



Carver County Board of Commissioners
 February 7, 2017
 Regular Session
 County Board Room
 Carver County Government Center
 Human Services Building
 Chaska, Minnesota

PAGE

9:00 a.m.	1.	a) CONVENE b) Pledge of allegiance c) Public comments - <i>Anyone wishing to address the Board of Commissioners on an item not on the agenda may come forward at this time. Please limit your comments to five minutes.</i> d) New Employee Introductions 1-2	
	2.	Agenda review and adoption	
	3.	Approve minutes of January 17, 2017, Regular Session	3-5
	4.	Community Announcements	
9:05 a.m.	5.	CONSENT AGENDA <i>Communities: Create and maintain safe, healthy and livable communities</i> 5.1 Right-of-way Acquisition for the CR 110 Construction – Waconia School Phase (#148765) 6-9 5.2 Resolution to approve Carver County Right of Way Plat No. 24 (CSAH No. 30 Safety Improvement Project) 10-11 5.3 Request for out of state travel..... 12 5.4 Agreement with Hennepin Co. Regional Railroad Authority & Authorization to Bid Trail Project SP 010 -090-06 13 <i>Connections: Develop strong public partnerships and connect people to services and information</i> 5.5 Free Radon Test Kits for Carver County Residents 14 5.6 Donation of Rain Barrel and Radon Test Kits 15 5.7 Application for On-Sale Liquor License including Sunday for Big Sticks LLC dba Sticks Tavern & Trails End Event 16 5.8 Charitable Gambling Application to conduct Raffle in Carver County..... 17 <i>Growth: Manage the challenges and opportunities resulting from growth and development</i> 5.9 Professional Services Agreement with Patchin Messner Dodd & Brumm for Appraisal Services for TH 41 Reconstruction 18 5.10 Professional Services Agreement with Kelly Lindstrom for Appraisal Services for TH 41 Reconstruction 19 5.11 CSAH 10 Turn Back Agreement with the City of Waconia 20-22 5.12 Settlement Agreement for Right of Way Acquisition for CSAH 30 Safety Improvement Project 23-26 <i>Culture: Provide an organizational culture which fosters individual accountability to achieve goals</i> 5.13 Re-classify Registered Nurse position to Social Worker 27	

Finances: Improve the County's financial health and economic profile

5.14	Abatements/additions	28-29
5.15	Review Social Services/Commissioners Warrants	NO ATT

9:05 a.m.	6. CONNECTIONS: Develop strong public partnerships and connect people to services and information	
	6.1 Recognition of Advisory Committee Member	30
	6.2 Appointments to the Carver County Planning Commission	31

9:20 a.m. **RECESS AS COUNTY BOARD AND CONVENE AS CARVER COUNTY COMMUNITY HEALTH BOARD**

	7. CULTURE: Provide an organizational culture which fosters individual accountability to achieve goals	
	7.1 Resolution appointing Dr. Richard Scott as Community Health Services Administrator	32-34

9:25 a.m. **ADJOURN AS COMMUNITY HEALTH BOARD AND RECONVENE AS COUNTY BOARD**

	7.2 Closed Session to Discuss the County Administrator Annual Performance Evaluation.....	35
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10:15 a.m. **ADJOURN REGULAR SESSION**

- 10:15 a.m. **BOARD REPORTS**
1. Chair
 2. Board Members
 3. Administrator
 4. Adjourn

David Hemze
County Administrator

UPCOMING MEETINGS

February 14, 2017	No Meeting
February 21, 2017	4:00 p.m. Board Meeting
February 28, 2017	9:00 a.m. Board Work Session
March 7, 2017	9:00 a.m. Board Meeting
March 14, 2017	No Meeting
March 21, 2017	4:00 p.m. Board Meeting
March 28, 2017	9:00 a.m. Board Work Session

Carver County Board of Commissioners Request for Board Action



Agenda Item:

New Employee Introduction- Financial Services Accountant

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Brandon Zabel is a CPA who began his service as an Accountant on January 9th. We will introduce him to the Board of Commissioners.

ACTION REQUESTED:

Welcome Brandon Zabel to the County.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: ▼

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4490

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Intoduction of new Public Health Management staff

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

We welcome Dr. Richard Scott into his new role as the Carver County Public Health Department Manager. Richard comes to us to fill this key management position from the Waconia School District where he served as their Director of Grants and Development. Richard has earned a Doctoral Degree in education, as well as a Master's Degree in Public Health. He is licensed as an RN, and is a certified PHN. Richard has worked in the Public Health Departments of Scott and Aitkin Counties. He is very excited to use his experience and training to lead the Department in serving the public and advancing the mission of Public Health in our County.

