



CARVER COUNTY PARKS

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Division of Public Works

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Park Commission

Wednesday, June 8, 2016

6:30 p.m. Lake Minnewashta Regional Park
6900 Hazelton Blvd, Chanhassen

Pre Meeting Agenda

- 1) Assemble at the Maintenance Building (6:30)
- 2) Scott Jensen Candidate for Senate District 47(6:31)
- 3) Depart for Lake Minnewashta Park Tour (6:41)

Regular Meeting Agenda

- 1) Return to Maintenance Building (8:00)
- 2) Call Meeting to Order, Roll Call (8:01 p.m.)
- 3) Approval of the May 11, 2016 Regular Meeting Minutes (8:02 p.m.)
- 4) Additions or Deletions to the Agenda (8:03 p.m.)
- 4) Approval of Agenda (8:04 p.m.)
- 5) Commissioner Liaison Report (8:05 p.m.)
- 6) Open to the Public (8:10 p.m.)
- 7) New Business (8:11 p.m.)
 - a. July 4th Fireworks at Lake Minnewashta Regional Park and Lake Waconia Park
 - b. Draft Operations and Maintenance Budget (Materials Presented at Meeting)
- 8) Staff Reports (8:30 p.m.)
 - a. Lake Waconia Regional Park Master Planning Work
 - b. Legislative Update
 - c. Events and Recreation Programs
 - d. MN River Bluffs Regional Trail
 - e. Southwest Regional Trail Connection Master Plan Amendment
- 9) Commission Member Reports (8:50 p.m.)
- 10) Set Next Tour/Meeting Date (8:51p.m.) – Proposed date July 13th
- 11) Adjourn Meeting (8:52 p.m.)

Please note if a Commission Member cannot attend the meeting, please call the Park Office at 466 – 5250.

Draft
Meeting Minutes
May 11, 2016

Members Present: Carroll Aasen, Jim Boettcher, Jim Manders, Gerald Bruner, Ron Trick, Curt Kobilarcsik,

Staff Present: Marty Walsh, Connie Keller, Sam Pertz

Call to Order: Manders, called the meeting to order at **(6:31p.m.)**

Approval of Minutes: **(6:31p.m.)**
Aasen motioned to approve the minutes of the April 13, 2016 regular meeting minutes Boettcher seconded the motion.
Motion passed 6 to 0

Additions/Deletions to the Agenda: **(6:32p.m.)**
None

Approval of Agenda: **(6:32p.m.)**
Boettcher motioned to approve meeting agenda
Trick seconded the motion.
Motion passed 6 to 0.

Commissioner Liaison Report: **(6:32p.m.)**

Not Present

Open to the Public: **(6:32p.m.)**
None Present

U of M Resilient Communities Project Presentation (6:32 p.m.)

Staff presented to the Park Commission the background on the Resilient Communities Project conducted by the University of Minnesota students; the students, professor and staff person from the resilient office presented to the Park Commission a PowerPoint on their findings for increasing engagement with communities of color.

In the Power Point presentation items covered were opportunity, why, who, how and how to measure and the long term goal of model engagement.

- The opportunity items covered the amenities and services for Carver County Parks and Rec.
- How to create relationships with community.
- They defined what equity means and shared a list of different meanings.
- They shared who Carver County needs to build relationships with by sharing a map of county and where different group populations are within the county.
- Shared entry point directory to jumpstart outreach to diverse communities and how to engage with different communities.
- They shared how to sustain relationships in the community by going to the people and overcoming barriers such as language, transportation.
- They shared an engagement process design for the Latino Community in Carver County.
- Shared how Carver County can measure its progress and effectiveness, with surveys, interviews, internal audit.
- Pointed out the ultimate goal with improving communication, relationships and increased satisfaction and equity through engagement with community.

Questions or Comments:

Boettcher asked about the maps and if we can get the maps with roads and highways; Students stated that Nate Kabat could get that information.

Staff stated asked the numbers on the maps provided and what they represent; Students replied rough estimates of population and the different shading on map indicates on where the annual park passes are being purchased.

Discussion was had on the annual park pass, with students sharing what other agencies are doing and that we should get a full report sent out in an email.

