



Carver County Board of Commissioners  
 June 20, 2017  
 Regular Session  
 County Board Room  
 Carver County Government Center  
 Human Services Building  
 Chaska, Minnesota

4:00 p.m.	1.	a) <b>CONVENE</b> b) <b>Pledge of allegiance</b> c) <b>Public comments (limited to five minutes)</b> <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> d) <b>New Employee Introduction</b> ..... 1	
	2.	Agenda review and adoption	
	3.	Approve minutes of June 6, 2017, Regular Session ..... 2-5	
	4.	Community Announcements	
4:05 p.m.	5.	<b>CONSENT AGENDA</b>	
		<i>Communities: Create and maintain safe, healthy and livable communities</i>	
	5.1	Contract with RBM Services, Inc. & Facility Services Restructuring ..... 6-7	
	5.2	Amendment to Solid Waste Management Coordinating Board Joint Powers Agreement..... 8-10	
	5.3	Bid Award for County Road 61 Reconstruction Project- West Chaska Creek Phase ..... 11-14	
	5.4	Sheriff's Office Canine Sale ..... 15-16	
	5.5	Contract with American Engineering Testing ..... 17	
	5.6	Bid Award for County Road 30 Safety Improvement Project ..... 18-21	
	5.7	Request for approval to contract with 180 Degrees ..... 22	
		<i>Growth: Manage the challenges and opportunities resulting from growth and development</i>	
	5.8	Professional Services Agreement with WENCK Associates Inc..... 23	
	5.9	Carver County Right of Way Plat No. 23 and 25 ..... 24-25	
	5.10	Professional Services Agreement with Civil Methods Inc. .... 26	
		<i>Connections: Develop strong public partnerships and connect people to services and information</i>	
	5.11	Request for approval to contract with Credible Behavioral Health, Inc.... 27	
	5.12	Tobacco License ..... 28-30	
		<i>Culture: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government</i>	
	5.13	Approval of the 2017-2018 Teamsters Licensed Management Collective Bargaining Agreement ..... 31	
		<i>Finances: Improve the County's financial health and economic profile</i>	
	5.14	State Performance Measurement Program (2017) ..... 32-45	
	5.15	Review Social Services/Commissioners Warrants. .... NO ATT	

4:05 p.m.    **6. GROWTH: Manage the challenges and opportunities resulting from growth and development**  
6.1    Petition to correct the CCWMO Boundary..... 46-74

4:30 p.m.    **ADJOURN REGULAR SESSION**

4:30 p.m.    **BOARD REPORTS**  
1.    Chair  
2.    Board Members  
3.    Administrator  
4.    Adjourn

David Hemze  
County Administrator

**UPCOMING MEETINGS**

June 27, 2017 9:00 a.m. Board Work Session  
June 27, 2017 1:00 p.m. Board of Equalization  
July 4, 2017    No Meeting  
July 11, 2017 9:00 a.m. Board Meeting  
July 18, 2017 4:00 p.m. Board Meeting  
July 25, 2017 9:00 a.m. Board Work Session

# Carver County Board of Commissioners Request for Board Action



## Agenda Item:

Tracie Peters -- Client Services Specialist, Information Technology

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 6/20/2017

Contact: Lisa Songle Title: IT Office Manager

Item Type:  
New Employee Intro

Amount of Time Requested: 5 minutes

Presenter: Lisa Songle Title: IT Office Manager

Attachments:  Yes  No

## Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

## BACKGROUND/JUSTIFICATION:

Tracie Peters began her service on June 12, 2017 as a Client Services Specialist. She filled a vacancy. We will introduce her to the Board of Commissioners.

## ACTION REQUESTED:

Please welcome Tracie Peters to the County.

FISCAL IMPACT: Included in current budget

If "Other", specify:

## FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4782

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on June 6, 2017. Chair Tim Lynch convened the session at 9:04 a.m.

Members present: Tim Lynch, Chair, James Ische, Vice Chair and Gayle Degler.

Members absent: Randy Maluchnik, Tom Workman

Under public comments, Don Atkins, 14990 Jonathan Carver Parkway, raised his concerns with the spread of leafy spurge. He believed when the State did 212 they did not use certified straw and the weed has not been mowed and allowed to spread. He stated the State did not want to deal with it, pushed it to the County that in turn pushed it to the townships. He noted it already has gone to seed and this is something that should be addressed and taken care of.

Karen Johnson Leuthner, 15735 38<sup>th</sup> Street, stated she was present today to speak on behalf of someone that is no longer with us. She read the 2006 letter that was sent by this person to the County Attorney's office and sections of a letter that was sent by the attorney representing Northern Lights Broadcasting. She stated her concerns have been ignored, clarified she was present as a relevant public watchdog and distributed information to the County Attorney.

Degler moved, Ische seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Degler seconded, to approve the minutes of the May 16, 2017, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Degler seconded, to approve the following consent agenda items:

Professional services agreement with Braun Intertec Corporation for \$36,966 for construction materials testing services on the CSAH 61 reconstruction project, West Chaska Creek Phase, pending finalization of the contract review process.

Contract with Minnesota Department of Corrections for the Sentence to Service program in Carver County for FY 2018-2019.

Contract with Bolton and Menk, Inc., for construction professional services for the CSAH 61 reconstruction project-West Chaska Creek Phase, pending finalization of the contract review process.

Resolution #34-17, Awarding of the 2017 Application of Pavement Markings Project Carver County Contract 17-236.

Joint Powers Agreement with McLeod County for construction on County Highway 34, pending finalization of the contract review process.

Contract with Minnesota Department of Corrections to receive grant dollars for caseload relief.

Resolution #35-17, Authorizing Payment of Settlements of Compensation to Landowners for Easements Required for the CSAH 30 Safety Improvement Project, Project Registry #158789.

Authorized the Park staff to proceed with finalizing and issuing the Special Use Permits to Final Stretch Endurance Events (endurance); Waconia Chamber of Commerce (fireworks display) and USA Compliance (fireworks display).

Approved amendment to the lobbying service agreement with Scott County.

Professional services agreement with Bolton and Menk, Inc., for \$49,860 for CSAH 61 Reconstruction Project-Brickyard Clayhole Phase, pending finalization of the contract review process.

Agreement with the State of Minnesota for \$65,000 for additional services for the Highway 41/61 corridor study, pending finalization of the contract review process.

Contract with Greystone Construction pending completion of the contract review process.

Resolution #36-17, Authorizing Acquisition of Easement Areas Encumbering Parcels 4, 4A, 4B and 4C required for the TH101 Bridge and CSAH 61 "Y" Intersection Project, also known as the Southwest Reconnection Project.

Resolution #37-17, Authorizing Offers of Compensation to Landowners for Easements Required for the TH 41 Roadway Improvements, Project #148758.

Adopted Findings of Fact and issued Order #20170022 for the issuance of Conditional Use Permit #20170022, Timothy Geyen, Watertown Township.

Professional services agreement with Henning Professional Services, Inc., for \$75,000 for right of way professional services for the TH 41 expansion project-Jonathan Area Phase, pending finalization of the contract review process.

Resolution #38-17, Carver County Right of Way Plat No. 26.

Approved the application to add Sunday on sale liquor to their current on sale liquor license for Schram Winery LLC dba Schram Vineyards pending all required approvals.

Approved the MCPA joint powers agreement, as amended, pending completion of the County's contract review process and related Public Services budget amendment.

Amendment #3 with Bolton and Menk, Inc., for \$410,706 for CSAH 61/TH41 corridor study, pending finalization of the contract review process.

Approved contract with GOP for office furniture to equip the Social Services Annex in the amount of \$30,785.42.

Approved the Teamsters Detention Sergeants 2017-2018 Collective Bargaining Agreement.

Approved the LELS Licensed Sergeants 2017-2018 Collective Bargaining Agreement

Approved the following abatements:

30.9510336	Joann Chase
30.9510069	Unoccupied Pad - Home Destroyed
30.9510113	Unoccupied Pad - Home Destroyed
58.9510008	Al Thoma
58.9510008	Al Thoma
58.9510008	Al Thoma
30.9510202	Unoccupied Pad - Home Destroyed
25.1560420	Karen Villwock
75.5770110	Mary Dircks
45.0330200	Sandra Noeldner
06.0331100	David & Eleece Pink
65.3010630	Reece Buesgens & Jennifer Leone
10.0082200	David Marben
25.1560520	Daryl & Cheryl Jarosch
30.2430071	Lowell & Mary Bye
07.0060900	David & Carla Brockpahler and Paul J. Radde Irrev Trust
07.0060910	David & Carla Brockpahler and Paul J. Radde Irrev Trust
65.0143310	Kevin & Kim Heenie
65.0143510	Kevin & Kim Heenie
65.0144200	Kevin & Kim Heenie
65.0144300	Kevin & Kim Heenie
85.0501030	Philip Maiers Jr. & Melinda Maiers
30.0321900	Randy Walter
30.6712007	Brent Larson
40.4410190	Lance & Brighid Winkelman
40.4400070	Joel & Sara Svenby
25.3410200	Victor Ramos
75.2740550	Jorge Ibarra
65.2760160	City of Victoria
65.2760170	City of Victoria

Reviewed May 23, 2017, Community Social Services' actions/Commissioners' warrants in the amount of \$198,869.74; reviewed May 31, 2017, Community Social Services' actions/Commissioners' warrants in the amount of \$218,722.69 and reviewed June 6, 2017, Community Social Services' actions/Commissioners' warrants in the amount of \$200,449.93

Motion carried unanimously.

Greg Boe, Environmental Services Manager, appeared before the Board to review the option to withdraw from the Solid Waste Management Coordinating Board. He explained the SWMCB was

created in early 1990's through a joint powers agreement between the seven metro counties out of a desire to address problems and challenges in solid waste and materials management. He indicated challenges were addressed, problems have been solved and there was a question of need for ongoing membership. He stated 2017 was a transition year and the transition was driven by the consulting firm that managed the Board. He indicated they needed to determine how the SWMCB would look in the future and while these answers would be coming in the future, the deadline to give notice to withdraw is June 30<sup>th</sup>.

He also noted the recent work session held on the issue and the recommendation to withdraw that was discussed.

Ische offered the following Resolution, seconded by Degler:

Resolution #39-17  
Calling for the Withdrawal of Carver County from the  
Solid Waste Management Coordinating Board (SWMCB)

On vote taken, all voted aye.

Ische moved, Degler seconded, to adjourn as the County Board and convene as the Carver County Regional Rail Authority. Motion carried.

Dan McCormick, Public Works, appeared before the Board to review the City of New Germany's request to install an electronic message board on Rail Authority property. He identified the location and indicated they reviewed it to ensure it did not conflict with any other traffic signs. He displayed an aerial view of the location and indicated the permit would be subject to Rail Authority review.

Ische moved, Degler seconded, to approve a permit with the City of New Germany to allow the installation of an electronic message board sign and to authorize the Chair to sign. Motion carried.

Degler moved, Ische seconded, to adjourn as the Carver County Regional Rail Authority at 9:29 a.m. Motion carried.

David Hemze  
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

Contract with RBM Services, Inc. & Facility Services Restructuring

Primary Originating Division/Dept: <input type="text" value="Public Services"/>	Meeting Date: <input type="text" value="6/20/2017"/>
Contact: <input type="text" value="Jim Kuchelmeister"/> Title: <input type="text" value="Facility Services Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

Carver County Facility Services is requesting a one-year cleaning contract with RBM Services to clean the 1st Street Center, Museum, Encore Building, and Public Works Headquarters. Following a vacancy on the custodial staff, the County decided to conduct a 90-day trial with RBM to clean the three buildings in Waconia. RBM is doing a great job with outstanding reviews by employees in those buildings. Therefore, Facility Services is recommending that the vacant 1.0 Full Time Equivalent (FTE) custodial position be eliminated and that the Board approve the contract with RBM to clean the buildings in Waconia.

In addition, Facility Services has started to perform lawn maintenance throughout the County in-house rather than contract for this service. The lawn maintenance is being completed by a custodian currently assigned to the Public Works building in Cologne. Facility Services is recommending that the County "backfill" the cleaning duties at the Public Works building in Cologne through the contract with RBM Services. During the winter, the lawn maintenance custodian will work on special cleaning projects around the County. This change would also yield cost savings.

Facility Services is also requesting that the vacant 1.0 FTE Facilities Clerk position be eliminated and replaced by a new 1.0 FTE Facility Services Coordinator. The Coordinator will perform technical administrative duties, project coordination, and software system administration. This restructuring will make the department more efficient and effective. The cost for the coordinator is about \$3,000/year higher than the clerk. Facility Services recommends using some of the cost savings from the cleaning and lawn maintenance recommendations to fund this change.

**ACTION REQUESTED:**

Motion to contract with RBM Services, Inc. pending completion of the contract review process, eliminate the vacant 1.0 FTE custodial position and 1.0 FTE Facilities Clerk positions effective July 7, 2017, and create a 1.0 FTE Facility Services Coordinator position.

<b>FISCAL IMPACT:</b> <input type="text" value="Budget amendment request form"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	<b>FUNDING</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><b>County Dollars =</b></td> </tr> <tr> <td>RBM Contract</td> <td style="text-align: right;">\$62,400.00</td> </tr> <tr> <td>Eliminate 1.0 Custodian</td> <td style="text-align: right;">(\$57,603.00)</td> </tr> <tr> <td>Lawn Contract Savings</td> <td style="text-align: right;">(\$40,320.00)</td> </tr> <tr> <td>Lawn Supplies</td> <td style="text-align: right;">\$5,000.00</td> </tr> <tr> <td>Eliminate 1.0 Clerk</td> <td style="text-align: right;">(\$68,369.00)</td> </tr> <tr> <td>Add 1.0 Coordinator</td> <td style="text-align: right;">\$71,267.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>(\$27,625.00)</b></td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	<b>County Dollars =</b>		RBM Contract	\$62,400.00	Eliminate 1.0 Custodian	(\$57,603.00)	Lawn Contract Savings	(\$40,320.00)	Lawn Supplies	\$5,000.00	Eliminate 1.0 Clerk	(\$68,369.00)	Add 1.0 Coordinator	\$71,267.00	<b>Total</b>	<b>(\$27,625.00)</b>
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Add 1.0 Coordinator	\$71,267.00																
<b>Total</b>	<b>(\$27,625.00)</b>																
<b>FTE IMPACT:</b> <input type="text" value="Decrease budgeted staff"/>																	

**Related Financial/FTE Comments:**

The cost of one year of contracted cleaning is \$62,400. Eliminating the vacant custodian position saves \$57,603. The County typically spends and budgets \$25,000 for law maintenance services. However, with the addition of a new facility, the low bid for 2017 season was \$40,320 which is \$15,000 over budget. Performing lawn maintenance in-house will require about \$5,000 in additional groundskeeping supplies. Eliminating the vacant clerk position will save \$68,369, and the new coordinator position, with benefits, is estimated to cost \$71,267. Overall, the restructuring will improve service and save the County about \$27,000 annually - \$12,000 from the budget and \$15,000 to fill a budget void.