In addition we welcome Katie Lohse into her position as the Public Health Family Health Unit Supervisor. Katie comes to us from Watonwan County where she held the position of Public Health Supervisor. Katie has a Master's of Public Health, and experience in supervising almost all aspects of local public health programing. Katie's knowledge, experience, and leadership ability will be a strong addition the Department.

ACTION REQUESTED:

Intoduction and welcome of new Public Health management staff, Dr. Richard Scott and Katie Lohse, to the Carver County Board of Commissioners.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4506

A Regular Session of the Carver County Board of Commissioners was held in the County Government Center, Chaska, on January 17, 2017. Chair Tim Lynch convened the session at 4:05 p.m.

Members present: Tim Lynch, Chair, James Ische, Vice Chair, Gayle Degler, Randy Maluchnik and Tom Workman.

Members absent: None.

Degler moved, Maluchnik seconded, to approve the agenda. Motion carried unanimously.

Ische moved, Maluchnik seconded, to approve the minutes of the January 3, 2017, Organizational Session. Degler, Ische, Lynch, Maluchnik voted aye. Workman abstained as he did not attend the meeting. Motion carried.

Community announcements were made by the Board.

Ische moved, Degler seconded, to approve the following consent agenda items:

Approved the Urban Area Security Initiative Grant and authorized the Sheriff to contract with the State of Minnesota, Division of Homeland Security & Emergency Management, subject to contract review and approved related budget amendment.

Authorized the Park staff to proceed with finalizing and issuing the Special Use Permit to the Carver County Snow-Runners for 2017 Vintage Snowmobile event.

Approved issuing a charitable gambling license for off-site gambling to the Waconia Lions Club for a raffle to be held February 4, 2017.

Resolution #01-17, No Parking Resolution for Future CSAH 10.

Authorized a grant extension with the Board of Water & Soil Resources for Clean Water Legacy grant funds pending completion of the contract review process.

Resolution #02-17, Authorizing Payment of Settlements of Compensation to Landowners for Easements Required for the CSAH 30 Safety Improvement Project, Project Registry #158789.

Reviewed January 11, 2017, Community Social Services' actions/Commissioners' warrants in the amount of \$1,026,487.16 and reviewed January 17, 2017, Community Social Services' actions/Commissioners' warrants in the amount of \$558,552.68.

Motion carried unanimously.

Chair Lynch noted the various advisory committees the County has and explained time was being set aside today to recognize those individuals that have reached their term limits.

Heidi Hoks, Library Director, acknowledged the contributions of James Weygand to the Library Board, Gary Norman, Health & Human Services, recognized Sam Deweese for his service on the Mental Health Committee and Tammy McCulloch, Extension Regional Director, pointed out the contributions Suzanne Honebrink made to the Extension Committee.

The Board presented them with a plaque recognizing their years of service and dedication.

Sam Deweese, representing the Carver County Mental Health Committee, explained what the Committee would be focusing on in the upcoming year and reviewed highlights from 2016. He noted they brought in speakers to address mental health issues. He pointed out the need for crisis intervention training for law enforcement and encouraged the Board to fund training. Deweese stated they had scheduled community listening sessions to identify gaps in the system and will continue to do that. He invited Board members to attend their meetings to learn more about the needs to be addressed.

Chair Lynch expressed the Board's appreciation for the work the Committee has done.

Pat Lambert, Public Works, requested the Board approve an agreement for right of way acquisition for CSAH 11 reconstruction. He stated after a long journey and hearings, they have come to a settlement agreement on the County Road 11 project.

Ische moved, Maluchnik seconded, to approve a Stipulation for Settlement agreement with Kloos Family, LP, Delmer H. and Donna M. Kloos, Trustees of Trusts and Daniel D. and Linda M. Kloos for \$650,000 and authorize the County Administrator to sign the Order for Judgment, subject to the final drafting of a Stipulation of Final Settlement and Attorney and Risk Management review. On vote taken, Ische, Lynch, Maluchnik voted aye. Degler and Workman abstained to avoid any appearance of a conflict of interest. Motion carried.

Paul Moline, Planning and Water Management, requested approval to move forward on a boundary change for the Water Management Organization. He explained the goal was to better align tax boundaries with actual water drainage in the County. He noted the boundary had not been updated since 1967 and numerous developments have occurred along that boundary in the last 20 years. He pointed out the current lack of input on projects that drain to water resources in one watershed but the parcel is regulated by another watershed.

