

County Retiree/Years of Service Recognition
 May 16, 2017 3:00-4:00 p.m.
 EOC



Carver County Board of Commissioners
 May 16, 2017
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

- 4:00 p.m. 1. a) **CONVENE**
 b) **Pledge of allegiance**
 c) **Public comments (limited to five minutes)** *Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.*
 d) **New Employee Introductions** 1-2
2. Agenda review and adoption
3. Approve minutes of May 2, 2017, Regular Session 3-7
4. Community Announcements
- 4:05 p.m. 5. **CONSENT AGENDA**
- Communities: Create and maintain safe, healthy and livable communities*
- 5.1 Award Bid for Furnishing Bituminous Material for 2017 Seal Coat Program..... 8
- 5.2 FY 2019 Metro District Municipal Agreement Program Grant Request..... 9-11
- 5.3 Right-of-way Acquisition for the CSAH 30 Safety Improvement Project-Project Registry #158789 12-15
- 5.4 Accept \$1,000.00 donation to the Encore Adult Day Services Program.. 16
- 5.5 FY 2019 Metro District Municipal Agreement Program Grant Request for the CSAH 18 Reconstruction Project - Phase 2A 17-19
- 5.6 Final Acceptance and Payment to Redstone Construction for the CSAH 30 Bridge No. 10548 Construction Project 20-21
- 5.7 Joint Powers Agreement with the City of Chaska for the CSAH 61 Reconstruction 22
- 5.8 Special Use Permit for Podium Sports Marketing 23
- 5.9 Railroad Crossing Replacement Agreement (CSAH 11) with Twin Cities and Western Railroad 24
- Growth: Manage the challenges and opportunities resulting from growth and development*
- 5.10 Purchase of equipment for Public Works Operations and Parks 25-28
- 5.11 Out of State Training..... 29
- 5.12 Vet Services STOC Employee Position Adjustment 30
- 5.13 Settlement Agreement for Right of Way Acquisition for C.R. 110 Construction 31-34
- 5.14 Settlement Agreement for Right of Way Acquisition for C.R. 110 Construction 35-38
- 5.15 ParkSide Church Request for Utility Easement..... 39-43
- 5.16 Joint Powers Agreement with the City of Carver for the CSAH 11 Corridor Study 44

5.17	Professional Services Agreement with Braun Intertec Corporation for Material Testing for CR 110 Construction	45
5.18	Professional Services Agmt. with WSB & Associates for CSAH 11 Corridor Study	46

Connections: Develop strong public partnerships and connect people to services and information

5.19	County Board appointment of Kelly Miller as Deputy Director of Emergency Management.....	47
5.20	State of Minnesota - Master Partnership Agreement #1028104 Resolution	48-50

Finances: Improve the County's financial health and economic profile

5.21	Review Social Services/Commissioners Warrants.	NO ATT
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4:05 p.m.	6. CULTURE: Provide organizational culture fostering accountability to achieve goals and sustain trust/confidence in County government	
	6.1 2016 Retirement Recognition	51

4:35 p.m.	7. GROWTH: Manage the challenges and opportunities resulting from growth and development	
	7.1 Recognition for the Southwest Reconnection Project (101/61 Project) ...	52

4:45 p.m. **ADJOURN REGULAR SESSION**

WORK SESSION

4:45 p.m.	A. COMMUNITIES: Create and maintain safe, healthy and livable communities	
	1. SWMCB Report Work Session.....	53

5:15 p.m.	BOARD REPORTS	
	1. Chair	
	2. Board Members	
	3. Administrator	
	4. Adjourn	

David Hemze
County Administrator

UPCOMING MEETINGS

- May 23, 2017 9:00 a.m. Work Session
- May 30, 2017 No Board Meeting
- May 30, 2017 8:30 a.m. County Board/Division Director Strategic Planning Meeting
- June 6, 2017 9:00 a.m. Board Meeting
- June 13, 2017 No Meeting

Carver County Board of Commissioners Request for Board Action

**Agenda Item:****New Employee: IT Coordinator (HHS)**

Primary Originating Division/Dept: Public Services - IT

Meeting Date: 5/16/2017

Contact: Lisa Wu Title: Application Services Supervisor

Item Type:
New Employee Intro

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Lisa Wu Title: Information Technology Coordin

Strategic Initiative:

Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government

BACKGROUND/JUSTIFICATION:

Mike Hodsdon began his service as the IT Coordinator assigned to the HHS Division on March 20th. He filled a vacancy. We will introduce him to the Board of Commissioners.

ACTION REQUESTED:

Please welcome Mike Hodsdon to the County.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None**Total** \$0.00 Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4599

Carver County Board of Commissioners Request for Board Action



Agenda Item:

New Water Resources Assistant

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Masha Guzner began her service as the Water Resources Assistant on April 17 and will be introduced to the Board of Commissioners. She is filling a vacancy.

ACTION REQUESTED:

Welcome Masha Guzner to the County.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4680

A Special Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on May 2, 2017. Chair Tim Lynch convened the session at 4:03 p.m.

Members present: Tim Lynch, Chair, James Ische, Vice Chair, Gayle Degler, Randy Maluchnik and Tom Workman.

Members absent: None.

Under public participation, Karen Johnson Leuthner, 15735 38th Street, Mayer, highlighted a map that displayed a two mile circle from the Hollywood Township radio tower. She stated the County attached its emergency communications equipment to it and it was closer to Wright County than Carver. She questioned why it was placed at this location and stressed the citizens did not know. She pointed out the newspaper article related to the tower and the letter to the editor from the Hollywood Township Board that she stated attacked the citizens who believed this was a dangerous tower.

Leuthner raised the increases in Board salaries for 2017 as compared to Hennepin and Ramsey County Commissioners. She suggested the money could have been directed at an emergency communications tower instead. She stressed she would keep on bringing up issues that were buried and distributed information to the County Attorney.

Maluchnik requested the record reflect the Hennepin County's Board salaries are \$113,498 in 2018 compared to \$108,093 for 2017.

Degler moved, Workman seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Degler seconded, to approve the minutes of the April 18, 2017, Regular Session. Motion carried unanimously.

Community announcements were made by the Board.

Ische moved, Degler seconded, to approve the following consent agenda items:

Professional services agreement between Carver County's Mental Health Crisis Program and Meyer Consulting.

Accepted an additional \$200,000 grant for the year 2017 from the MN Department of Human Services to go toward the Crisis Program and related HH&S budget amendment.

Resolution #20-17, County Board Acknowledgment Project 168806-CSAH 18 Traffic Signal Safety Improvement Project Final Payment.

Resolution #21-17, Continuing the Elimination of Direct Discharge Sub-Surface Treatment Systems Program.

Resolution #22-17, Awarding the 2017 Crack Seal Project, Contract 17-156.

Approved amending Contract 16-258 with SRF Consulting Group, Inc., by \$29,363 to include construction management and surveying services pending finalization of the contract review process.

Approved an agreement with Cartegraph Systems, Inc., for \$66,011.70 for software upgrade, pending finalization of the contract review process.

Resolution #23-17, Authorizing Payment of a Settlement of Compensation to Tenant for Relocation for the CR 110 Road Construction Project #148765.

Authorized issuing a Certificate of Compliance (#A20170057) for Lola's Lake Waconia Half Marathon, 10-Mile and 5K Event.

Authorized issuing a Certificate of Zoning Compliance (#A20170179) for the May 21, 2017, St. Peter Lutheran Church Maifest celebration.

Adopted Findings of Fact and issued Order #PZ20170010 for the issuance of Conditional Use Permit #PZ20170010, James Reimer, Camden Township.

Professional services agreement with Bolton and Menk, Inc. for \$317,000 for CSAH 10 construction engineering services pending finalization of the contract review process.

Approve Amendment 1 to contract 17-151 with Bolton and Menk, Inc., for \$61,460 pending finalization of the contract review process.

Professional services agreement with SRF Consulting Group, Inc., for \$103,134 pending finalization of the contract review process.

Approved the one day to four day temporary on-sale liquor license for Augusta Ball Club, Inc., for Friday through Sunday, June 2-4, 2017.

Resolution #24-17, Awarding the 2017 Highway Preservation Plan Projects 17-096.

Reappointed Lyndon Robjant as the Carver County Engineer to a four year term expiring December 31, 2021.

Authorized combining two vacant library shelver positions of 0.2 FTE and 0.25 FTE into one 0.45 FTE position.

Approved the following abatements:

58.9510007	Rebecca & Fernando Andrade
30.9510383	Daniel Nielsen
30.9520006	Jose Luis Diaz
85.3770020	Carolyn Dinsmore

25.1560460	Kimberly Goers
75.0501110	Charles Byrne & Sara Clark
75.5000100	Megan Dickey & David Biehl
11.0130210	Donald C. Scott Sr. & Carole C. Scott Family Trust
05.0011710	Wayne & Arlys Panning
05.0011711	Wayne & Arlys Panning
10.8200031	Pennymac Loan Services LLC
10.8200035	Eugene Luce
30.0322000	Donna Weaver & Mary Jo Jaspers
30.0322010	Mary Jo Jaspers etal
75.5180010	Aaron & Jennifer Ionta
25.6350087	Helen Daum
25.8481400	Kevin & Olivia Klingbiel
75.5270010	Brett & Samantha Gerring
85.4330050	Jeffrey & Catherine Randolph
65.2820140	David & Chelsy Shoger
75.2720310	Gale Graunke
08.8230010	Randall & Brianne Olson
30.2430110	Gerald F. & Mary K. Feltmann Family Trust
30.0650160	Luther Morgan
25.8310160	Lori Dolan
85.5340130	Trevor & Sarah Williams

Reviewed April 25, 2017, Community Social Services' actions/Commissioners' warrants in the amount of \$257,682.36 and reviewed May 2, 2017, Community Social Services' actions/Commissioners' warrants in the amount of \$250,696.22.

Motion carried unanimously.

Lyndon Robjent, Public Works, requested the Board consider the adoption of a Resolution for the 1/2 percent local option sales and \$20 vehicle excise tax and a Resolution for the \$20 wheelage tax. He pointed out the long range plan that was prepared to fund critical transportation infrastructure projects in the County and the opportunities to raise revenues for roads.

He referenced the April 18th public hearing that identified projects under consideration and the testimony received that was made part of the record. He reviewed the proposed Resolutions and the direction to limit the plan to 20 years. Robjent summarized the 26 highway projects, noting 14 were on County Highways and 12 on State. He highlighted the cost to fund these projects and pointed out the anticipated revenue to be raised over the next 20 years.