*Office use only:*

RBA 2017- 4728



# Budget Amendment Request Form



To be filled out AFTER RBA submittal

Agenda Item: Contract with RBM Services, Inc. & Facility Services Restructuring

Department:

Meeting Date:

Fund:

- 01 - General
- 02 - Reserve
- 03 - Public Works
- 11 - CSS
- 15 - CCRRA
- 30 - Building CIP
- 32 - Road/Bridge CIP
- 34 - Parks & Trails
- 35 - Debt Service

Requested By:

DEBIT		
Description of Accounts	Acct #	Amount
Professional Services	01-110-000-0000-6260	\$53,291.42
Grounds Supplies	01-110-000-0000-6426	\$5,000.00
<b>TOTAL</b>		\$58,291.42

CREDIT		
Description of Accounts	Acct #	Amount
Salaries and Benefits	01-110-000-0000-...	\$33,291.42
Grounds Improvement	01-110-000-0000-...	\$25,000.00
<b>TOTAL</b>		\$58,291.42

Reason for Request:

Restructure in facility services department. Eliminate a vacant 1.0FTE custodian position, lawn maintenance contract, and vacant 1.0FTE facility clerk position. Fund a new 1.0FTE facility services coordinator, contract for cleaning services, and grounds supplies.

The costs listed for the Budget Amendment were prorated for 2017. The costs listed in the RBA are annualized.

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Amendment to Solid Waste Management Coordinating Board Joint Powers Agreement**

Primary Originating Division/Dept: <u>Public Services - Environ. Svc.</u>	Meeting Date: <u>6/20/2017</u>
Contact: <u>Greg Boe</u> Title: <u>Env Services Manager</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

**Strategic Initiative:**

Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

The Solid Waste Management Coordinating Board (SWMCB) was formed through a Joint Powers Agreement (JPA) between the seven metropolitan counties in 1993. The purpose of the original organization was to allow the region to manage solid waste in an efficient and sustainable manner that will not compromise the ability of future generations to meet their own needs. That original JPA was amended in 1998, when six of the original member counties (Anoka, Carver, Dakota, Hennepin, Ramsey and Washington) elected to continue those regional efforts.

On May 31, 2017, the SWMCB met to discuss revised regional waste program functions and administrative approaches. The SWMCB passed a resolution stating their support for revised regional waste program functions and a preference for continuing to provide administrative services for the SWMCB through a consultant. This resolution further requested that all six member counties pass resolutions of support allowing SWMCB to amend to current JPA to extend the date for written notices of the intent to withdraw from June 30 to September 27, 2017, and to terminate the existing JPA, effective January 1, 2018 or on the date a new JPA is effective. All six member counties must pass a resolution of support before the existing JPA can be amended. A suggested resolution is attached.

**ACTION REQUESTED:**

Motion to approve the attached resolution, which approves an amendment of the existing Joint Powers Agreement with the Solid Waste Management Coordinating Board to allow counties to provide written notices of withdrawal to the SWMCB no later than September 27, 2017 and authorizes the termination of the SWMCB Joint Powers Agreement effective January 1, 2018 or on the date a new Joint Powers Agreement is effective, whichever comes first.

**FISCAL IMPACT:** None

*If "Other", specify:*

**FUNDING**

County Dollars =

<input type="text"/>	<input type="text"/>
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**Total**

**\$0.00**

**Related Financial/FTE Comments:**

*Office use only:*

RBA 2017 - 4772

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

DATE: June 20, 2017  
MOTION BY COMMISSIONER:

RESOLUTION NO. \_\_-17  
SECONDED BY COMMISSIONER:

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**A Resolution supporting the authority of the Solid Waste Management Coordinating Board (SWMCB) to amend the existing Joint Powers Agreement in order to change the deadline for notice to withdraw and to terminate the existing JPA on or before January 1, 2018.**

**WHEREAS** the Solid Waste management coordinating Board (SWMCB) is a Joint Powers board established on September 1, 1993; and

**WHEREAS** on March 25, 1998, the SWMCB including Ramsey, Washington, Hennepin, Dakota, Carver, and Anoka Counties, approved an amended and restated Joint Powers Agreement that remains in effect today; and

**WHEREAS** the SWMCB has evaluated its regional solid waste functions and administrative arrangements; and

**WHEREAS** the recommended revised functions will require a new joint powers agreement to be developed;

**WHEREAS** it is the SWMCB's intent that a new joint powers agreement be developed by any remaining member counties and that it would replace the existing Joint Powers Agreement in the event that the SWMCB continued to exist beyond 2017; and

**WHEREAS** the SWMCB recommends that each county take action to terminate the existing joint powers agreement, effective January 1, 2018 or on the date a new joint powers agreement becomes effective, whichever comes first; and

**WHEREAS** the SWMCB recommends that all member counties approve an amendment to the existing joint powers agreement that amends Article X, Section 1, of the joint powers agreement to allow written notices of withdrawal to be provided to the SWMCB no later than September 27, 2017, for withdrawals to occur effective January 1, 2018; and

**WHEREAS** the SWMCB approves the recommended regional solid waste program functions and prefers that its administrative services be provided by a consultant, for the initial purpose of working with member counties to develop a new joint powers agreement; and

**WHEREAS** each SWMCB Member County is requested to advise SWMCB as soon as possible, but no later than the SWMCB meeting scheduled for September 27, 2017, of that member county's intent to remain or withdraw from the SWMCB, given the proposed terms for the new joint powers agreement.

**THEREFORE, BE IT RESOLVED, THAT** the Carver County Board of Commissioners hereby approves of the SWMCB intent to amend the existing joint powers agreement with the addition of the September 27, 2017 deadline for notification of withdrawal and furthermore to terminate the existing joint powers agreement effective January 1, 2018 or on the date a new joint powers agreement is effective, whichever comes first.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 20<sup>th</sup> day of June, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 20<sup>th</sup> day of June, 2017.

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David Hemze, County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Bid Award for County Road 61 Reconstruction Project- West Chaska Creek Phase**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/20/2017"/>
Contact: <input type="text" value="Scott Smith"/> Title: <input type="text" value="Design Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

Carver County Public Works opened bids for the CSAH 61 Reconstruction Project - West Chaska Creek Phase on May 25, 2017 at 2:00 PM. The scope of the project includes the replacement of the bridge over West Chaska Creek as well as other improvements to CSAH 61 from the east side of CSAH 44 (Hickory Street) to the west side of State Highway 41.

One bid was received from Minger Construction Co., Inc. in the amount of \$4,577,164.25. The engineers estimate was \$3,978,319.65. Even though the bid amount was higher than the Engineers Estimate, after review of the bid item unit costs, the bid amount seems reasonable. A large portion of the bid amount over the engineers estimate is associated with City of Chaska utility work along Creek Road that was included in the project scope. County staff would recommend awarding the project to Minger Construction Co., Inc.

Before the County can award the project, the City of Chaska will need to give approval to their portion of the project. This project is scheduled to have concurrence to award by the Chaska City Council at their regular meeting on Monday, June 19, 2017.

**ACTION REQUESTED:**

Motion to adopt a resolution to award a construction contract to the low bidder, MINGER CONSTRUCTION, INC. for \$4,577,164.25 for the CSAH 61 Reconstruction Project - West Chaska Creek Phase, pending concurrence to award by the City of Chaska and the finalization of the contract review process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>								
If "Other", specify: <input type="text"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td><b>County Dollars =</b></td> <td><input type="text"/></td> </tr> <tr> <td>Turnback Funding</td> <td style="text-align: right;">\$2,845,788.42</td> </tr> <tr> <td>City of Chaska</td> <td style="text-align: right;">\$1,731,375.83</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$4,577,164.25</b></td> </tr> </table>	<b>County Dollars =</b>	<input type="text"/>	Turnback Funding	\$2,845,788.42	City of Chaska	\$1,731,375.83	<b>Total</b>	<b>\$4,577,164.25</b>
<b>County Dollars =</b>	<input type="text"/>								
Turnback Funding	\$2,845,788.42								
City of Chaska	\$1,731,375.83								
<b>Total</b>	<b>\$4,577,164.25</b>								
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source								

**Related Financial/FTE Comments:**

All of the costs on CSAH 61 (old Highway 212) will be paid for with Turnback funding, except for City of Chaska items that are not eligible for this funding source.

Office use only:

RBA 2017 - 4774



## CCHD Project Bid Summary

Project Name: C.S.A.H. 61 BRIDGE &  
ROADWAY IMPROVEMENTS

Contract No.:

Client: CARVER COUNTY

Project No.: SAP 010-661-006

Bid Opening: 05/25/2017 2:00 PM

Owner: CARVER COUNTY

Vendor Number	Business Name	Total Bid Amount	Percent Over/Under Estimate
	<b>Engineers Estimate</b>	<b>\$3,978,319.65</b>	
N/A	Minger Construction Co. Inc.	\$4,577,164.25	15.05% OVER ESTIMATE

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: June 20, 2017 Resolution No: \_\_\_\_\_  
Motion by Commissioner: \_\_\_\_\_ Seconded by Commissioner: \_\_\_\_\_

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**Awarding of the CSAH 61 Bridge & Roadway Improvements Project,  
Carver County Contract 17-250**

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Thursday, May 25, 2017 at 2:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, one (1) bid was received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the **CSAH 61 Bridge & Roadway Improvements Project**, said bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Contractor 1	\$ 4,577,164.25	+15.05 %
<i>Engineers Estimate</i>	<i>\$3,978,319.65</i>	

And WHEREAS, after examination of the bids by Carver County Public Works, **Minger Construction Co. Inc.** is the successful low responsible bidder;

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract **17-250** with **Minger Construction Co. Inc.** of **Jordan, MN**, in the name of the County of Carver for the construction of the **CSAH 61 Bridge & Roadway Improvements Project** in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into work orders, change orders or supplemental agreements on behalf of Carver County with an amount less than fifty thousand dollars (\$50,000) and an increased aggregate project total of all project changes of two hundred thousand dollars (\$200,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES

ABSENT

NO

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STATE OF MINNESOTA  
 COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of Tuesday, June 20, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 20<sup>th</sup> day of June, 2017.

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Dave Hemze

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County Administrator



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**Sheriff's Office Canine Sale**

Primary Originating Division/Dept: Sheriff

Meeting Date: 6/20/2017

Contact: Patrick Barry  Title: Lieutenant

Item Type:  
Consent

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:  
Communities: Create and maintain safe, healthy, and livable communities

**BACKGROUND/JUSTIFICATION:**

Carver County Sheriff's Office canine "Recon" is a dual purpose police canine that was recently diagnosed with Protein Losing Enteropathy. This immune disease is chronic and will remain with Recon for the remainder of his life. Recon had to be removed from patrol work because of his poor health and physical condition. Recon is now undergoing treatment to help control the disease. Dr. Merkel recommended that Recon be retired from police work. We did check with the Minneapolis St. Paul Airport Police dept to see if they would have any interest in Recon as a drug sniffing dog. They did not have any interest. The canine handler, Deputy Calvin Tschida, is willing to purchase and care for Recon. The purchase agreement states that Deputy Tschida will purchase Recon for \$1.00. He accepts all liability for Recon as of completion of this agreement. He will hold harmless the Carver County Sheriff's Office for any and all claims involving Recon. If he should attempt to use Recon somewhere else as a service dog he will be required to pay Carver County \$5,000.00.

**ACTION REQUESTED:**

Approve the sale of Recon to Deputy Calvin Tschida on June 21, 2017 pending review and approval by Carver County Risk management and County Attorney office.

**FISCAL IMPACT:** Other

**FUNDING**

If "Other", specify: County will receive \$1.00

County Dollars =  \$0.00

**FTE IMPACT:** None

\$0.00

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4775

# UNIVERSITY OF MINNESOTA

*Twin Cities Campus*

*Veterinary Clinical Sciences Department  
College of Veterinary Medicine*

*C339 Veterinary Medical Center  
1352 Boyd Avenue  
St. Paul, MN 55108  
Office: 612-625-7744  
Fax: 612-624-0751*

31 May 2017

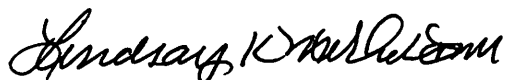
To Whom It May Concern,

Recon, a 3.5 yr. old M/I German Shepherd Dog, presented to the University of Minnesota Veterinary Medical Center on May 23, 2017 for evaluation of diarrhea and weight loss. He has undergone an endoscopic procedure to evaluate him more fully and has been diagnosed with protein losing enteropathy. This is an immune mediated disease where the body causes inflammation in the intestinal lining which causes subsequent loss of nutrients primarily protein through the gastrointestinal tract. This is a lifelong disease that will require daily medical and dietary therapies to manage.

Dogs with this medical condition are sensitive to environmental changes primarily stress. The immune system is already altered and the therapies involved suppress the immune system which can make these patients predisposed to infections. Additionally, the protein loss they experience can make it difficult for them to maintain muscle mass and body conditioning. Both of these factors combined make it difficult for a working dog to maintain their previous level of activity and ability. High stress behaviors such as running down a subject, riding in a squad car, and working a large crowd are considered higher stress behaviors and demanding on the dog's body. Low impact behaviors such as drug sniffing, airport surveillance, and demonstration dog could be possible if such activities would be feasible for the department.

In my professional opinion, a dual trained dog such as Recon would not be able to maintain his current job with the diagnosis of protein losing enteropathy given the demands of his job on his body both physically and psychologically. The stresses that his job demands would make management of his disease difficult and would put his health and life at risk and quite honestly could put the safety of others relying on him in jeopardy. I would strongly consider his retirement for the best management of his health and well-being.

Please let me know if you have any questions about this letter or my recommendations.