Staff asked if other agencies dedicated a staff person to deal with this topic; students stated that they found that it varies since this is a fairly new topic being brought up in the parks, they did say that most agencies are starting small by imbedding in there day to day work and other agencies have a whole department dedicated to this.

Manders asked if we look at the county, what percent of population is of color; students stated that it is about 10% of the county population; Manders stated that from that number is that where you are breaking out the Latino population and did you get that data from the census; students stated yes they did. Manders asked about the 2040 policy plan and staff explained the reasoning about this topic. Manders also stated that it is a challenge to get people to be engaged.

Discussion was had how to get people involved and the process to get people engaged in this process.

Kobilarcsik stated that he likes the information that was presented and suggested we go to the key local employers to try and get people involved or Sunday afternoons were these large groups go on the weekends.

Staff asked about what are some of the smaller agencies are doing to engage the public; students stated that setting up at polling places at laundry mats were a couple of the places suggested.

Discussion was had on where to go and how to engage the communities and what is the best way to engage and do they tend to stay away from a government agency and how do you build trust and relationships with these communities.

Students also suggested having a dry run on what you want to get to public before taking to these communities.

No Other Questions or Comments

New Business

(7:16p.m.)

A. Draft Goose Management Plan

Staff presented to Park Commission a revised draft of the goose management plan, Staff reviewed why the DNR is requesting this plan.

Staff went over the draft document which consisted of the document overview, mission, goals and objectives, reviewed species information, nesting, brood-rearing, molting, shared why we need goose management due to public health concerns, potential damages caused by species. Staff also covered species regulations, TCMA Urban goose management plan, geese population date collection and thresholds at our own parks and also shared was supportive information to the document.

Staff stated that we look at the parks in the spring to see what the geese population is, if the threshold is being met and if we need to do consider goose management at that time.

Staff shared what the program might look like going forward and what tactics do we use. Staff also shared the procedures, public coordination and maintenance practices that will be used in this effort.

Staff stated that this document is so we can get the permit from the DNR to control the geese at the parks.

Discussion was had on the thresholds amounts and what are homeowners doing to remove geese and what processes are they using.

Question or Comments:

Aasen how do you define the social capacities; Staff stated that it is what public is willing to put up with.

Question was asked about the cost for goose removal; Staff stated that it is a per bird rate broken down by adult and gosling and also a charge for going to a site.

Brunner asked why the DNR doesn't increase the bag limits; Discussion was had on why the geese hang around certain areas.

Park staff is requesting that the Park Commission recommend approval of the Draft Canada Goose Management Plan to have on file and when to implement this plan:

Aasen stated changing that Park Commission does not need to approve again;

Trick motions to approve the draft policy plan

Aasen Seconds motion, motion passes 6 to 0.

No other Questions or Comments

B. Southwest Regional Trail Master Plan Amendment

Staff shared with Park Commission a map on the Southwest Regional Rail and stated that we had an original master plan but we didn't have a portion of this trail on the master plan the portion of the trail that goes to Bluff Creek Drive, so we are adding this portion on to the master plan so we can apply regional funds to enhance this portion of the trail. The Plan Amendment changes the language in the master plan.

Staff stated that we are adding .7 miles of trail that is permitted by the Hennepin County Regional Railroad Authority to the City of Chanhassen; we will enter into an agreement with the regional rail authority and the City of Chanhassen's permit is to be terminated and then go forward with construction in 2017.

We are asking the City of Chanhassen to be ok with the adding of this portion of the trail to the County master Plan.

Staff is asking the Park Commission recommend approval of the Southwest Regional trail Connection Master Plan Amendment to the County Board:

Aasen makes a motion to recommend taking to County Board.

Kobilarcsik seconds, motion approved 6 to 0.

Questions or Comments:

Manders asked if the connector trail is part of the trail to County 61 to Shakopee; Staff stated that the City of Chanhassen has plans for that portion.

No other Questions or Comments.

Discussion Items (7:59p.m.)

A. Small CIP Projects

Staff shared with Park Commission a list of small capital projects in the parks for items that need immediate attention for replacement or repairs also shared pictures of these items. Items consist of painting, counter top replacement, playground repairs, iron removal system, playground walkway, shelters roofs, concrete repairs, bathroom floors, decks, tennis court, bridge repair, drainage, electronic locks, tree trimming, adding AED at the beaches and campground.

