$150 each \$300 each \$800 each
Batteries - Businesses	\$0.25 per pound
Bicycles	\$3/bicycle
Carpeting (12' x 12')	\$10
Cylinders: Two-Part Foam Cylinders, Non-Gas Cylinders, Toxics	State Contract/Vendor pricing. Varies with size and type of cylinder from \$280 to \$975 per cylinder.
Electronics - Business	\$0.50/lb.
Electronics - Residential TVs and Monitors Large TVs (30" or larger screen size, measured	\$10/item \$20 per item

diagonally, and all console sets)	
Fluorescent Bulbs	
4 ft & under	\$0.40/bulb
Greater than 4 ft	\$0.75/bulb
CFLs	\$0.60/bulb
Irregular	\$1.00/bulb
HID	\$2.30/bulb
Broken	\$2.14/lb
Ballasts	\$0.99/lb
Super High Pressure Mercury	\$12/bulb
Lawnmowers & Other Small Engine Devices	\$5 per item
Mattresses/Boxsprings	\$30/piece
Tires:	
Car, Truck, SUV Tires	\$3.00/tire
Semi Tractor/Trailer Tires	\$15.00/tire
Farm Tractor (Small) Front Tires	\$4.00/tire
Farm Tractor (Large) Rear Tires	\$50.00/tire
Yard Waste	\$1/bag or \$8/cubic yard
One-Day Special Waste Collection Fees – Residential Rates	
Tires:	
Car, Truck, SUV Tires	\$2.00 each
Semi Truck Tires	\$7.50 each
Tractor Front (small) Tire	\$4.00 each
Tractor (Large) Rear Tires	\$25.00 each
Appliances:	
Appliances, standard residential	\$10.00 each
Ammonia Refrigerator (<4' tall)	\$150.00 each
Ammonia Refrigerator (>4' tall)	\$300.00 each
Ammonia Air Conditioner	\$800.00 each
Other:	
TVs and Computer Monitors	\$10.00 each
Lawnmower/Small Engine Device	\$5.00 each
Bicycles	\$3.00 each
Yard Waste (Brush, Leaves, Grass)	\$1.00/bag or \$8.00/cubic yard
One-Day Special Waste Collection Fees – Business Rates	
Business Bulbs:	
4ft and Under	\$0.40 each
Greater than 4 ft	\$0.75 each
Compact (CFLs)	\$0.60 each
Irregular Shape	\$1.00 each
HID	\$2.30 each
High Pressure Mercury	\$12.00 each
Broken Lamps	\$2.14/lb
Ballasts	\$0.99/lb

Environmental Center Products for Sale		
Biodegradable Bags		
Kraft Lawn & Leaf Bags		\$4.00/bundle
Bags (3 gal)		\$3.50/box
Bags (15 gal)		\$5.50/box
Bags (30 gal)		\$6.50/box
Compost Bins, Worm Bins, Rain Barrels		Set by Manufacturer Pricing
Organics Kitchen Pail		\$5
Radon Kits:		
Short-Term Radon Kit		\$8
Long-Term Radon Kit		\$20
Feedlot Permits		
Construction Short Form Permit/ Interim Permit:		
Less than 300 animal units		\$200
Construction Short Form Permit/ Interim Permit:		
300 animal units or more		\$400
Variance to Feedlot Ordinance		\$500
Hazardous Waste Generator Fees		
Minimal Generators:	Application Fee	
A generator that has hazardous wastes identified in Section 51.03 definitions of Carver County Hazardous Waste Management Code Chapter 52 is subject only to an Application Fee.	\$50	
<u>Very Small Quantity Generators (VSQG):</u>	License Fee	Application Fee
Under 10 gallons/year	\$35	\$50
11-55 gallons/year	\$125	\$100
56-100 gallons/year	\$195	\$125
Over 100 gallons/year	\$250	\$150
Small Quantity Generators:	License Fee	Application Fee
Under 500 gallons/year	\$420	\$250
500-1000 gallons/year	\$560	\$275
Over 1000 gallons/year	\$700	\$300
Large Quantity Generators:	License Fee	Application Fee
Under 10,000 gallons/year	\$1,400	\$450
10,000 – 50,000 gallons/year	\$2,800	\$550
Over 50,000 gallons/year	\$5,580	\$650
Hazardous Waste Generator Fees Related to Licenses and Reports		
Hazardous Waste Generator File Search Requests		\$10/copy (No charge to regulatory agencies.)

List of Hazardous Waste Generator Licensees	\$50/copy
File Search Access	\$25/hour
Late Generator Report	
1-14 Days Late	\$25
15-30 Days Late	\$50
> 30 Days Late	\$100
Late License Fee Payment	
1-14 Days Late	\$25
15-30 Days Late	\$50
> 30 Days Late	\$100
Hazardous Waste VSQG Collection Program	
Appointment Fee (Administrative Fee)	\$0 (includes up to one hour of administrative time.)
Additional staff time for application review	\$12.50 per quarter hour
VSQG Collection Program Fees:	(all approved fees reflect 1.45 x disposal cost, with no administrative or appointment fee)
Acids	\$1.32/lb
Adhesives	\$1.32/lb
Aerosols	\$1.32/lb
Antifreeze	\$0.60/lb.
Ballasts (Including PCB containing)	\$0.99/lb.
Bases	\$1.32/lb
Batteries (Lead Acid)	Free
Batteries (Li-ion, NiCd, Alkaline, Mixed)	\$0.38/lb.
Carburetor Cleaner	\$1.32/lb
Cleaning Agents	\$1.32/lb
Cylinders (Most)	1 Lb = \$3.00/each, Larger = \$15.00/each
Corrosives	\$1.32/lb
Degreasers	\$1.32/lb
Fuels	\$0.50/lb.
Gasoline	\$0.50/lb.
Latex Paint	\$0.55/lb.
Mercury	\$26.00/lb.
Other Misc. Chemicals	\$1.32/lb
Oil	Free
Oil Filters	\$0.40/lb.
Oil Paint	\$0.60/lb.
Paint: Latex (architectural coating)	Free
Paint: Oil Base (architectural coating)	Free
Paint: Latex (non-architectural coating)	\$0.55/lb
Paint: OilBase (non-architectural coating)	\$0.60/lb
Paint Thinner	\$0.50/lb.
Paint Stripper	\$1.32/lb
Pesticides	\$1.32/lb
Open Burning Permits	

Burning Permit for Building Demolition	\$25
Burning Permit for Residential Burning	\$5
Solid Waste Haulers	
Solid Waste/Construction Demolition Haulers	Fees set by Regional Joint Powers Agreement: \$50/truck
Solid Waste Program	
Master Composter/Recycler Certification Class	\$30/person
Solid Waste Service Fees	
Developed parcels will be charged on a basis of \$30 per service fee unit as follows:	
Commercial parcels with an assessed evaluation of \$100,000 or less	Two \$30 service fee units for a total charge of \$60
Commercial parcels with an assessed value of more than \$100,000	Four \$30 service fee units for a total charge of \$120
Industrial parcels with an assessed evaluation \$100,000 or less	Three \$30 service fee units for a total charge of \$90
Industrial units with an assessed evaluation of more than \$100,000	Six \$30 service fee units for a total charge of \$180
Multi-family housing with more than three dwelling units per parcel	80% of the \$30 service fee per dwelling (\$24 per dwelling unit)
Single family residences (with one to three dwelling units per parcel), including mobile homes, duplexes, and triplexes	One service fee unit of \$30 per dwelling unit
Solid Waste Transfer Stations	
30 cubic yard/day:	
One-Time Application Fee	\$75
Annual license fee	\$350
Less than 100 tons/day:	
One-Time Application fee	\$250
Annual license fee	\$1,000
101-250 tons/day:	
One-Time Application Fee	\$500
Annual license fee	\$2,000
More than 250 tons/day:	
One-Time Application fee	\$500
Annual license fee	\$2,500
Late Payment Penalty	25% of fee
SSTS (Subsurface Sewage Treatment System) Construction Permits	
Connection from House/Structure to Existing Tank	\$100
Repair of Tank and/or Soil Treatment Area (includes adding a new tank); Holding Tank	\$250
Standard System (Type I & II with soil treatment area)	\$400

Non-Standard Systems (Type III & IV)	\$500
SSTS Permits: Food, Beverage, Lodging and Commercial	
1-500 gallons	\$700
501-1000 gallons	\$950
1001-5000 gallons	\$1,350
5001-10,000 gallons	\$1,950
SSTS: Other Types	
Curtain Drain Septic System Monitoring	\$400 (\$50 soil review + \$50 monitoring + \$300 installation)
Plan Review	\$50
Soils Review	\$100
Re-inspection	\$50
Failure to cancel a prearranged inspection at least 1 hour prior to scheduled inspection	\$50
Origination Fee for Revolving ISTS Loan Program	\$150
Escrow for Installation of Subsurface Treatment System (SSTS) (Also known as ISTS or septic system.)	\$15,000 or 125% of the estimated cost; whichever is greater.

Health and Human Services Division

Adult Day Services	
Encore Adult Day Services	Private Pay Rate: \$81/day + SmartLink bus fees <i>For Encore Adult Day Services Sliding Fee Scale see Attachment A.</i>
Child and Family Services	
Day Care Licensing Licensing Inspection* Background Study*	\$50 per year \$100
Adult Foster Care License/Corporate Licensing Inspection	\$100/hour not to exceed \$500 per full inspection.
Out-of-Home Placement Fees	Vendor contracted rate, not to exceed actual cost. Fee will be determined based on Minnesota statute and Fee Application.
Case Manager Court Testimony	\$250/hour
Other Contracted Child & Family Service Fees	Vendor contracted rate, not to exceed actual cost. Fee will be determined based on Minnesota statute and Fee Application.
Case Manager Witness Fee	\$100/hour (includes wait time)
Step-Parent Adoption Home Study	\$100/hr. (2 hr. minimum) not to exceed \$3,000.
Videotaped Interview/Copy of CD	\$35
Child Support Services	
Child Support Payment Record	\$20 per payment record. If over a half-hour, additional \$10 per half-hour not to exceed \$100

Mental Health Services/Outpatient Therapy	
Chemical Dependency Assessment (Rule 25)	\$160 per assessment (<i>Fee is applicable when clients are not eligible for the Chemical Dependency Treatment Fund and are uninsured.</i>)
Detoxification Fees	Vendor contracted rates, not to exceed actual cost. Fees will be determined based on Minnesota statute and Fee Application.
Detoxification Transportation	Vendor contracted rates, not to exceed actual cost. Fees will be determined based on Minnesota statute and Fee Application.
Copies of Charts	\$35
Crisis Services Assessment & Intervention	\$600/contact
Community Intervention	\$300
Stabilization	\$500
Family Therapy	\$150
Group Psychotherapy	\$125
Medication Management	\$25
Missed Appointment	\$25
Psychiatric Evaluation/Intake	\$330
Psychological Evaluation/Forensic	\$500
Psychological Evaluation/Intake	\$225
Psychological Testing	\$150/hour
Psychotherapy (16-37 minutes)	\$100
Psychotherapy (38-52 minutes)	\$150
Psychotherapy (53+ minutes)	\$225
School-Linked Services Diagnostic Assessment: Standard	\$250
Extended for Children Birth to Age 5	\$300
Explanation of Findings	\$165
Day Treatment	\$140/hour and \$220 per 3 hours of service
Public Health Home Visits	
Public Health Nurse/Registered Nurse (PHN/RN) intermittent home visit	\$175/visit
Public Health Immunization Services	
Vaccine Administration per dose of Minnesota Vaccines for Children (MnVFC) and Uninsured/Underinsured Adult Vaccines (UUAV)	\$21/dose
Vaccine and Administration for Private Pay	

Immunization Services:	
Hepatitis B – adult	\$60
Influenza – injectable	\$25
Mantoux	\$15
Public Health Care Seat Services	
CARS Class, non-Carver County Resident	\$20

Information Technology Department

Computer Reports	\$0.50/page
Computer Screen Print	\$5/page
Computer Technician	\$75/hour (measured in 15-minute increments)
Lead Analyst	\$150/hour (measured in 15-minute increments)
GIS Staff Resources	
GIS Service Requests Custom maps, special data requests or GIS-related work	\$100/hour (15 minute increments)
Pictometry	
Pictometry Services	Half of the County's cost for sectors around/within jurisdiction boundary
Printing	
8.5" x 11" Maps	\$5/map
11" x 17" Maps	\$7/map
Large-Scale Maps:	
Less than or equal to 36" x 24"	\$30/map**
Greater than 36" x 24" and less than or equal to 36" x 50"	\$40/map**
Greater than 36" x 50" and less than or equal to 36" x 72"	\$50/map**
<i>**Handling charge of \$5/map if the map is mailed.</i>	

Land Management Department

Agriculture Building/Preserves	
Ag Building	\$50
Ag Preserves	\$50 (maximum)***
Ag Preserve Renewal	\$10 (maximum)***
Application Review and Board/Commission Determination Professional Services	
Professional Services required for review of an application or board/commission determination(s)	Applicant shall reimburse the County for any expenditure for professional services for review of variance, permit, plat, minor sub-division, EAW-EIS-AUAR, Water Management, WCA applications. Staff is authorized to consolidate fees if multiple permits are required.
Building Permits	

Building Permit fees are based on the 1997 Uniform Building Code (UBC) + 10%. (See Table 1A.)