Lindsay Merkel, DVM  
Diplomate, American College of Veterinary Internal Medicine  
College of Veterinary Medicine, Veterinary Medical Center  
1365 Gortner Ave  
St Paul, MN 55108  
612-626-8387  
makel002@umn.edu

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Contract with American Engineering Testing**

Primary Originating Division/Dept: <input type="text" value="Public Services - Environ. Svc."/>	Meeting Date: <input type="text" value="6/20/2017"/>
Contact: <input type="text" value="Greg Boe"/> Title: <input type="text" value="Env Services Mgr"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: Communities: <input type="text" value="Create and maintain safe, healthy, and livable communities"/>	

**BACKGROUND/JUSTIFICATION:**

In October 2016, Carver County received a \$30,000 grant from the Solid Waste Management Coordinating Board for the completion of the Single Source Organic Material (SSOM) Compost Facility permit for the Minnesota Landscape Arboretum site. The funding was supplemental to the grant dollars provided by the Minnesota Pollution Control Agency to determine potential environmental impacts of composting on groundwater. Over the past six months, the County staff worked with the MPCA on the completion of a hydrogeological investigation of the Arboretum property in preparation for permitting the site. This report was completed in April. As a result, the staff solicited estimates to prepare an MPCA Solid Waste permit application for the source separated organic material compost facility. Once the County submits the permit application, the MPCA will have the necessary information to grant a source separated organics compost site permit.

Carver County will benefit from having a permitted source separated organics compost site by:

1. expanding current organics waste composting capacity, which is currently limited by strict State rules, and
2. obtaining valuable information that could lead to the development of more cost-effective organic material compost sites.

The project will assist Carver County in meeting Solid Waste Master Plan goals related to promoting organic waste composting as a landfill alternative.

**ACTION REQUESTED:**

Approve the contract with American Engineering Testing to complete a site suitability assessment and permit application for the Minnesota Landscape Arboretum source-separated compost facility, pending completion of the County's contract approval process.

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>
If "Other", specify: <input type="text"/>	County Dollars = <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	SWMCB Grant <input type="text" value="\$28,000.00"/>
	Total <input type="text" value="\$28,000.00"/>
	<input checked="" type="checkbox"/> Insert additional funding source

**Related Financial/FTE Comments:**

The County has previously accepted a \$30,000 grant from the Solid Waste Management Coordinating Board (SWMCB) to complete the engineering review and certification steps for the University of Minnesota Arboretum compost facility.

*Office use only:*

RBA 2017 - 4779

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Bid Award for County Road 30 Safety Improvement Project**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

Carver County Public Works opened bids for the CSAH 30 Safety Improvement project on June 8, 2017 at 2:00 PM. This project scope includes widening of the shoulders and resurfacing from the East side of the City of New Germany to State Highway 25 in the City of Mayer.

A total of 4 bids were received and the low bidder is CHARD TILING & EXCAVATING, INC. in the amount of \$2,588,780.74. The engineers estimate was \$2,615,044.88. After review of the bid item unit costs, the bid amount seems reasonable and staff recommends awarding of the project.

**ACTION REQUESTED:**

Motion to adopt a resolution to award a construction contract to the low bidder, CHARD TILING & EXCAVATING INC (Belle Plaine, MN) for \$2,588,780.74 for the CSAH 30 Safety Improvement Project pending the finalization of the contract review process.

**FISCAL IMPACT:**  ▼

*If "Other", specify:*

**FTE IMPACT:**  ▼

**FUNDING**

**County Dollars =**

State Aid Reg. Const.

**Total**

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2017 - 4784



## CCHD Project Bid Summary

Project Name: CSAH 30 SAFETY  
IMPROVEMENT PROJECT  
 Client: CARVER COUNTY  
 Bid Opening: 06/08/2017 2:00 PM

Contract No.:  
 Project No.: SAP 010-630-032  
 Owner: CARVER COUNTY

Vendor Number	Business Name	Total Bid Amount	Percent Over/Under Estimate
	<b>Engineers Estimate</b>	<b>\$2,615,044.88</b>	
15534	CHARD TILING & EXCAVATING	\$2,588,780.74	1.00% UNDER ESTIMATE
N/A	Ram Excavating, Inc.	\$2,674,849.00	2.29% OVER ESTIMATE
1	DUININCK, INC	\$2,724,914.55	4.20% OVER ESTIMATE
N/A	Mathiowetz Construction Company	\$3,810,445.69	45.71% OVER ESTIMATE

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: June 20, 2017 Resolution No: \_\_\_\_\_  
Motion by Commissioner: \_\_\_\_\_ Seconded by Commissioner: \_\_\_\_\_

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**Awarding of the CSAH 30 Safety Improvements Project,  
Carver County Contract 17-269**

WHEREAS, The County Engineer has secured and designated funding for this contract in the current fiscal year Road and Bridge budget; and

WHEREAS, On Thursday, June 8, 2017 at 2:00 p.m. at Carver County Public Works, 11360 Highway 212, Cologne, Minnesota, four (4) bids were received by Carver County Public Works and opened by two (2) representatives of Carver County Public Works for the **CSAH 30 Safety Improvements** Project, said bids for the responsible bidders are summarized as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Over/Under Engineers Estimate</u>
Chard Tiling & Excavating	\$ 2,588,780.74	-1.00 %
Ram Excavating, Inc.	\$ 2,674,849.00	+2.29 %
DUININCK, INC	\$ 2,724,914.55	+4.20 %
Mathiowetz Construction	\$ 3,810,445.69	+45.71 %
<i>Engineers Estimate</i>	<i>\$2,615,044.88</i>	

And WHEREAS, after examination of the bids by Carver County Public Works, **Chard Tiling & Excavating, Inc.** is the successful low responsible bidder;

NOW THEREFORE, BE IT RESOLVED that the Carver County Board of Commissioners hereby authorizes and directs the Carver County Board Chairman and Carver County Administrator to enter into Carver County Contract **17-269** with **Chard Tiling & Excavating, Inc.** of **Belle Plaine, MN**, in the name of the County of Carver for the construction of the **CSAH 30 Safety Improvements** Project in accordance with the construction plans and specifications contained in the project manual; and

BE IT FURTHER RESOLVED that Carver County Public Works is hereby authorized and directed to return the proposal guaranty to the bidders, except that of the successful low responsible bidder and second and third lowest bidder, which shall be retained until the construction contract has been signed and the performance and payment bonds of the low responsible bidder have been executed; and

BE IT FURTHER RESOLVED that Carver County Engineer, or his designee, is hereby authorized to take actions necessary and to enter into work orders, change orders or supplemental agreements on behalf of Carver County with an amount less than fifty thousand dollars (\$50,000) and an increased aggregate project total of all project changes of two hundred thousand dollars (\$200,000.00), when time is of the essence to make contract changes due to unforeseen construction conditions in order to minimize construction delays and to efficiently carry out the planned project improvements.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the day of Tuesday, June 20, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 20<sup>th</sup> day of June, 2017.

\_\_\_\_\_  
Dave Hemze

\_\_\_\_\_  
County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with 180 Degrees**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

Strategic Initiative:

**BACKGROUND/JUSTIFICATION:**

180 Degrees has assumed operations from The Bridge for Runaway Youth for a Youth emergency Shelter facility in Chanhassen. This facility and services have not been accessible to the youth in need in our community. We believe that maintaining this facility in Carver County and accessible to our youth will decrease the need for more expensive out of home placements, and will assist in a faster reunification between the youth and their family.

This contract will be in effect from date of approval through December 31 2017, and shall not exceed \$65,000. Funds are included in the current budget, and no additional levy dollars are required.

**ACTION REQUESTED:**

Motion to contract with 180 Degrees for youth shelter services at the Hope House in Chanhassen.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

**Related Financial/FTE Comments:**

The 2017 Budget includes funds for the former contract with the Bridge for Runaway Youth. These budgeted funds will now be used for the contract with 180 Degrees. This not to exceed amount is based on a per diem rate for one youth at \$240/day. The per diem rate includes the cost of shelter services and other additional programming services.

*Office use only:*

RBA 2017 - 4785



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Professional Services Agreement with WENCK Associates Inc.**

Primary Originating Division/Dept:  ▼

Meeting Date:

Contact:  Title:

Item Type:  
 ▼

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

▼

**BACKGROUND/JUSTIFICATION:**

Implementation of the Carver County Water Management Organization (CCWMO) Water Plan requires engineering services. Pursuant to state statute (MS 103B.227), the CCWMO issued a Request for Qualifications (RFQ) for engineering services in May 2017. Based on the scoring of the submitted proposals, the staff is recommending that WENCK Associates Inc be included in the pool for engineering services.

CONTRACT BENEFITS - Engineering services are essential to implement pieces of the water management plan, including stormwater review, project design, modeling work or review, and sub-contracting for construction. The WMO does not have an engineer on staff. The WMO staff believes that the use of outside consultants is the most efficient way to accomplish engineering tasks in July 2017-June 2019.

The funds noted are a "not to exceed" estimate for the two-year period. These contracts would NOT be a commitment by the County to allocate funds to the firm, as projects would be handled on a work order basis. The WMO works with other firms as well.

**ACTION REQUESTED:**

Motion to contract with WENCK Associates Inc. pending completion of the contract review processes.

**FISCAL IMPACT:**  ▼

If "Other", specify:

**FTE IMPACT:**  ▼

**FUNDING**

<b>County Dollars =</b>	<input type="text"/>
CCWMO Levy	\$150,000.00
State/Federal Grants	\$150,000.00
<b>Total</b>	<b>\$300,000.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

Not to exceed amount of \$300,000 based on estimated max for two-year period (2017-19). 2018-19 funds will be based on County Board approved budgets, WMO levy, and future grants.

*Office use only:*

RBA 2017 - 4786

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Carver County Right of Way Plat No. 23 and 25**

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="6/20/2017"/>
Contact: <input type="text" value="Brian E. Praske"/> Title: <input type="text" value="County Surveyor"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

**BACKGROUND/JUSTIFICATION:**

The 2017 construction season includes the construction of a new portion of CSAH 10 (also known as the CR 110 Construction Project) from approximately State Highway 5 to the existing CSAH 10 on the west side of the City of Waconia. In order to meet the project scope, additional right-of-way acquisition in some areas is necessary. Both plats are segments of the new CSAH No. 10 Construction Project near the proposed Waconia School expansion area, which will provide access and future routing around the west side of Waconia.

The County Surveyor has prepared CARVER COUNTY RIGHT OF WAY PLAT NO. 23 and 25 to simplify the writing of easement descriptions and to identify to the public the County's interest in the highway right of way.

**ACTION REQUESTED:**

Adopt a resolution to approve CARVER COUNTY RIGHT OF WAY PLAT NO. 23 and 25 and authorize the Chair of the County Board to sign the plat.

<b>FISCAL IMPACT:</b> <input type="text" value="None"/>	<b>FUNDING</b>
If "Other", specify: <input type="text" value=""/>	County Dollars = <input type="text" value=""/> <input type="text" value=""/> <b>Total</b> <input type="text" value="\$0.00"/>
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source
Related Financial/FTE Comments: <input type="text" value=""/>	

Office use only:

RBA 2017 - 4787

**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

Date: \_\_\_\_\_  
Motion by Commissioner: \_\_\_\_\_

Resolution No: \_\_\_\_\_  
Seconded by Commissioner: \_\_\_\_\_

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**Carver County Right of Way Plats No. 23 and 25**

**WHEREAS**, Carver County is creating a new portion and improving a portion of Orchard Road as County State Aid Highway No. 10 between the intersection of State Highway No. 5 and 94<sup>th</sup> Street southwest of Waconia; and

**WHEREAS**, Carver County is creating a new portion and improving existing County State Aid Highway No. 10 between proposed Community Drive and the North line of Section 22, Township 116, Range 25; and

**WHEREAS**, The County Surveyor has approved Carver County Right of Way Plat No. 23 and Carver County Right of Way Plat No. 25 prepared by Bolton & Menk Inc. to simplify the writing of legal descriptions and to identify to the public the County's interest in the highway right of way.

**NOW, THEREFORE BE IT RESOLVED**, that the Carver County Board of Commissioners approves Carver County Right of Way Plat No. 23 and Carver County Right of Way Plat No. 25.

YES

ABSENT

NO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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STATE OF MINNESOTA  
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 20th day of June 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 20th day of June, 2017.

\_\_\_\_\_  
Dave Hemze

\_\_\_\_\_  
County Administrator

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Professional Services Agreement with Civil Methods Inc.**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Implementation of the Carver County Water Management Organization (CCWMO) Water Plan requires engineering services. Pursuant to state statute (MS 103B.227), the CCWMO issued a Request for Qualifications (RFQ) for engineering services in May 2017. Based on the scoring of the submitted proposals, the staff is recommending that Civil Methods Inc be included in the pool for engineering services.

CONTRACT BENEFITS - Engineering services are essential to implement pieces of the water management plan, including stormwater review, project design, modeling work or review, and sub-contracting for construction. The WMO does not have an engineer on staff. The WMO staff believes that the use of outside consultants is the most efficient way to accomplish engineering tasks in July 2017-June 2019.

The funds noted are a "not to exceed" estimate for the two-year period. These contracts would NOT be a commitment by the County to allocate funds to the firm, as projects would be handled on a work order basis. The WMO works with other firms as well.

**ACTION REQUESTED:**

Motion to contract with Civil Methods Inc. pending completion of the contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FTE IMPACT:**

**FUNDING**

<b>County Dollars =</b>	<input type="text" value=""/>
CCWMO Levy	\$100,000.00
State/Federal Grants	\$100,000.00
<b>Total</b>	<b>\$200,000.00</b>

Insert additional funding source

**Related Financial/FTE Comments:**

Not to exceed amount of \$200,000 based on estimated max for two-year period (2017-19). 2018-19 funds will be based on County Board approved budgets, WMO levy, and future grants.

*Office use only:*

RBA 2017 - 4677

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Request for approval to contract with CREDIBLE BEHAVIORAL HEALTH, INC**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

HHS/Behavioral Health has been using Procentive as their EMR (electronic medical records) system since August 1, 2008. This vendor system no longer matches our business and client needs. This contract is for implementation of Credible's healthcare software for our HHS Behavioral Health department, and five years of support services in the amount of \$450,247. Their solution provides secure, proven, easy to use software for clinic, community, residential, and mobile care providers across the United States. Fully integrated and seamless, Credible provides clinical, scheduling, billing, form management, eRx, eLabs, mobile/field, reporting and business intelligence modules. Included for approval are the corresponding hardware costs and data fees of \$51,252. Total amount of system implementation, year one support, and hardware is included in current budget. Ongoing costs will be included in successive budgets.

**ACTION REQUESTED:**

Motion to contract with CREDIBLE BEHAVIORAL HEALTH, INC pending finalization of the contract review process.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

**Related Financial/FTE Comments:**

Total consists of \$501,499.42 [Credible software \$450,247 [1-time \$123,349 + 5 yrs ongoing \$326,898], Crisis Team iPads (\$33,319.66), keyboard/cases (\$3638.68) and 1-yr data service for iPads (\$14,284.08)]. Included in current budget. No additional County Levy dollars required.