He reviewed the methodology that was used to determine drainage and identified the number of parcels that would switch from one watershed to another. Moline pointed out the potential tax rate changes and indicated these would not go into effect until 2018. He indicated they have had informal discussions with the cities and no major issues have been raised. He stated he was asking for approval to go out and ask for official concurrence from these communities and would notify

affected landowners. Following that, Moline indicated he would ask the Board for approval of the boundary change petition and submit the petition to BWSR for their review and approval.

Workman moved, Degler seconded, to request support from affected cities and townships and notify affected landowners of the proposed Carver County Water Management Organization boundary change. Motion carried unanimously.

Nick Kocktavy, Public Services, requested approval for the sale of the former Public Works facility in Chaska. He explained the building was 10,000 square feet, constructed in 1972 and set on 4.3 acres. He indicated the City of Chaska Economic Development Authority was interested in buying the property for economic development. He reviewed the City's plans to redevelop the site and use tax increment financing. He indicated the TIF would apply to only taxes on increases in the property value.

He identified the terms of the purchase agreement with the value established by an appraisal. Kocktavy pointed out the contingencies and indicated the County would remove the fuel tanks and salt shed. He stated the County would be conveying it as is and any fuel cleanup costs would be the responsibility of the EDA. In addition, the County would not oppose use of the site as a brewery.

Maluchnik moved, Degler seconded, to sell the former Public Works Facility in Chaska, PID 300082700, to the Chaska Economic Development Authority, approve the purchase agreement pending completion of review by the County Attorney's Office and County Administrator, and delegate the signature authority on closing documents to the County Administrator and related budget amendment. Motion carried unanimously.

Degler moved, Maluchnik seconded, to adjourn the Regular Session at 4:56 p.m. Motion carried unanimously.

David Hemze
County Administrator

(These proceedings contain summaries of resolutions/claims reviewed. The full text of the resolutions and claims reviewed are available for public inspection in the office of the county administrator.)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Right-of-way Acquisition for the CR 110 Construction – Waconia School Phase (#148765)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2017 construction season includes the realignment of CSAH 10 from Community Drive on the south and reconnects with the existing CSAH 10 on the north. Additional right-of-way is needed to complete this project. The Carver County Public Works has obtained appraisals from a certified appraiser to determine the values for the acquisition of permanent roadway, drainage and utility and temporary easements along the construction corridor. The purchase of the permanent and temporary easements is necessary to fulfill the project charter.

ACTION REQUESTED:

Adopt a resolution to authorize written offers of compensation based on certified appraisals for easements required for the CR 110 Construction – Waconia School Phase Project (#148765)

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =	<input type="text" value=""/>
CSAH Regular Const	\$1,113,000.00
Total	\$1,113,000.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Total appraised value for the project is \$1,011,700. A 10% contingency has been added for potential relocation fees and other unforeseen expenses related to the acquisition.

Office use only:

RBA 2017 - 4400

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: _____
Motion By Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

**Resolution Authorizing Offers of Compensation to Landowners for
Easements Required for the CSAH 10 Roadway Realignment,
Project #148765**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to reconstruct and realign CSAH 10 from Community Drive on the south to the existing CSAH 10 on the north, Project #148765 (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase property interests from each of the properties described in Exhibit A attached hereto; and

WHEREAS, the County has obtained certified appraisals to provide the County with estimates of the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of the appraisals, the County must make offers of compensation to the land owners for the needed property interests consistent with the appraiser’s estimate of the damages being incurred by the various owners as a result of the County’s acquisitions.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners finds that it is necessary and for a public purpose for the County to acquire the property interests described in Exhibit A for the Project.
2. Based upon appraisals completed by a certified appraiser, the Director of Public Works or agents under his supervision shall make written offers of compensation to the property owners within the Project from whom property interests are required, in

Exhibit A

**Property Interests Required for the Reconstruction and Realignment of CSAH 10 Between
Community Drive and Existing CSAH 10.**
Project #148765

(Acquisition)

P.I.D. No. 09.0220400

Trust Agreement of Eugene E. Wolter & Carol A. Wolter & Robert L. Burandt Living Trust

Taking of permanent easement for right of way purposes over County State Aid Highway No. 10 (containing 4.58 acres, more or less).

Taking of permanent easement for drainage & utility purposes over County State Aid Highway No. 10 (containing .10 acres more or less).

Taking of a temporary easement for right of way purposes over County State Aid Highway No. 10 (containing 6.18 acres, more or less).

(Acquisition)

P.I.D. No. 09.0220700

Klingelhutz Farms, LLC

Total acquisition including land and all improvements attached to the land.

(Acquisition)

P.I.D. No. 09.0220720

Klingelhutz Farms, LLC

Taking of permanent easements for right of way purposes over County State Aid Highway No. 10 (containing 2.39 acres, more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing 1.00 acres more less_).