Pete Paris, 8350 Airport Road, Waconia, stated traffic has increased significantly over the last 37 years and they could expect that to continue. He pointed out there were more destinations on non-County roads and noted the increased strain on these roads. He stated the County needed strong leadership and he was in favor of the tax increase for transportation projects in the County.

Tina Diedrick, 223 Franklin, Norwood Young America, acknowledged the need for transportation and stated she was an advocate for transportation. She expressed concern on the increase in the wheelage tax and questioned the need as it would double what they are already paying on their vehicles. She noted the sales tax would spread out to nonresidents. She stated the State is trying to put together a transportation plan and suggested they wait until they see what happens on that level. Diedrick stressed the Federal and State needed to step up and make good decisions for long term transportation funding.

Kent Blachowiak, 1045 Yellow Brick Road, noted the incremental cost to him as a consumer and the offsetting cost of saving time to get to his destination. He commended the Board for having a discussion on this and looking to the future. He stressed this was an investment in the future of the County and he was in favor of it.

Robgent clarified the direction on the wheelage tax was for it to be used for only county highways. He explained the changes made in the way road projects were scored making it difficult for the County to compete for funds. He reviewed the concerns the cities had related to State projects and indicated they tried to keep the local share as small as they could. Robgent noted the cities also requested additional projects be added to the list.

Dave Hemze, Administrator, indicated the idea is to leverage potential funding and, if that does not happen, they would not be able to do these larger projects.

The Board recognized the need and the lack of State and Federal funding for transportation projects and the difficult decision of raising taxes.

Maluchnik offered the following Resolutions, seconded by Ische:

Resolution #25-17
Implementing a ½ Percent Local Option Sales Tax and \$20 Vehicle Excise Tax
For Transportation

and

Resolution #26-17
Implementing a \$20 Annual Wheelage Tax for Transportation

On vote taken, Degler, Ische, Maluchnik voted aye. Lynch, Workman voted nay.

Robgent thanked the Board for their leadership on this difficult decision and stressed they would make this plan work.

Jason Mielke, Land Management, reviewed Minnesota Solar's request for a conditional use permit. He explained the request was for a community solar garden with a capacity of three megawatts. Mielke identified the location that was adjacent to a substation and indicated the parcel consisted of nonproductive land. He noted the Planning Commission recommended approval. He pointed out

and reviewed the revised site plan based on changes taking place. Mielke indicated additional screening was proposed and the applicant and landowner have reached agreement. He stated Waconia Township had reviewed but did not make a recommendation.

Mielke reviewed condition #2 that referenced the revised site plan and the screening and/or landscaping that would be implemented.

Maluchnik moved, Degler seconded, to adopt the Findings of Fact and issue Order #20170007 for the issuance of the Conditional Use Permit, Minnesota Solar CSG 8, LLC with Condition #2 revised as follows:

2. Permittee shall operate in accordance with the submitted CSG application and supporting documentation (submittal date February 23, 2017) and revised site plan (dated May 2, 2017). These plans and any new revisions shall supersede previously submitted versions and shall be considered requirements of this permit. The CSG shall be installed and maintained in accordance with Section 152.039 including noise mitigation, decommissioning, etc. Screening and/or landscaping shall be implemented along the westerly and easterly portions of the project pursuant to the amended site plan (dated May 2, 2017) and the applicant's letter (dated May 2, 2017).

Ische clarified he had relative living near the site and he would be abstaining from the vote.

On vote taken, Degler, Lynch, Maluchnik voted aye. Workman voted nay. Ische abstained. Motion carried.

Degler moved, Maluchnik seconded, to appoint Kris Vipond to the Extension Committee. Motion carried unanimously.

Degler moved, Workman seconded, to appoint Mary Myss, Ana Macias, Jenna Rodenz, Derek Gunderson and Karrie Shroyer to the Mental Health Advisory Committee. Motion carried unanimously.

Maluchnik moved, Degler seconded, to adjourn the Special Session at 5:11 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Award Bid for Furnishing Bituminous Material for 2017 Seal Coat Program

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Seal coating is performed on roads to seal the surface to restrict water from seeping into the roadbed and subgrade and protect the pavement from UV light. Seal coating extends the life of the road and improves the skid resistance of the bituminous surface.

Public Works requested sealed bids for this project and only received one bid, from HG Meigs. They have been the vendor several times in the last 5 years.

ACTION REQUESTED:

Motion to award a contract to HENRY G. MEIGS LLC in the amount of \$383,568.24 for bituminous seal coat materials, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4669

Carver County Board of Commissioners Request for Board Action



Agenda Item:
FY 2019 Metro District Municipal Agreement Program Grant Request

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="5/16/2017"/>
Contact: <input type="text" value="Darin Mielke"/> Title: <input type="text" value="Asst. PW Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The Municipal Agreement Program is administered by the Minnesota Department of Transportation (MnDOT), which makes available up to \$710,000 to apply towards an individual project that provides a clear benefit to the truck highway system as well as the local community. Carver County Public Works is proposing to take the lead on the project application to retrofit 12 signalized intersections along the US 212 freeway corridor with flashing yellow arrows for left turn lanes due to numerous public requests to make this improvement to the traffic signals. MnDOT does not have this work planned or programmed for the foreseeable future until the signal systems need substantial rehabilitation, however MnDOT is supportive of the County's application for the project. The proposed project extent is from the CSAH 11 interchange on the west end to the CSAH 101 interchange on the east end. The project will also include interconnected traffic signals at the CSAH 18 (Lyman Blvd)/CSAH 101 (Great Plains Blvd.) intersection and the TH 41/Canyon Road (Park and Ride) intersection. The intersection of TH 41/Hundertmark Road is not included since this traffic signal will be modified with the upcoming TH 41 Reconstruction Project in 2018. The estimated cost is still being refined at this point in time and future negotiations need to occur with the City of Chanhassen and MnDOT on the cost sharing of the project costs, if the project is successful with this application.

ACTION REQUESTED:

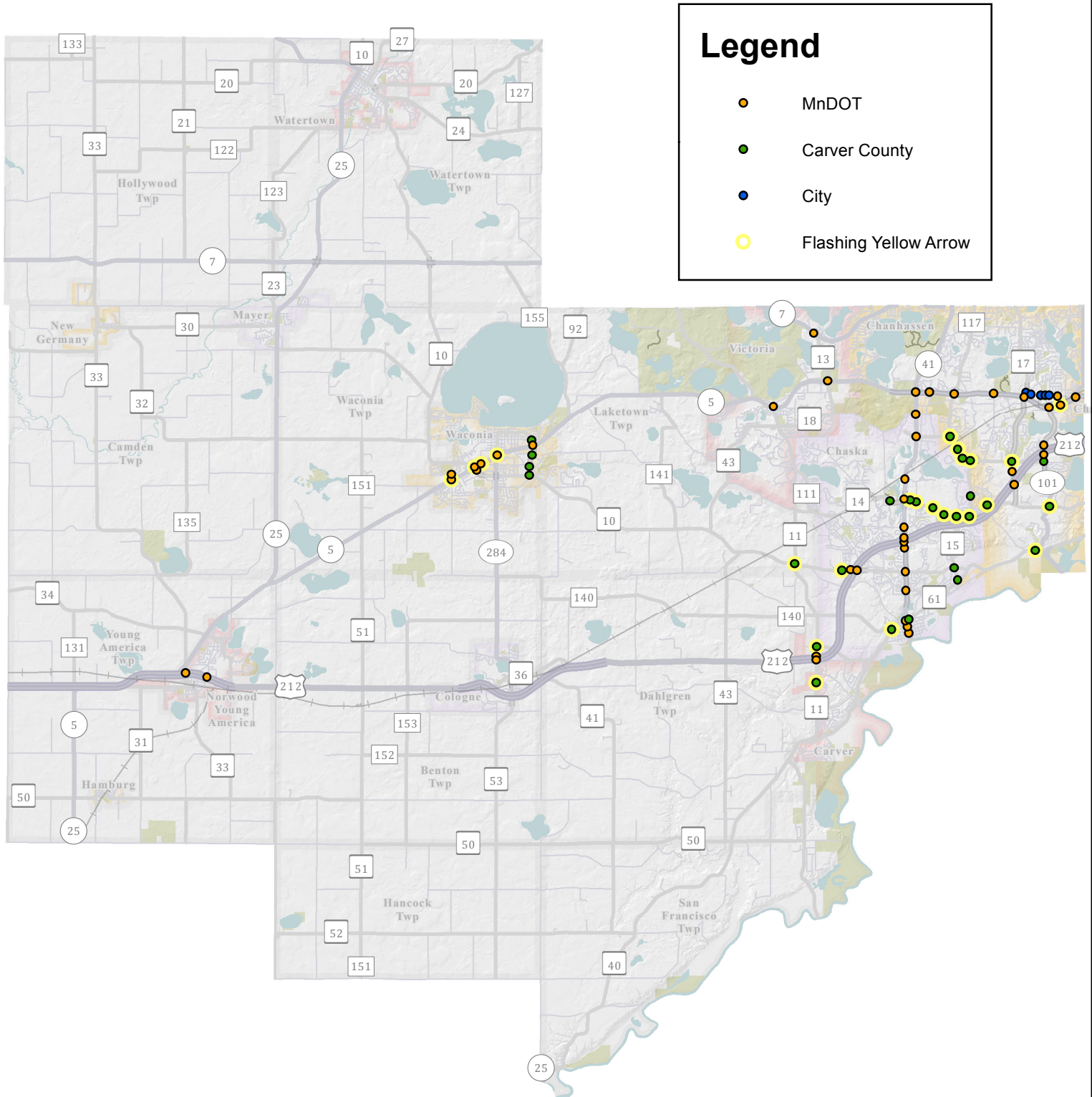
Motion to adopt a resolution approving the Metro Municipal Agreement Program Grant Application for the Highway 212 Flashing Yellow Arrow Retrofit in the cities of Carver, Chaska and Chanhassen.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING								
<i>If "Other", specify:</i> <input type="text"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$150,227.00</td> </tr> <tr> <td>MnDOT Grant Funds</td> <td style="text-align: right;">\$143,435.00</td> </tr> <tr> <td>City of Chanhassen</td> <td style="text-align: right;">\$45,501.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$339,163.00</td> </tr> </table>	County Dollars =	\$150,227.00	MnDOT Grant Funds	\$143,435.00	City of Chanhassen	\$45,501.00	Total	\$339,163.00
County Dollars =	\$150,227.00								
MnDOT Grant Funds	\$143,435.00								
City of Chanhassen	\$45,501.00								
Total	\$339,163.00								
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source								

Related Financial/FTE Comments:

The funding costs are planning level estimates and based on US 212 ramps with CSAH routes are at a 50% MnDOT funding eligibility.