Office use only:

RBA 2017 - 4586

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**TOBACCO LICENSE**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

Attached is a list of businesses that have applied for a tobacco license and are in compliance with the Carver County Tobacco Ordinance. The owners are requesting Carver County Board of Commissioners approval to sell tobacco products. These are all tobacco license renewals.

**ACTION REQUESTED:**

Approval of the county board to issue tobacco licenses to the attached list of compliant businesses.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**  \$0.00

Insert additional funding source

Related Financial/FTE Comments:

*Office use only:*

RBA 2017 - 4776

**Tobacco License Applications To Be Approved by County Board**

<p><b>License #10-509</b>  <b>Nash Finch Company dba Econofoods #318</b>                  Kathleen M. Mahoney, VP Secretary                  710 Faxon Road                  NYA, MN 55368</p>	<p><b>License # 10-513</b>  <b>Good Time Liquors LLC</b>                  Danielle L Butler, Owner                  400 Faxon Road                  Norwood Young America, MN 55368</p>
<p><b>License # 10-515</b>  <b>Holiday Stationstores, Inc dba Holiday Stationstore #199</b>                  Cindy Zierhut, License Administrator                  441 79th Street West                  Chanhassen, MN 55317-4505</p>	<p><b>License # 10-523</b>  <b>Mid-County Coop dba Holiday Stationstore #3577</b>                  William F. Reimers, General Manager                  409 Paul Avenue North                  Cologne, MN 55322</p>
<p><b>License # 10-526</b>  <b>R E Smith Oil &amp; Tire Co., Inc.</b>                  Russell E Smith, Owner                  503 Faxon Road North                  Norwood Young America, MN 55368</p>	<p><b>License # 10-540</b>  <b>Bluff Creek Golf Course</b>                  Michael Cohrs, General Manager                  1025 Creekwood Drive                  Chaska, MN 55318</p>
<p><b>License # 10-557</b>  <b>TBI Liquor Two, Inc dba Cheers Wine &amp; Spirits</b>                  Michael G. Baier, President                  530 West 79th Street #100                  Chanhassen, MN 55317</p>	<p><b>License # 10-566</b>  <b>Schoknecht, Inc dba Lisa's Place</b>                  Lisa M Schoknecht, President                  205 Broadway North                  Carver, MN 55315</p>
<p><b>License # 10-578</b>  <b>Kwik Trip, Inc dba Kwik Trip #402</b>                  Donald P. Zietlow, President                  2201 West 78th Street                  Chanhassen, MN 55317</p>	<p><b>License # 10-594</b>  <b>Holiday Stationstores, Inc dba Holiday Stationstore #360</b>                  Cindy Zierhut, License Administrator                  1793 Arboretum Blvd.                  Victoria, MN 55386-7706</p>
<p><b>License # 10-596</b>  <b>Champlin 2005 LLC dba Cub Foods #1644(31564)</b>                   7900 Market Blvd.                  Chanhassen, MN 55317</p>	<p><b>License # 10-604</b>  <b>Holiday Stationstores, Inc. dba Holiday Stationstore #371</b>                  Cindy Zierhut, License Administrator                  502 North Faxon Road                  Norwood Young America, MN 55368-9734</p>
<p><b>License # 10-605</b>  <b>Walgreen Co dba Walgreens #09728</b>                  Alexander W Gourlay, President &amp; CEO                  600 West 79th Street                  Chanhassen, MN 55317</p>	<p><b>License # 10-606</b>  <b>Harvey's Bar &amp; Grill Inc.</b>                  Laura Niesche, President                  220 North Broadway                  Carver, MN 55315</p>
<p><b>License # 10-611</b>  <b>Last Call Too dba Last Call</b>                  Diane R. Henning, Owner                  118 Main Street East                  NYA, MN 55397</p>	<p><b>License # 10-613</b>  <b>Casey's Retail Company dba Casey's General Store #2655</b>                  Richardt T Schappert, President                  300 County Road 40 East                  Carver, MN 55315</p>
<p><b>License # 10-619</b>  <b>B&amp;B Hospitality dba HI-5 Market</b>                  Deepinder S. Baveja, Owner                  1510 Commercial Avenue                  Victoria, MN 55386</p>	<p><b>License # 10-624</b>  <b>Kleinprintz Liquors, LLC dba MGM Liquor Warehouse</b>                  Jason Kleinprintz, Managing Member                  7856 Market Blvd., P.O. Box 412                  Chanhassen, MN 55317</p>
<p><b>License # 10-626</b>  <b>Southern Sands Inc. dba Down South Bar &amp; Grill</b>                  Jilann Paehlke, Owner                  360 Broadway Street</p>	<p><b>License # 10-627</b>  <b>Kwik Trip, Inc. dba Kwik Trip #492</b>                  Donald P. Zietlow, President                  8921 Crossroads Blvd.</p>

New Germany, MN 55367	Chanhassen, MN 55317
<b>License # 10-628</b> <b>Walgreen Co. dba Walgreens #12434</b> Alexander W Gourley, President & CEO 2499 Highway 7 Excelsior, MN 55331-9701	<b>License # 10-631</b> <b>Crossroads Liquor of Victoria LLC dba Crossroads Liquor</b> Paul Schindler, President 7999 Victoria Drive Victoria, MN 55386
<b>License # 10-633</b> <b>Northern Tier Retail LLC dba SuperAmerica #4366</b> Patty Christian 2391 Highway 7 Excelsior, MN 55331	<b>License # 10-634</b> <b>GMB Enterprise, LLC dba Inn Town Wine &amp; Spirits</b> Gary Bjurstrom, Owner 102 Lake Street West Cologne, MN 55322
<b>License # 10-636</b> <b>Schmidt C-Stores, Inc, dba Schmidty's Mayer</b> Thomas R Schmidt, President 308 Ash Avenue North Mayer, MN 55360	<b>License # 10-637</b> <b>Fleet and Farm of Green Bay, dba Mills Gas Mart</b> Jeffry L Meek / License Dept. 1921 Levi Griffin Road Carver, MN 55315
<b>License # 10-638</b> <b>Family Dollar Inc. dba Family DollarStore #26540</b> Bradley Hunter, VP Controller 713 Faxon Road Norwood, MN 55397	<b>License # 10-639</b> <b>Chanhassen Marathon</b> Hani H. Kotifani 380 Lake Drive East Chanhassen, MN 55317
<b>License # 10-642</b> <b>Chanhassen Stop, LLC</b> Elias Saman, President - Heather Saman, Vice President 7755 Century Blvd Chanhassen MN 55317	<b>License # 10-643</b> <b>Northern Tier Retail, LLC dba SuperAmerica #5001</b> Patty Christian 2960 82nd Street Chaska MN 55318-2329
<b>License # 10-646</b> <b>MLNG LLC dba The Vintage</b> Michael Clausen, Owner 8971 Crossroads Blvd., Suite 160 Chanhassen, MN 55317	<b>License # 10-647</b> <b>Huynh Inn LLC dba Carver Liquor</b> Ngan Thi Bich Huyna 309 Broadway North Carver, MN 55315
<b>License # 10-648</b> <b>Kwik Trip, Inc dba Kwik Trip #854</b> Donald P Zietlow, President 520 Reform Street N NYA, MN 55368	<b>License # 10-649</b> <b>Churchills Quality Cigars &amp; Gifts</b> Derrick Smigiel, Owner/President 8000 Victoria Drive Victoria, MN 55386
<b>License # 10-650</b> <b>United Farmers Coop dba United Xpress</b> Darv Turbis, VP Energy 17535 Highway 7 New Germany, MN 55367	<b>License # 10-651</b> <b>e-Cig Store of Shakopee, LLC</b> Sean T Condon 8971 Crossroads Blvd., Suite 140 Chanhassen, MN 55317
<b>License # 10-652</b> <b>Minnesota Fine Wines &amp; Spirits, LLC dba Total Wine &amp; More</b> Sarah M Zach 510 Lake Dr Chanhassen, MN 55317	<b>License # 10-653</b> <b>The Dog House LLC</b> David Peter Reimer 313 Broadway Street Carver, MN 55315
<b>License # 10-654</b> <b>Fleet and Farm of Green Bay LLC dba Mills Fleet Farm</b> Jeffry L Meek 1935 Levi Griffin Rd Carver, MN 55315	<b>License #</b>



# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Approval of the 2017-2018 Teamsters Licensed Management Collective Bargaining Agreement**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes  
Presenter:  Title:

Attachments:  Yes  No

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

The Teamsters Licensed Management Unit and the County have completed negotiations for the successor collective bargaining agreement (CBA) and the membership has ratified the 2017-2018 CBA.

Highlights and major changes in terms and conditions are:

- Implement new 2017 salary range based on class and comp study
- GA 2017: 0%
- Effective the first full pay period in March, apply negotiated within-range salary increases.
- PFP 2017: 0%, 1%, 2%, 3% effective the first full pay period in March – implement base/lump sum split in the matrix for those with salaries above the target rate
- Implement salary ranges as established by the County Board in January 2018
- GA 2018: 2% effective first full pay period in January
- PFP 2018: 0%, 1%, 2%, 3% effective the first full pay period in March - base/lump sum split included in the matrix for those above the target rate
- Insurance 2017: Incorporate MOA maintaining County contributions same as in 2016
- Insurance 2018: Move to Enhanced Benefits Package with contributions in line with pattern

**ACTION REQUESTED:**

Motion to approve the Teamsters Licensed Management 2017-2018 Collective Bargaining Agreement.

**FISCAL IMPACT:**

If "Other", specify:

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4788

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**  
**State Performance Measurement Program (2017)**

Primary Originating Division/Dept: <input type="text" value="Property &amp; Financial Services"/>	Meeting Date: <input type="text" value="6/20/2017"/>
Contact: <input type="text" value="Mary Kaye Wahl"/> Title: <input type="text" value="Assistant Financial Services Dire"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Finances: Improve the County's financial health and economic profile"/>	

**BACKGROUND/JUSTIFICATION:**

On 6/21/11, the Carver County Board approved the 2011 participation in the State's Performance Measurement program. On 6/26/12, the Board certified that it had adopted and implemented the 10 performance measures developed by the Council on Local Results and Innovation and that the County is implementing a local performance measurement system.

For 2017, the Carver County Board is asked to approve the 2017 participation in the State's Performance Measurement Program by certifying prior to or on July 1, 2017 that it has adopted and implemented at least 10 performance measures developed by the Council; implement a system to use this information to help plan, budget, manage, and evaluate programs and processes for optimal future outcomes; and continue to report the results of the performance measures to its residents.

**ACTION REQUESTED:**

Motion to approve the attached resolution and the Performance Measures- 2017 Report

<b>FISCAL IMPACT:</b> <input type="text" value="Included in current budget"/>	<b>FUNDING</b>				
<i>If "Other", specify:</i> <input type="text"/>	<b>County Dollars =</b>				
<b>FTE IMPACT:</b> <input type="text" value="None"/>	<table style="width: 100%;"> <tr> <td style="width: 70%;">State Performance Aid (2</td> <td style="width: 30%; text-align: right;">\$14,037.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$14,037.00</b></td> </tr> </table>	State Performance Aid (2	\$14,037.00	<b>Total</b>	<b>\$14,037.00</b>
State Performance Aid (2	\$14,037.00				
<b>Total</b>	<b>\$14,037.00</b>				
	<input checked="" type="checkbox"/> Insert additional funding source				

**Related Financial/FTE Comments:**

Eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000 and is also exempt from levy limits under sections 275.70 to 275.74 for taxes payable in 2018, if levy limits are in effect.

*Office use only:*

RBA 2017 - 4793

# BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

DATE June 20, 2017  
MOTION BY COMMISSIONER \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_  
SECONDED BY COMMISSIONER \_\_\_\_\_

**Performance Measurement Program, 2017 Report**

WHEREAS, the Minnesota Legislature created the Council on Local Results and Innovation in 2010; and

WHEREAS, the Council on Local Results and Innovation developed a Performance Measurement Program that is voluntary for counties and cities to participate in; and

WHEREAS, Carver County has elected to participate in the Performance Measurement Program since 2011; and

WHEREAS, there are direct financial impacts for participation in this program, \$13,832 was received for 2016; and

WHEREAS, the County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage, and evaluate programs and processes for optimal future outcomes; and

NOW, THEREFORE, BE IT RESOLVED, that the Carver County Board will continue to report the results of the performance measures to its citizens by the end of 2017.

BE IT FINALLY RESOLVED, that the Carver County Board approves submission of the Carver County Performance Measures Report.

YES	ABSENT	NO

STATE OF MINNESOTA  
COUNTY OF CARVER

I, David Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the \_\_\_ of \_\_\_\_\_, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

\_\_\_\_\_  
County Administrator



CARVER  
COUNTY

**Program Year 2017**

# **Performance Measures**

## About This Program

The Minnesota State Legislature in 2010 created the Council on Local Results and Innovation to develop standard performance measures to aid residents, taxpayers, and state and local elected officials in determining the efficiency and effectiveness of counties and cities in providing services and measuring residents' opinion of those services. The Council released a standard set of 10 performance measures for counties and created a comprehensive performance measurement system for counties to implement.

Carver County voluntarily agreed to participate in the state's Performance Measurement Program in 2011 and has participated each year since that time. The County follows the guidelines sent out by the Council and receives Local Government Aid reimbursement for its participation in the program. Carver County is one of 19 counties in the state (22 percent of all counties) that participate in the Performance Measurement Program.

The Performance Measurement Program reinforces Carver County's work to achieve its vision, mission, and goals listed and described as follows:

**Vision:** Where the future embraces the past in keeping Carver County a great place to live, work and play for a lifetime.

**Mission:** To meet the service requirements and special needs of our residents in a fiscally responsible and caring way. We will plan the county's growth to preserve its uniqueness and will encourage rural and urban compatibility. We will protect our history while planning for a dynamic future.

**Goals and Outcome/Output Measures:** Carver County's Strategic Plan outlines five goals designed to serve as the foundation for all future strategies, work, and priorities of the County. Each year, the County Board works with County staff to develop an Implementation Plan that outlines outcome/output measures that address the following five goals:

- **Communities Goal:** Create and maintain safe, healthy, and livable communities.
- **Connections Goal:** Develop strong public partnerships and connect people to services and information.
- **Finances Goal:** Improve the County's financial health and economic profile.
- **Growth Goal:** Manage the challenges and opportunities resulting from growth and development.
- **Culture Goal:** Provide an organizational culture which fosters individual accountability to achieve goals and sustain public trust and confidence in County government.

Within this Performance Measurement and Indicators Report, the County's goal statements related to Communities, Connections, Finances, and Growth are listed with one or more performance measures or indicators listed under the goal. No performance measures or indicators for the Culture goal were included in this report since none of the state standards for performance measures align with the County's goal statement related to Culture.