Table 1A – Building Permit Fees: 1997 Uniform Building Code Plus 10%

Total Valuation	Fee
\$1.00 to \$500.00	\$25.85
\$501.00 to \$2,000.00	\$25.85 for the first \$500.00 plus \$3.36 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$76.25 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.45 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.20 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.20 for the first \$100,000.00 plus \$6.16 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,557.20 for the first \$500,000.00 plus \$5.23 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,169.70 for the first \$1,000,000.00 plus \$4.02 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:	
	Hourly Charge
1. Inspections outside of normal business hours	\$51.70 per hour* (minimum charge – two hours)
2. Re-inspection fees assessed under provisions of Section 108.8	\$51.70 per hour*
3. Inspections for which no fee is specifically indicated	\$51.70 per hour* (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to plans.....	\$51.70 per hour*
5. Use of outside consultants for plan checking, inspections, or both	Actual costs**

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**Actual costs include administrative and overhead costs.

Plan review fees are calculated at 65% of the building permit fee .

Demolition Permit	\$95 No fee if demolition is for an agricultural structure that is exempt from the building code. Fee includes state surcharge.
Demolition Permit for Projects Supervised by Fire Departments	\$65 (includes state surcharge)
Drain Tile System (Basement/interior systems only)	\$65 (includes state surcharge)
Erosion Control	0.0004 of value – where building permit involves significant earthmoving e.g. New homes, large buildings
Mechanical/Air Conditioning	\$80 (includes state surcharge)
Mechanical/Air Exchanger	\$80 (includes state surcharge)
Mechanical/Gas Line	\$80 (includes state surcharge)
Mechanical/Heating	\$80 (includes state surcharge)

Mechanical/Non-Single Family (Commercial)	Based on valuation of project or \$80, whichever is greater
Non-Residential Plumbing (Commercial)	Based on valuation of project or \$65, whichever is greater
Permit for Move-In Home	Based on 80% of Value (according to Uniform Building Code)
Plumbing Permit	\$65 minimum or \$5/fixture, whichever is greatest (Includes state surcharge)
Recovery of Plan Review Cost on Cancelled Building Permits	80% of plan review fee
Renewal of Expired Permit if No Plan Changes	50% of permit fee
Replacement of Lost Inspection Card	\$30
Re-Side, Re-Roof, Re-Window	\$80 (includes state surcharge)
Temporary Farm-Related or Elderly Parent Manufactured Home	\$250 (includes state surcharge)
Conditional Use Permits (CUP)	
Agriculture: Feedlot, 152.076 A Conditional Use Permit required solely for bringing an uncertified liquid manure storage area, which was designed and/or installed with guidance from Carver SWCD, into compliance and not associated with an expansion or substantial change in operation is exempt from these fees. This exemption does not include feedlot permit fees.	\$250 (less than 300 animal units) \$350 (300 to 599 animal units) \$500 + \$50/hour up to \$1,000 (600+ animal units)
Residential Related: 152.077 Examples: Residential Accessory Structures, Permanent Farm-Related Homes, Day Nurseries	\$400
Additional Density Options: 152.078 Examples: High amenity; Wooded/Lakeshore Lot, or Conservation Incentive CUP	\$500 for first residential lot + \$100 for each additional residential lot + \$50/hour up to \$1,000
Home-Based Business: 152.079 Examples: Recycling/Solid Waste, Farm-Related Business, Home Extended Business, Commercial Kennels, Stables, Aquaculture, Retail Nurseries, School Bus Service, Bed and Breakfast, Contractor's Yard, Commercial Radio Station, Utility/Essential Service.	\$500 + \$50/hour up to \$1,000 Cost recovery fees for staff time shall not apply to County projects when the application is submitted by a County employee, vendor or consultant.
Large-Scale Activities; Essential Services; RSDs; Renewable Energy, All Others: 152.080, 152.095, 152.147-.149, 152.052-.056, 152.039, excepting those listed below.	\$500 + \$50/hour up to \$1,000 Cost recovery fees for staff time shall not apply to County projects when the application is submitted by a County employee, vendor or consultant.
Airports – Personal Use Airstrip CUP	\$450

Airports – Other than Personal Use Strip CUP	\$500 + \$50/hour up to \$1,000
EAW/EIS/AUAR Process	\$500 fee plus escrow of \$1,000 to reimburse staff costs at \$50/hour. Escrow shall be increased if staff costs exceed \$1,000. The County shall have the right to contract for services to prepare the documents. Applicant shall escrow the estimated cost of such contract and shall pay the full cost of completing the study if the estimate is exceeded.
Golf Course CUP	\$500 + \$50/hour up to \$2,000
Interim Use Permits (IUP)	
Interim Use Permit (IUP): 152.082 Example: Mining/Reclamation, Home Occupation in Detached Structure, Recreational, Educational, Institutional Activities	\$500 + \$50/hour up to \$1,000, up to \$2000 for mining/reclamation
Recurring Special Events, Temporary Homes for Elderly Parent and Farm-Related	\$400
Other Types of Land Management Permits	
Administrative Permit for excavating/filling or a driveway that includes wetlands and/or erosion control permit and/or stormwater permit with no treatment required	\$500 (\$150 Permit Fee + \$350 Refundable Surety of any unused fee) <ul style="list-style-type: none"> • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • The applicant shall reimburse the County for any engineering costs incurred during application review and final inspections. (Pursuant to the Planning & Water Management Dept.). • Work started without obtaining a permit shall be subject to a \$150 penalty in addition to the \$150 fee.
Administrative Permit for excavating/filling or a driveway that includes stormwater permit pursuant to County water rules	\$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections. <ul style="list-style-type: none"> • If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected.
Administrative Special Use Permits	\$100 <ul style="list-style-type: none"> • Includes Temporary Family Health Care Dwellings • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • Work started without obtaining a permit shall be subject to a \$200 Double Fee.

Other Types of Land Management Services	
Adult Use Business License Application and Renewal Fee	\$500
Boundary Adjustment	\$50 + Public Works' fee (Surveyor's description review/GIS impact fee)
Building Eligibility Transfer	\$100
Minor Subdivision	\$300 + Public Works' fee (Surveyor's description review/GIS impact fee)
Political Signs	\$0
Platting Process – Preliminary Plat through Final Plat Process including developer's contract and legal reviews	\$600 for one lot + \$100 for each additional lot + \$50/hour plus Attorney's Office fee
Comprehensive Plan Amendment	\$500
Rezoning/Ordinance Amendment	\$500
Signs	\$40 if not included in a Building Permit or Conditional Use Permit
Site Inspection Fee	\$50 per site inspection
Special Meeting of Planning Commission or Board of Adjustment	\$300 + appropriate application fee
Variances and Appeals	\$500
Publications and Information	
County Code	\$50
Maps 8.5" x 11" 11" x 17" Zoning Map	\$5/Map (1 free map to landowner/agent. No fee for maps prepared for applicants and/or for public hearings.) \$7/Map
Research of Property, Demographic, or Similar Information Requested by Anyone Other Than the Landowner or Agent	Countywide Fees: Information Gathering/Research (Public Data Only) If it takes more than a half-hour: \$50/hour + any material costs; pro-rated to the nearest half-hour.
Zoning & Subdivision Sections of the Code	\$15

Library

Library Meeting Room Fees for Profit-Making Organizations	
Chanhassen Lewis Room (Capacity: 12)	\$15/hr. (split with city)
Chanhassen Longfellow Room (Capacity: 20)	\$15/hr. (split with city)
Chanhassen Lovelace Room (Capacity: 6-10)	\$10/hr. (split with city)
Chanhassen Wilder Room (Capacity: 125)	\$25/hr (split with city)
Library Supplies and Services	
Fax Machine	\$0.50/page
Flash Drive- 8GB	\$7

Flash Drive – 1GB	\$3
Ear Buds	\$2
Lost Library Card Replacement	\$1
Non-Minnesota Resident /Non-Minnesota Regional Library System Resident Library User Fee	\$60
Photocopies and Computer Print-outs Black and White	\$0.15/page
Photocopies and Computer Print-outs Color	\$0.50/page
Recordable CD or DVD	\$1
Overdue Fines	
All Adult materials	\$0.30/day
All Juvenile/Teen materials	\$0.10/day
Overdue Library Materials Maximum Fines	
Adult fiction and non-fiction	\$6
Adult paperbacks	\$6
Juvenile fiction and non-fiction	\$2
Juvenile paperbacks	\$2
Compact Discs	\$6
DVDs (1 Week)	\$6 (adult) \$2 (juvenile)
Law Library Fee	\$10 (no fee for counties and municipalities.)
Unreturned or Damaged Materials	
The following standard charges apply to unreturned or damaged materials when the actual replacement cost is unknown. <i>Note: Library fees apply to the Law Library and Community Libraries.</i>	
Adult Non-Fiction Hardback	\$25
Adult Fiction Hardback	\$25
Compact Disc	\$25
DVDs	\$25
Juvenile fiction and Non-fiction	\$15
Magazines	\$3
Missing DVD or CD From a Set	\$15
Missing Book from a Book Club in a Bag Kit	\$10
Paperback	\$8 (adult) \$5 (juvenile)
Processing Fee	\$2
Replacement A/V case or liner	\$2

Parks

Baylor Park Fees	
Baylor Historic House	
Damage Deposit	\$200
Monday- Thursday Group Rental	\$125/night + vehicle permits
Friday-Saturday and Holidays Group Rental	\$175/night + vehicle permits

Baylor Park Camping Fees <i>(Vehicle permit fees not included.)</i>	
Site/night cancellation	\$5
Per night utility site camping permit	\$26
Per night primitive site camping permit	\$18
Long-Term Camping	
Utility Site	\$20/night
Primitive Sites	\$14/night
6 or more consecutive days	
Per-night full hook-up (Utility & Sewer)	\$35/night
Community Room	
All Inclusive (includes parking permits)	\$325 all day use + Reservation Fee
Facility Rental (parking permits not included)	\$175 all day use + Reservation Fee
Non-profit Group Rate	\$100/day plus entrance fees
Damage Deposit	\$50
Cancellation Fee	50% of use Fee
Open Play Space/Field Facilities	\$7.50/game or practice
Firewood Bundles	\$5/ea.
Ice	
Bag of ice	\$2
Block of ice	\$3
WiFi Connection in Campground	\$5/day
Group Rates	
The following rates are available to groups meeting requirements outlined in Ordinance No. 30:	
Admittance Fees for Groups (For Baylor, Lake Minnewashta, Lake Waconia)	
Weekdays	\$1.25/person/day
Weekends	\$1.50/person/day
Group Camping Site	\$2.25/participant/night <i>Group rate not applicable on weekends for primitive camping sites.</i>
Picnic Shelter/Weekdays	
Up to 100 persons	\$20 + reservation fee and \$50 damage deposit
More than 100 persons	\$30 + reservation fee and \$50 damage deposit
Picnic Shelter/Weekends	
Up to 100 persons	\$40 + reservation fee and \$50 damage deposit
More than 100 persons	\$50 + reservation fee and \$50 damage deposit
Lake Minnewashta Park	
Park Beach	Daily and annual vehicle permits apply
Lake Waconia Park	
Park Beach	Daily and annual vehicle permits apply
Ordinance Violations	
Violation Fees	
Violation of Chapter 91 of Ordinance 72 of the	