Carver County Signals Jurisdiction and Flashing Yellow Arrows



Legend

- MnDOT
- Carver County
- City
- Flashing Yellow Arrow

This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.



Public Works Division
11360 Hwy 212, Suite 1
Cologne, MN 55322
(952) 466-5200

Created: 4/29/2017

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: May 16, 2017

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

A RESOLUTION SUPPORTING THE METRO MUNICIPAL AGREEMENT PROGRAM GRANT APPLICATION FOR THE HIGHWAY 212 FLASHING YELLOW ARROW RETROFIT

WHEREAS, The Metro District Municipal Agreement Program provides funding for projects that deliver a benefit to both the local community and the Trunk Highway system;

WHEREAS, The Minnesota Department of Transportation (MnDOT) is accepting candidate projects for the Fiscal Year (FY) 2019 Municipal Agreement Program with applications due on June 7, 2017;

WHEREAS, The proposed budget for the FY 2019 Municipal Agreement Program is \$3 million, and the maximum award available for any individual project is \$710,000;

WHEREAS, These funds are intended to pay for Trunk Highway eligible construction costs and portions of eligible construction engineering costs;

WHEREAS, A local agency's cost participation is determined by MnDOT's Cost Participation Policy, which in turn is based on Minnesota Statutes;

WHEREAS, Carver County is seeking Metro District Municipal Agreement Program funds to construct and retrofit Flashing Yellow Arrows for the five Highway 212 interchanges in the City of Chanhassen, the City of Chaska and the City of Carver;

WHEREAS, the County and the City of Chanhassen will share in the local cost share responsibility of the applicable projects in accordance with the adopted County Cost Participation Policy;

WHEREAS, Flashing Yellow Arrows will help improve safety and reduce conflicts at the Highway 212 interchange ramps;

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports the FY 2019 Metro District Municipal Agreement Program grant request to construct and retrofit Flashing Yellow Arrows for the five Highway 212 interchanges in the City of Chanhassen, the City of Chaska and the City of Carver.

YES	ABSENT	NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of May, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of May, 2017.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right-of-way Acquisition for the CSAH 30 Safety Improvement Project-Project Registry #158789

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2017 construction season includes a safety improvement project on CSAH 30 from New Germany on the west to Mayer on the east. Additional right-of-way is needed to complete this project. The Carver County Right-of-Way Agent has completed a Minimum Damages Assessment to determine the value for the acquisition of permanent roadway and drainage and utility easement along the construction corridor. The purchase of the permanent easement is necessary to fulfill the project charter.

ACTION REQUESTED:

Adopt a resolution to authorize written offers of compensation based on certified appraisals for easements required for the CSAH 30 Safety Improvement Project (#158789)

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
CSAH Regular Const.	\$3,012.00
Total	\$3,012.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4675

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: _____
Motion By Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**Resolution Authorizing Offer of Compensation to Landowner for An
Easement Required for the CSAH 30 Safety Improvement Project,
Project #158789**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to make safety improvements and complete other work to CSAH 30 from the City of New Germany on the west to the City of Mayer on the east, Project #158789 (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase property interests from each of the properties described in Exhibit A attached hereto; and

WHEREAS, the County has obtained a minimum damage assessment to provide the County with an estimate of the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of the minimum damage assessment, the County must make an offer of compensation to the land owner for the needed property interests consistent with the minimum damage assessment estimate of the damages being incurred by the owner as a result of the County’s acquisition.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners finds that it is necessary and for a public purpose for the County to acquire the property interests described in Exhibit A for the Project.
2. Based upon a minimum damage assessment completed by the Carver County Right-of-Way Agent, the Director of Public Works or agents under his supervision shall make a written offer of compensation to the property owner within the Project from

whom property interests are required, in the amount of the minimum damage assessment opinion (which total an aggregate amount of \$3,012.00 for One Parcel).

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA)
) ss.
COUNTY OF CARVER)

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of May, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of May, 2017.

Dave Hemze County Administrator

Subscribed and sworn to before me
this ____ day of _____, 2017.

Notary Public _____

My Commission Expires _____

Notary Stamp

Exhibit A

**Property Interests Required for the Safety Improvements and Other Work to CSAH 30
Between the City of New Germany and the City of Mayer.
Project #158789**

(Acquisition)

P.I.D. No. 50.00010400

Margaret Courtney

Taking of permanent easement for right of way and drainage & utility purposes over County State Aid Highway No. 30 (containing 1,483.33 sq. ft., more or less).

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Accept \$1,000.00 donation to the Encore Adult Day Services Program

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
Consent ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Carver County HHS has received a donation of \$1,000.00 designated to the Encore Adult Day Services Program from Weis Builders, Inc., and Jay and Erik Weis on behalf of Randy Ehalt. The funds will be used by the Encore Program for service enhancements to be determined.

ACTION REQUESTED:

Motion to accept \$1,000.00 donation for Encore Adult Day Services Program.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =

Total \$0.00

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4679

Carver County Board of Commissioners Request for Board Action



Agenda Item:

FY 2019 Metro District Municipal Agreement Program Grant Request for the CSAH 18 Reconstruction Project - Phase 2A

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="5/16/2017"/>
Contact: <input type="text" value="Scott Smith"/> Title: <input type="text" value="Design Engineer"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

The Municipal Agreement Program is administered by the Minnesota Department of Transportation (MnDOT), which makes available up to \$710,000 to apply towards an individual project that provides a clear benefit to the truck highway system as well as the local community. Carver County Public Works is proposing to take the lead on the project application to the improvements on CSAH 18 (Lyman Blvd.). This work will bring the CSAH 18 (Lyman Blvd.) corridor from State Highway 101 to State Highway 41 up to current standards for both design and safety.

MnDOT does not have this work planned or programmed for the foreseeable future until the TH 41 signal system would need substantial rehabilitation, however MnDOT is supportive of the County's application for the project. The proposed project extent is from CSAH 15 (Galpin Blvd.) to a quarter mile west of State Highway 41, which includes the improvements to the intersection at State Highway 41. The project will include roundabouts at State Highway 41, Peavey Road and Norex Drive. The estimated cost is still being refined at this point in time with the City of Chanhassen, City of Chaska and MnDOT.

ACTION REQUESTED:

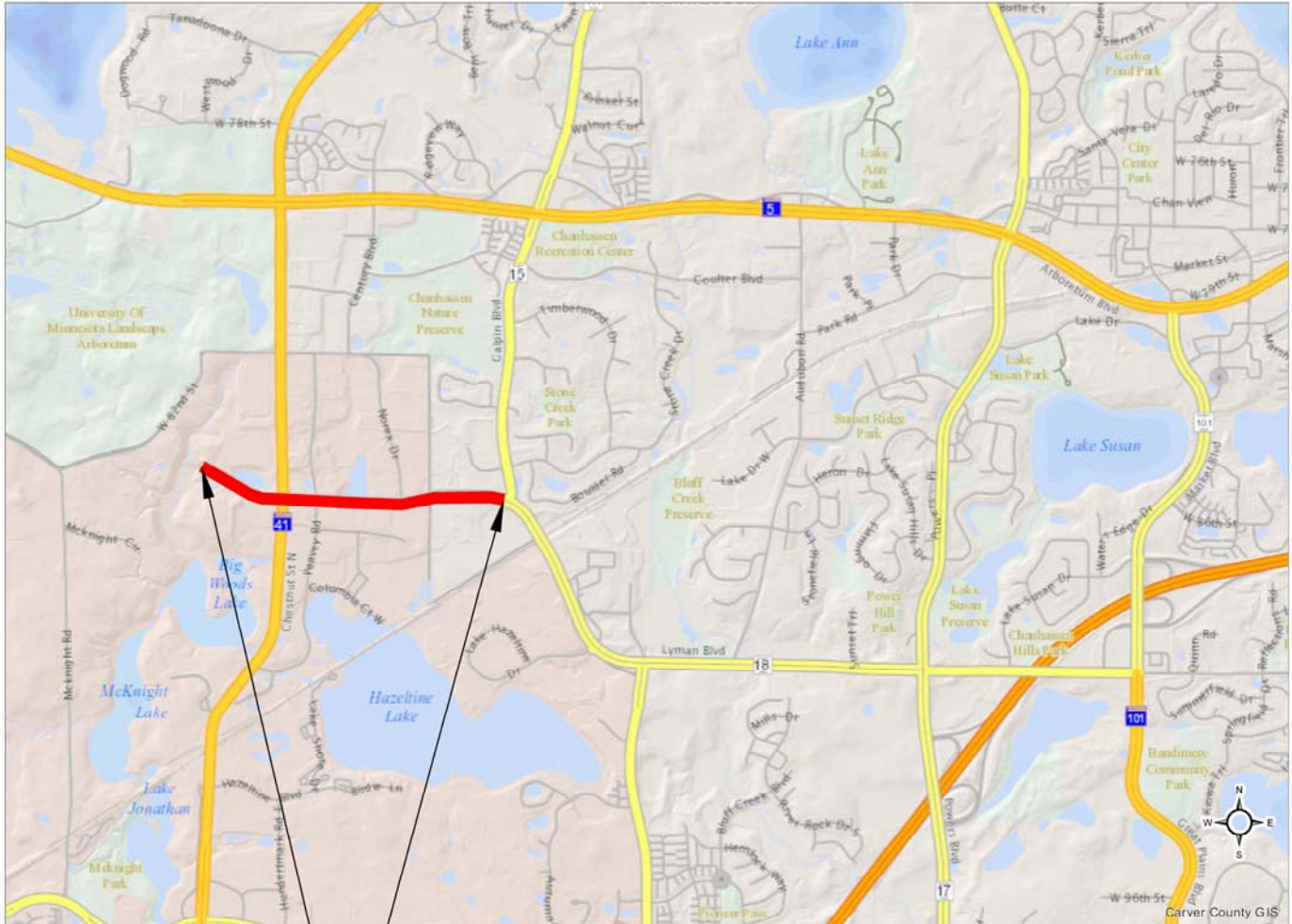
Motion to adopt a resolution to approve the Metro Municipal Agreement Program Grant Application for the CSAH 18 (Lyman Blvd.) Reconstruction Project - Phase 2A improvements in the cities of Chaska and Chanhassen.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING										
If "Other", specify: <input type="text"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$8,337,847.00</td> </tr> <tr> <td>MnDOT Grant Funds</td> <td style="text-align: right;">\$710,000.00</td> </tr> <tr> <td>City of Chanhassen</td> <td style="text-align: right;">\$2,773,694.00</td> </tr> <tr> <td>City of Chaska</td> <td style="text-align: right;">\$873,459.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$12,695,000.00</td> </tr> </table>	County Dollars =	\$8,337,847.00	MnDOT Grant Funds	\$710,000.00	City of Chanhassen	\$2,773,694.00	City of Chaska	\$873,459.00	Total	\$12,695,000.00
County Dollars =	\$8,337,847.00										
MnDOT Grant Funds	\$710,000.00										
City of Chanhassen	\$2,773,694.00										
City of Chaska	\$873,459.00										
Total	\$12,695,000.00										
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source										

Related Financial/FTE Comments:

The funding costs are based on a preliminary design plan estimate and include costs for Road Construction, Right-of-Way, Utilities and Administrative Fees for outside consultant services. County dollars may be a combination of CSAH Municipal or Regular Construction, Transportation Sales Tax, Wheelage Tax or local funding.