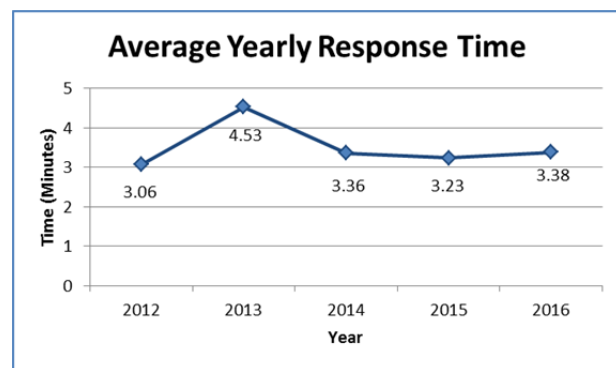
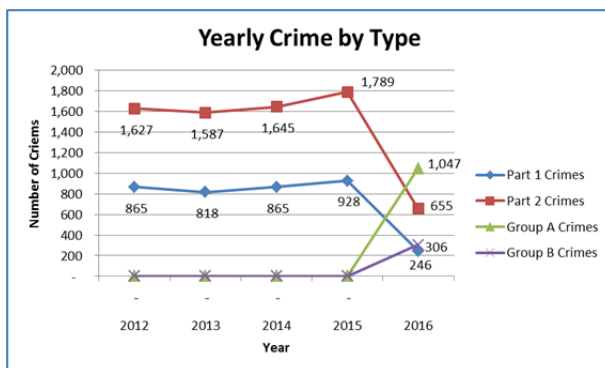
# Communities Goal

Create and maintain safe, healthy, and livable communities.

## Public Safety Standard Measures

**Crime Rates and Response Times:** One aspect of public safety is reflected in data submitted by the Minnesota Bureau of Criminal Apprehensions on Part I and Part II crimes committed in Carver County. Part 1 crimes include: homicide, rape, aggravated assault, burglary, robbery, auto theft, theft, and arson. Part II crimes include: other assaults, forgery, fraud, stolen property, vandalism, weapons, prostitution, other sex offenses, narcotics, gambling, family/children crime, driving under the influence (DUI), liquor laws, disorderly conduct, and other offenses. In 2016 a government mandated change in classification for crimes was released, Group A and Group B. Group A crimes include: animal cruelty, arson, assault, aggravated assault, bribery, burglary, counterfeiting/forgery, property damage, drugs, embezzlement, extortion/blackmail, fraud, gambling, homicide, human trafficking, kidnapping, theft/larceny, motor vehicle theft, pornography, prostitution, robbery, sex offenses (forcible and non-forcible), stolen property offenses, and weapons. Group B crimes include: bad checks, curfew/loitering, disorderly conduct, driving under the influence (DUI), drunkenness, family offenses (non-violent), liquor law violation, peeping tom, runaway, trespassing, ordinances, and all other offenses. The following table indicates Part I, Part II, Group A, and Group B crime rates for Carver County and the Carver County Deputy average response times for these types of crimes. The average response time is indicated in minutes from the time the call was dispatched to the first squad on the scene for a top-priority call for Part I, Part II, Group A, and Group B crimes:

Public Safety					
Year	Part I Crimes	Part II Crimes	Group A Crimes	Group B Crimes	Average Response Time In Minutes
2012	865	1,627	-	-	3.06
2013	818	1,587	-	-	4.53
2014	865	1,645	-	-	3.36
2015	928	1,789	-	-	3.23
2016	246	655	1,047	306	3.38



**Adult Offenders with New Felony Convictions:** The recidivism rate for felony offenders is another measure of public safety. Data from the Minnesota Sentencing Guidelines Commission is used to determine the percent of adult offenders with a new felony conviction within three years of discharge. Pre-trial supervision cases were excluded as these cases are not formal supervision, and different results are expected for cases placed on supervision post-adjudication.

<b>Adult Offenders with New Felony Convictions Within 3 Years of Discharge</b>	
<b>Data Sample Analysis Year</b>	<b>Percent of Recidivism</b>
2009-2010 Data Sample Analyzed in 2012	6.3% (1)
2010-2011 Data Sample Analyzed in 2013	5.6% (2)
2011-2012 Data Sample Analyzed in 2014	4.0% (3)
2012-2013 Data Sample Analyzed in 2015	6.0% (4)
2013-2014 Data Sample Analyzed in 2016	4.0% (5)

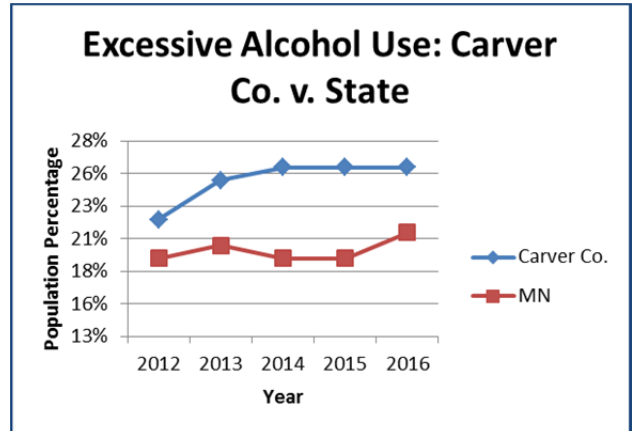
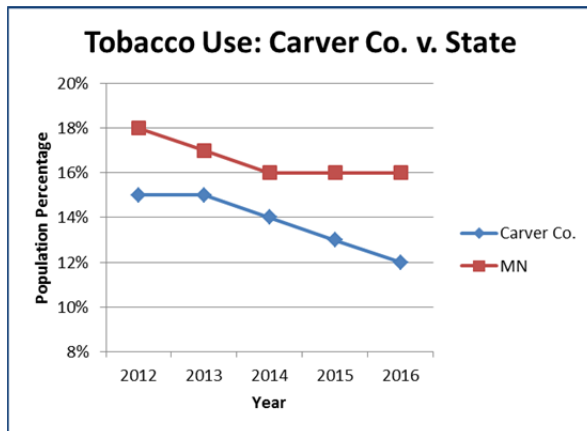
- (1) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 4/1/09 to 4/1/10. Out of the sample of 644 cases, every fifth case was selected to total a sample of 128 offenders, which is approximately a 20% sample. Recidivism was tracked on these cases. Eight offenders reoffended at a felony level.*
- (2) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/10 to 6/1/11. Out of the sample of 539 cases, every fifth case was selected to total a sample of 107 offenders, which is approximately a 20% sample. Recidivism was tracked on these cases. Six offenders reoffended at a felony level.*
- (3) *Sample generated from Court Services Tracking System (CSTS) report of closed cases from 6/1/11 to 6/1/12. Out of the sample of 537 cases, the first three pages of clients were selected to total a sample of 125 offenders, which is approximately a 23% sample. Recidivism was tracked on these cases. Five offenders reoffended at a felony level.*
- (4) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/12 to 6/1/13. Out of the sample of 540 cases, random clients were selected to total a sample of 79 offenders, which is approximately a 15% sample. Recidivism was tracked on these cases. 5 offenders reoffended at a felony level.*
- (5) *Sample generated from a Court Services Tracking System (CSTS) report of closed cases from 6/1/13 to 6/1/14. Three year recidivism was tracked. Only felony convictions were counted as recidivism for this result. Pre-Trial Supervision cases were excluded, as these cases are not formal "supervision" and we expect different results for cases placed on supervision post-adjudication. Out of the sample of 556 cases, random clients were selected to total a sample of 75 offenders, which is approximately a 13% sample. Recidivism was tracked on these cases. 3 offenders reoffended at a felony level.*

## Public Health/Social Services Standard Measures

**Tobacco and Alcohol Use:** In assessing the health of the County, areas of focus for the Public Health Department have included tobacco use and excessive alcohol use by County residents. The department uses the County Health Rankings to obtain information on tobacco and alcohol use by County residents.

The table below compares the percentage of County residents who use tobacco with the state average, and it compares the percentage of County residents who drink alcohol excessively with the state average.

Tobacco and Excessive Alcohol Use				
Year	Carver County Tobacco Use	Minnesota Tobacco Use	Carver County Excessive Alcohol Use	Minnesota Excessive Alcohol Use
2012	15%	18%	22%	19%
2013	15%	17%	25%	20%
2014	14%	16%	26%	19%
2015	13%	16%	26%	19%
2016	12%	16%	26%	21%



**Low-Weight Births:** Another measure of a healthy community is reflected in the percentage of low-weight births that occur each year. Data from the Minnesota Department of Health and the County Health Rankings provide information on the percentage of low-birth-weight babies born to County residents. As the table below indicates, the percentage of low-weight births in the County has remained consistently below the state average from 2012-2016.

Low-Weight Births		
Year	Carver County	Minnesota
2012	5.3%	6.5%
2013	5.7%	6.5%
2014	5.7%	6.5%
2015	5.7%	6.5%
2016	5.7%	6.5%



**Maltreatment of Children:** The safety of children in terms of the prevention of child abuse and neglect is also a measure of a community’s health and safety. County records are used to determine the percent of children where there is a recurrence of maltreatment following an intervention. The measures indicated in the table below follow federal measurement guidelines used to determine the percentage of children who were victims of substantiated or indicated child abuse and/or neglect during the reporting period that had another substantiated or indicated report within 12 months.

<b>Maltreatment of Children Recurrence</b>	
<b>Year</b>	<b>Percent of Recurrence of Child Abuse and/or Neglect in 12-Month Period</b>
2012	0%
2013	0%
2014	0%
2015	2.1%
2016	2.7%

**Elections Standard Measures**

**Accuracy of Post-Election Audit:** One measure of a livable community is participation in elections and confidence in the accuracy of election results. Minnesota counties perform a post-election audit of election results returned by the optical scan ballot counters used in state general elections. The review is a hand count of the ballots for each eligible election in the precinct compared with the results from the voting system used in the precinct. The following table indicates the percentage of accuracy for the past three state elections.

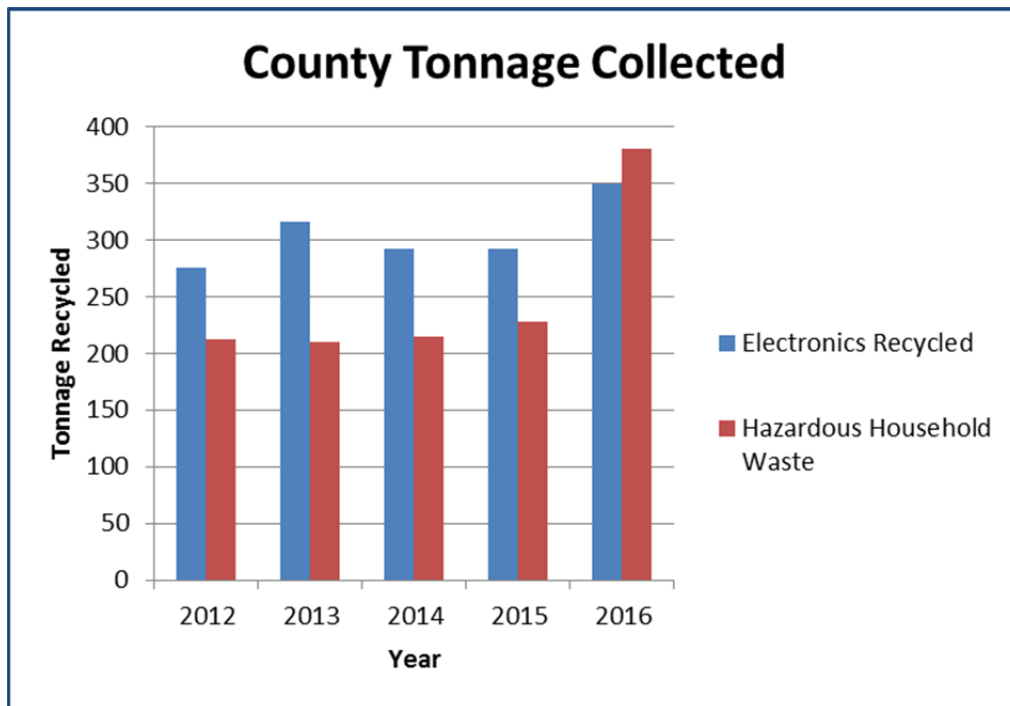
<b>Election Results Accuracy Base on Post-Election Audit</b>	
<b>Year</b>	<b>Percentage of Accuracy</b>
2010	100%
2012	100%
2014	100%
2016	100%

## **Environment Standard Measures**

**Collection of Hazardous Household Waste and Electronics:** Hazardous waste can contaminate the soil and/or water supply if not disposed of properly, posing a threat to health and the environment. Recycling rates for hazardous household waste and electronic provide another measure of a healthy community.

The Carver County Environmental Center records the total tonnage of hazardous household waste and electronics collected for recycling. The following table lists the tonnage for electronics recycled in the County and the combined total for hazardous household waste and electronics.

<b>Hazardous Household Waste and Electronics Collected</b>			
<b>Year</b>	<b>Electronics Recycled</b>	<b>Hazardous Household Waste</b>	<b>Total Hazardous Household Waste and Electronics Recycled</b>
2012	276 tons	212 tons	488 tons
2013	316 tons	210 tons	526 tons
2014	292 tons	215 tons	507 tons
2015	292 tons	228 tons	520 tons
2016	350 tons	380 tons	730 tons



## **Connections Goal**

**Develop strong public partnerships and connect people to services and information.**

### **Social Services Standard Measures**

**Workforce Participation Rates:** The Minnesota Family Investment Program (MFIP) is the state's welfare reform program for low-income families with children. It helps families work their way out of poverty by expecting, supporting, and rewarding work. Direct benefits include food support and cash assistance. MFIP clients also receive Medical Assistance (MA), child care help, and employment services. When most families first apply for cash assistance, they will participate in the Diversionary Work Program, or DWP. This is a four-month program that helps parents go immediately to work rather than receive welfare. Connecting MFIP/DWP participants to services and information so they can become self-sufficient through employment is one measure of strong public partnerships.

The table below reflects data from the Minnesota Department of Human Services on the percent of MFIP/DWP adult residents of the County who are working 30 or more hours per week or are off cash assistance three years after beginning the program.