Carver County Code of Ordinances	\$20 + \$10 Court Filing Fee (plus state fees)
Photography Permits	
Annual Professional Photography Permit	\$225/year
Commercial	\$400/day
Graduation/Wedding:	
Monday - Thursday	\$25/hr.
Friday - Sunday	\$50/hr.
Video Shoot	\$200/day
Unusual Video Shoot	\$500/minimum
Recreation and Educational Programming	
Contracted Recreation Service	\$12.50/seasonal labor hour + \$2/youth and \$5/adult equipment usage. Discounted equipment rentals available as appropriate. <i>For recreation program fees for private groups, contracted activities, and partnership programs, see Attachment B.</i>
Educational Programs	\$2/participant for short programs \$4/participant for long programs
Rental Equipment	
Archery Equipment	\$75/day + replacement if lost or damaged
Canoe	\$8 per hour
Personal Watercraft Storage	\$60/season
Cross Country Ski Gear Rentals	Fee for skis, poles, boots
Adults	\$6
Children (under 15 years old)	\$5
Disc Golf	\$5/ set plus \$5 deposit
GPS Units	\$5 per 2 hours
Paddle Boat	\$7 per hour
Portable Fire Ring	\$15/reservation request
Snow Shoes	
Adults	\$6
Children (under 15 years old)	\$5
Standup Paddle Boards	\$15 per hour
Shelter Rentals	
All-Inclusive Shelter Rental Rate for Vehicle Permits during Off-Season Defined as the 2nd weekend in May through the 2nd weekend in June, as well as weekends after Labor Day through the 1 st full weekend in October at all park system shelters. (excluding Shelter #5 at Minnewashta Regional Park.)	\$100 /day Rate shown is for vehicle permits, standard shelter rental rates still apply.
All-Inclusive Shelter Rental Rate for Vehicle Permits during Peak Use Season – Defined as after 2 nd weekend in June through Labor Day	\$150/day Rate shown is for vehicle permits, standard shelter rental rates still apply.

weekend) at all park system shelters (excluding Shelter #5 at Minnewashta Regional Park.)	
General Shelter Rentals Fees apply to all shelters except Shelter #5	
Weekends: Up to 100 persons	\$55 Plus Reservation Fee
Weekends: More than 100 persons	\$80 Plus Reservation Fee
Weekday: Up to 50 persons	\$40 Plus Reservation Fee, parking permits
Weekday: 50 to 100 persons	\$60 Plus Reservation Fee, parking permits
Weekday: More than 100 persons	\$45 Plus Reservation Fee
Lake Minnewashta Shelter # 5 Rental	
Weekdays Only (Group Rate)	\$80/Plus Reservation Fee
Weekdays (Non-Group Rate)	\$105 Plus Reservation Fee
Weekends (Non-Group rate)	\$150 Plus Reservation Fee
Reservations that Include Overnight Stays (Monday-Sunday and Holidays)	\$50 + Group Entrance Fee
Shelter Cancellation Fee	50% of user fee (Plus Reservation Fee)
Group Damage Deposit	\$100
Special Event Permits and Services	
Special Event Use Permits (Large Group/Public Events)	<p>Monday-Thursday & Off Season are Separate Rates from Peak-Season (Day after Labor Day to the day before Memorial Day):</p> <ul style="list-style-type: none"> • <i>Events up to 250 People</i> (M-Th and off season)\$287.00 (Fri-Sun and Holidays)\$312.00 • <i>Events 251-500 people</i> (M-Th and off season)\$575.00 (Fri-Sun and Holidays)\$625.00 • <i>Events 501-750 people</i> (M-Th and off season)\$862.00 (Fri-Sun and Holidays)\$937.00 • <i>Events 751-1000 people</i> (M-Th and off season)\$1,150.00 (Fri-Sun and Holidays)\$1,250.00 • <i>Events 1001- 1,250 people</i> (M-Th and off season)\$1,437.00 (Fri-Sun and Holidays)\$1,562.00 • <i>Events 1,250+ people</i> (M-Th and off season)\$1,724.00 (Fri – Sun and Holidays)\$1,874.00

Application Fee for Special Use Event Permits	\$100 per application
Public Fireworks Displays	Exempt
Edu. Agency Endurance Events - Summer	\$25/team
Edu. Agency Endurance Events - Winter Monday-Thursday Friday-Sunday	\$25/Team \$30/Team
Events - Additional Trash Services	Actual cost plus 10% coordination fee
Events – Extraordinary Clean-up Services	\$30/hr
Picnic Table Moving	\$50/hr
Portable Toilets for Events Number required based on group size	Actual cost/portable toilet x number required plus 10% coordination fee
Trail Grooming – Extraordinary for Meets	\$35/hr
Vehicle Permits	
Annual Vehicle Permit Parks Pass	\$25
Annual Vehicle Permit Replacement Fee	\$5
Annual Vehicle Permit – Second Vehicle	\$14
Annual Park Permit for Persons Receiving Financial Assistance from the County	\$12
Annual Permit - Veterans	\$10
Daily Entrance Fee Baylor, Lake Minnewashta, Lake Waconia	\$5
Daily Bus Permit/Announced Visit	\$25
Daily Bus Permit/Unannounced Visit	\$50
Reservation Fee	\$8
Concession/Vending Fee	Negotiated

Planning and Water Management Department

Publications and Information	
Color Maps 8.5" x 11" Comprehensive Plan, Water Plan, reports	\$5/map
Comprehensive Plan Full document Individual Comprehensive Plan Elements or Township Chapters	\$50 \$15 with colored maps; free if printed in black & white
Water Management Plan	\$50
Water Quality Report	\$50
CDs	\$5
Review of Project for Compliance with Water Management Rules	
Combined Permit: Administrative Permit for excavating/filling or a driveway and Wetland Permit and/or Erosion Control Permit	\$500 (\$150 Permit Fee + \$350 Refundable Surety of any unused fee) <ul style="list-style-type: none"> • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • The applicant shall reimburse the County for any

	<p>engineering costs incurred during application review and final inspections. (Pursuant to the Planning & Water Management Dept.)</p> <ul style="list-style-type: none"> • Work started without obtaining a permit shall be subject to a \$150 penalty in addition to the \$150 fee.
Combined Permit: Administrative permit for excavating/filling or a driveway and Stormwater Permit	<p>\$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections.</p> <ul style="list-style-type: none"> • If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected.
Erosion control permit and/or stormwater permit with no treatment required	<p>\$100 plus engineering costs incurred during application review and final inspections.</p> <ul style="list-style-type: none"> • Work started without obtaining a permit shall be subject to a \$100 penalty in addition to the \$100 fee.
Stormwater permit	<p>\$1,500 (\$500 permit fee + \$1,000 for initial estimate of engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections.</p> <ul style="list-style-type: none"> • If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected.
Wetland Boundary/Type Determination	<p>\$100 plus engineering costs incurred during application review and final inspections.</p>
Wetlands Exemption Permit	<p>\$100</p> <ul style="list-style-type: none"> • Work started without obtaining a permit shall be subject to a \$100 penalty in addition to the \$100 fee.
Wetland Replacement/ Bank Application	<p>\$350 plus engineering costs incurred during application review and final inspections.</p>

Property and Financial Services Division

Customer Service – Taxpayer Services Office	
Certification by Hand and Seal (R/P/M) Auditor	\$15 plus \$0.25 per page
Certified Letter	Subject to postal rate
Claim Against Bond Set-up fee	\$25 plus \$0.25 per copy/page
Computer-Generated Reports Set-up fee	\$35 Tax \$25 Election
Current/Prior Year Tax Statements & Proposed Property Tax Notices	\$5
Name/Address Labels	\$3 per sheet
Screen Prints	\$2
Written Tax Estimate (any form)	\$20 per parcel
Written Tax Search	\$10 per parcel per year

Elections – Taxpayer Services Office	
Precinct Finder (Countywide)	\$75
Precinct Finder (Individual Entity)	\$25
Registered Voter Certificate	\$15
Licenses and Permits – Chaska License Center	
<u>Driver’s Licenses:</u>	
Class A: Regular*	\$44.25
Class A: Under 21*	\$24.25
Class B: Regular or Under 21*	\$36.25
Class C: Regular or Under 21*	\$29.25
Class D: Regular or Under 21*	\$25.25
Class D Provisional License Upgrade to Under 21 Driver’s License No violations on record (\$3.50 credit)*	\$21.75
Provisional Driver’s License*	\$16.25
<u>Duplicate License:</u>	
All classes*	\$14.75
Motorcycle Renewal*	\$13
School Bus Driver Physical*	\$4
<u>Driver’s License Permits:</u>	
Class A, B, or C Instruction Permit*	No fee
Class D Instruction Permit*	\$13.25
Endorsement examination fees*	\$2.50
Motorcycle Instruction Permit/ Endorsement Fee*	\$21
Motorcycle Endorsement Renewal (2-wheel only)*	\$13
<u>Identification (ID) Cards:</u>	
Age 65 and older	\$16.50
Under age 65	\$19.25
ID Card for person with physical or developmental disability or qualified mental illness*	\$0.50
Standby or Temporary Custodian Designation ID Card*	\$4.25
Licenses and Permits – Taxpayer Services Office	
Auctioneer License*	\$20
Fireworks Permit	\$50
<u>Liquor Licenses:</u>	
Brewer Off-Sale License Including Sunday Consumption & Display (Set-up) License	\$250
Off-Sale Liquor License	\$250
Off-Sale 3.2 Malt Beverage License (Beer and Wine Coolers)	\$75
On-Sale Liquor Licenses	\$2,000

On-Sale Sunday Liquor License	\$200
On-Sale Temporary Liquor License	\$100 per event
On-Sale 3.2 Malt Beverage License (Beer and Wine Coolers)	\$150
On-Sale Temporary 3.2 Malt Beverage License (Beer and Wine Coolers)	\$50
Precious Metals	\$150
Tobacco	\$200
Transient Merchant License	\$150*
Motor Vehicle Transactions – Chaska License Center and Chanhassen Service Center	
<u>Title and Registration Fees:</u>	
*Filing Fee/Registration	\$6
*Filing Fee/Long Application	\$10
Department of Natural Resources title and registration	Per Minnesota Statute
Wheelage Tax	\$20
Passports – Chanhassen Service Center	
<u>Passports:</u>	
Age 16 and over*	\$110
Under age 16*	\$80
Passport Card over 16*	\$30
Passport Card under 16*	\$15
Execution Fee*	\$25
Renewal*	\$110
Expedited Service*	\$60
Passport Photo	\$15
Property Assessment	
CAMA Extract Programs	
Set-up (Includes e-mailing information or 500 pages/labels in hardcopy.)	\$250 Min.
Mailing	\$10 for initial mailing \$25 for each additional 500 hardcopy pages/labels
Research	\$40/hr. minimum
Screen Prints/Appraisal Cards	\$2/page
Land Records	
Certified Copy of County Ordinance	\$15 plus \$0.25 per page
Copy of Certificate of Real Estate Value (CRV)	\$10 per copy
Plat Parcel Certification Fee	\$50
Screen Prints	\$2
Certified Copies	\$10 per document (flat fee)
Attested Copy	\$2
Copy of Document	\$1 / Per page
Copy of Floor Plan (515), Condominium (515A), CIC Plat(515B)	\$1/page \$10 minimum

Copy of an official plat	\$10
Add certification	\$5
Certified Copy of Registered Land survey	\$15
Recording Plats	\$56
ABSTRACT: Amended: Floor Plan (515), Condominium (515A), CIC Plat (515B)	\$56 \$0.50 per apartment or unit
TORRENS: Section 515B CIC affecting 2 or more units	\$46/first 10 affected certificate \$10/each additional affected certificate
TORRENS: Amendment to Declaration, CIC Declaration, and/or Plat	\$46
Recording Documents	\$46
ABSTRACT: Satisfactions, Partial Releases, Certificates of Release, and Assignments	\$46 with up to 4 document citations \$10 additional for each document cited over 4
Condition of Register	\$50
Residue OR new additional certificate	\$40
Documents affecting multiple certificates	\$46 PLUS \$20 / Per additional certificate
Exchange Certificate	\$20/ each cancelled certificate \$20/new certificate
CECT	\$40
Federal Tax Liens	\$46
State Tax Lien	No charge
State Tax Lien Release	\$30
Well Disclosure Certificate	\$50
Land Records Non-Statutory Fees	
Access to Online Images	\$2/ document
Computer Reports	\$1/page
Copy of Document	\$1/page
Plat, Registered Land Survey, CIC copies (small)	\$1/page
Tax Lien Search	\$20 minimum per legal description
Tract Index Search	\$20 minimum per legal description
Bulk document transfer	\$0.50/per document
Property Taxation	
Property Taxation – Financial Services Office	
Manufactured Home Collection Fee for Delinquent Taxes (Revenue Recapture)	\$30
Property Taxation – Taxpayer Services Office	
<u>Special Assessments:</u>	
Special Assessment Entry Fee	\$5 per parcel/per entry
Special Assessment Code Set-up Fee	\$15 per new code
<u>Taxation:</u>	
Abatements requested by entity	\$100 per parcel/per payable year
Auditor’s Certificate	\$300