Carver County CSAH 18 (Lyman Blvd.) Reconstruction Project - Phase 2A



Project Location

This map was created using a compilation of information and data from various City, County, State, and Federal offices. It is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: May 16, 2017

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

A RESOLUTION SUPPORTING THE METRO MUNICIPAL AGREEMENT PROGRAM GRANT APPLICATION FOR THE IMPROVEMENTS ON CSAH 18 (LYMAN BLVD.) FROM CSAH 15 (GALPIN BLVD.) TO A QUARTER MILE WEST OF TH 41

WHEREAS, The Metro District Municipal Agreement Program provides funding for projects that deliver a benefit to both the local community and the Trunk Highway system;

WHEREAS, The Minnesota Department of Transportation (MnDOT) is accepting candidate projects for the Fiscal Year (FY) 2019 Municipal Agreement Program with applications due on June 7, 2017;

WHEREAS, The proposed budget for the FY 2019 Municipal Agreement Program is \$3 million, and the maximum award available for any individual project is \$710,000;

WHEREAS, These funds are intended to pay for Trunk Highway eligible construction costs and portions of eligible construction engineering costs;

WHEREAS, A local agency's cost participation is determined by MnDOT's Cost Participation Policy, which in turn is based on Minnesota Statutes;

WHEREAS, Carver County is seeking Metro District Municipal Agreement Program funds to complete improvements on CSAH 18 (Lyman Blvd.) from CSAH 15 (Galpin Blvd.) to a quarter mile west of TH 41;

WHEREAS, the County, the City of Chaska and the City of Chanhassen will share in the local cost share responsibility of the applicable projects in accordance with the adopted County Cost Participation Policy;

WHEREAS, These road improvements will finish the phased planned improvements from TH 101 to TH 41 that will bring the entire phased segment up to current design and safety standards;

NOW THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners supports the FY 2019 Metro District Municipal Agreement Program grant request to complete improvements on CSAH 18 (Lyman Blvd.) from CSAH 15 (Galpin Blvd.) to a quarter mile west of TH 41 in the City of Chanhassen and the City of Chaska.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of May, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of May, 2017.

Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Final Acceptance and Payment to Redstone Construction for the CSAH 30 Bridge No. 10548 Construction Project

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The original contract for this project with Redstone Construction was in the amount of \$758,722.13 for the replacement of Bridge 7118 on CSAH 30 over Crane Creek (Joint Ditch #1) approximately 1.5 miles west of New Germany. The total of all work completed to date by Redstone Construction is \$764,376.26. The work for this project occurred during the 2016 construction season and all work is complete.

Redstone Construction is requesting to finalize the contract with the County and release all retainage. County staff agrees and is requesting that the contract be finalized and that the outstanding work items and remaining retainage be paid in the amount of \$44,889.24.

ACTION REQUESTED:

Adopt a resolution accepting all work as complete and authorizing final payment in the amount of \$44,889.24, to Redstone Construction for the CSAH 30 Bridge No. 10548 Construction Project.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text"/>
CSAH Regular	\$44,889.24
Total	\$44,889.24

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4685

BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: May 16, 2017
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

COUNTY BOARD ACKNOWLEDGMENT Project 108609 – Bridge No. 10548 Construction Project FINAL PAYMENT

WHEREAS, the construction Project 108609 – Bridge 10548 Construction Project, has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and on behalf of the Carver County Public Works Division.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of May, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of May, 2017.

Dave Hemze County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement with the City of Chaska for the CSAH 61 Reconstruction

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The purpose of this Joint Powers Agreement (JPA) is to define the roles, responsibilities and funding obligations of the City of Chaska and the County for the CSAH 61 Reconstruction - West Chaska Creek Phase Project. The Carver County Cost Participation Policy is being followed as part of this JPA. The project scope includes reconstruction of CSAH 61 from just east of CSAH 44 (Hickory Street) to the west edge of Highway 41 and also a portion of Creek Road north of CSAH 61. The plans for Project (SAP 010-661-006 and SAP 196-124-004) show proposed alignment, profiles grades and cross-sections for the reconstruction of CSAH 61 and Creek Road. This project will also include the replacement of the existing bridge over West Chaska Creek, as the current bridge condition is the main catalyst to complete this project.

On May 1, 2017, the project plans were presented to the City Council of Chaska, and subsequently passed Resolution 17-40 approving the Joint Powers Agreement and the municipal consent for this project. Further, it is anticipated that all of the state aid eligible items will be covered with turnback funding from the MnDOT turnback account, since CSAH 61 is a turnback of former US212 from MnDOT to Carver County. This is the first project to be implemented from the ongoing Highway 41/61 Corridor Study, which will be completed this summer or early fall.

ACTION REQUESTED:

Motion to approve a Joint Powers Agreement with the City of Chaska for the CSAH 61 Reconstruction - West Chaska Creek Phase Project pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	\$0.00
Turnback Funding	\$3,074,119.80
City of Chaska	\$1,751,613.78
Total	\$4,825,733.58

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4687

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Special Use Permit for Podium Sports Marketing

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The annual Lola's 1/2 Marathon 10K and kid distance running event is scheduled to take place on Saturday, June 3rd, 2017.

By County Ordinance Chapter 91: Use permits shall be required for the exclusive or special use of all or portions of park areas and facilities when they are closed to the public; to conduct certain activities not normally permitted as per conditions of this chapter; for regulation of large group activities, as defined herein, or to reduce or eliminate certain user fees for groups, as defined herein.

The event attracts approximately 3000 runners and passes through Lake Waconia Regional Park.

The Parks Department has issued a Special Use Permit for the event each year.

The Special Use Permit for this event recognizes:

- Special use fees are charged to host the event in the park consistent with the approved parks fee schedule for 2017.
- Insurance is obtained as required by the County requirements.
- All portions of the park area remain open to the general public

The event has operated successfully at Lake Waconia Regional Park for 4 years.

The Park Commission is scheduled to recommend approval May 10, 2017

ACTION REQUESTED:

Authorize the Park Staff to proceed with finalizing and issuing the Special Use Permit to Podium Sports Marketing.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars = **\$0.00**

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

na

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Railroad Crossing Replacement Agreement (CSAH 11) with Twin Cities and Western Railroad

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The County and TC&W Railroad have been involved in discussions dealing with the replacement of the railroad/highway grade crossing surface on County State Highway (CSAH) 11 north of CSAH 10. It is the desire of both parties to enter into a written agreement regarding the replacement of said railroad/highway grade crossing surface. Most of the work on this project will be completed by TC&W Railroad staff and crews. Carver County's only involvement in the project is traffic control, pavement removal and final patching of the pavement approaches to the RR crossing surface. TC&W owns the property where the crossing exists and where the project will occur. Carver County's road easement is over TC&W's property.

ACTION REQUESTED:

Motion to approve an agreement with TC& W RAILROAD COMPANY for the railroad crossing replacement at CSAH 11, pending finalization of the contract review process.

FISCAL IMPACT: ▼

If "Other", specify:

FTE IMPACT: ▼

FUNDING

County Dollars =	\$35,730.75
TC&W RR	\$24,228.80
Total	\$59,959.55

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4697

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Purchase of equipment for Public Works Operations and Parks

Primary Originating Division/Dept: <u>Public Works - Operations</u>	Meeting Date: <u>5/16/2017</u>
Contact: <u>Michael Legg</u> Title: <u>Operations Manager</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

Carver County Public Works has a large fleet of vehicles and equipment that are used in the Operations and Parks departments. The County annual budget and Long Term Financial Plan includes recommendations from the Public Works fleet replacement program. The equipment budget for 2017 is \$465,000.

At this time, Public Works is requesting to purchase the following:

1. Ford F350 Regular cab Chassis with:
contractor dump box and sander set up
front plow
2. Ingersoll Rand Compactor
3. Pro Patch hot box patch wagon.

The total cost of this equipment is \$ 185,018.00

Staff obtained quotes per the county contract and local preference purchasing policies.

ACTION REQUESTED:

Approve the purchase of a Ford truck from Waconia Ford, truck accessory equipment from Towmaster and Aspen Equipment. Also approve the purchase of Ingersoll Rand Compactor from Joe Welch Equipment and Pro Patch wagon from Ruffridge Johnson Inc. for \$185,018.00.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$185,018.00
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Total	\$185,018.00

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4667

**Carver County Public Works
Used Earth Compactor**

Apr-17

Brand	Dealer	Local Dealer	Comparable quotes	eq hours
IR	Joe Welch Eq	No	\$27,500.00	750.00
Bomag	Joe Welch Eq	No	\$24,900.00	2,337.00

Operations Supervisors went to the dealership for an equipment inspection as these are used pieces of equipment. The recommendation was to purchase the Ingersoll Rand unit over the Bomag was based off of the machine run hours and overall condition. This unit has under 1000 hours of run time versus the 2337 hours on the Bomag. A new compactor costs would be closer to \$130,000.00.