<b>Workforce Participation Rate for MFIP/DWP Participants</b>	
<b>Year</b>	<b>Percentage Working or Off Cash Assistance After Three Years</b>
2012	55.4%
2013	52.8%
2014	53.8%
2015	48.1%
2016	45.2%

### **Library Standard Measures**

**Library Use:** Another measure of the County's efforts to connect people to services and information is reflected in the number of annual visits to County libraries. The County's Library System consists of six public branch libraries in the communities of Chanhassen, Chaska, Norwood Young America, Victoria, Waconia and Watertown, a law library at the Government Center in Chaska, and four express library locations in Carver, Cologne, Mayer and Victoria.

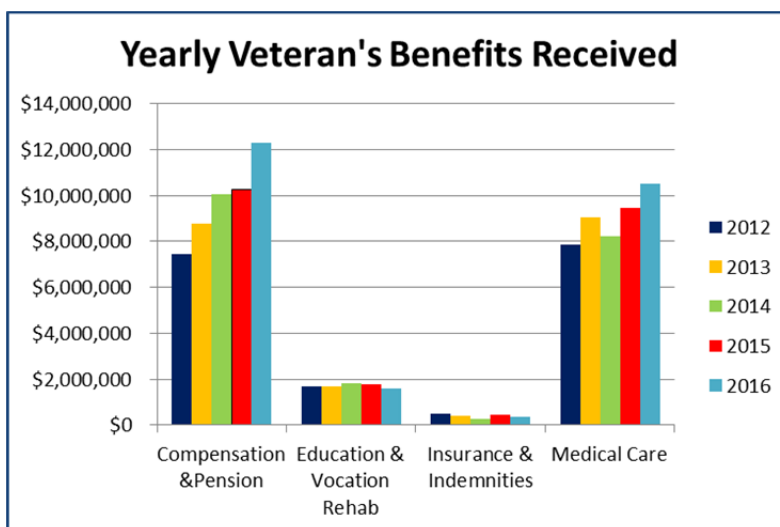
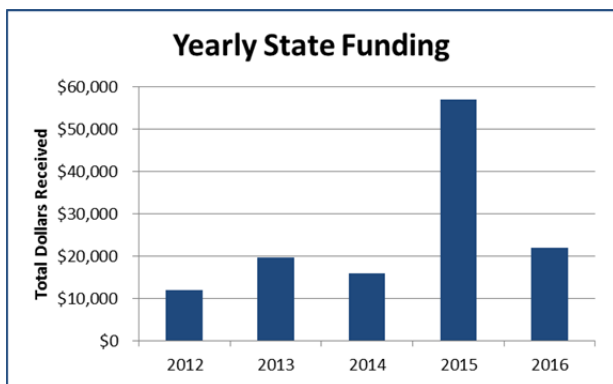
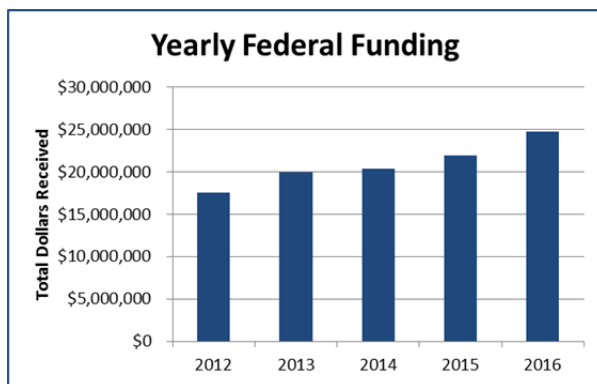
The following table reflects the number of Library visits using County records to compare the total population, total number of visits per year, and the number of visits per 1,000 residents.

<b>Library Annual Visits</b>			
<b>Year</b>	<b>County Population</b>	<b>Total Library Visits</b>	<b>Visits per 1,000 Residents</b>
2012	93,584	580,242	6.2
2013	95,463	557,219	5.8
2014	97,162	551,358	5.7
2015	98,714	535,064	5.4
2016	100,262	525,656	5.2

## Veterans Services Standard Measures

**Veterans Benefits:** A main purpose of the County's Veterans Services Office is to connect veterans and their families with the benefits they are entitled to receive. One measure of the County's ability to connect veterans to the services and information they need is reflected in the total number of dollars brought into the County as benefits for veterans. The table below reflects the totals for federal and state programs.

Veterans Benefits					
Year	Federal: Compensation & Pension	Federal: Education & Vocation Rehab	Federal: Insurance & Indemnities	Federal: Medical Care	State: Soldiers Assistance
2012	\$7,460,000	\$1,662,000	\$489,000	\$7,880,000	\$11,914
2013	\$8,791,000	\$1,705,000	\$419,000	\$9,063,000	\$19,610
2014	\$10,071,324	\$1,829,524	\$288,026	\$8,212,363	\$15,797
2015	\$10,251,000	\$1,783,000	\$458,000	\$9,457,000	\$57,069
2016	\$12,303,000	\$1,572,000	\$343,000	\$10,517,000	\$21,917



# **Finances Goal**

**Improve the County’s financial health and economic profile.**

## **Financial Standard Measures**

**Bond Ratings:** One indication of a county’s financial health is its bond rating. Bond ratings are expressed as letters ranging from “AAA,” which is the highest grade, to “C,” also referred to as “Junk,” which is the lowest grade. An issuer that is rated AAA has an exceptional degree of creditworthiness and can easily meet its financial commitments.

Carver County’s ratings shown in the table below were issued by Standard and Poor’s (S&P) Rating Services. Carver County is one of six Minnesota counties that received an “AAA” rating. Carver County’s rating is also higher than Minnesota’s rating of AA+.

<b>Bond Ratings</b>	
<b>Year</b>	<b>S&amp;P Rating</b>
2012	AAA
2013	AAA
2014	AAA
2015	AAA
2016	AAA

## Growth Goal

**Manage the challenges and opportunities resulting from growth and development.**

### Taxation Standard Measures

**Level of Assessment Ratio:** Carver County is among the fastest growing counties in the state. As the number of households in the County increases along with population growth, the challenge is to provide accurate property value assessments. The level of assessment ratio is an indication of the quality and accuracy of the County's property value assessments. It is based on the difference between a property's assessed value and the actual sale price of the property. If the ratio falls between 90% and 105%, the level of assessment is determined to be acceptable. The following table shows the level of assessment ratio for all property types.

<b>Level of Assessment Ratio</b>	
<b>Year</b>	<b>Median Ratio Percent</b>
2012	93.7%
2013	96.3%
2014	95.0%
2015	94.2%
2016	94.8%*

*\*Based on 2016 assessment for the sales during 2016, brought forward for 2017 assessment.*

### Public Works Standard Measures

**Snow Plowing:** As the County's population has increased, so has traffic on its County road system. One of the challenges the County faces is to meet the financial challenge associated with plowing 274 miles of roadway in a timely manner during snow events. The following table provides estimates of how much time it takes to plow all County roads each year.

<b>Snow Plowing –Hours to Plow County Road System</b>		
<b>Year</b>	<b>Range</b>	<b>Average</b>
2012	8-10 hours	N/A
2013	8-10 hours	N/A
2014	8-10 hours	N/A
2015*	5.50 - 6.50 hours	5.45 hours
2016*	5.50 - 6.50 hours	6.00 hours

*\*2015 and 2016 were abnormally light winters*

**County Pavement Condition Rating:** Another challenge brought about by increased use of the County's road system is maintaining road pavement conditions. The Public Works Division uses a rating of the surface quality of the pavement known as the Pavement Condition Index (PCI). The PCI uses a scale of 0 to 100 in which a rating of 85+ is Excellent, 55-84 is Acceptable, and 0-55 is Failed. The table below shows that the pavement conditions for all County Roads for each year.

<b>Average County PCI Rating</b>	
<b>Year</b>	<b>Pavement Condition Index Rating</b>
2012	80.3
2013	79.2
2014	76.9
2015	76.1
2016	75.0

# Carver County Board of Commissioners Request for Board Action



**Agenda Item:**

**Petition to Correct the CCWMO Boundary**

Primary Originating Division/Dept:

Meeting Date:

Contact:  Title:

Item Type:

Amount of Time Requested:  minutes

Attachments:  Yes  No

Presenter:  Title:

**Strategic Initiative:**

**BACKGROUND/JUSTIFICATION:**

In March 2017, the County Board authorized the staff to request support from affected Cities and Townships and notify affected landowners of the proposed CCWMO boundary change. The staff is proposing to correct the boundary of the Water Management Organization. The administrative and taxing boundary between the Carver County Watershed Management Organization (CCWMO) and the Minnehaha Creek (MCWD) and Riley Purgatory Bluff Creek (RPBCWD) Watershed Districts has not matched the true drainage patterns of the watersheds since their creation decades ago. The MWCD and RPBCWD boards, city councils from Victoria, Chanhassen, Chaska, and the Laketown Township Board have all passed resolutions of support for the correction. The staff has also sent a letter notifying all affected landowners of the proposed change. A summary memo is attached. The staff will present an overview of the proposed boundary change and a summary of landowner contacts. The staff recommends that the Board submit a petition (resolution, petition, and all exhibits attached) to the Minnesota State Board of Water and Soil Resources (BWSR) to make the official request for the boundary change.

**ACTION REQUESTED:**

Motion to adopt the attached resolution to submit a petition to the MN State Board of Water and Soil Resources (BWSR) to correct the CCWMO boundary as indicated in the attached exhibits.

**FISCAL IMPACT:**

*If "Other", specify:*

**FUNDING**

County Dollars =

**FTE IMPACT:**

**Total**

Insert additional funding source

**Related Financial/FTE Comments:**

The changes will yield a small increase in the tax capacity of the CCWMO. The impact will be determined in the fall of 2017.

*Office use only:*

RBA 2017 - 4744





## Memo

**To: County Commissioners**  
**From:** Paul Moline, Carver County Water Management  
**Date:** 6/9/17  
**Re: CCWMO Boundary Change**  
**cc.** David Hemze, County Administrator  
Tom Vellenga, Asst. County Administrator

Enclosures: Boundary Maps (sent separately)

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### Background and Need

The administrative and taxing boundary between the Carver County Watershed Management Organization (CCWMO) and the Minnehaha Creek (MCWD) and Riley Purgatory Bluff Creek (RPBCWD) Watershed Districts has not matched the true drainage patterns of the watersheds since their creation decades ago. To staff's knowledge, the boundary has not been updated since 1967 and the legal description since 1997.

The overall goal of this effort is to better align the tax boundaries with actual water drainage in the County. Numerous developments have occurred along the boundary since the watershed districts were formed creating inconsistencies on permitting, lack of input on water drainage impacts and lack of control on protection of area water resources.

### Impacted Parcels

Based on staff analysis, the following numbers of parcels would "switch" watershed designation. A change in tax designation would accompany the switch.

Watershed Change	# of Affected Parcels
MCWD to CCWMO	288
RPBCWD to CCWMO	96
CCMWO to MCWD	17
CCWMO to RPBCWD	38

### Process

1. Staff have completed analysis to delineate updated boundary.
2. Staff have met with affected cities (Chaska, Chanhassen, Victoria) & watersheds (MCWD, RPBCWD)
3. The Cities & watersheds have reviewed, commented on, and informally approved proposed changes
4. Carver County Board reviewed the draft boundary/petition and:
  - Requested concurrence from cities, towns, watersheds
  - Notified affected landowners
5. Statements of concurrence received from all cities, towns, watersheds (formal approval)
6. County Board review/approval of boundary change petition for submittal to the state Board of Water and Soil Resources (BWSR)
7. BWSR Review & Approval
8. Parcels switch tax designation for pay 2018.

Staff is seeking Board approval for step 6 at this time. Steps 1-5 have been completed.

STATE OF MINNESOTA  
BOARD OF WATER AND SOIL RESOURCES  
520 Lafayette Road North  
St. Paul, MN 55155

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In the Matter of the Petition of  
Carver County for a Boundary Change for the  
Carver County Watershed Management  
Organization, the Minnehaha Creek  
Watershed District, and the Riley Purgatory  
Bluff Creek Watershed District

BOUNDARY CHANGE PETITION

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TO: Board of water and Soil Resources, 520 Lafayette Road North, St. Paul, MN 55155

Petitioner, Carver County, a body politic and corporate, pursuant to Carver County Board of Commissioners Resolution No. \_\_\_\_\_, does hereby petition the Board of Water and Soil Resources to change the boundary of the Carver County Watershed Management Organization (CCWMO), the Minnehaha Creek Watershed District (MCWD) and the Riley Purgatory Bluff Creek Watershed District pursuant to Minnesota Statutes § 103D.251 for the following reasons:

1. The CCWMO, MCWD, and RPBCWD are existing watershed management organizations entirely within the Twin Cities Metropolitan Area.
2. The areas proposed to be added to the each watershed are contiguous to the each and are also located entirely within Carver County and the Twin Cities Metropolitan Area. The areas proposed to be added are described on the parcel list attached hereto as Exhibit A and the map attached hereto as Exhibit B. The areas proposed for change are located in Laketown Township and the Cities of Chanhassen, Chaska, and Victoria in Carver County.
  - a. The CCWMO encompasses approximately 320 square miles of Carver County in Minnesota. Portions of the CCWMO can be found in the following municipalities in Carver County: Benton Township, Camden Township, Carver, Chanhassen, Chaska, Cologne, Dahlgren Township, Hamburg, Hancock Township, Hollywood Township, Laketown Township, Mayer, New Germany, Norwood Young America, San Francisco Township, Victoria, Waconia, Waconia Township, Watertown, Watertown Township, and Young America Township.
  - b. The MCWD encompasses approximately 30 square miles of Carver County in Minnesota (a portion of the MCWD also extends into Hennepin County). Portions of

the MCWD can be found in the following municipalities in Carver County:  
Chanhassen, Chaska, Laketown Township, and Victoria.

- c. The RPBCWD encompasses about 14 square miles of Carver County in Minnesota (a portion of the RPBCWD also extends into Hennepin County). Portions of the RPBCWD can be found in the following municipalities in Carver County: Chanhassen and Chaska.
- d. The proposed boundary change area, located within Laketown Township and the cities of Chanhassen, Chaska, and Victoria, and includes the following:
  - i. 288 parcels (X total acres) to be transferred from the MCWD to the CCWMO
  - ii. 17 parcels (X total acres) to be transferred from the CCWMO to MCWD
  - iii. 96 parcels (X total acres) to be transferred from the RPBCWD to the CCWMO
  - iv. 38 parcels (X total acres) to be transferred from the CCWMO to RPBCWD
3. The boundary change to these watersheds (CCWMO, MCWD, and RPBCWD) would benefit the public welfare and public interest and serve the purposes of Minnesota Statutes Chapter 103D. The affected parcels identified for the boundary change lie within the hydrological boundaries of the CCWMO.
4. The proposed boundary change area will be guided and managed consistent with the watershed management plan of each watershed organization as prepared, adopted, and implemented in accordance with requirements in Minnesota Statutes 103B.