Staff also shared additional items that were not highlighter on the list, removal of the small house at Lake Minnewashta Park, repair of the disc golf areas at Baylor Park, sledding hill parking lot, additional red rock for trails and Dog Park, board walk at Baylor Park repairs, wood shed at Baylor Park.

Discussion was had on items on the list and staff asked if the Park Commission was ok with removal of any of the structures such as the tennis court and house of if they have any other recommendations.

Staff shared that the playground equipment is coming to the end of its life and we need to have a plan for replacement.

No park commission action is required.

Questions or Comments:

Kobilarcsik asked if we have any of the rubber that is in the news lately; Staff stated that there is some crumb rubber that is bonded together in the parks, it is not the loose crumb rubber, discussion ensued on topic.

Manders asked about the costs and do we have the money to get these items done; Staff stated that the small list can be done because we do have some funds for small capital projects.

Manders stated that we should prioritize a list of things that need to be replaced over time, and address things ever year.

Bruner stated that the roofs should be done before more damage is done to structure.

Aasen stated that we maybe should look at replacing roofs with metal roofs or metal shingles; Staff stated that would be something to look into.

Manders asked about emerald ash management plan; Staff stated that we are going to start working on a plan.

Aasen asked about the deck at Baylor Park and was wondering if we did concrete is it something that we could do a pattern with a stamp process; Staff stated that would be something to consider with railing and planters.

No other Questions or Comments

Staff Reports: (8:27 p.m.)

A. New Recreation Programs and Services

Staff shared with Park Commission on new recreation programs and services being offered this summer; one of the new items is a partnership with the DNR and different agencies for a paddle on the MN River, celebrating summer working with public health and ISD#112 offering programs. This year we have also added log rolling and offering this to public, additional nights for the paddle and grub club due to the overwhelming interest. Also, a new connection with Camp Eden Wood agency this year to offer programs. Will be adding paddle board rentals at Lake Minnewashta on Saturdays along with Nordic walking poles for use at Baylor Park. Many day camps this summer!

No Questions or Comments

B. Lake Waconia Regional Park Master Planning Work

Staff shared with Park Commission met with the City of Waconia and shared with them the planning of the Lake Waconia master plan, and they are all in on the plans for the park, very support and want to know when it will be done. Staff will meet with consultant and will get some numbers for a phase 1 development plan. Moving forward with going to the County Planning and Zoning Commission in June for a request amend the master plan and Conditional Use Permit. Hope to have it done by next month for a Park Commission recommendation, to move to County Board by July and then to Metropolitan Council.

No Questions or Comments

C. Legislative Update

Staff shared that the bonding bill is a bit in jeopardy having struggle coming up with an agreement on the bonding bill, this would impact the amount of money we would receive.

D. MN River Bluffs Regional Trail

Staff shared pictures of construction that is taking place on the MN River Bluffs Trail; staff is hopefully that pavement will be put down in the next couple of weeks. City of Carver has asked for additional items at the Depot Park with design of storm water.

E. Events and Activities

Shared pictures of the earth day program at Lake Minnewashta had a great turn out for the event. Planned Ribbon cutting for the MN River Bluffs Trail that will be held on June 21st at 5:30pm at Depot Park in Carver, letter will go out by the end of May.

Question or comments:

Manders asked about the recreation plans, do we get information on who is attending these programs. Staff stated that we don't have anything on our registration form that asks for ethnicities.

Discussion was had on mobile programs or parks and getting out into the community.

No Question or Comments

Commission Member Reports: (8:49 p.m.)

Aasen shared that the former parks director passed away, he shared that the he worked for the county for over 20 years before he left. Staff shared some of the things that happened with the parks during his employment.

Bruner stated that he had invited Scott Jensen to the meeting; he is running for Senate and is a proponent of the parks and trails.

Manders stated that he ran into former park commission member Myron Karki at the Chaska curling center.

Next Meeting Date: (8:52 p.m.)

Next meeting will be on June 8th, 2016 at 6:30p.m. Meeting will be held at Lake Minnewashta Park, meet at the maintenance shed for short tour of park before meeting.

Adjourn Meeting: (8:54 p.m.)