State Bidder

Joe Welch Equipment
820 Industry Rd
Caledonia, MN 55921

Low Bid of \$

Carver County Public Works
Replacent for F350
Feb-16

Brand	Dealer			Local Dealer	State Bid			
Ford F350	Roseville			No	\$40,188.00			
	Waconia			Yes	\$39,341.00			
Body	Towmaster			No	\$32,234.00			
Plow	Aspen			No	\$6,148.00			
Plow	Crysteel			No	\$8,873.02			

Low Bidder

Waconina Ford
 235 W State Highway 5
 Waconina, MN 55387

Apen Equipment
 9150 Pillsbury Ave
 Bloomington, MN 55420

Towmaster Inc.
 61381 US Hwy 12
 Litchfield, MN

Low Bid of \$

Carver County Public Works

Patch Wagon

Mar-16

Brand	Dealer		Local Dealer	Comparable quotes			
Stepp	Stepp Inc		No	\$60,060.00			
ProPatch	Rufferidge Johnson		No	\$79,795.00			

State Bidder

Rufferidge Johnson Equipment Co. INC.
 3024 SE4th st.
 Minneapolis, MN 55414

Although the ProPatch is not the low cost option, it was chosen for the features. It has a larger capacity that allows for staff to spend more time on the road patching than at the suppliers refilling material.

Cost

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Out of State Training

Primary Originating Division/Dept: <input type="text" value="Public Services - Planning & Water Mgmt"/>	Meeting Date: <input type="text" value="5/16/2017"/>
Contact: <input type="text" value="Paul Moline"/> Title: <input type="text" value="PWM Manager"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

Water Management staff member Andrew Edgcumbe is requesting to participate in an Aquatic Plant Identification Training in Woodruff, WI on June 29, 2017. These training sessions will help the Planning and Water Management staff: a) understand the ecological role of aquatic plants in water bodies; b) learn how to distinguish the many species of aquatic plants that exist in the region; and c) learn about various aquatic habitats and which species like to grow there. This training is essential to the monitoring component of Carver County's Aquatic Invasive Species (AIS) program. After significant research and requests, it appears that this type of training is not available in Minnesota in 2017.

ACTION REQUESTED:

Motion to approve out of state travel for Andrew Edgcumbe to attend the 2017 Aquatic Plant Identification Training in Woodruff, WI.

FISCAL IMPACT: <input type="text" value="Included in current budget"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	AIS State Program Aid (2017) <input type="text" value="\$150.00"/>
	Total <input type="text" value="\$150.00"/>
	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Out of state conferences are included in the AIS 2017 budget. This particular training was not specifically identified in the budget, but the conference and training budget will remain the same. Costs include conference registration, and lodging/travel estimates.

Office use only:

RBA 2017 - 4676

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Vet Services STOC Employee Position Adjustment

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Given staffing levels in the Veteran Services Office (VSO), required military leave, and necessary PTO for employees, the VSO is requesting that the Board approve a proposal to adjust the VSO's seasonal, temporary, on-call (STOC) employee pool to replace one STOC driver with a Clerical Support staff member. This position would help cover absences of the full-time staff as well as take a lead in the department scanning project (converting hard copy files to electronic files). The scanning project is an effort to save the County physical space as well as increase the security of our clients' private data. The hiring of this STOC employee would be critical to maintaining regular business operations during the planned move of the VSO this summer. There will be no fiscal impact for the County. The 2017 budget already accounts for two STOC positions. The VSO already employs one STOC driver. The VSO team has plenty of drivers at this stage. This proposal is to convert one STOC from a driver to a clerical support staff member. The pay and benefits for the STOC Clerical Personnel position would remain the same as the STOC driver.

ACTION REQUESTED:

Motion to approve an additional type of STOC employee (Clerical Support).

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING
County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

There are no fiscal or FTE changes in this request. The budget for this STOC employee was already accounted for in the 2017 budget. The RBA is required to approve a new type of STOC employee.

Office use only:

RBA 2017 - 4705

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlement Agreement for Right of Way Acquisition for C.R. 110 Construction.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2017/2018 construction seasons include The realignment and other improvements to County Road 110, (future CSAH 10) from TH 5 on the south, then re-connecting with the CSAH 10 existing corridor on the north. Additional right-of-way is needed to complete this project. Carver County has obtained appraisals completed by a certified appraiser for the acquisition of permanent roadway, drainage & utility and temporary construction easements along the construction corridor as well as the purchase of an "uneconomic remnant" consisting of approximately .77 acres which is no longer suitable for agricultural purposes as a consequence of the project.

The Carver County Right of Way Agent has negotiated a settlement with the property owners of the parcel on PID # 09.0220400.

ACTION REQUESTED:

Adopt a resolution authorizing payment of a negotiated settlement with the property owners of PID # 09.0220400, Robert L Burandt & Shelah J Burandt, trustees of the Living Trust & Trust Agreement of Eugene E & Carol A Wolter for easements and uneconomic remnant purchase.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text" value=""/>
CSAH Regular Const.	\$441,000.00
Total	\$441,000.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4682

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: May 16, 2017 _____
Motion By Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**Resolution Authorizing Payment of a Settlement of Compensation to
Landowner for Easements Required for the CR 110 Road Construction,
Project # 148765**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to construct CR 110 from TH 5 on the south to Waconia Parkway S on the north, Project #148765 (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase property interests from the property owners described in Exhibit A attached hereto; and

WHEREAS, the County has retained independent real estate appraisers to provide the County with the appraisers’ estimates of the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of the appraisals, the County made offers of compensation to the land owners for the needed property interests consistent with the appraiser’s estimate of the damages being incurred by the various owners as a result of the County’s acquisitions; and

WHEREAS, a settlement has been reached with a property owner impacted by the project.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners finds that it is necessary and for a public purpose for the County to acquire the property interests described in Exhibit A for the Project.
2. Based upon appraisals obtained by the County from independent real estate appraisers and negotiations with the affected property owners the Director of Public Works or

Exhibit A

**Property Interests Required for the Construction of CR 110 From TH 5 to Waconia
Parkway S
Project #148765**

(Acquisition)

P.I.D. No. 09.0220400

Robert L & Shelah J Burandt, trustees of the Robert Burandt Living Trust & Trust Agreement of Eugene E & Carol A Wolter

Permanent Right-of Way Easement totaling 4.58 acres

Temporary Construction Easement totaling 6.18 acres

Drainage & Utility Easement totaling 0.10 acres

Uneconomic Remnant totaling .77 acres

Settlement Amount: \$441,000.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlement Agreement for Right of Way Acquisition for C.R. 110 Construction.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2017/2018 construction seasons include the realignment and other improvements to County Road 110, (future CSAH 10) from State Highway 5 on the south, then re-connecting with the CSAH 10 existing corridor on the north. Additional right-of-way is needed to complete this project. Carver County has obtained appraisals completed by a certified appraiser for the acquisition of permanent roadway and temporary construction easements along the construction corridor .

The Carver County Right of Way Agent has negotiated a settlement with the property owners of the parcels on PID # 09.0220700 and 09.0220720. The settlement on PID # 09.0220700 represents a total acquisition of the site and improvements.

ACTION REQUESTED:

Adopt a resolution authorizing payment of a negotiated settlement with the property owners of PID #9.0220720 , Klingelhutz Farms, LLC for easements and total purchase of site and improvements located at PID #09.0220700, Klingelhutz Farms, LLC.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	<input type="text" value=""/>
CSAH Regular Const.	\$631,100.00
Total	\$631,100.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4701

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: May 16, 2017 _____
Motion By Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**Resolution Authorizing Payment of a Settlement of Compensation to
Landowner for Easements Required for the CR 110 Road Construction,
Project # 148765**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to construct CR 110 from TH 5 on the south to Waconia Parkway S on the north, Project #148765 (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase property interests from the property owners described in Exhibit A attached hereto; and

WHEREAS, the County has retained independent real estate appraisers to provide the County with the appraisers’ estimates of the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of the appraisals, the County made offers of compensation to the land owners for the needed property interests consistent with the appraiser’s estimate of the damages being incurred by the various owners as a result of the County’s acquisitions; and

WHEREAS, a settlement has been reached with a property owner impacted by the project.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners finds that it is necessary and for a public purpose for the County to acquire the property interests described in Exhibit A for the Project.
2. Based upon appraisals obtained by the County from independent real estate appraisers and negotiations with the affected property owners the Director of Public Works or

agents under his supervision pay to said property owner the negotiated settlement amount totaling in aggregate \$631,100.00.00.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF MINNESOTA)
) ss.
 COUNTY OF CARVER)

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of May, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of May, 2017.

 Dave Hemze County Administrator

Subscribed and sworn to before me
 this ___ day of _____, 2017.

Notary Public _____

My Commission Expires _____

Notary Stamp

Exhibit A

**Property Interests Required for the Construction of CR 110 From TH 5 to Waconia
Parkway S
Project #148765**

(Acquisition)

P.I.D. No. 09.0220700

Klingelhutz Farms, LLC

Purchase of home and improvements

Settlement Amount: \$320,000.00

(Acquisition)

P.I.D. No. 09.0220720

Klingelhutz Farms, LLC

Permanent Right-of Way Easement totaling 2.58 acres

Temporary Construction Easement totaling 1.68 acres

Settlement Amount: \$311,100.00

Carver County Board of Commissioners Request for Board Action



Agenda Item:

ParkSide Church Request for Utility Easement

Primary Originating Division/Dept: <u>Public Works - Parks</u>	Meeting Date: <u>5/16/2017</u>
Contact: <u>Martin Walsh</u> Title: <u>Parks Director</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input checked="" type="radio"/> Yes <input type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

ParkSide Church formally known as the Waconia Alliance Church, located at 9560 Paradise Lane in Waconia has requested easements for utility purposes across County park property at no cost. The Church intends to expand its facility during 2017 and needs access to municipal water, sewer and also natural gas services to support the expansion. An easement area across County owned park property would provide access to the nearest and most practical connection to utility services. The proposed easement area does not conflict with the master plan for the park.

The proposed easement area was partially purchased with Environmental Natural Resources Trust Funds (ENRTF) administered by the Legislative Citizens Commission on Minnesota Resources (LCCMR). At the December 6, 2016 LCCMR meeting, the Commission approved Carver County's request to convey a sanitary sewer utility easement across land in Lake Waconia Regional Park that was acquired with ENRTF funds.

Carver County determined the value of the approximately ½ acre sanitary sewer utility easement by doing a "Minimum Damage Assessment" that set the value at \$4,981. Since the ENRTF funds provide 28% of the original acquisition costs, the ENRTF will receive a proportional amount of the easement payment of \$1,395. In addition to the payment, the property will be restored to improved ecological conditions, and Parkside Church is providing Carver County a "first right of refusal" to purchase their property should it be for sale in the future.