(Acquisition)

P.I.D. No. 09.0220120

Richard Dupont

Taking of permanent easements for right of way purposes over County State Aid Highway No. 10 (containing .07 acres, more or less).

Taking of temporary easement over County State Aid Highway No. 10 (containing .08 acres, more or less).

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution to approve Carver County Right of Way Plat No. 24 (CSAH No. 30 Safety Improvement Project)

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2017 construction season includes the reconstruction and safety improvements for CSAH 30 from the easterly city limits of New Germany to State Hwy 25 in Mayer. In order to meet state and federal regulations, additional right-of-way acquisition in some areas is necessary.

The County Surveyor has prepared CARVER COUNTY RIGHT OF WAY PLAT NO. 24 to simplify the writing of easement descriptions and to identify to the public the County's interest in the highway right of way.

ACTION REQUESTED:

Adopt a resolution to approve CARVER COUNTY RIGHT OF WAY PLAT NO. 24 and authorize the Chair of the County Board to sign the plat.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
<input type="text"/>	<input type="text"/>
Total	<input type="text" value="\$0.00"/>

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4518



BOARD OF COUNTY COMMISSIONERS CARVER COUNTY, MINNESOTA

Date: 02/07/2017

Resolution No.: _____

Motion by Commissioner: _____

Seconded by Commissioner: _____

Carver County Right of Way Plat No. 24

WHEREAS, Carver County will be improving the roadway of CSAH No. 30 between the easterly city limits of New Germany and State Highway No. 25 in Mayer; and

WHEREAS, the County Surveyor has prepared Carver County Right of Way Plat No. 24 to simplify the writing of legal descriptions and to identify to the public the County's interest in the highway right of way:

NOW, THEREFORE BE IT RESOLVED, that the Carver County Board of Commissioners approves Carver County Right of Way Plat No. 24 and authorizes the Chair of the County Board to sign the plat.

YES	ABSENT	NO
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**STATE OF MINNESOTA
COUNTY OF CARVER**

I, Dave Hemze, duly appointed and qualified County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of February, 2017, now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of February, 2017

County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Request for out of state travel.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Rod Franks has been selected as one of 40 Human Services Directors nation wide to participate in the National Council for Behavioral Health Technical Assistance training in Seattle WA, April 1-5, 2017. All program costs associated with this opportunity are funded by the Council, including airfare, transfers, accomodations, meals and registrations.

ACTION REQUESTED:

Motion to approve out of state travel for Rod Franks.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

Total \$0.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4508

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Agreement with Hennepin Co. Regional Railroad Authority & Authorization to Bid Trail Project SP 010 -090-06

Primary Originating Division/Dept: <input type="text" value="Public Works - Parks"/>	Meeting Date: <input type="text" value="2/7/2017"/>
Contact: <input type="text" value="Marty Walsh"/> Title: <input type="text" value="Parks Director"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text" value=""/> minutes	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Presenter: <input type="text" value=""/> Title: <input type="text" value=""/>	
Strategic Initiative: <input type="text" value="Communities: Create and maintain safe, healthy, and livable communities"/>	

BACKGROUND/JUSTIFICATION:

In 2014, Carver County made application to the Surface Transportation Program to partially fund construction of a trail segment of the Minnesota River Bluffs Regional Trail on railroad corridor property owned by the Hennepin County Regional Railroad Authority (HCRRRA). Carver County was awarded \$282,630 in federal funds for the fiscal year 2017 for the work. The project constructs 1.3 of miles of paved trail beginning at County Road 61 in Chaska and extending to Bluff Creek Drive in Chanhasen.

HCRRRA is supportive of the project and has provided a permit for the County to operate the trail and there after maintain. The permit agreement specifies a 10 year period which HCRRRA would not terminate the agreement but for transportation purposes. The 10 year period represents the life expectancy of the paved trail. This language is an improvement over standard railroad permit language that states the railroad authority may terminate the agreement at any time and for any purpose. It is not foreseen that the railroad property would be utilized for other transportation purposes within the 10 year period. However, should HCRRRA terminate the permit, repayment or partial repayment of federal and matching state dollars would be a possibility that Carver County could be responsible for.

Plans for the project are completed and awaiting final approval by MN DOT, once the right-of-way Certificate #1 is acquired.

The estimated construction cost is \$307,112

Available Funding for the project is listed below:

Federal Transportation Enhancement Funds	\$282,630
Parks and Trails Funding SG 05319	\$180,000
Less Design and Engineering	<u>-\$71,404</u>
Total	\$391,226

ACTION REQUESTED:

- 1) Approve a permit with the Hennepin County Regional Railroad Authority and authorize the County Engineer, Assistant County Attorney and County Finance Officer or designee to sign.
- 2) Authorize project SP 010-090-06 to be advertised for bid upon securing Right-of-Way Certificate #1.