Updating existing Auditor Certificate	\$150
Audit Verification of Tax District	\$150
Certification of Ten Largest Taxpayers	\$75
Confession of Judgment: Written Estimate	\$25
Set-up Fee	\$100
Court Costs	\$10
Confession of Judgment Satisfaction Fee	\$25
Green Acres/ Rural Preserves / Open Space Payback Calculation Fee	\$150/parcel
Escrow Processing Fee	Automated \$300/year Manual \$10/parcel per request
Escrow Processing Additional Escrow Files	\$50 each request
1 st Time Delinquency Fee	\$30 per parcel
Tax Forfeited Land – Repurchase Fee	\$250
Tax Increment Financing (TIF):	
New TIF District Set-Up Base Fee	\$450
New TIF District Set-Up Per Parcel Charge	\$40 per parcel
Yearly Maintenance Base Fee	\$250
Yearly Maintenance Per Parcel Charge	\$40 per parcel
Plan Modification	\$300
Modification Per Parcel Charge	\$40 per parcel
TIF Base Adjustment Fee	\$200
Decertification	\$250
TIF Knockdown Fee Per Parcel	\$40 per parcel
Vital Statistics – Taxpayer Services Office	
Vitals Report Request*	\$15
Birth Certificates:	
Certified*	\$26 (State \$17 – County \$9)
Non-certified*	\$13 (State \$4 – County \$9)
Additional*	\$19 (State \$17 – County \$2)
Birth Verification*	\$9 (County only)
Statement of No Record Found*	\$16 (State \$7 – County \$9)
Death Certificates:	
Certified*	\$13 (State \$4 – County \$9)
Non-certified	\$13 (State \$4 – County \$9)
Additional	\$6 (State \$4 – County \$2)
Amendments to Certified Death Record	\$40 (County Only)
Fetal Death Report	\$9 (County Only)
Statement of No Record Found	\$13 (State \$4 – County \$9)
Genealogy:	
Genealogy Research	\$50 per hour
Genealogy Copies	\$5 per copy of records
Marriage Licenses:	

Marriage License (Full Fee) *	\$115 (State \$90 – County \$25)
Marriage License (Reduced Fee with Educator’s Statement of 12-hour minimum)*	\$40 (State \$15 – County \$25)
Marriage Certificate (Certified) *	\$9 each (County only)
Statement of No Record Found	\$9 (County only)
Marriage License Amendment	\$15 (County only)
Notary Public:	
Notary Public Commission Recording Fee*	\$20 (County only)
Notary Verification (per document) *	\$5 (County only)
Ordination Credentials:	
Credentials of Ordination filing	\$20 (County only)
* Fee set by Minnesota statute.	

Public Works

Program Delivery Department - Transportation	
Access Permit	
New residential or field	\$125
New subdivision street or commercial driveway	\$220
Access Permit	
Combined fee for New residential- <i>Permit review and issuance, with new mailbox and fire # plate</i>	\$235
New Mailbox Support Installation.	
Labor only.	\$75
New Mailbox Support Materials	
Support materials only. Does not include mailbox.	\$75
Fire# plate	
w/post	\$25 \$10 additional
Annual Permit	
Allows 14’ high, 14.5’ wide, 95’ long under posted weight	\$220
Delay Penalty	
Penalty for not meeting completion date	\$75
Obstruction Permits	\$80
Registration Fees	\$35
Residential Maintenance	
Low level landscaping, driveway extensions, replacement	\$65
Right-of-Way Permit	\$105
Single Trip Permit	
Oversize Load	\$20
Overweight Load	\$20 + \$6 per ESAL/mile

Overweight Load (Eng. Review)	\$105 + \$6 per ESAL/mile
Overweight Load (Bridge Load Rating)	\$1,000 + \$6 per ESAL/mile
Special Event Permit For streets closures for city celebrations and other events: Permit review and issuance – for all or any size event	
Under 100 attendees/contestants/ entries or 1-2 highways	\$0
100-400 Attendees /Contestants/Entries or 3-4 highways	\$100
Over 400 Attendees /Contestants/Entries or 5-plus highways	\$400
Utility Permit Private Utility Companies	\$170 base/mile + \$170/each additional mile
Work within county ROW General excavation, grading, sewer and water	\$250
Property Surveying	
Boundary Adjustment Description Review/GIS Impact Fee <i>Note: Collected as part of Land Management application</i>	\$75
Minor Subdivision Description Review/GIS Impact Fee <i>Note: Collected as part of Land Management application</i>	\$75
Plat Checking and Mapping Fee	\$300 plat + \$25/lot or CIC unit + \$5/ detached garage CIC unit
Torrens Application Survey/Description Review	\$300

Regional Rail Authority

Dakota Rail Line Fees

See Attachment C: Carver County Regional Rail Authority Fee Schedule.

Sheriff's Office

Approving Bond	\$50
Detox Transport Fee	\$110 per trip
False Alarm Fee	\$50 beginning with the fourth false alarm. Each following false alarm increases by \$50 (i.e., fifth

	alarm = \$100; sixth alarm = \$150).
Filing Fees	\$49.59
Restorative Conferencing	\$50 per participant
Patrol Videos	\$10/CD plus \$30 research fee
Storage of Impounded Vehicles	\$10/day
Background Checks	
Adult Use New Establishment/New Owner	\$250
Adult Use Renewal	\$100
Liquor License New Establishment/New Owner	\$250
Liquor License Renewal	\$100
Civil	
Duplicate or Replacement Certificate	\$20
Abandoned Property	\$79 per hour per deputy, minimum one hour per deputy
Filing of Notice of Intent to Redeem	\$100
Filing of Redemption and Post-Redemption Documents	\$20
Judgment and Degree	\$79 per hour per deputy, minimum one hour per deputy
Legal Not Found	\$79
Lien Sales (Mechanical or Warehouseman)	\$80 per hour per deputy, minimum one hour per deputy
Mileage (round trip)	Current IRS rate
Minnesota Domestic Protection Orders	No Charge
Minnesota Harassment Orders	No Charge
Mortgage Foreclosure Sales	\$80 per hour per deputy, minimum one hour per deputy
Posting of Notices	\$80 includes two people + \$25 for additional person, same address
Postponement of Scheduled Mortgage Foreclosure Sales	\$20
Redemption of Property (Recorded Fee Holder & all others)	\$250 due at time of request
Request of Process Returned	\$80 includes two people + \$25 for additional person, same address
Replevin <ul style="list-style-type: none"> • Writs of Attachment • Securing properties on Seizures 	\$400 deposit + deputy @\$80 per hour per deputy, minimum one hour per deputy
Service of Process Fee	\$80 includes two people + \$25 for additional person, same address
Storage of Levied Property	\$10/day per storage stall (20' x 9')
Writ of Execution Commission	5% of amount collected

Writ of Execution (Seizure or Sale)	\$400 deposit + deputy @\$80 per hour per deputy, minimum one hour per deputy
Writ of Recovery (Inventory)	\$80 per hour per deputy, minimum one hour per deputy
Dangerous Dog	
Dangerous Dog Registration	\$100
Dangerous Dog Designation Review Hearing	\$100
Potentially Dangerous Dog Designation Review Hearing	\$100
Gun Conceal/Carry Permits	
Additional fee for renewal of permit after 30 days expiration	\$10
Change of Address or Replacements	\$10
Emergency Permit	No charge
New Conceal/Carry Permit	\$75
Renewal of Permit	\$50
Jail/Inmate Fees	
Adult Inmate Boarding Fee	\$55/day (Except by Contract)
Booking Fee	\$20
Cell Upgrade	\$10
Electronic Home Monitoring	\$20/day
Fingerprint Cards (Carver County Resident)	No charge
Fingerprint Cards (Non-Carver County resident)	\$15/card
Inmate Medical*	Inmate billed per MS 641.12; 641.15
Inmate Mantoux – other agency	\$15
Inmate Prescription refill	\$5
Jail Record Copies (public)	\$0.25/page
Jail Record Copies (request from inmate)	\$0.25/page
Juvenile Detention Center Boarding	\$145/day
Medical Co-pay	\$5
Pay for Stay	\$20/day
Work Release (WR) Inmates In-County	\$20/day
Work Release (WR) Inmates Out-of-County	\$55/day
WR – Mantoux	\$20
WR – UA Screen	\$20
911/Radio Programming	
911 Call Recordings	\$10/CD plus \$30 research fee
911 Call Recordings – Transcribed	\$25 for first half-hour plus \$25 each additional hour (in addition to \$10 CD plus \$30 research fee)
Radio Programming for outside county entities	\$59.63/hr.
Off-Duty Deputy	
Off-Duty Deputy Services	\$80 per hour per deputy

Off-Duty Deputy Services - Holiday Rate	\$102 per hour per deputy
Reports/Photos	
Accident Reports	\$0.25/page
Additional Pages	\$0.25/page over 100 pages actual cost
Digital Photos/ Electronic Media	\$10/CD plus \$30 research fee, \$15/USB (up to 4GB) plus \$30 research fee, USB over 4GB- call for fee amount
Initial Complaint Report	\$0.25
Miscellaneous Documents	\$0.25/page \$0.50/2-sided document
Offense/Incident Report	\$0.25/page \$0.50/2-sided document
Photos	3x5 - \$1.50 4x6 - \$1.75 5x7 - \$5 8x10 - \$10

Draft

Encore Adult Day Services Program 2018 Sliding Fee Schedule

Regular Daily Rate = \$81.00


Rates Based on 2017 Federal Poverty Guidelines

Family of 1	
Annual Gross Income:	Daily Fee
At or below the Current Federal Poverty Guideline figure* \$12,060	\$0
\$12,061-\$16,280	\$28.35
\$16,281-\$22,310	\$40.50
\$22,311-\$30,149	\$60.75
Over \$30,150	\$81.00
<i>Hourly rate: For those who attend less than or more than a regular full day - 6 hours</i>	\$16.00/hour
Shower Rate	\$16.50/shower

Family of 2	
Annual Gross Income:	Daily Fee
At or below the Current Federal Poverty Guideline figure* \$16,240	\$0
\$16,241-\$21,923	\$28.35
\$21,924-\$30,043	\$40.50
\$30,044-\$40,599	\$60.75
Over \$40,600	\$81.00
<i>Hourly rate: For those who attend less than or more than a regular full day - 6 hours</i>	\$16.00/hour
Shower Rate	\$16.50/shower