Both the Metropolitan Council and Carver County are not seeking reimbursement for their financial contribution towards the easement area.

ACTION REQUESTED:

Motion to approve and issue temporary and permanent utility easements, amend agreements with the Metropolitan Council and LCCMR, authorize the Board Chair to sign and have all necessary documents recorded contingent upon:

- Payment of \$1,395 to ENRTF per the LCCMR action December 6th, 2016
- Agreement for restoration of the easement area to an improved ecological condition
- Issuance of "first right of refusal" to Carver County for Waconia Alliance Church property
- Receipt of Consent to Easement Agreement from the Metropolitan Council
- Approval of Risk and Attorney Offices

FISCAL IMPACT: None

If "Other", specify:

FTE IMPACT: None

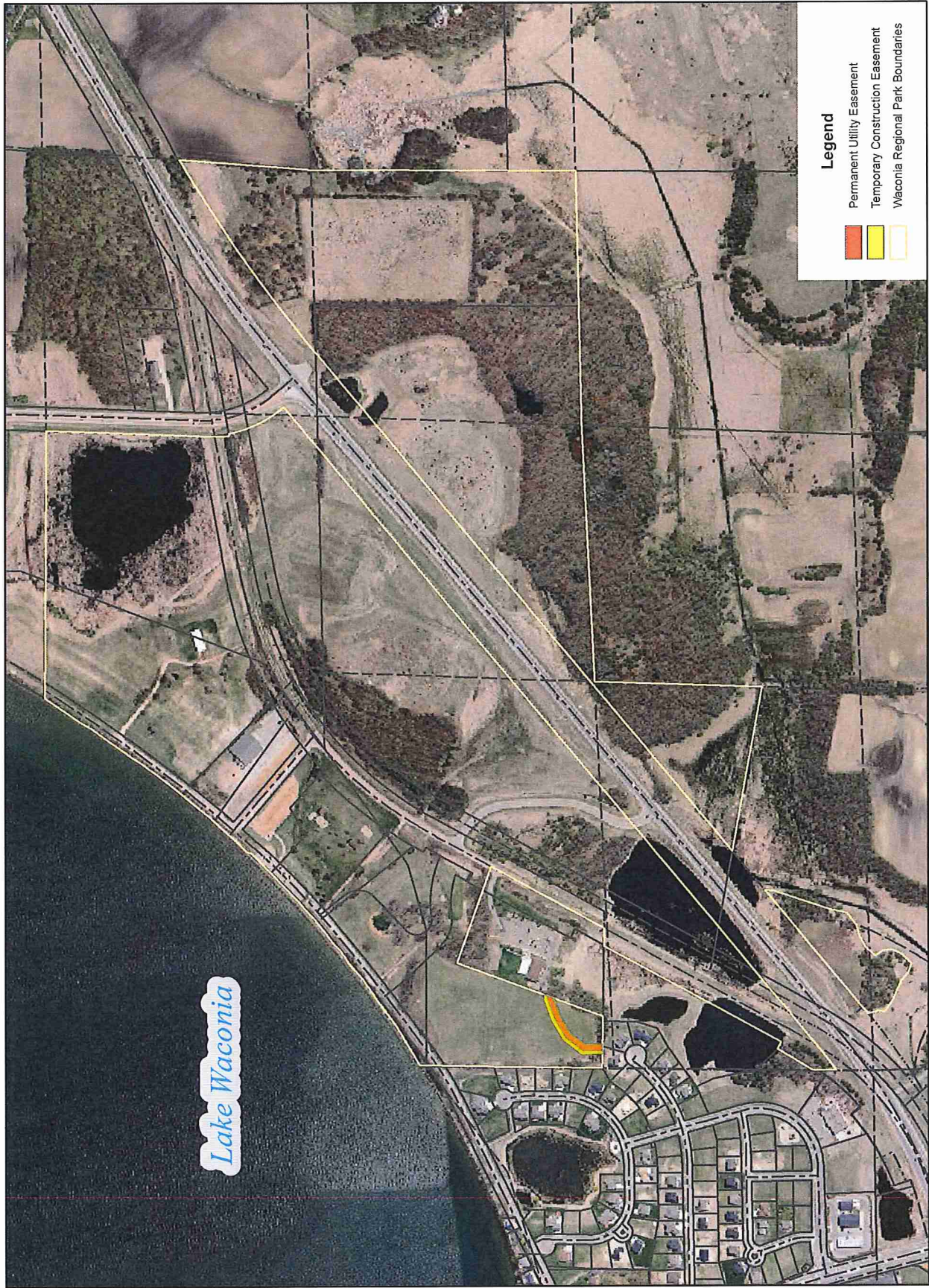
FUNDING

County Dollars =	\$0.00
Waconia Alliance Church	\$1,395.00
Total	\$1,395.00

Related Financial/FTE Comments:

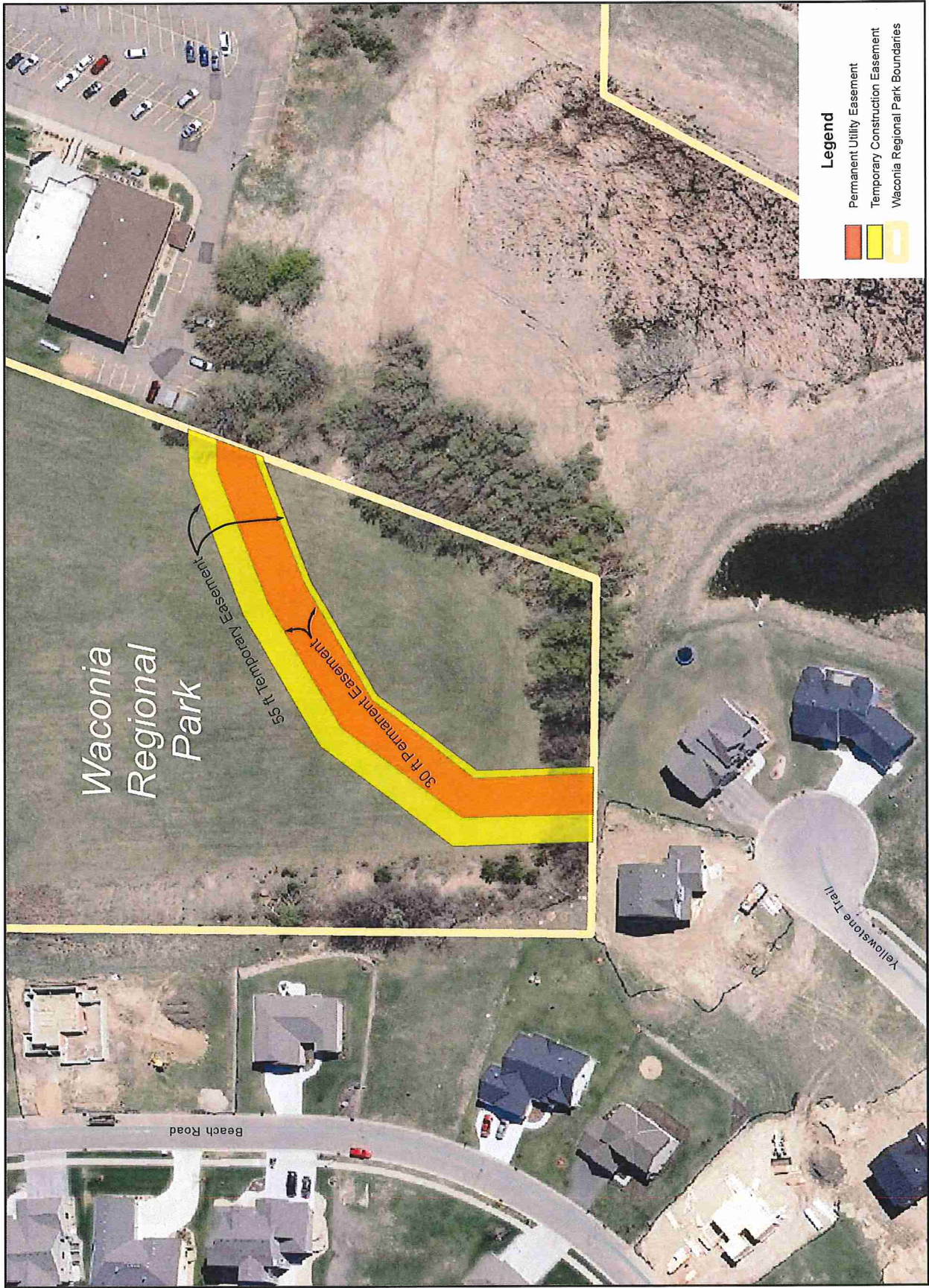
Church Utility Easement

Exhibit A

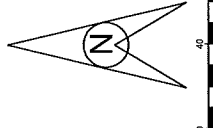
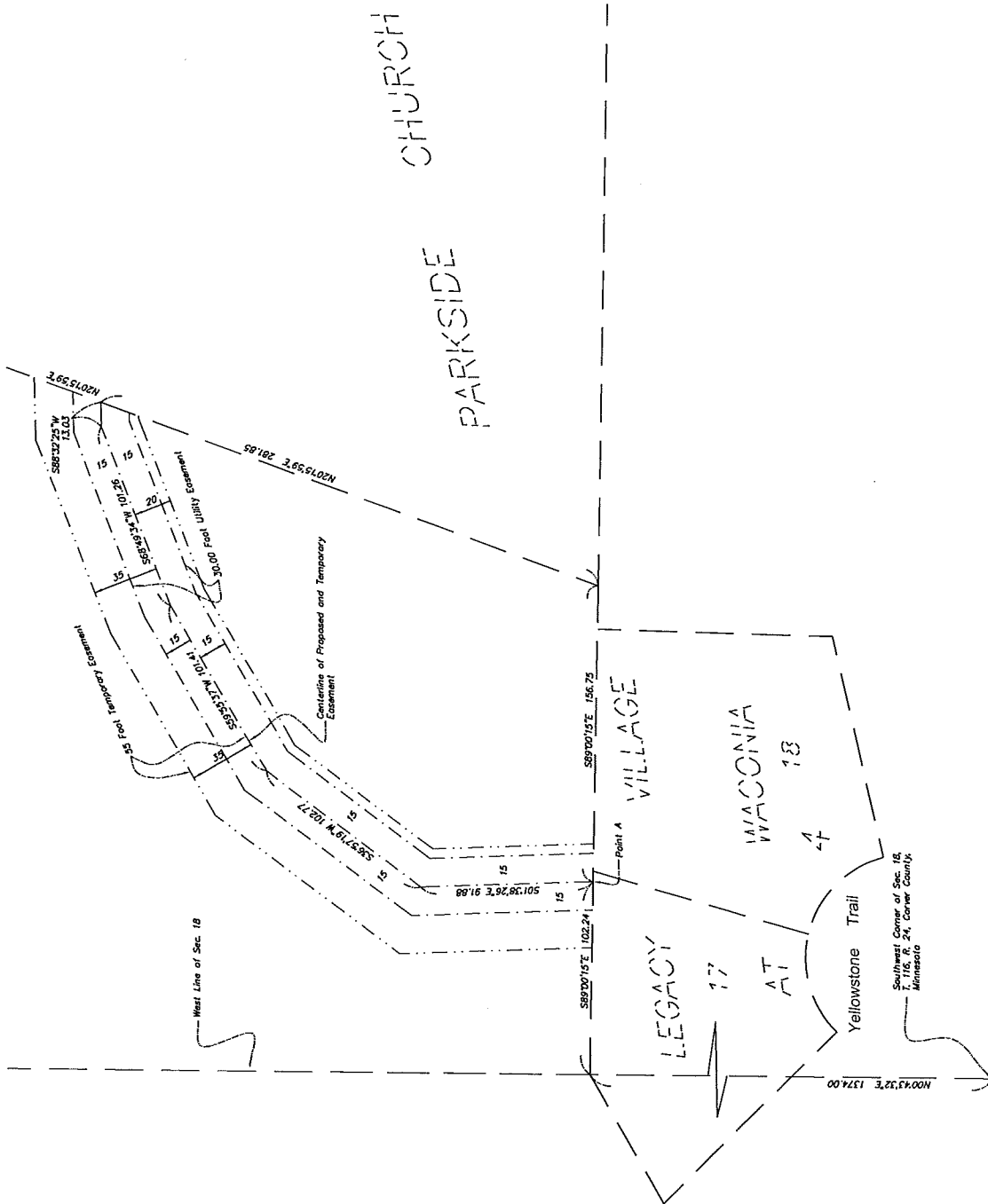


Church Utility Easement

Exhibit B



Easement Exhibit



Utility Easement Area = 12310.1
 Temporary Construction Easement Area = 23378.0

PROPOSED UTILITY EASEMENT:

A 30.00 foot perpetual easement for utility purposes over, under, and across Government Lot 3, Section 18, Township 116, Range 24, Carver County, Minnesota. The centerline of said easement is described as follows:

Commencing at the Southwest corner of said Section 18; thence on an assumed bearing of North 00 degrees 32 minutes 32 seconds East, a distance of 1374.00 feet; thence South 89 degrees 00 minutes 15 seconds East, a distance of 102.24 feet to a point hereinafter referred to as Point A; thence continue South 89 degrees 00 minutes 15 seconds East, a distance of 156.75 feet; thence North 20 degrees 15 minutes 59 seconds East, a distance of 281.85 feet to the point of beginning of said centerline; thence South 88 degrees 32 minutes 23 seconds West, a distance of 13.03 feet; thence South 89 degrees 00 minutes 15 seconds West, a distance of 101.26 feet; thence South 59 degrees 35 minutes 37 seconds West, a distance of 101.41 feet; thence South 36 degrees 57 minutes 19 seconds West, a distance of 102.77 feet; thence South 01 degrees 38 minutes 26 seconds East, a distance of 91.88 feet to said Point A and said centerline there terminating.

The sidelines of said easements shall terminate at a line drawn South 20 degrees 15 minutes 59 seconds West of North 20 degrees 15 minutes 59 seconds East from the point of beginning and North 89 degrees 00 minutes 15 seconds West and South 89 degrees 00 minutes 15 seconds East from the point of terminus.

PROPOSED TEMPORARY CONSTRUCTION EASEMENTS:

A 55.00 foot temporary easement for construction purposes over, under, and across Government Lot 3, Section 18, Township 116, Range 24, Carver County, Minnesota, being 20.00 feet to the left and 35.00 feet to the right of the following described centerline:

Commencing at the Southwest corner of said Section 18; thence on an assumed bearing of North 00 degrees 43 minutes 32 seconds East, along the West line of said Section 18, a distance of 1374.00 feet; thence South 89 degrees 00 minutes 15 seconds East, a distance of 102.24 feet to point hereinafter referred to as Point A; thence continue South 89 degrees 00 minutes 15 seconds East, a distance of 156.75 feet; thence North 20 degrees 15 minutes 59 seconds East, a distance of 281.85 feet to the point of beginning of said centerline; thence South 88 degrees 32 minutes 23 seconds West, a distance of 13.03 feet; thence South 89 degrees 00 minutes 15 seconds West, a distance of 101.26 feet; thence South 59 degrees 35 minutes 37 seconds West, a distance of 101.41 feet; thence South 36 degrees 57 minutes 19 seconds West, a distance of 102.77 feet; thence South 01 degrees 38 minutes 26 seconds East, a distance of 91.88 feet to said Point A and said centerline there terminating.

The sidelines of said easements shall terminate at a line drawn South 20 degrees 15 minutes 59 seconds West and North 20 degrees 15 minutes 59 seconds East from the point of beginning and North 89 degrees 00 minutes 15 seconds West and South 89 degrees 00 minutes 15 seconds East from the point of terminus.

Revised: _____

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Paul E. Otto
 Paul E. Otto
 License #00062 Date: 7-12-16

Requested By: **Parkside Church**

Date: 7-12-16

Drawn By: J.C.O.

Scale: 1"=40'

Checked By: P.E.O.

www.ottoassociates.com
 9 West Division Street
 Buffalo, MN 55313
 (763)662-4727
 Fax: (763)662-3522

OTTO
 ASSOCIATES
 Engineers & Land Surveyors, Inc.

- denotes iron monument found
- denotes 1/2 inch by 1/4 inch iron pipe set and marked by License #00062

Project No. 14-0153

Lake Waconia Regional Park

- A Multi-Purpose Trail**
 - Range from 10'-12" Wide Asphalt Trail (pedestrians, bikes)
 - Interpretive Signage in Select Areas
 - Overlooks with Historical Reference

- B Church Property**
 - Potential Realigned Entrance Road (depending on wetland impacts & mitigation)
 - Potential Future Acquisition (may be used for maintenance building location)

- C Entrance & Contact Station**

- D Swimming Beach**

- E Play Experience**
 - Fun & Challenging Play Experience
 - Separated Age Appropriate Play
 - Sensory Elements
 - Highly Inclusive / Accessible
 - Creative Water and Sand Play Area

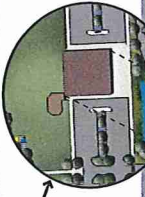
- F Picnic Shelter**

- G Phased Parking**
 - Main Parking Lot: 260 to 330 Stalls
 - Turnaround Lot: 20 to 25 Stalls
 - Pollinator / Rain Gardens
 - Adjacent Infiltration Basins

- H Central Plaza**
 - Entrance Kiosk / Park & Trail Map
 - Bike Racks
 - Plaza / Cafe Style Seating
 - Outdoor Gas Fire Pit
 - Shade Structures
 - Relates to Beach, Lawn & Picnic Spaces
 - Restroom, Changing & Concessions Bldg
 - Park Program / Event Room Bldg with Open Air Picnic Shelter Area
 - Rental Equipment & Lifeguard Station Bldg

- I Central Pier**
 - Pedestrian Pier (no fishing)
 - Island Ferry Transfer Location
 - Potential Special Event Pier (ie: triathlon/ swim events)

- J Lakefront Walk**
 - Curvilinear / Flowing Walk Design
 - Multiple Seating / Picnic Spaces
 - Shade Structures
 - Views of Lake



- V Interim Event Center Plan**
 - Deck Facing Lawn / Lake
 - Parking Lot Phased
 - Relates to Lawn / Event Space
 - Minor Bldg Improvements

- Landscape & Natural Resources**
 - Highlight Plant Communities (native woods, wetlands and prairie)
 - Invasive Species Control Plan
 - Stabilize Steep / Eroded Slopes
 - Protect Lake Edge
 - Naturalize Lake Edge in Undeveloped Areas



LEGEND

- Trail Overlook
- Kiosk / Trailhead Map

- Informal & Specialty Trails (not shown)**
 - Snow Shoe, Single Track Mountain Bike, Cross-Country Ski, etc.
 - Integrated into Natural Areas at County's Discretion
 - Non-Paved

- K Boat Beaching Area**

- L Waterfront Service Area**
 - Non-Motorized Watercraft Dock & Beach
 - County Boat Slips (ie: patrol boats)
 - Rental Storage Area (ie: canoe racks)

- M Fishing Pier**

- N DNR Boat Launch**

- O Lakeside Arbor**
 - Formal Lakeside Venue (ie: weddings)
 - Photography
 - Lakeside Observation / Solitude

- P Small Lawn Game Area**
 - Lawn Bowling
 - Volleyball

- Q Large Multi-Purpose Lawn**
 - Informal Sport Space
 - Event Space (ie: weddings, music events, triathlons, overflow parking)

- R Park Event Building**
 - Upper Level Deck Overlooking Lake
 - Lower Patio Facing Lake, Lawn & Arbor
 - Event Rooms (park programs, venue space)
 - Restrooms

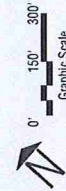
- S Base Camp Area**
 - 4-Season Picnic Shelter with Restrooms, "Garage" Style Doors, and Fireplace (winter warming house)
 - Patio with Gas Fire Pit
 - Rental Service for Sledding Hill
 - Lawn Event Space (ie: challenge course, ice skating)

- T Sledding Hill**
 - Small Children's Hill
 - Tow Rope
 - Summer Use (ie: challenge uphill course, biking, summer sledding)

- U Adventure Trail**
 - 4'-5" Wide Earthen or Aggregate Trail
 - Challenge Areas (ropes course, tree walk, etc.)
 - Upper Overlook



Main Lake Waconia Regional Park Preferred Master Plan



Project 01945-060
Date: August 15, 2016

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Joint Powers Agreement with the City of Carver for the CSAH 11 Corridor Study

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The City of Carver approached the County to review the planning and future transportation needs related to CSAH 11 and the surrounding road network. Recent and future development are placing new pressures on the existing corridor and more planning and programming is needed. This contract would provide for a JPA – Joint Powers Agreement and cost-share between the County and the City for a corridor study and professional engineering and planning services for CSAH 11 (Jonathan Carver Parkway) from approximately CSAH 61 to CSAH 40 / CSAH 11 (southern intersection). The main purpose is to determine the needed transportation system improvements and ultimate roadway cross-section to accommodate future anticipated development in the immediate area as well as other study incidentals. The estimated costs of the study are based on a separate agreement that will be completed with WSB & Associates, based on their submitted proposal.