FISCAL IMPACT: <input type="text" value="Included in current budget"/> <i>If "Other", specify:</i> <input type="text"/>	FUNDING <table style="width: 100%;"> <tr> <td>County Dollars =</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Federal</td> <td style="text-align: right;">\$245,690.00</td> </tr> <tr> <td>Metropolitan Council</td> <td style="text-align: right;">\$61,422.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$307,112.00</td> </tr> </table> <input checked="" type="checkbox"/> Insert additional funding source	County Dollars =	\$0.00	Federal	\$245,690.00	Metropolitan Council	\$61,422.00	Total	\$307,112.00
County Dollars =	\$0.00								
Federal	\$245,690.00								
Metropolitan Council	\$61,422.00								
Total	\$307,112.00								
FTE IMPACT: <input type="text" value="None"/>									

Related Financial/FTE Comments:

The current estimate for constructing the project is under federal funding award amount. Federal funds are to cover 80 % of the construction cost and 20% comes from local funding sources. This explains the difference between the available funding as shown above and the current estimated cost to deliver the project. The actual construction cost will be determined by bid award.

Office use only:

RBA 2017- 4511

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Free Radon Test Kits for Carver County Residents

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Minnesota Department of Health provides Carver County with approximately 150 free short-term radon test kits each year. The Environmental Services Department gives these test kits away (while the supply lasts) to interested county residents at the start of every year to promote Radon Awareness Month in January. Exposure to radon is believed to be the second leading cause of lung cancer in the United States, behind smoking. These free test kits allow Carver County residents to determine if high levels of radon exist in their homes. The Test Kits are valued at \$8 each. Section I (Miscellaneous) of the Carver County Administrative Policy Manual requires the staff to request Board approval for the receipt and distribution of these free test kits.

ACTION REQUESTED:

Motion to approve the receipt and donation of free short-term radon test kits to Carver County residents.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

There is no fiscal impact to Carver County, since the test kits are received at no charge from the MN Department of Health for public distribution.

Office use only:

RBA 2017 - 4501

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Donation of Rain Barrel and Radon Test Kits

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Chaska Fire Department holds one fundraiser each year. Funds raised at this event help them to purchase specialized equipment designed to better serve and protect local residents and communities within Carver County. Their 60th Annual Fishing Contest will be held on Saturday, February 25. They have made a request for donations of items that could be given away to local residents at the event. The Environmental Services Department would like to donate two radon test kits and one rain barrel to the Fire Department for this event. Section I of the Carver County Administrative Policy Manual (Miscellaneous: Donations) requires that any donation of an item with a value exceeding \$5 be approved by the County Board.

ACTION REQUESTED:

Motion to approve the donation of two radon test kits and one rain barrel to the Chaska Fire Department.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =	<input type="text"/>
Non-County funds	\$46.23
Total	\$46.23

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

This rain barrel was purchased in 2016 for \$46.23 and remain in stock. The ES Department draws upon several non-County revenues, such as the Solid Waste fund, for the great majority of its expenditures, including rain barrels. The two radon test kits were provided to Carver County by the State of Minnesota at no charge. They are valued at \$8 apiece.

Office use only:

RBA 2017 - 4516

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Application for On-Sale Liquor License including Sunday for Big Sticks LLC dba Sticks Tavern & Trails End Event Center

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes
Presenter: Title:

Attachments: Yes No

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

Richard Imdieke, President of Big Sticks LLC dba Sticks Tavern and Trails End Event Center has applied for an On-Sale Liquor License including Sunday. They are located at 6940 Dahlgren Rd, Chaska. There are no delinquent taxes owing on the property. Big Sticks LLC will be taking over the Dahlgreen Golf Club restaurant, bar and event center as of March 1, 2017. We will pro-rate their license for 3/1/17 to 10/31/17. They will then need to renew the license on 11/1/17, the same time all other Carver County liquor licenses are up for renewal, which run from 11/1 through 10/31 annually. License will be issued when all requirements have been met and upon TSD final approval.

ACTION REQUESTED:

Motion to approve the application for a pro-rated On-Sale Liquor License including Sunday for Big Sticks LLC dba Sticks Tavern and Trails End Event Center.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total **\$0.00**

Insert additional funding source

Related Financial/FTE Comments:

Pro-Rated Fee: On-Sale Liquor License - \$1,336.00; Sunday On-Sale - \$136.00.