THEREFORE, the Carver County Board of Commissioners requests that the Board of Water and Soil Resources issues its order granting the following relief:

1. That the boundaries of the CCMWO, MCWD, and RPBCWD be changed to include the areas set forth on the parcel list attached hereto as Exhibit A and the map attached hereto as Exhibit B.
2. That the areas proposed to be included in the CCWMO, MCWD, and RPBCWD shall be guided and managed consistent with the current watershed management plan for each watershed in accordance with Minnesota Statutes 103B.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
David Hemze  
Carver County Administrator



**BOARD OF COUNTY COMMISSIONERS  
CARVER COUNTY, MINNESOTA**

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Date: \_\_\_\_\_

Resolution No.: \_\_\_\_\_

Motion by Commissioner: \_\_\_\_\_

Seconded by Commissioner: \_\_\_\_\_

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RESOLUTION SUPPORTING CHANGE OF BOUNDARY BETWEEN  
CARVER COUNTY WATERSHED MANAGEMENT ORGANIZATION,  
MINNEHAHA CREEK WATERSHED DISTRICT, AND  
RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT

**WHEREAS**, as a result of the recent generation of more precise topographic data, the hydrologic boundaries of the Carver County Watershed Management Organization (CCWMO), the Minnehaha Creek Watershed District (MCWD), and the Riley Purgatory Bluff Creek Watershed District (RPBCWD) can be more precisely ascertained; and

**WHEREAS**, these improved data and the ongoing subdivision and development of land allow for the legal boundary of these watersheds to more closely follow the hydrologic boundary; and

**WHEREAS**, the purpose of Minnesota Statutes Chapters 103B and 103D is to facilitate water resource management on a watershed basis, and that the legal boundaries of watershed management organizations should conform as closely as is practicable to hydrologic boundaries; and

**WHEREAS**, the parcels changing watersheds are listed on Exhibit A and B are proposed in each exhibit to be allocated to CCWMO, MCWD, or RPBCWD; and

**WHEREAS**, the parcels to be allocated to each district or watershed management organization are contiguous to each, and the alteration of the legal boundary of each watershed to include the identified parcels will advance the purposes of Minnesota Statutes Chapters 103B and 103D; and

**WHEREAS**, the cities, townships, and watershed districts affected by the changes have each provided a statement of support for the proposed boundary change, found at Exhibit C; and

**WHEREAS**, the CCWMO notified each affected property owner about the proposed boundary change and opportunities for input in a letter mailed on June 8, 2017, found at Exhibit D.

**NOW, THEREFORE BE IT RESOLVED**, the Carver County Board of Commissioners supports the submission of a petition to the Minnesota Board of Water and Soil Resources pursuant to Minnesota Statutes 103D to alter the boundaries of the CCWMO, MCWD, and RPBCWD and authorizes the County Administrator to sign said petition.

YES

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ABSENT

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NO

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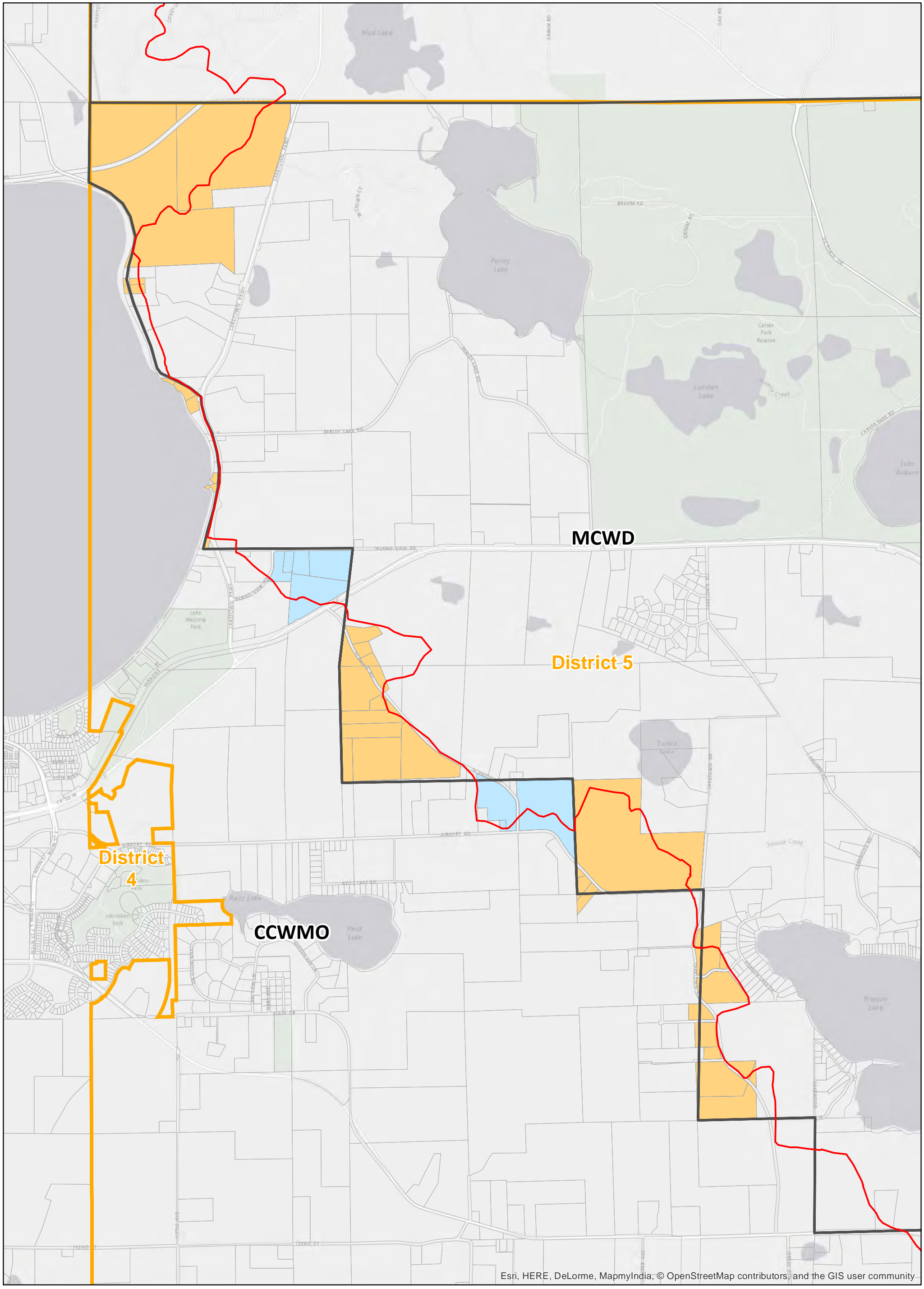
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**STATE OF MINNESOTA  
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 20<sup>th</sup> day of June, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
County Administrator



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**Legend**

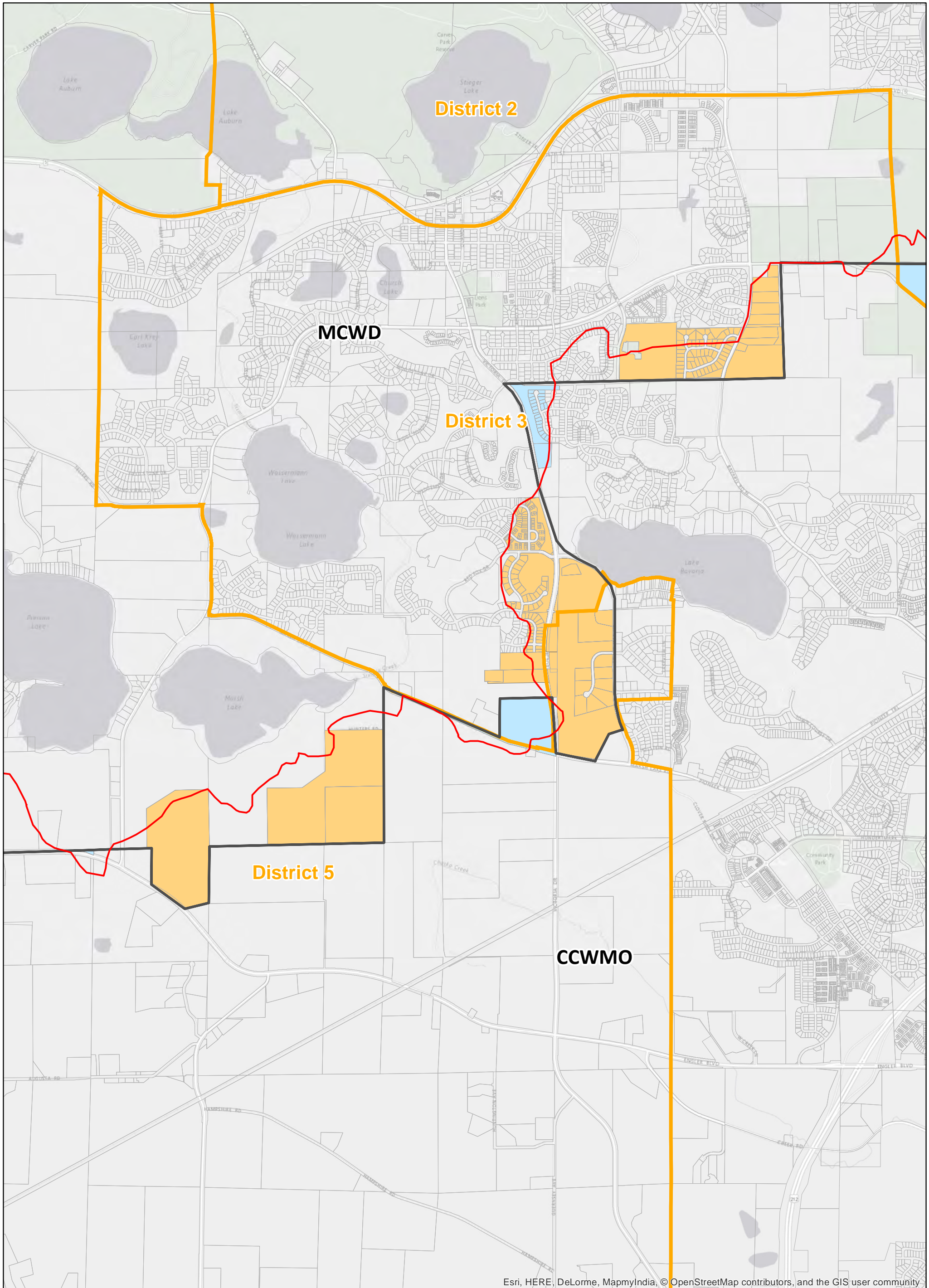
- Affected Parcels (DRAFT)
  - Switch to CCWMO
  - Switch to MCWD
  - Switch to RPBCWD
  - Hydrologic Boundary (MCWD)
  - Hydrologic Boundary (RPBCWD)
  - Current Tax Boundary
  - Commissioner Districts
  - Parcel Boundaries



1 inch = 2,000 feet

**CCWMO-MCWD-RPBCWD  
Boundary Change -  
DRAFT**


January 17, 2017



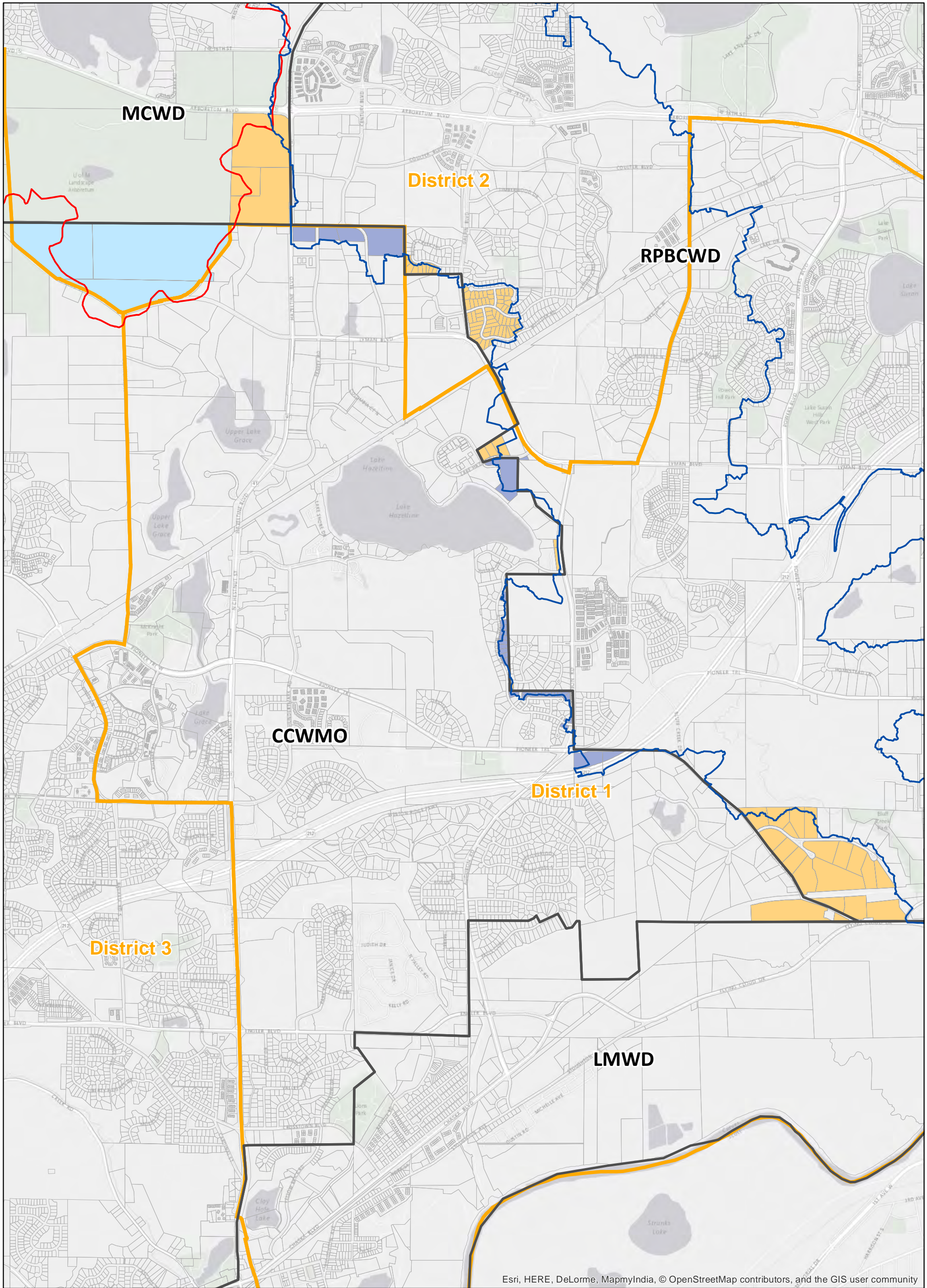
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**Legend**