**Fluctuates with the current Federal Poverty Guidelines*

Carver County Parks 2018 Recreation Program Fee Matrix

Private	Contracted	Partnership																																																																																																
<p><u>Program & Equipment Fees</u></p> <ul style="list-style-type: none"> ▫ \$25 for each added activity within base time-frame. ▫ \$25 for each added hour of same or new activities above base time-frame. ▫ \$60/Group SUP rental. ▫ \$30/Group Canoe, Cross Country Ski, Snowshoe rental. ▫ Groups of 31+ = staff time at \$22/hr. including pre/post prep time. 	<p><u>Staff, Processing & Equipment Rental</u></p> <p>Staff Time: \$12.50/hr. x Necessary Staff</p> <p>Processing & Equipment Rental Fees:</p> <ul style="list-style-type: none"> ▫ \$2/youth participant. ▫ \$5/adult participant. ▫ \$60/Group SUP rental. ▫ \$30/Group Canoe, Cross Country Ski, Snowshoe rental. 	<p><u>Carver County Expenses</u></p> <p>Staff Time: \$12.50/hr. x Necessary Staff + negotiated administration charge</p> <ul style="list-style-type: none"> ▫ If the partner provides staff/volunteer it offsets Carver County staff time at an equal rate per hour. <p>50/50 Split in Cost after Expenses:</p> <ul style="list-style-type: none"> ▫ Exact amount varies per program. <p>No Equipment Rental Fees.</p>																																																																																																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4F81BD; color: white;"> <th style="text-align: left;">Base Tier: 1 Single Activity</th> <th style="text-align: right;">Cost*</th> </tr> </thead> <tbody> <tr style="background-color: #4F81BD; color: white;"> <td colspan="2">1.5-2 Hour Program</td> </tr> <tr> <td>1-10 people</td> <td style="text-align: right;">\$70</td> </tr> <tr> <td>11-20 people</td> <td style="text-align: right;">\$90</td> </tr> <tr> <td>21-30 people</td> <td style="text-align: right;">\$110</td> </tr> <tr style="background-color: #4F81BD; color: white;"> <td colspan="2">2-3 Hour Program</td> </tr> <tr> <td>1-10 people</td> <td style="text-align: right;">\$95</td> </tr> <tr> <td>11-20 people</td> <td style="text-align: right;">\$115</td> </tr> <tr> <td>21-30 people</td> <td style="text-align: right;">\$135</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4F81BD; color: white;"> <th style="text-align: left;">Secondary Tier: 2 Activities</th> <th style="text-align: right;">Cost*</th> </tr> </thead> <tbody> <tr style="background-color: #4F81BD; color: white;"> <td colspan="2">1.5-2 Hour Program</td> </tr> <tr> <td>1-10 people</td> <td style="text-align: right;">\$95</td> </tr> <tr> <td>11-20 people</td> <td style="text-align: right;">\$115</td> </tr> <tr> <td>21-30 people</td> <td style="text-align: right;">\$135</td> </tr> <tr style="background-color: #4F81BD; color: white;"> <td colspan="2">2-3 Hour Program</td> </tr> <tr> <td>1-10 people</td> <td style="text-align: right;">\$120</td> </tr> <tr> <td>11-20 people</td> <td style="text-align: right;">\$140</td> </tr> <tr> <td>21-30 people</td> <td style="text-align: right;">\$160</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4F81BD; color: white;"> <th style="text-align: left;">Tertiary Tier: 3 Activities</th> <th style="text-align: right;">Cost*</th> </tr> </thead> <tbody> <tr style="background-color: #4F81BD; color: white;"> <td colspan="2">1.5-2 Hour Program</td> </tr> <tr> <td>1-10 people</td> <td style="text-align: right;">\$120</td> </tr> <tr> <td>11-20 people</td> <td style="text-align: right;">\$140</td> </tr> <tr> <td>21-30 people</td> <td style="text-align: right;">\$160</td> </tr> <tr style="background-color: #4F81BD; color: white;"> <td colspan="2">2-3 Hour Program</td> </tr> <tr> <td>1-10 people</td> <td style="text-align: right;">\$135</td> </tr> <tr> <td>11-20 people</td> <td style="text-align: right;">\$160</td> </tr> <tr> <td>21-30 people</td> <td style="text-align: right;">\$185</td> </tr> </tbody> </table>	Base Tier: 1 Single Activity	Cost*	1.5-2 Hour Program		1-10 people	\$70	11-20 people	\$90	21-30 people	\$110	2-3 Hour Program		1-10 people	\$95	11-20 people	\$115	21-30 people	\$135	Secondary Tier: 2 Activities	Cost*	1.5-2 Hour Program		1-10 people	\$95	11-20 people	\$115	21-30 people	\$135	2-3 Hour Program		1-10 people	\$120	11-20 people	\$140	21-30 people	\$160	Tertiary Tier: 3 Activities	Cost*	1.5-2 Hour Program		1-10 people	\$120	11-20 people	\$140	21-30 people	\$160	2-3 Hour Program		1-10 people	\$135	11-20 people	\$160	21-30 people	\$185	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4F81BD; color: white;"> <th style="text-align: left;">1.5-2hr Program</th> <th style="text-align: left;">Number of Hours Per Staff</th> <th style="text-align: right;">Cost*</th> </tr> </thead> <tbody> <tr> <td>Paddle Program</td> <td>4hrs. with 1 staff & 1 volunteer</td> <td style="text-align: right;">\$50</td> </tr> <tr> <td>Paddle Program</td> <td>4hrs. with 2 staff</td> <td style="text-align: right;">\$100</td> </tr> <tr> <td>All other Programs</td> <td>3hrs. with 1 staff</td> <td style="text-align: right;">\$37.50</td> </tr> <tr> <td>All other Programs</td> <td>3hrs. with 2 staff</td> <td style="text-align: right;">\$75</td> </tr> </tbody> </table> <p style="text-align: center; font-size: small;">* Cost does not include processing and equipment fees.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4F81BD; color: white;"> <th style="text-align: left;">Environmental Education for School Groups**</th> <th style="text-align: right;">Cost</th> </tr> </thead> <tbody> <tr> <td>1.5-2 Hour Program</td> <td style="text-align: right;">\$2/person</td> </tr> <tr> <td>>2-4 Hour Program</td> <td style="text-align: right;">\$4/person</td> </tr> <tr> <td>Pond Study</td> <td></td> </tr> <tr> <td>Maple Syrup Tours</td> <td></td> </tr> <tr> <td>Nature/Night Hike</td> <td></td> </tr> </tbody> </table> <p style="text-align: center; font-size: small;">** Minimum number of students in a group is 15.</p>	1.5-2hr Program	Number of Hours Per Staff	Cost*	Paddle Program	4hrs. with 1 staff & 1 volunteer	\$50	Paddle Program	4hrs. with 2 staff	\$100	All other Programs	3hrs. with 1 staff	\$37.50	All other Programs	3hrs. with 2 staff	\$75	Environmental Education for School Groups**	Cost	1.5-2 Hour Program	\$2/person	>2-4 Hour Program	\$4/person	Pond Study		Maple Syrup Tours		Nature/Night Hike		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4F81BD; color: white;"> <th style="text-align: left;">1.5-2hr Program</th> <th style="text-align: left;"># Hours per staff</th> <th style="text-align: right;">Cost for Partner</th> </tr> </thead> <tbody> <tr> <td>Paddle Program</td> <td>4hrs. with 1 staff & 1 volunteer</td> <td style="text-align: right;">\$50</td> </tr> <tr> <td>Paddle Program</td> <td>4hrs. with 2 staff</td> <td style="text-align: right;">\$100</td> </tr> <tr> <td>All other Program</td> <td>3hrs. with 1 staff</td> <td style="text-align: right;">\$37.5</td> </tr> <tr> <td>All other Program</td> <td>3hrs. with 2 staff</td> <td style="text-align: right;">\$75</td> </tr> </tbody> </table>	1.5-2hr Program	# Hours per staff	Cost for Partner	Paddle Program	4hrs. with 1 staff & 1 volunteer	\$50	Paddle Program	4hrs. with 2 staff	\$100	All other Program	3hrs. with 1 staff	\$37.5	All other Program	3hrs. with 2 staff	\$75
Base Tier: 1 Single Activity	Cost*																																																																																																	
1.5-2 Hour Program																																																																																																		
1-10 people	\$70																																																																																																	
11-20 people	\$90																																																																																																	
21-30 people	\$110																																																																																																	
2-3 Hour Program																																																																																																		
1-10 people	\$95																																																																																																	
11-20 people	\$115																																																																																																	
21-30 people	\$135																																																																																																	
Secondary Tier: 2 Activities	Cost*																																																																																																	
1.5-2 Hour Program																																																																																																		
1-10 people	\$95																																																																																																	
11-20 people	\$115																																																																																																	
21-30 people	\$135																																																																																																	
2-3 Hour Program																																																																																																		
1-10 people	\$120																																																																																																	
11-20 people	\$140																																																																																																	
21-30 people	\$160																																																																																																	
Tertiary Tier: 3 Activities	Cost*																																																																																																	
1.5-2 Hour Program																																																																																																		
1-10 people	\$120																																																																																																	
11-20 people	\$140																																																																																																	
21-30 people	\$160																																																																																																	
2-3 Hour Program																																																																																																		
1-10 people	\$135																																																																																																	
11-20 people	\$160																																																																																																	
21-30 people	\$185																																																																																																	
1.5-2hr Program	Number of Hours Per Staff	Cost*																																																																																																
Paddle Program	4hrs. with 1 staff & 1 volunteer	\$50																																																																																																
Paddle Program	4hrs. with 2 staff	\$100																																																																																																
All other Programs	3hrs. with 1 staff	\$37.50																																																																																																
All other Programs	3hrs. with 2 staff	\$75																																																																																																
Environmental Education for School Groups**	Cost																																																																																																	
1.5-2 Hour Program	\$2/person																																																																																																	
>2-4 Hour Program	\$4/person																																																																																																	
Pond Study																																																																																																		
Maple Syrup Tours																																																																																																		
Nature/Night Hike																																																																																																		
1.5-2hr Program	# Hours per staff	Cost for Partner																																																																																																
Paddle Program	4hrs. with 1 staff & 1 volunteer	\$50																																																																																																
Paddle Program	4hrs. with 2 staff	\$100																																																																																																
All other Program	3hrs. with 1 staff	\$37.5																																																																																																
All other Program	3hrs. with 2 staff	\$75																																																																																																
		 <p>Parks Department Public Works Building 11360 Hwy 212, Suite 2 Cologne, MN 55322 (952) 466-5250 Parks@co.carver.mn.us</p>																																																																																																

Carver County Regional Rail Authority Fee Schedule

<u>Activity</u>	<u>Rate</u>
Drive Way Lease	\$1, No Annual fee, No Maintenance
Agricultural Land Permit	\$214/Tillable Acre/Annual
Building or Structure Site	Ave. Tax Assessed Land Value
Occupation Lease (Market Rate)	5% + Taxes
Reissuance Fee for a Previous Lease Agreement	\$100 Municipal and Private Residence \$1,000 Commercial
Administrative Application Fee*	\$100
Concession/Vending Sales	Negotiated

**Note: The Administrative Application Fee represents costs associated with drafting up a permit. The Administrative Application Fee is applicable to commercial utility crossings, leasing of buildings and any agricultural leases or permits. It also applies to requests for use of railroad premises and would include, but is not necessarily limited to, such things as farmers markets, city celebrations, thrift sales, and other uses as may be permitted.*

2018 Fee Schedule Change Form- All Fees

Division/Dept. Type of Service	Service	Current Fee	Proposed New Fee	Estimated Additional Revenue	Notes/Comments
Countywide	Laminating of general documents	\$5 for documents less than or equal to 24" x 36" \$10 for documents greater than 24" x 36"	\$20 for documents less than or equal to 24" x 36" \$30 for documents greater than 24" x 36"	Minimal	Recoup costs; remove reference to "of general documents"
Countywide	Electronic Documents	\$0.50/document, plus \$10 for CD and service	\$0.50/document, plus \$10 for portable transfer tool and service	-	Change in language to accommodate technology changes
Countywide	Fax Machine Usage General public or County employee	n/c	n/c	n/c	Remove "General public or County employee" All users, public or employee, charged same fees
U of M Extension	Parents Forever- Divorce Education Program	\$80	\$75	-	Presenters are re-visiting in person training. Prices need to align with online training. Cost will be covered from the program fee.
Court Services/ Probation	Adult Supervision Fee* (Per MN Stat. 244.18)	\$250/yr	\$250/yr base fee, or bifurcated fee scale is used- All misdemeanor traffic (excluding DWI) and property (theft, trespass, crim dam prop, etc.), no conditions \$50.00 ~ All misdemeanor traffic (excluding DWI) and property (theft, trespass, crim dam prop, etc.), 1 or more condition \$100.00 ~	-	Change of policy mid-year per Judge request- \$250 is base fee; however, four levels of fees exist depending on charge/number of probation conditions.