Office use only:

RBA 2017 - 4519

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Charitable Gambling Application to conduct Raffle in Carver County

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

A Charitable Gambling application to conduct a raffle in Carver County was received from the Chaska Sno Hawks Snowmobile Club. They plan to hold a raffle on March 4, 2017 at Dahlgren Golf Course located at 6940 Dahlgren Rd, Chaska, MN 55318. This applicant has received this same type of license previously.

ACTION REQUESTED:

Approval for Sno Hawks Snowmobile Club to conduct a raffle in Carver County on March 4, 2017.

FISCAL IMPACT:
If "Other", specify:

FUNDING
County Dollars =

Total \$0.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4505

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Patchin Messner Dodd & Brumm for Appraisal Services for TH 41 Reconstruction

Primary Originating Division/Dept: <input type="text" value="Public Works - Program Delivery"/>	Meeting Date: <input type="text" value="2/7/2017"/>
Contact: <input type="text" value="Patrick Lambert"/> Title: <input type="text" value="Right of Way Agent"/>	Item Type: <input type="text" value="Consent"/>
Amount of Time Requested: <input type="text"/> minutes Presenter: <input type="text"/> Title: <input type="text"/>	Attachments: <input type="radio"/> Yes <input checked="" type="radio"/> No
Strategic Initiative: <input type="text" value="Growth: Manage the challenges and opportunities resulting from growth and development"/>	

BACKGROUND/JUSTIFICATION:

The 2018 construction season includes the reconstruction of TH 41 from Highway 212 on the south to Highway 14 (Pioneer Trail) on the north. Carver County Public Works is the lead agency of this project on State Highway 41 and partnering with MnDOT and the City of Chaska.

Needed improvements include the addition of additional travel lanes, left and right turn lanes, relocation of trails, installation of noise barriers along with other safety improvements. In order to make the needed improvements, additional right-of-way must be purchases from property owners along the highway corridor. As a public agency, Carver County is required to offer "fair market" value for the needed right-of-way, which is established by obtaining appraisals from qualified, licensed appraisers.

Proposals from 2 appraisal companies were received and Patchin, Messner, Dodd & Brumm was chosen as the most qualified to complete appraisal reports on the commercial properties and certified reviews of the residential properties from which right-of-way is being acquired.

ACTION REQUESTED:

Motion to approve a professional services agreement with Patchin Messner Dodd & Brumm for appraisal services on the TH 41 Expansion Project pending finalization of the contract review process.

FISCAL IMPACT: <input type="text" value="None"/> <p><i>If "Other", specify:</i> <input type="text"/></p>	FUNDING <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">County Dollars =</td> <td style="text-align: right;">\$43,500.00</td> </tr> <tr> <td>MnDOT TED Funding</td> <td style="text-align: right;">\$4,500.00</td> </tr> <tr> <td>City of Chaska</td> <td style="text-align: right;">\$12,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$60,000.00</td> </tr> </table> <input type="checkbox"/> Insert additional funding source	County Dollars =	\$43,500.00	MnDOT TED Funding	\$4,500.00	City of Chaska	\$12,000.00	Total	\$60,000.00
County Dollars =	\$43,500.00								
MnDOT TED Funding	\$4,500.00								
City of Chaska	\$12,000.00								
Total	\$60,000.00								
FTE IMPACT: <input type="text" value="None"/>									

Related Financial/FTE Comments:

The cost of the appraisals will be split in accordance with a joint powers agreement that is currently being worked on between Carver County and the City of Chaska. MnDOT Transportation Economic Development funds will be used for right of way along Highway 41. Carver County and the City of Chaska will pay for right of way costs along CSAH 14 and Hundertmark Road, respectively.

Office use only:

RBA 2017 - 4495

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Professional Services Agreement with Kelly Lindstrom for Appraisal Services for TH 41 Reconstruction

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The 2018 construction season includes the reconstruction of TH 41 from Highway 212 on the south to Pioneer Trail on the north. Needed improvements include the addition of additional travel lanes, left and right turn lanes, relocation of trails, installation of noise barriers along with other safety improvements. In order to make the needed improvements, additional right-of-way must be purchased from property owners along the road corridor. As a public agency, Carver County is required to offer "fair Market" value for the needed right-of-way, which is established by obtaining appraisals from qualified, licensed appraisers. Bids from 2 appraisal companies were received and Kelly Lindstrom Appraisals was chosen as the most qualified to complete appraisal reports on the residential properties and certified reviews of the commercial properties from which right-of-way is being acquired.

ACTION REQUESTED:

Motion to approve a professional services agreement with KELLY LINDSTROM for appraisal services for TH 41 reconstruction pending finalization of the contract review process.