ACTION REQUESTED:

Motion to approve Joint Powers Agreement with CITY OF CARVER for the CSAH 11 Corridor Study, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	\$79,986.00
City of Carver	\$79,986.00
Total	\$159,972.00

Insert additional funding source

Related Financial/FTE Comments:

Carver County and the City of Carver will be evenly splitting the costs associated with this corridor study.

Office use only:

RBA 2017 - 4690

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Braun Intertec Corporation for Material Testing for CR 110 Construction

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Braun Intertec has submitted a proposal to provide construction materials testing services during site grading, utility installation, general concrete placement, and bituminous paving for the CR 110 Construction - Waconia School Phase Project for Carver County in the City of Waconia. Due to other project workloads, our staff are not able to complete this work in-house a timely manner to meet construction demands. Carver County has worked with Braun Intertec in the past with success.

ACTION REQUESTED:

Approve a Professional Services Agreement with Braun Intertec Corporation for material testing for the CR 110 Construction - Waconia School Phase Project in the amount of \$104,635.4, pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =

CSAH Funds	\$65,920.45
City of Waconia	\$38,714.95
Total	\$104,635.40

Insert additional funding source

Related Financial/FTE Comments:

The estimated funding splits are based on an existing JPA with the City of Waconia. Professional services are split between the agencies based on their respective cost share.

Office use only:

RBA 2017 - 4692

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agmt. with WSB & Associates for CSAH 11 Corridor Study

Primary Originating Division/Dept: <u>Public Works - Program Delivery</u>	Meeting Date: <u>5/16/2017</u>
Contact: <u>Dan McCormick</u> Title: <u>Transportation Manager</u>	Item Type: <u>Consent</u>
Amount of Time Requested: <input type="text"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text"/> Title: <input type="text"/>	

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

This contract will provide for professional engineering and planning services for a transportation corridor study of CSAH 11 (Jonathan Carver Parkway) from approximately CSAH 61 to CSAH 40 / CSAH 11 (southern intersection).

The City of Carver approached the County to review the planning and future transportation needs related to CSAH 11 and the surrounding road network. Recent and future development are placing new pressures on the existing corridor and more planning and programming is needed. The main purpose of the corridor study is to determine the transportation system improvements and ultimate roadway cross-section to accommodate future anticipated development in the immediate area as well as other study incidentals.

After meetings between the County and City, the agencies solicited a Request for Proposals (RFP) and considered three different consultant submissions. Based on evaluation criteria and cost, the team is recommending to select the subject contract. County and City staff request action to approve a professional services agreement with WSB and Associates, Inc., in the amount of \$159,972.00 for a transportation corridor study of CSAH 11 in and around the City of Carver.

ACTION REQUESTED:

Approve a Professional Services Agreement with WSB & ASSOCIATES INC. for \$160,000.00 for the CSAH 11 Corridor Study - West Carver Area, pending finalization of the contract review process.

FISCAL IMPACT: Included in current budget

If "Other", specify:

FTE IMPACT: None

FUNDING

County Dollars =	\$79,986.00
City of Carver	\$79,986.00
Total	\$159,972.00

Related Financial/FTE Comments:

A related JPA – Joint Powers Agreement has a 50/50 cost-share between the County and the City for this study.

Office use only:

RBA 2017 - 4700

Carver County Board of Commissioners Request for Board Action



Agenda Item:

County Board appointment of Kelly Miller as Deputy Director of Emergency Management for Carver County

Primary Originating Division/Dept: Sheriff

Meeting Date: 5/16/2017

Contact: Debra Paige Title: Commander Emergency Manag

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

In accordance with Minnesota State Statutes, Chapter 12, Section 12.25, Subdivision 2. Counties; director, responsibilities. (a) Each county emergency management organization must have a director and one or more deputy directors. They must be appointed by the county board.

Kelly Miller came to Carver County in 2015 as an Emergency Management Specialist. Kelly also has six years' experience as an Emergency Manager in the Minneapolis Public Schools. Since Kelly's arrival at Carver County, she has embraced organizational goals and has become a true asset to the Emergency Management team and to Carver County.

ACTION REQUESTED:

Motion to appoint Kelly Miller as Carver County Deputy Director of Emergency Management in accordance with Minnesota Statutes Chapter 12.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4611

Carver County Board of Commissioners Request for Board Action



Agenda Item:

State of Minnesota - Master Partnership Agreement #1028104 Resolution

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Carver County requests technical assistance from MnDOT in the maintenance and construction of county highway projects. In most cases, the assistance provided by MnDOT is for material testing. This agreement establishes a partnership between Carver County and MnDOT. It allows MnDOT to provide the requested services to Carver County.

The current five (5) year agreement between MnDOT and Carver County expires 6/30/17.

ACTION REQUESTED:

Adopt a resolution to approve Master Partnership Agreement #1028104 with the State of Minnesota and authorize the signing of the agreement subject to review by the County Attorney and Risk Management.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4678

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: May 16, 2017

Resolution No: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

**MASTER PARTNERSHIP CONTRACT
BETWEEN
STATE OF MINNESOTA AND COUNTY OF CARVER**

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the County of Carver enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Carver County Board of Commissioners.
2. That the proper County of Carver officers are authorized to execute such contract, and any amendments thereto.
3. That the County of Carver Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County of Carver Engineer may execute such work order contracts on behalf of the County of Carver without further approval by this Carver County Board of Commissioners.

YES

ABSENT

NO

STATE OF MINNESOTA
COUNTY OF CARVER

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 16th day of May, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 16th day of May, 2017.

Dave Hemze

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

2016 Retirement Recognition

Primary Originating Division/Dept: <input type="text" value="Employee Relations"/>	Meeting Date: <input type="text" value="5/16/2017"/>
Contact: <input type="text" value="Kerie Anderka"/> Title: <input type="text" value="ER Director"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="20"/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value="Jacquelyn Hamre"/> Title: <input type="text" value="Employee Relations Business Par"/>	
Strategic Initiative: <input type="text" value="Culture: Provide organizational culture fostering accountability to achieve goals & sustain public trust/confidence in County government"/>	

BACKGROUND/JUSTIFICATION:

In 2016, we had eighteen (18) employees retire from Carver County. It has been the tradition of Carver County to reserve a portion of the regular Board agenda to recognize the retirees and thank them for their service to the Citizens of Carver County.

The 2016 Retirees are:

Attorney's Office

- Brenda Dehmer

Employee Relations

- Katharine Paulsen

Health and Human Services

- Charles Churchill
- Daniel Koziolk
- Sandra Kopel
- Lester Crowl
- Janice Radde

Public Services

- Mary Barrett
- Helen Manion
- Kathy Perschmann
- Linda Prybylo
- George Borchardt
- Melvin Cain

Public Works

- James O'Connell

Sheriff's Office

- Linda Jansen
- Bernard Karnes
- Pamela Schulz
- James Shelhamer

ACTION REQUESTED:

Recognize and thank our 2016 Carver County Retirees

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING County Dollars = <input type="text"/> <input type="text"/> Total <input type="text" value="\$0.00"/>
FTE IMPACT: <input type="text" value="None"/>	<input checked="" type="checkbox"/> Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4708

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Recognition for the Southwest Reconnection Project (101/61 Project)

Primary Originating Division/Dept: <input type="text" value="Public Works"/>	Meeting Date: <input type="text" value="5/16/2017"/>
Contact: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director/County E"/>	Item Type: <input type="text" value="Regular Session"/>
Amount of Time Requested: <input type="text" value="10"/> minutes Presenter: <input type="text" value="Lyndon Robjent"/> Title: <input type="text" value="Public Works Director/County En"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The County was the lead agency in completing the Highway 101 Bridge and Highway 61 reconstruction project. The new 4-lane bridge is 4200 feet long and spans over the Minnesota Rive floodplain, solving the seasonal flooding issue that used to shut down the roadway on a regular basis.

The total project cost was \$52 million and County financed \$18 million to accelerate construction of the project. Without this funding the project would have been done in piece meal fashion and taken decades.

The project was a partnership between Carver County, Scott County, Minnesota Department of Transportation, Chanhassen, Shakopee and a multitude of environmental agencies. SEH, Inc. was hired to do the majority of the engineering work, and AMES construction built the project.

Darin Mielke, Deputy County Engineer was the project manager and was instrumental in getting the project completed on time and within budget. He was recognized by County Engineers across the nation at the recent National Association of County Engineers (NACE) conference in Cincinnati, Ohio, where he received the Project Manager of the Year award. This is given to one County Project Manager per year in the United States. An outstanding achievement for Darin and Carver County.

The Southwest Reconnection Project also received the 2016 County Project of the Year from the Minnesota County Engineers Association, the 2017 Environmental Stewardship Award from MnDOT for preservation and restoration of the Minnesota River Valley, and a 2017 American Council of Engineering Companies (ACEC) Honor Award.

ACTION REQUESTED:

Recognize Darin Mielke for receiving the national County Project Manager of the Year award.

Present the board with the County Project of the Year Award, the MnDOT Environmental Stewardship Award and the ACEC Honor Award.

FISCAL IMPACT: <input type="text" value="None"/>	FUNDING
If "Other", specify: <input type="text"/>	County Dollars = <input type="text"/>
FTE IMPACT: <input type="text" value="None"/>	Total <input type="text" value="\$0.00"/>
<input checked="" type="checkbox"/> Insert additional funding source	

Related Financial/FTE Comments:

Carver County Board of Commissioners Request for Board Action



Agenda Item:
SWMCB Report Work Session

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Phil Eckert, who has led an assessment of the Solid Waste Management Coordinating Board (SWMCB), will brief the Board on the findings of the assessment. The assessment included surveys of all SWMCB member counties, including both commissioners and staff members.

ACTION REQUESTED:

None. This work session is for the Board and staff's information only.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
<input type="text"/>	<input type="text"/>
Total	<input type="text" value="\$0.00"/>

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4710