			Misdemeanor DWI, no conditions \$150.00 ~ ALL gross misdemeanors, ALL other criminal, and ALL misdemeanor DWIs with 1 or more condition \$250.00		
Court Services/ Probation	Conditions fee- no probation cases* In lieu of Supervision Fee for cases <u>not</u> placed on probation but Court Ordered, conditions are initiated and/or tracked by Court Services/Probation. Includes: Restitution investigations, CWS or STS set-up, other special assessments or services.	\$50	See bifurcated fee scale	-	Eliminate this fee- is included in above bifurcated fee scale
Court Services/ Probation	DWI Local Assessment	\$125 (Includes both County & State fees)	\$0	-	Eliminate this fee- no longer ordered by Court
Public Services/ Environmental Services- EC Collection Fees	Commercial Appliances	\$1.25/cubic ft	\$2/cu ft	\$600	This adjustment brings our fees up to our actual costs, and to regional market cost levels, to avoid large numbers coming in through HHW Reciprocal Use Agreements (RUA) with neighboring counties)
Public Services/ Environmental Services- EC Collection Fees	Appliances – Gas/Ammonia Ammonia Refrigerator <4' Ammonia Refrigerator >4' Ammonia Air Conditioner	\$75 to \$500	\$150 each \$300 each \$800 each	\$0	This adjustment brings our fees up to our actual costs, to manage these materials, and to market price levels, to avoid large numbers of these high-price items coming in from neighboring counties)
Public Services/	Electronics (TVs and monitors)	\$10	\$20	\$4,000	Large TVs are expensive to manage and difficult to handle.

Environmental Services- EC Collection Fees	Large TVs (30" or larger screen size, measured diagonally, and all console sets)				This new price is closer to our actual cost to manage these large items. (note: Large TVs will go to \$20, while smaller TVs and all monitors will remain at \$10 each)
Public Services/ Environmental Services- EC Collection Fees	Fluorescent Bulbs – Ballast	\$0.89	\$0.99	\$100	Adjustment brings our fees up to our cost, and to regional market costs (to avoid a flood from neighboring counties)
Public Services/ Environmental Services- EC Collection Fees	Mattress and Box Springs	\$20	\$30	\$18,200	This is a growing waste stream, that not every program accepts. New price better reflects our actual costs for managing these materials.
Public Services/ Environmental Services- EC Collection Fees	Env Center – Tires, car	\$2.00	\$3.00	\$2,000	Numbers are down, but new price reflects our cost at EC
Public Services/ Environmental Services- EC Collection Fees	Env Center – Tires, semi	\$7.50	\$15.00	\$600	New price reflects our cost at EC
Public Services/ Environmental Services- EC Collection Fees	Env Center – Tires, large tractor	\$25.00	\$50.00	-	Numbers are low, so financial impact is minimal, but this new price reflects our cost at EC, prevents large numbers coming in from neighboring counties, and encourages our residents to bring these difficult-to-handle items to one-day events, where they are easier to manage.
Public Services/ Environmental	One-day Special Waste Collection Fees (Tires) – Residential		\$2 \$7.50 \$4	-	Added new section for One-Day Special Waste Collection Events (same prices as before,

Services	<ul style="list-style-type: none"> • Car • Semi • Tractor, small • Tractor, large 		\$25		but now they are listed on the Fee Schedule separately...in a new category)
Public Services/ Environmental Services	One-day Special Waste Collection Fees (Appliances) – Residential <ul style="list-style-type: none"> • Standard house • Ammonia Ref <4 • Ammonia Ref >4 • Ammonia AC 		\$10.00 each \$150.00 each \$300.00 each \$800.00 each	-	Added new section for One-Day Special Waste Collection Events (same prices as before, but now they are listed on the Fee Schedule separately...in a new listing section)
Public Services/ Environmental Services	One-day Special Waste Collection Fees (Other) – Residential <ul style="list-style-type: none"> • TVs and Computer Monitors • Mower/Small Engine • Bicycles • Yard Waste 		\$10.00 each \$5.00 each \$3.00 each \$1.00/bag or \$8.00 / cu yd	-	Added new section for One-Day Special Waste Collection Events (same prices as before, but now they are listed on the Fee Schedule separately...in a new listing section)
Public Services/ Environmental Services	One-Day Special Waste Collection Fees – Business Rates (Business Bulbs): 4 ft and Under Greater than 4 ft Compact (CFLs) Irregular Shape HID High Pressure Mercury Broken Lamps Ballasts		\$0.40 each \$0.75 each \$0.60 each \$1.00 each \$2.30 each \$12.00 each \$2.14/lb \$0.99/lb	-	Added new section for One-Day Special Waste Collection Events (same prices as before, but now they are listed on the Fee Schedule separately...in a new listing section)
Public Services/ Environmental Services- Hazardous Waste VSQG Collection	Administrative Fee (a.k.a. Appointment Fee)	\$100 (includes up to one hour of administrative time)	\$0 (includes up to one hour of administrative time)	-\$1,700	Removed the \$100 Administrative Fee, which used to penalize small businesses who dropped-off small quantities of the materials listed below. Small price increases (listed below) will

Program					make up those dollars, while also encouraging local small businesses to bring in their hazardous materials more frequently.
Public Services/ Environmental Services- Hazardous Waste VSQG Collection Program	Additional staff time for application review	\$50/hour	\$12.50/Qtr hour	-	Divided up hourly fee to make it more convenient for small businesses who need help with questions. Amount collected should be the same (and likely \$0 impact...as this is seldom used)
Public Services/ Environmental Services	-VSQG Collection Program Fees				(1.45 x contracted disposal costs for all VSQG materials)
Public Services/ Environmental Services-VSQG Collection Program Fees	Acids	\$1.28/lb	\$1.32/lb	Total revenue increases of approx. \$4,800 for all VSQG waste streams (below)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQG Collection Program Fees	Adhesives	\$1.28/lb	\$1.32/lb	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQG Collection Program Fees	Aerosols	\$1.20/lb	\$1.32/lb	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public	Antifreeze	\$0.22/lb	\$0.60/lb.	(see \$4,800	Waste fee adjustments are

Services/ Environmental Services-VSQQ Collection Program Fees				amount, above)	designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQQ Collection Program Fees	Ballasts (Including PCB containing ballasts)	\$0.89/lb	\$0.99/lb.	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQQ Collection Program Fees	Bases	\$1.28/lb	\$1.32/lb	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQQ Collection Program Fees	Batteries (Lead Acid)	Free	Free	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQQ Collection Program Fees	Batteries (Li-ion, NiCd, Alkaline, Mixed)	\$0.25/lb	\$0.38/lb.	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQQ Collection Program Fees	Carburetor Cleaner	\$1.28/lb	\$1.32/lb	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQQ	Cleaning Agents	\$1.28/lb	\$1.32/lb	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the

Collection Program Fees					Administrative Fee
Public Services/ Environmental Services-VSQG Collection Program Fees	Cylinders - Most Types (some special items or sizes can carry an additional charge, or not be accepted)	\$12.00 each	1 lb = \$3.00/each, Larger = \$15.00/each	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQG Collection Program Fees	Corrosives	\$1.28/lb	\$1.32/lb	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQG Collection Program Fees	Degreasers	\$1.28/lb	\$1.32/lb	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQG Collection Program Fees	Fuels	\$0.35/lb	\$0.50/lb.	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQG Collection Program Fees	Gasoline	\$0.35/lb	\$0.50/lb.	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQG Collection Program Fees	Latex Paint (non-architectural coating)	\$0.37/lb	\$0.55/lb.	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public	Mercury	\$4.00/lb	\$26.00/lb.	(see \$4,800	Waste fee adjustments are

Services/ Environmental Services-VSQQ Collection Program Fees				amount, above)	designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQQ Collection Program Fees	Other Misc. Chemicals	\$1.28/lb	\$1.32/lb	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQQ Collection Program Fees	Oil	Free	Free	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQQ Collection Program Fees	Oil Filters	\$0.28/lb	\$0.40/lb.	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQQ Collection Program Fees	Oil Paint	\$0.40/lb	\$0.60/lb.	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQQ Collection Program Fees	Paint: Latex (architectural coatings)	Free	Free	(see \$4,800 amount, above)	The State reimburses us for all expenses associated with the collection and management of architectural coatings (paints and stains).
Public Services/ Environmental Services-VSQQ	Paint: Oil Base (architectural coatings)	Free	Free	(see \$4,800 amount, above)	The State reimburses us for all expenses associated with the collection and management of architectural coatings (paints

Collection Program Fees					and stains.
Public Services/ Environmental Services-VSQG Collection Program Fees	Paint: Latex (non-architectural coating)	\$0.37/lb	\$0.55/lb	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQG Collection Program Fees	Paint: Oil-Base (non-architectural coating)	\$0.40/lb	\$0.60/lb	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQG Collection Program Fees	Paint Thinner	\$0.35/lb	\$0.50/lb.	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQG Collection Program Fees	Paint Stripper	\$1.28/lb	\$1.32/lb	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services-VSQG Collection Program Fees	Pesticides	\$1.28/lb	\$1.32/lb	(see \$4,800 amount, above)	Waste fee adjustments are designed to bring revenues up to costs, while also covering the removal of the Administrative Fee
Public Services/ Environmental Services- Solid Waste Haulers	Solid Waste/Construction Demolition Haulers Fees set by Regional Joint Powers Agreement:	\$50/truck	\$50/truck	-	New Regional Licensing requires changing verbiage, to reflect fees being set by new Regional Joint Powers Agreement
Public Services/	Developed parcels will be charged on a basis of \$30				

Environmental Services-Solid Waste Service Fees	per service fee unit, as follows:				
Public Services/ Environmental Services-Solid Waste Service Fees	Commercial parcels with an assessed evaluation of \$100,000 or less	Two \$25 service fee units for a total charge of \$50	Two \$30 service fee units for a total charge of \$60	\$210,000	Solid waste fee increased, to remove Environmental Services from the General Levy, and make up shortfalls (first increase in 10 years)
Public Services/ Environmental Services-Solid Waste Service Fees	Commercial parcels with an assessed value of more than \$100,000	Four \$25 service fee units for a total charge of \$100	Four \$30 service fee units for a total charge of \$120	See \$210,000 amount above	Solid waste fee increased, to remove Environmental Services from the General Levy, and make up shortfalls (first increase in 10 years)
Public Services/ Environmental Services-Solid Waste Service Fees	Industrial parcels with an assessed evaluation \$100,000 or less	Three \$25 service fee units for a total charge of \$75	Three \$30 service fee units for a total charge of \$90	See \$210,000 amount above	Solid waste fee increased, to remove Environmental Services from the General Levy, and make up shortfalls (first increase in 10 years)
Public Services/ Environmental Services-Solid Waste Service Fees	Industrial units with an assessed evaluation of more than \$100,000	Six \$25 service fee units for a total charge of \$150	Six \$30 service fee units for a total charge of \$180	See \$210,000 amount above	Solid waste fee increased, to remove Environmental Services from the General Levy, and make up shortfalls (first increase in 10 years)
Public Services/ Environmental Services-Solid Waste Service Fees	Multi-family housing with more than three dwelling units per parcel	80% of the \$25 service fee per dwelling (\$20 per dwelling unit)	80% of the \$30 service fee per dwelling (\$24 per dwelling unit)	See \$210,000 amount above	Solid waste fee increased, to remove Environmental Services from the General Levy, and make up shortfalls (first increase in 10 years)
Public Services/ Environmental Services-Solid Waste Service	Single family residences (with one to three dwelling units per parcel), including mobile homes, duplexes, and triplexes	One service fee unit of \$25 per dwelling unit	One service fee unit of \$30 per dwelling unit	See \$210,000 amount above	Solid waste fee increased, to remove Environmental Services from the General Levy, and make up shortfalls (first increase in 10 years)