FISCAL IMPACT:

If "Other", specify:

FTE IMPACT:

FUNDING

County Dollars =	
CSAH Reg. Const.	\$8,000.00
MnDOT TED Funding	\$29,000.00
City of Chaska	\$3,000.00
Total	\$40,000.00

Insert additional funding source

Related Financial/FTE Comments:

Appraisal fees will be split between Carver County and the City of Chaska as will be defined in a joint powers agreements that has not been finalized at this point yet. The funding amounts are reasonable estimates based on current known cost splits and MnDOT TED funding.

Office use only:

RBA 2017 - 4500

Carver County Board of Commissioners Request for Board Action



Agenda Item:

CSAH 10 Turn Back Agreement with the City of Waconia

Primary Originating Division/Dept: Public Works - Program Delivery

Meeting Date: 2/7/2017

Contact: Andrew Engel Title: Civil Engineer

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Growth: Manage the challenges and opportunities resulting from growth and development

BACKGROUND/JUSTIFICATION:

In 2017 and 2018 Carver County and the City of Waconia will jointly be constructing a new alignment of County State Aid Highway (CSAH) 10, between Trunk Highway (TH) 5 and existing CSAH 10. This new segment of highway is identified in the Carver County 2030 Comprehensive Plan as a portion the Waconia Ring Road. A CSAH mileage swap has been approved for existing CSAH 10 to CR 110 by MnDOT State Aid pending a County Board resolution to complete the change.

The City of Waconia has already passed a resolution approving the turn back of CSAH 10 north of TH5 through Waconia to the intersection of CR 110. Carver County will as part of the construction project add a roundabout at the CSAH 10/Waconia Parkway South intersection, which was previously agreed upon in a prior joint powers agreement, County Contract No. 15-531.

ACTION REQUESTED:

Motion to approve the County State Aid Highway system revision resolution and the CSAH 10 Turn Back Agreement with the CITY OF WACONIA pending finalization of the contract review process.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars = \$0.00

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4498

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 7, 2017
Motion by Commissioner: _____

Resolution No: _____
Seconded by Commissioner: _____

Revocation and Turnback of County State Aid Highway No. 10

WHEREAS, County State Aid Highway (CSAH) No. 10 is a duly established county highway, and

WHEREAS, County State Aid Highway No. 10, lying immediately northwesterly of Trunk Highway 5 and easterly of County Highway 110 in the City of Waconia is no longer needed for county highway purposes, and

WHEREAS, the Commissioner of the Department of Transportation, through its State Aid Office, has authorized the construction plan (Plan) for the route revision of CSAH No. 10 and the revocation of CSAH status of the part no longer needed. A copy of the approved State Aid construction Plan is on file with Carver County Public Works, and

WHEREAS, the City of Waconia has concurred with this route revision and revocation by giving municipal consent to said Plan, and

WHEREAS, it is appropriate for the County to revise the route of part of the CSAH and to revoke the unused portion and to devote its limited resources to other areas, and

WHEREAS, the County has authority under Minnesota Statute § 162.02 and § 163.11 for turnback and revocation of county highway corridors.

NOW THEREFORE, BE IT RESOLVED, by the County Board of County of Carver, that County State Aid Highway No. 10, beginning in Section 22, Township 116 North, Range 25 West at the intersection of County Highway 110 and then continuing easterly along Waconia Parkway South to Strong Drive, then continuing southeasterly and southerly to a point on TH 5 and there terminating, is hereby revoked and turned back to said city for use as a city street, and

BE IT FURTHER RESOLVED, by the County Board of County of Carver, that proposed County State Aid Highway No. 10, beginning in Section 27, Township 116 North, Range 25 West at the intersection of Trunk Highway 5 and then continuing northerly along Orchard Road, then continuing northerly and northeasterly to a point on existing County State Aid Highway 10 at the intersection of Waconia Parkway South and there terminating, is hereby designated as the new CSAH No. 10 route, and

BE IT FURTHER RESOLVED that Carver County enter into Carver County Agreement No. 17-008 with the City of Waconia and that the County Board Chair and County Administrator are authorized to execute the Agreement and any amendments to the Agreement, and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be recorded with the Carver County Recorder by the Carver County Administrator.

YES

ABSENT

NO

STATE OF MINNESOTA
 COUNTY OF CARVER

I, David Hemze, duly appointed and qualified Interim County Administrator of the County of Carver, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Carver County, Minnesota, at its session held on the 7th day of February, 2017 now on file in the Administration office, and have found the same to be a true and correct copy thereof.

Dated this 7th day of February, 2017.