Boettcher motioned to adjourn the meeting

Aasen seconded the motion.

Motion passed 6 to 0.



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MEMO

TO: Members of the Park Commission
CC: Marty Walsh, Parks Director
FROM: Sam Pertz, Parks & Trails Supervisor
SUBJECT: 4th of July Firework Displays at Regional Parks
DATE: June 3, 2016

The Waconia Chamber of Commerce, as well as the Homeowners Association on Lake Minnewashta, has each requested special use permits to coordinate and conduct 4th of July firework displays to be performed from Lake Waconia & Lake Minnewashta Regional Park property.

This has become an annual request by both groups for a number of years. The firework displays are coordinated through pyrotechnic businesses, which carry and provide the necessary insurance coverage and language the County requires. In addition, a special use permit is issued at a minimum fee of \$312.00. The fee aids in the labor expense for permit preparation and heightened clean-up work as a result of the display launching. As part of the special use permit, approved site plans are reviewed for appropriate display launch areas in each respective park.

The firework displays, along with the other recreational attractions of picnicking, beach-going, playground areas and general summer recreation attract users to the parks on the 4th of July. Sizeable crowds typically gather at Waconia Park (2,000+ people) and at Minnewashta Park (1,500+ people).

This year the Waconia Chamber of Commerce has asked for consideration for the Parks Department/County, to be an event sponsor for the 2016 4th of July firework festival. The proposed sponsorship arrangement would eliminate the fee assigned to the special use permit. The Chamber of Commerce has made this proposal based on the increased number of park users on the 4th of July. Enclosed is the request letter submitted on May 31st of this year.

At this time, staff does not recommend a sponsorship arrangement be coordinated with the Waconia Chamber of Commerce for reasons of fair and equitable treatment to other groups that request usage of the park system. A variety of nonprofit groups use the park system throughout the year for various events, in which use permits are issued and associated permit fees. The fees generated through special use permits do play a vital role in the annual revenue stream for the department.

Recommendation: It is requested that the Park Commission recommend approval of the special use permits to conduct 4th of July firework displays as a consent agenda item on June 21st, 2016 for the County Board.



Lake Waconia Fireworks Festival

To: Marty Walsh
Carver County Parks

From: Kellie Sites
Lake Waconia Fireworks Festival Assn. 501-C4

RE: Fireworks Festival 2016

Date: May 31, 2016

The Waconia Chamber of Commerce and Lake Waconia Fireworks Festival Association would like to request permission to shoot the Lake Waconia Fireworks from the Lake Waconia Regional Park in Laketown Township on Monday, July 4th, rain date July 5th. We have secured permission from Laketown Township, and are in the process of applying for a fireworks permit from Carver County. Waconia Pyrotechnics Inc is the insurance carrier for the event and we will be complying with the regulations set forth by the Carver County Sheriff's office as well. The shoot will be supervised by licensed pyrotechnicians with over 30 years of experience. We understand that the permit will be issued upon receipt of certificate of liability insurance waiver.

We would like to offer a sponsorship mention in the Waconia Patriot in lieu of payment since this show that benefits our entire community is paid for strictly by donations. All of the monies raised go towards the purchase and support of the 4th of July display over Lake Waconia. We do know that the fireworks show helps to bring carloads of people to the Regional Park on the 4th for the fireworks. Thanks for considering this!

If you have any questions or require additional information, please call me. We so appreciate your consideration of this request. Thank you!

Sincerely,

Kellie

Kellie Sites, President
Waconia Chamber of Commerce &
Lake Waconia Fireworks Festival Assn.

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MEMO

TO: Members of the Park Commission

FROM: Marty Walsh, Parks Director

SUBJECT: 2017 Operations and Maintenance Budget

DATE: June 3, 2016

Directions were provided for the 2017 budget Wednesday, June 1, 2016 to County Staff. A net zero increase is our target for operations and maintenance expenditures related to materials, services and supplies. While some individual line items may increase or decrease the overall bottom line for materials, service and supplies will remain the same as our present 2016 budget.

This portion of the budget does not account for staffing, staffing costs, and capital improvements.

Staff has begun to assemble information and make adjustments where possible. A draft of proposed operations and maintenance expenditures will be presented at the meeting.