Fees					
Health & Human Services/ Adult Day Services	Encore Adult Day Services- Attachment A	Sliding Fee Schedule	Sliding Fee Schedule	-	Adjusted based on 2017 Federal Poverty Guidelines
Health & Human Services/ Child & Family Services	Other Contracted Child & Family Service Fees	Rate is established in vendor contract. Certain client service fees based on ability to pay using Income Eligibility Fee Schedule and Asset Test.	Vendor contracted rate, not to exceed actual cost. Fee will be determined based on Minnesota statute and Fee Application.	n/a	Adjust wording for clarity
Health & Human Services/ Public Health-Care Seat Services	CARS Class, non-Carver County Resident	-	\$20	\$100	First time we will be offering class to residents outside of Carver County
Public Services/ IT	Laminating	\$20-\$30	See Countywide Services – Laminating	-	Move to Countywide Services – Laminating
Public Services/ Land Management-Building permit	Mechanical/Air Conditioning	\$75	\$80	\$350	Fee hasn't increased since 2011. The increase would help cover increased expenses, yet stay within a comparatively moderate range.
Public Services/ Land Management-Building permit	Mechanical/Air Exchanger	\$75	\$80	\$350	Fee hasn't increased since 2011. The increase would help cover increased expenses, yet stay within a comparatively moderate range.
Public Services/ Land Management-Building permit	Mechanical/Gas Line	\$75	\$80	\$10	Fee hasn't increased since 2011. The increase would help cover increased expenses, yet stay within a comparatively moderate range.
Public Services/ Land Management-Building permit	Mechanical/Heating	\$75	\$80	\$350	Fee hasn't increased since 2011. The increase would help cover increased expenses, yet stay within a comparatively

					moderate range.
Public Services/Land Management-Building permit	Mechanical/Non-Single Family (Commercial)	Based on valuation of project or \$75, whichever is greater	Based on valuation of project or \$80, whichever is greater	\$10	Fee hasn't increased since 2011. The increase would help cover increased expenses, yet stay within a comparatively moderate range.
Public Services/Land Management-Building permit	Re-Side, Re-Roof, Re-Window	\$75	\$80	\$775	Fee hasn't increased since 2011. The increase would help cover increased expenses, yet stay within a comparatively moderate range.
Public Services/Land Management-Administrative permit	Excavating/filling or a driveway that includes wetlands and/or erosion control permit and/or stormwater permit with no treatment required	<p>\$500 (\$150 Permit Fee + \$350 Refundable Surety of any unused fee)</p> <ul style="list-style-type: none"> • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • The applicant shall reimburse the County for any engineering costs incurred during application review and final inspections. (Pursuant to the Planning & Water Mgmt Dept.) • Work started without obtaining a permit shall be subject to a \$300 Double Fee. 	<p>\$500 (\$150 Permit Fee + \$350 Refundable Surety of any unused fee).</p> <ul style="list-style-type: none"> • A Carver County Site Inspection Fee shall be applied to any additional inspection completed after the first inspection. • The applicant shall reimburse the County for any engineering costs incurred during application review and final inspections. (Pursuant to the Planning & Water Management Dept.) • Work started without obtaining a permit shall be subject to a \$150 penalty in addition to the \$150 fee. 	n/a	Consistency - change made so two Departments (Land Mgmt. and Planning & Water Mgmt.) have the same fee and description.
Public Services/Land Management-	Excavating/filling or a driveway that includes stormwater permit	\$1,250 (\$250 permit fee + \$1,000 engineering cost	\$1,500 (\$500 permit fee + \$1,000 for initial estimate of	\$1,500	Consistency - change made so two Departments (Land Mgmt. and Planning & Water Mgmt.)

Administrative permit	pursuant to County Water Rules	credit) + applicant shall reimburse the County for costs incurred during application review and final inspections as described below: <ul style="list-style-type: none"> • Engineering Costs. The applicant shall reimburse the County for engineering review costs above \$1,000. • Staff Costs. The permit fee includes 5 hours of staff time. The applicant shall reimburse the County for staff costs, including staff of the Soil Water and Conservation District (SWCD), beyond the permit fee up to an additional \$500 at a rate of \$50/hour. 	engineering costs) plus reimbursement of engineering costs above \$1,000 incurred during application review and final inspections. <ul style="list-style-type: none"> • If actual engineering costs are less than \$1,000 the applicant will be refunded for the excess amount collected. 		have the same fee and description.
Public Services/Land Management-Administrative permit	Boundary Adjustment	\$50 + surveyor fee + GIS impact fee	\$50 + Public Works' fee (Surveyor's description review/GIS impact fee)	n/a	Improved fee explanation only
Public Services/Land Management-Administrative permit	Minor Subdivision	\$300 + surveyor fee + GIS impact fee	\$300 + Public Works' fee (Surveyor's description review/GIS impact fee)	n/a	Improved fee explanation only
Public Services/Library	Flashdrive	\$7	\$7	-	Add "8 GB" to this description to distinguish from our fee for a smaller 1 GB Flashdrive that will be available beginning in

					2018.
Public Services/ Library	Flashdrive – 1GB	New item	\$3	-	Sell at cost
Public Services/ Library	Ear buds	New item	\$2	-	Sell at cost
Public Works - Parks- Baylor Park Fees	Utility Site Camping	\$25.00/night	\$26.00/night	\$875	Consistent with our competitor rates and to aid in covering costs.
Public Works – Parks- Baylor Park Fees	Full Hook-Up Camping Site	\$25.00/night	\$35.00	<i>Minimal</i>	Consistent with our competitor rates and to aid in covering costs.
Public Works - Parks- Baylor Park Fees	Long Term Utility Camping	\$19.00/night	\$20.00/night	<i>Minimal</i>	Increase follows Department philosophy for camping rates and to aid in covering costs.
Public Works - Parks- Baylor Park Fees	All Inclusive Rate for Community Room Rental (throughout rental season)	\$275.00	\$325.00	<i>Minimal</i>	Consistent with other all-inclusive vehicle parking rates offered by Department.
Public Works – Parks- Rental Equipment	Personal Watercraft Storage	\$45.00	\$60.00/season	<i>Minimal</i>	Consistent with our competitor rates and to aid in covering costs. Note: this was previously listed as “Canoe Storage”
Public Works - Parks- Rental Equipment	Stand-up Paddle Board Rentals	\$14.00/hr	\$15.00/hr	<i>Minimal</i>	More efficient price point for traditionally cash payments.
Public Works – Parks- Shelter Rentals	All Inclusive Daily Vehicle Rate for all Park Shelters Rentals (excluding #5) During Off-Season.	\$100.00 All-inclusive rate for vehicle permits + standard shelter rental rates	\$100.00 Rate shown is for vehicle permits, standard shelter rental rates still apply.	n/a	Off season defined as 2 nd weekend in May through the 2 nd weekend in June as well as weekends following Labor Day through the 1 st full weekend in October at all park system shelters.
Public Works – Parks- Shelter Rentals	All Inclusive Daily Vehicle Rate for all Park Shelters (excluding #5) Rentals During Peak Season.	-	\$150.00 Rate shown is for vehicle permits, standard shelter rental rates still apply.	\$100	Peak season is defined as weekends after the 2 nd weekend in June through Labor Day weekend.
Public Works –	Special Event Use Permit	Monday-Thursday	Monday-Thursday &	\$609	Adjust presentation of fees and

Parks-Special Event Permits and Services	Fee	<p>and Off Season (Day after Labor Day to the day before Memorial Day): \$287 (up to 250 people) \$575 (up to 500 participants) \$862 (up to 750 participants) \$1,150 (up to 1,000 participants) \$1,437 (up to 1,250 participants)</p> <p>Friday, Saturday, Sunday and Holidays: \$312 (up to 250 participants) \$625 (up to 500 participants) \$937 (up to 750 participants) \$1,250 (up to 1,000 participants) \$1,562 (up to 1,250 participants)</p>	<p>Off Season are Separate Rates from Peak-Season (Day after Labor Day to the day before Memorial Day): <i>*Events up to 250 People*</i> (M-Th and off season) \$287.00 (Fri-Sun and Holidays) \$312.00</p> <p><i>*Events 251-500 people*</i> (M-Th and off season) \$575.00 (Fri-Sun and Holidays) \$625.00</p> <p><i>*Events 501-750 people*</i> (M-Th and off season) \$862.00 (Fri-Sun and Holidays) \$937.00</p> <p><i>*Events 751-1000 people*</i> (M-Th and off season) \$1,150.00 (Fri-Sun and Holidays) \$1,250.00</p> <p><i>*Events 1001- 1,250 people*</i> (M-Th and off season) \$1,437.00 (Fri-Sun and Holidays) \$1,562.00</p>	provide another tier for large event groups anticipated in the near future.
--	-----	---	--	---

			<p><i>*Events 1,250+ people*</i> (M-Th and off season) \$1,724.00 (Fri – Sun and Holidays) \$1,874.00</p>		
Public Works – Parks -Special Event Permits and Services	Special Use Application Fee	n/a	\$100	\$100	Consistent with other agencies addressing this type of work.
Property and Financial Services/ Land Records	Bulk document transfer	Call 952-361-1930 for fee information	\$0.50/per document	-	Previously this fee was built into the contracts. Determined it was better suited to have the contracts refer to the fee schedule.
Property and Financial Services Division/ Customer Service – Taxpayer Services	Certification by Hand and Seal (R/P/M) Auditor	-	\$15 plus \$0.25 per page	n/a	No change to revenue. Needed to distinguish Land Record fee from Taxpayer Services fee.
Property and Financial Services Division/ Licenses and Permits – Taxpayer Services	Brewer Off-Sale Liquor License and Brewer Sunday Off-Sale Liquor License	\$150 \$200	\$250	-\$100	Combine the two fees to one line and rename to be: <i>Brewer Off-Sale Liquor License Including Sunday</i> It would be the same fee combined to a total of \$250.
Property and Financial Services Division/ Licenses and Permits – Taxpayer Services	Off-Sale Liquor License	\$150	\$250	\$200	To match Brewer Off-Sale Liquor License

Property and Financial Services Division/ Licenses and Permits – Taxpayer Services	Off-Sale 3.2 Beer & Wine Cooler License	\$75	\$75	n/a	Adjusting fee name for clarify to: Off-Sale 3.2 Malt Beverage License (Beer and Wine Coolers)
Property and Financial Services Division/ Licenses and Permits – Taxpayer Services	On-Sale 3.2 Beer & Wine Cooler License	\$150	\$150	n/a	Adjusting fee name for clarify to: On-Sale 3.2 Malt Beverage License (Beer and Wine Coolers)
Property and Financial Services Division/ Licenses and Permits – Taxpayer Services	On-Sale Temporary 3.2 Beer & Wine Cooler Liquor License	\$50	\$50	n/a	Adjusting fee name for clarify to: On-Sale Temporary 3.2 Malt Beverage License (Beer and Wine Coolers)
Property and Financial Services Division/ Customer Service – Taxpayer Services	Certified Letter	\$5.54 minimum Subject to postal rate	Subject to postal rate	-	Remove minimum
Public Works/ Program Delivery	Access Permit Combined fee for New residential- <i>Permit review and issuance, with new mailbox and fire # plate</i>	Currently listed out separately, proposing to also include a combined fee	\$235	n/a	Proposing to combine new residential access permit with mailbox and fire # to reduce duplication of multiple services and provide one-stop service. There are some cost savings

					and benefits to the county by consolidating these separate items. Some mailbox installations by residents have caused problems so County prefers to install. <i>Individual costs per service remain the same and will still be listed.</i>
Public Works/ Program Delivery	Access Permit- New residential or field	\$105	\$125	\$200	To cover costs
Public Works/ Program Delivery-	Special Event Permit- Permit review and issuance – for all or any size event Under 100 attendees/contestants/ entries or 1-2 highways 100-400 Attendees /Contestants/Entries or 3-4 highways Over 400 Attendees /Contestants/Entries or 5- plus highways	\$0	\$0 \$100 \$400	\$0 \$500 \$1,200	Proposing to break out different size events as some events incur much larger staff and field review.
Public Works/ Surveyor-GIS	Boundary Adjustment Description Review/GIS Impact Fee <i>Note: Collected as part of Land Management application</i>	\$50 + GIS impact Fee	\$75	-	To clarify the fee amount and when collected. Also added GIS impact Fee to the service description.
Public Works/ Surveyor-GIS	Minor Subdivision Description Review/GIS Impact Fee <i>Note: Collected as part of</i>	\$50 + GIS impact Fee	\$75	-	To clarify the fee amount and when collected. Also added GIS impact Fee to the service description.