Affected Parcels (DRAFT)	Hydrologic Boundary (MCWD)	Parcel Boundaries
Switch to CCWMO	Hydrologic Boundary (RPBCWD)	
Switch to MCWD	Current Tax Boundary	
Switch to RPBCWD	Commissioner Districts	

  
 1 inch = 2,000 feet

**CCWMO-MCWD-RPBCWD  
 Boundary Change -  
 DRAFT**  
  
 January 17, 2017  
 53



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**Legend**

- Affected Parcels (DRAFT)
  - Hydrologic Boundary (MCWD)
  - Hydrologic Boundary (RPBCWD)
  - Current Tax Boundary
  - Commissioner Districts
  - Parcel Boundaries
- Switch to CCWMO
- Switch to MCWD
- Switch to RPBCWD



1 inch = 2,000 feet

**CCWMO-MCWD-RPBCWD  
Boundary Change -  
DRAFT**

January 17, 2017



PID	Current Watershed District	Proposed Watershed District
070060100	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070060400	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070060610	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070060900	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070070400	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070070700	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070071000	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070071100	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070071210	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070071400	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070170500	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070170500	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070170600	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070170700	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070170710	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070170800	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070170900	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070170910	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070170930	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070171100	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070210300	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070210400	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070211100	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070211300	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070211310	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070211500	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070252110	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070252300	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070252601	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070252830	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070260700	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070260800	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070270300	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070281000	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070281010	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
070600070	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
072000090	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
075400010	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
075400020	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
075400030	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
077250010	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
077250020	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
077250030	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
077250040	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
077250050	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
077250060	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO

















258660090	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
258660100	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
258660110	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
258660120	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
258660130	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
258660140	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
300620260	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
303090011	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
303090021	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
305600010	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
305600020	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
305600030	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
070171200	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
070180700	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
070180800	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
070180810	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
070200600	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
070201100	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
070341700	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
071320020	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
071320032	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
250170100	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
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300600110	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
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300640090	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK

300640100	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640110	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
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300640280	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
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305390030	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
650240300	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
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652010010	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
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652010140	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
652010150	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
652010160	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
652010170	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
652010330	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
652010340	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
652010350	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
652010360	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
652010370	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
652010380	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
652010390	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
652010400	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
652010440	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK

**RESOLUTION**

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**RESOLUTION NUMBER:** 17-031

**TITLE:** **Resolution Supporting Boundary Adjustment Between Carver County Water Management Organization and Minnehaha Creek Watershed District**

WHEREAS, as a result of the recent generation of more precise topographic data, the common hydrologic boundary of the Carver County Watershed Management Organization (CCWMO) and the Minnehaha Creek Watershed District (MCWD) can be more precisely ascertained; and

WHEREAS, these improved data and the ongoing subdivision and development of land allow for the common legal boundary of these watersheds to more closely follow the hydrologic boundary; and

WHEREAS, the purpose of Minnesota Statutes Chapters 103B and 103D is to facilitate water resource management on a watershed basis, and the legal boundaries of watershed management organizations should conform as closely as is practicable to hydrologic boundaries; and

WHEREAS, Minnesota Statutes establishes a procedure for petition to the Minnesota Board of Water and Soil Resources (BWSR) to adjust watershed management organization boundaries; and

WHEREAS, the parcels changing watersheds are listed on Exhibit A are proposed in each exhibit to be allocated to CCWMO and MCWD; and

WHEREAS, the parcels to be allocated to each watershed management organization are contiguous to each, and the alteration of the legal boundary of each watershed to include the identified parcels will advance the purposes of Minnesota Statutes Chapters 103B and 103D;

NOW, THEREFORE, BE IT RESOLVED that the Board of Managers supports a boundary adjustment as described in Exhibit A, and authorizes the Board President, on advice of counsel, to sign a petition to BWSR in accordance with Minnesota Statutes to adjust the common boundary of the CCWMO and MCWD.

BE IT FURTHER RESOLVED that the MCWD Administrator is authorized to fulfill all responsibilities of the MCWD to implement the boundary adjustment as approved by BWSR.

Resolution Number 17-031 was moved by Manager STEVLETON, seconded by Manager OLSON.  
Motion to adopt the resolution 7 ayes, 0 nays, 0 abstentions. Date: 4/27/2017

Kurt Rogness  
Secretary

Date: 4/27/2017

---

DRAFT for discussion purposes only and subject to Board approval and the availability of funds.  
Resolutions are not final until approved by the Board and signed by the Board Secretary.

**LAKETOWN TOWNSHIP  
RESOLUTION NO. 2017- 03**

**RESOLUTION SUPPORTING CHANGE OF BOUNDARY BETWEEN  
CARVER COUNTY WATERSHED MANAGEMENT ORGANIZATION AND  
MINNEHAHA CREEK WATERSHED DISTRICT**

**WHEREAS**, as a result of the recent generation of more precise topographic data, the hydrologic boundaries of the Carver County Watershed Management Organization (CCWMO) and the Minnehaha Creek Watershed District (MCWD) can be more precisely ascertained; and

**WHEREAS**, these improved data and the ongoing subdivision and development of land allow for the legal boundary of these watersheds to more closely follow the hydrologic boundary; and

**WHEREAS**, the purpose of Minnesota Statutes Chapters 103B and 103D is to facilitate water resource management on a watershed basis, and that the legal boundaries of watershed management organizations should conform as closely as is practicable to hydrologic boundaries; and

**WHEREAS**, the parcels changing watersheds are listed on Exhibit A are proposed to be allocated to CCWMO or MCWD; and

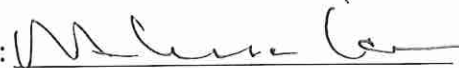
**WHEREAS**, the parcels to be allocated to each district or watershed management organization are contiguous to each, and the alteration of the legal boundary of each watershed to include the identified parcels will advance the purposes of Minnesota Statutes Chapters 103B and 103D; and

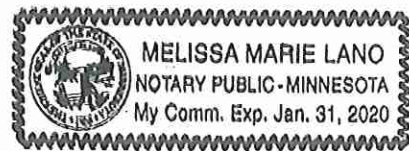
**NOW, THEREFORE BE IT RESOLVED**, the Town Board of Laketown Township supports the submission of a petition to the Minnesota Board of Water and Soil Resources pursuant to Minnesota Statutes 103D to alter the boundaries of the CCWMO and MCWD.

Adopted by the Town Board of the Township of Laketown this 8<sup>th</sup> day of May, 2017.

  
\_\_\_\_\_  
Charles Held, Chairman - Absent

*David Falk - vice Chairman*

ATTEST:   
\_\_\_\_\_  
Melissa Lano, Clerk/Treasurer



**CITY OF CHASKA  
CARVER COUNTY, MINNESOTA**

**RESOLUTION**

DATE     MAY 15, 2017     RESOLUTION NO.     17-44    

MOTION BY COUNCILMEMBER     ROHE     SECOND BY COUNCILMEMBER     SCHULZ    

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**RESOLUTION SUPPORTING CHANGE OF BOUNDARY BETWEEN  
CARVER COUNTY WATERSHED MANAGEMENT ORGANIZATION,  
MINNEHAHA CREEK WATERSHED DISTRICT, AND  
RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT**

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**WHEREAS**, as a result of the recent generation of more precise topographic data, the hydrologic boundaries of the Carver County Watershed Management Organization (CCWMO), the Minnehaha Creek Watershed District (MCWD), and the Riley Purgatory Bluff Creek Watershed District (RPBCWD) can be more precisely ascertained; and

**WHEREAS**, these improved data and the ongoing subdivision and development of land allow for the legal boundary of these watersheds to more closely follow the hydrologic boundary; and

**WHEREAS**, the purpose of Minnesota Statutes Chapters 103B and 103D is to facilitate water resource management on a watershed basis, and that the legal boundaries of watershed management organizations should conform as closely as is practicable to hydrologic boundaries; and

**WHEREAS**, the parcels changing watersheds are listed on Exhibit A, attached hereto and made a part hereof, are proposed in each exhibit to be allocated to CCWMO, MCWD, or RPBCWD; and

**WHEREAS**, the parcels to be allocated to each district or watershed management organization are contiguous to each, and the alteration of the legal boundary of each watershed to include the identified parcels will advance the purposes of Minnesota Statutes Chapters 103B and 103D; and

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Chaska that Chaska supports the submission of a petition to the Minnesota Board of Water and Soil Resources pursuant to Minnesota Statutes 103D to alter the boundaries of the CCWMO, MCWD, and RPBCWD.

Resolution No. 17-44

May 16, 2017

Page 2

Passed and adopted by the City Council of the City of Chaska, Minnesota, this 15th day of May, 2017.

  
Mark Windschitl, Mayor

Attest:   
Chaska Deputy Clerk

**EXHIBIT A**

PID	CURRENT WATERSHED DISTRICT	PROPOSED WATERSHED DISTRICT
300170700	WS 067 CARVER CO WMO	WS 062 MINNEHAHA CREEK
300270520	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300540020	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300540051	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300560010	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300560021	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300600010	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300600030	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300600080	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300600090	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300600100	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300600110	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300600120	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300600130	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300600140	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300600150	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300620260	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
300620581	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640040	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640050	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640060	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640070	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640080	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640090	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640100	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640110	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640120	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640130	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640140	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640150	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640160	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640170	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640270	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640280	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640710	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640720	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
300640780	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
301570010	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
301570020	WS 062 MINNEHAHA CREEK	WS 067 CARVER CO WMO
302050032	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
303090011	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
303090021	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
305390020	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
305390030	WS 067 CARVER CO WMO	WS 064 RILEY PURG BLUFF CREEK
305600010	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
305600020	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO
305600030	WS 064 RILEY PURG BLUFF CREEK	WS 067 CARVER CO WMO

**Resolution 2017-003**  
**RESOLUTION SUPPORTING CHANGE OF BOUNDARY BETWEEN**  
**CARVER COUNTY WATERSHED MANAGEMENT ORGANIZATION AND**  
**RILEY PURGATORY BLUFF CREEK WATERSHED DISTRICT**

**WHEREAS**, as a result of the recent generation of more precise topographic data, the hydrologic boundaries of the Carver County Watershed Management Organization (CCWMO), the Minnehaha Creek Watershed District (MCWD), and the Riley Purgatory Bluff Creek Watershed District (RPBCWD) can be more precisely ascertained; and

**WHEREAS**, these improved data and the ongoing subdivision and development of land allow for the legal boundary of these watersheds to more closely follow the hydrologic boundary; and

**WHEREAS**, the purpose of Minnesota Statutes Chapters 103B and 103D is to facilitate water resource management on a watershed basis, and that the legal boundaries of watershed management organizations should conform as closely as is practicable to hydrologic boundaries; and

**WHEREAS**, the parcels changing watersheds are listed on Exhibit A are proposed in each exhibit to be allocated to CCWMO, MCWD, or RPBCWD; and

**WHEREAS**, the parcels to be allocated to each district or watershed management organization are contiguous to each, and the alteration of the legal boundary of each watershed to include the identified parcels will advance the purposes of Minnesota Statutes Chapters 103B and 103D; and

**NOW, THEREFORE BE IT RESOLVED**, the Riley-Purgatory-Bluff Creek Watershed District supports the submission of a petition to the Minnesota Board of Water and Soil Resources pursuant to Minnesota Statutes 103D to alter the boundaries of the CCWMO and RPBCWD.

The question was on the adoption of the resolution and there were **4** yeas, **1** absent and **0** nays as follows:



	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
BISEK	X			
CHADWICK	X			
CRAFTON	X			
FORSTER	X			
YETKA				X

Upon vote, the president declared the resolution **passed**.

\* \* \* \* \*

I, Mary Bisek, secretary of the Riley Purgatory Bluff Creek Watershed District, do hereby certify that I have compared the above resolution with the original thereof as the same appears of record and on file with the District and find the same to be a true and correct transcription thereof.

IN TESTIMONY WHEREOF, I set my hand this 7th day of June, 2017.

Mary Bisek  
 Mary Bisek, Secretary

Resolutions of Support were passed by the:

- Chanhassen City Council on June 12, 2017
- Victoria City Council on June 12, 2017

Signed versions are pending



**Public Services Division**  
 Carver County Government Center  
 600 East 4th Street  
 Chaska, Minnesota 55318-2102  
 (952) 361-1820 fax (952) 361-1828

**CARVER  
 COUNTY**

«TAX\_NAME»  
 «TAX\_NAME2»  
 «TAX\_ADD\_L1»  
 «TAX\_ADD\_L2»

June 8, 2017

RE: Watershed District Boundary and Tax Change

Three watershed districts in Carver County propose to adjust their administrative and taxing boundaries in 2018 in order to align the boundaries with new, more accurate topographic and hydrologic data. The watershed districts are the following:

- Carver County Watershed Management Organization (CCWMO)  
[www.co.carver.mn.us/water](http://www.co.carver.mn.us/water)
- Minnehaha Creek Watershed District (MWCD)  
<http://www.minnehahacreek.org>
- Riley Purgatory Bluff Creek Watershed District (RPBCWD)  
<http://www.rpbcwd.org>

The existing administrative and taxing boundaries have not matched the true drainage patterns of these watersheds since their creation in the 1960s. The overall goal of this effort is to better align the tax boundaries with actual water drainage in the County.

Pending approvals, the watershed tax district for your property listed below will change from the «Current\_Watershed» to the «Proposed\_Watershed» in 2018. Funds collected from the watershed tax levies are typically used for projects aimed at improving water quality, reducing flooding impacts, and related operations of the watersheds. For more detailed project information, you can visit the websites of the watershed districts as listed above. Changes in tax rates caused by the watershed district boundary change will be reflected on your annual tax notification for 2018, which will be distributed in November 2017.

Address: «SITEADD»  
 «CITY», MN «ZIP»  
 PID: «PID»

The County Board will consider a petition to the State of Minnesota to adjust the watershed district boundaries on June 20, 2017 at their regular Board meeting (4:00pm). If you have questions about the proposed changes and any resulting impacts to your property, please contact:

Kristen Larson  
Carver County Planning & Water Management  
Phone: 952.361.1824  
Email: [klarson@co.carver.mn.us](mailto:klarson@co.carver.mn.us)

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Moline". The signature is fluid and cursive, with a long horizontal stroke at the end.

Paul Moline, Manager  
Carver County Planning and Water Management Department