	<i>Land Management application</i>				
Public Works/ Surveyor	Plat Checking and Mapping Fee	\$300 plat + \$25 parcel or CIC unit + \$5/detached garage CIC unit	\$300 plat + \$25 lot or CIC unit + \$5/detached garage CIC unit	-	To change "parcel" to "lot"
Sheriff/ Civil	Lien Sales (Mechanical or Warehouseman)	\$79	\$80	minimal	\$80 per hour per deputy, minimum one hour per deputy
Sheriff/ Civil	Mortgage Foreclosure Sales	\$79	\$80	minimal	\$80 per hour per deputy, minimum one hour per deputy
Sheriff/ Civil	Duplicate or Replacement Certificate	NA	\$20	minimal	To cover costs
Sheriff/ Civil	Posting of Notices	\$79	\$80	minimal	\$80 includes two people + \$25 for additional person, same address
Sheriff/ Civil	Redemption of Property	\$250***	\$250- due at time of request	n/a	To provide clarification
Sheriff/ Civil	Request of Process Returned	\$79	\$80	minimal	\$80 includes two people + \$25 for additional person, same address
Sheriff/ Civil	Replevin <ul style="list-style-type: none"> • Writs of Attachment • Securing properties on Seizures 	\$400 deposit + \$79	\$400 deposit + \$80	minimal	\$400 + deputy @ \$80 per hour per deputy, minimum one hour per deputy
Sheriff/ Civil	Report of Sale or Certificate	\$35		Minimal loss of revenue	Remove
Sheriff/ Civil	Service of Process Fee	\$79	\$80	minimal	\$80 includes two people + \$25 for additional person, same address - due at time of request
Sheriff/ Civil	Writ of Execution (Seizure or Sale)	\$400/\$79	\$400/\$80	minimal	Min of \$400 deposit + \$80 per hour per deputy, minimum one hour per deputy Also, added "or sale" to fee description
Sheriff/ Civil	Writ of Recovery (Inventory)	\$79	\$80	minimal	\$80 per hour per deputy, minimum one hour per deputy
Sheriff/	Radio Programming for	\$49.59	\$59.63	minimal	To cover staff costs.

911/Radio Programming	outside county entities				
Sheriff's Office	Patrol Videos (change from Squad to Patrol)	-	-	n/a	Change "squad" to "patrol"
Sheriff/ Reports/Photos /Documents/ Videos	Digital Photos/Electronic Media	\$10/CD plus \$30 research fee	\$10/CD plus \$30 research fee, \$15/USB (up to 4GB) plus \$30 research fee, USB over 4GB – call for fee	minimal	To include additional forms of media- \$10/CD or \$15/USB (up to 4GB) plus \$30 research fee, USB over 4GB – call for fee amount

**CARVER COUNTY, MINNESOTA
ORDINANCE 48-2018**

THE 2018 CARVER COUNTY FEE SCHEDULE

The Carver County Board of Commissioners Hereby Ordains:

Section 1. The 2018 Carver County Fee Schedule, includes fees for services provided by county offices, officials, departments, courts, and employees, and is hereby adopted pursuant to Minnesota Statutes.

Section 2. The 2018 Carver County Fee Schedule is hereby established as an official control for Carver County and is kept in the Office of the Carver County Auditor.

Section 3. This ordinance shall become effective on January 1, 2018.

Adopted by the Carver County Board, Resolution # _____, at its meeting of November 21st, 2017.

Tim Lynch, Carver County Board Chair

David Hemze, Administrator

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

DATE November 21st, 2017

RESOLUTION NO. _____

MOTION BY COMMISSIONER _____ SECONDED BY COMMISSIONER _____

**A RESOLUTION ADOPTING ORDINANCE 48-2018,
THE 2018 CARVER COUNTY FEE SCHEDULE**

WHEREAS, the County Board of Commissioners may charge fees for services provided by any county office, official, department, court, or employee; and

WHEREAS, there is a reasonable relation between the fees contained in this schedule and the cost of providing the services; and

WHEREAS, Minnesota Statutes state that these service fees, charges, and rates must be established by ordinance.

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners hereby ordains adoption Ordinance 48-2018 and the fees contained in this schedule, effective January 1, 2018.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 21st day of November, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this _____ day of _____, 2016

David Hemze, County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Ditch 5 Repair Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Carver County Ditch Authority has a policy to allow staff to spend up to \$10,000 per calendar year per ditch system on routine ditch maintenance/repairs. Projects anticipated to exceed the \$10,000 amount need pre-approval from the ditch authority. Joint Ditch #5 is in need of a larger repair with an estimated cost of \$40,000 (\$31,000 Carver County portion and \$9,000 McLeod County portion). The ditch repair would clean approximately 25,000 feet (4.75 miles) of ditch back to its original condition. If approved, the clean-out would take place in the fall/winter of 2017 and spoil piles would be leveled in the spring of 2018.

Joint Ditch 5, located in both Carver and McLeod counties, is governed by 3 Board members from Carver (Lynch, Ische and Maluchinek) and 2 Board members from McLeod (Krueger and Shimanski).

ACTION REQUESTED:

Motion to approve up to \$40,000 to repair Joint Ditch #5.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Ditches are responsible for their individual expenses. No county dollars are affected.

Office use only:

RBA 2017 - 5073

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2018 Ditch Assessments

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

County and Joint Ditches are periodically cleaned out and services performed. 100% of the out-of pocket/direct cost for the work is assessed to the individual ditches by the Ditch Authority.

The following Payable 2018 one year assessments with 0% interest are requested:

		<u>(FYI) Payable 2017 Assessment</u>	<u>Payable 2018 Assessment</u>
County Ditch	4A	150,000*	0
County Ditch	5	15,000	5,000
County Ditch	6	10,000	15,000
County Ditch	9	0	8,000
County Ditch	10	10,000	10,000
Joint Ditch	1	10,000	5,000
Joint Ditch	2	2,000	0
Joint Ditch	4	15,000	10,000
Joint Ditch	5	5,000	31,000**
Joint Ditch	22	<u>10,000</u>	<u>6,000</u>
Total		\$227,000	\$71,000

* A redetermination of benefits and damages was previously approved by the County Ditch Board in 2011. The majority of the \$150,000 2017 Assessment was used to acquire and plant a 1 rod (16.5 feet) buffer strip on both sides of the ditch which is required under MN Statute 103E.021.

** A clean-out project of almost 5 miles has been requested for this ditch.

ACTION REQUESTED:

Motion to approve the assessments to the respective ditches as presented.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

The ditches are responsible for their individual expenses. No county dollars are affected.

Office use only:

RBA 2017- 5072

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Approval of Purchase Agreement with Ridgeview Medical Center for property to develop a Mental Health Wellness Facility.

Primary Originating Division/Dept: <u>Health & Human Services</u>	Meeting Date: <u>11/21/2017</u>
Contact: <u>Rod Franks</u> Title: <u>HHS Director</u>	Item Type: <u>Regular Session</u>
Amount of Time Requested: <u>10</u> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <u>Rod Franks</u> Title: <u>HHS Director</u>	

Strategic Initiative:

Communities: Create and maintain safe, healthy, and livable communities

BACKGROUND/JUSTIFICATION:

Carver County and Ridgeview Medical Center (RMC) were successful in their legislative request for \$1,250,000 in State bond funds for an addition to property located at 9120 Shady Oak Dr., Chaska, MN, currently owned by RMC, to repurpose its' use as a Mental Health Wellness Facility, to provide residential crisis stabilization services. Ridgeview Medical Center then approached Carver County about the County purchasing the facility from RMC. It was determined that purchasing the facility from RMC best serves the needs Carver County residents. A purchase price of \$2.5 Million has been negotiated by the parties. This purchase price is consistent with the appraised value of the property, and includes the interior furnishings desired by the County. The physical condition of the facility has been inspected by County staff with no significant issues identified. If this purchase agreement is approved, closing is scheduled for December 1, 2017.

If the purchase is approved, the State Bond funds will be used to increase the bed capacity of the current building from 5 beds to a 12 bed Mental Health Wellness Facility. State Bond funds may not be used for the purchase of the property. Upon completion of the expansion, the County will own a asset with an estimated value of \$3.75M. A qualified vendor will be selected to operationalize and run the facility. Revenue generated from services provided at the facility will cover vendor and operational costs and an annual lease payment which is expected to payback the County for its initial capital investment over the next 15 years.

Additional detail pertaining to the use of the facility and the services provided therein is provided in the attached summary, and will be further discussed during the County Board meeting.

ACTION REQUESTED:

Motion to approve purchase agreement with Ridgeview Medical Center for the property located at 9120 Shady Oak Dr., Chaska, MN., in the amount of \$2.5 Million plus an estimated \$50K in applicable closing and misc. costs, and to further delegate to the County Administrator signature authority on behalf of the Board to complete the closing process, and sign all necessary documents to memorialize the transaction.

FISCAL IMPACT: Budget amendment request form

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$2,550,000.00
State Grant	\$1,250,000.00
Total	\$3,800,000.00

Related Financial/FTE Comments:

This will be a cash purchase using the following existing County Board Directed Reserves: \$2M from Parkland Aquisition and \$550K from Year-End Savings (YES). See related budget amendment for further details. Upon completion of the expansion using State Bond Funds, the County will own an asset with an estimated value of \$3.75M.

Office use only:

RBA 2017 - 5030

Mental Health Wellness Facility

Executive Summary

In 2007, Ridgeview Medical Center was seeking to create a “Hospice Residence” to replace traditional model of hospice care in either the home or hospital.

In 2008, after sufficient private donations were obtained for construction of the facility, City donated 2.07 acres of 25 acre parcel to be utilized for Mary K. Steiner Hospice Home.

Hospice Home operated from 2009 to 2017, but was permanently closed this past summer.

Reason for closing was due to changes in Medicare, and the inability of patients to be able to have the majority of the cost of the service be provided through their Medicare Insurance (only covered a portion of the actual cost).

Ridgeview and Carver County propose to convert the Hospice Home into a mental health Residential Crisis Stabilization facility.

The County has been appropriated \$1.25 million in bonding from State to support the expansion of the current facility from 5 beds to 12. Facilities of this type are not allowed to have more than 16 beds.

The County and Ridgeview Medical Center have agreed to a purchase price of \$2.5M for the property. Once the expansion is complete, the County will own an asset valued at \$3.75M.

The County will use funds currently on hand to complete the purchase. Revenue realized from the operation of the facility will be used to reimburse the funds for the purchase over a 15 year period.

We would provide residential crisis stabilization services to those individuals who are experiencing a mental health crisis or a mental health emergency. Patients are able to stay at the facility for up to 10 days. The purpose of the facility is to stabilize patients to regain a pre-crisis level of functioning, and to re-integrate back to their community setting with the proper supports.

Services at the facility would include:

Crisis assessment and intervention; Short term problem solving; safety planning and counseling; Medication education and monitoring; Symptom management and relapse prevention; Family education and support; 24 hour support and supervision.

To be eligible to be admitted to the facility a person must:

Must be 18 years of age or older; Be experiencing a mental health crisis or mental health emergency that does not require hospital level of care; Where adequate safety cannot be met with other available community based services; Will have completed a crisis assessment by a qualified mental health provider; and the admission to the facility has been approved by appropriate county personnel; Must be medically stable, and able to care for their own medical and personal care needs; Cannot be admitted with a criminal predatory history; Is able to participate at least minimally, in stabilization/treatment services.

After the purchase of the property is complete, a grant agreement will be entered into with the State MMB for the Bond Funds. Construction of the expansion will commence, while concurrently completing the licensing process with DHS, and selecting a qualified vendor to operate the facility.

Prior to the facility opening, the County will develop and implement detailed plans and protocols regarding safety and security of the facility, patients, and the surrounding communities. These plans will be based on best practices for facilities of this type around the state, and will be developed with Law Enforcement and other stakeholders.

The facility plans to open to receive patients in 2019.

Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Approval of Purchase Agreement with Ridgeview Medical Center for the Marie Steiner Kelting Hospice Home.

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT			CREDIT		
Description of Accounts	Acct #	Amount	Description of Accounts	Acct #	Amount
Building purchase	30-949.6620	\$2,500,000.00	Year End Savings	Fund balance	\$550,000.00
Building Improvements	30-949.6640	\$1,250,000.00	Park Land Acquisition	34.2838 (Fund bal...	\$2,000,000.00
Building purchase (closing & misc. costs)	30-949.6620	\$50,000.00	State of MN Grant	30-949.5320	\$1,250,000.00
TOTAL		\$3,800,000.00	TOTAL		\$3,800,000.00

Reason for Request:

Use Board directed reserves to finance purchase of Marie Steiner Kelting Hospice property (detail below) from Ridgeview Medical Center and to record the State of MN grant to finance improvements to the property.

Lot 1, Block 1, Chevalle 7th Addition, Carver County, Minnesota, together with the building and other improvements located thereon.

Property Tax Identification Number PID 30.1570010, located at 9120 Shady Oak Dr., Chaska, County of Carver, State of Minnesota, Zip Code 55318