 County Administrator

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Settlement Agreement for Right of Way Acquisition for CSAH 30 Safety Improvement Project

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

The 2017 construction season includes safety improvements to CSAH 30 from New Germany on the west to Mayer on the east. Additional right-of-way is needed to complete this project. Carver County has obtained Minimum Damages Assessments completed by the County's Right-of-Way Agent for the acquisition of permanent roadway and temporary easements along the construction corridor.

The Carver County Right of Way Agent has negotiated a settlement with the property owner of the parcel on PID # 02.0041200.

ACTION REQUESTED:

Adopt a resolution authorizing payment of negotiated settlements with the property owners of PID # 02.0041200 for easements required for the CSAH 30 Safety Improvement Project (158789).

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars =	\$9,700.00
<input type="text"/>	<input type="text"/>
Total	\$9,700.00

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4515

**BOARD OF COUNTY COMMISSIONERS
CARVER COUNTY, MINNESOTA**

Date: February 7, 2017 _____ Resolution No: _____

Motion by Commissioner: _____ Seconded by Commissioner: _____

**Resolution Authorizing Payment of Settlements of Compensation to
Landowners for Easements Required for the CSAH 30 Safety Improvement
Project, Project Registry # 158789**

WHEREAS, the Board of Commissioners of Carver County is the official governing body of Carver County (“County”); and

WHEREAS, the County, acting by and through its Board of Commissioners, is authorized by law to acquire land and other interests in real estate which are needed for public use or purpose; and

WHEREAS, Carver County wishes to make safety improvements to CSAH 30, Project #158789, (“Project”); and

WHEREAS, in order to complete the Project it is necessary for the County to purchase property interests from the property described in Exhibit A attached hereto; and

WHEREAS, the County’s Right-of-Way Agent has completed Minimum Damages Acquisition Reports, (MDA’s) to provide the County with the right-of-way agent’s estimates of the damages caused by the County’s acquisition of the property interests required for the Project; and

WHEREAS, upon completion of the MDA’s, the County made offers of compensation to the land owners for the needed property interests consistent with the right-of-way agent’s estimate of the damages being incurred by the various owners as a result of the County’s acquisitions; and

WHEREAS, settlements have been reached with property owners impacted by the project.

NOW, THEREFORE, BE IT RESOLVED by the Carver County Board of Commissioners as follows:

1. The Board of Commissioners finds that it is necessary and for a public purpose for the County to acquire the property interests described in Exhibit A for the Project.

Exhibit A

**Property Interests Required for Safety Improvements on CSAH 30 From New Germany to
Mayer
Project #158789**

(Acquisition)

P.I.D. No. 02.0041200

Timothy Zellmann.

Taking of permanent roadway easement for right of way purposes over CSAH 30 (containing .390 acres, more or less).

Settlement Amount: \$9,700.00.

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Re-classify Registered Nurse position to Social Worker II

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:
Consent

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

As of 07/01/2016 Carver County took ownership from the State of Minnesota funding and incumbent staff for a Registered Nurse in Adult Mental Health. At the time we changed a vacant Social Worker II position to an Adult Mental Health RN Case Manager. This left a vacant Registered Nurse position open on the FTE list. To complete the transfer process it is now necessary to re-classify the vacant Registered Nurse position to a Social Worker II. This re-classification is cost neutral, and involves no new or additional County Levy dollars.

ACTION REQUESTED:

Motion to approve re-classifying vacant Registered Nurse position to Social Worker II.

FISCAL IMPACT:
If "Other", specify:

FUNDING

County Dollars =

Total \$0.00

FTE IMPACT:

Insert additional funding source

Related Financial/FTE Comments:

Re-classification is cost neutral and involves no new County levy dollars.

Office use only:

RBA 2017 - 4509

Carver County Board of Commissioners Request for Board Action



Agenda Item:
Abatements/Additions

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:
 ▼

BACKGROUND/JUSTIFICATION:

Abatements requested by taxpayers. See attached listing.

ACTION REQUESTED:

Motion to approve.

FISCAL IMPACT: ▼

If "Other", specify:

FUNDING

County Dollars = **(\$1,087.30)**

Other **(\$2,659.70)**

FTE IMPACT: ▼

Total **(\$3,747.00)**

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4512



**CARVER
COUNTY**

Property & Financial Services
Government Center - Administration
Building
600 East 4th Street
Chaska, MN 55318-2102

Laurie Davies, Taxpayer Services Manager
Phone: (952) 361-1907
Email: ldavies@co.carver.mn.us

Angela Johnson, Carver County Assessor
Phone: (952) 361-1961
Email: ajohnson@co.carver.mn.us

**Abatements presented to the
Carver County Board of Commissioners
February 7, 2017**

Abatement approval is recommended by the Carver County Assessor & Taxpayer Services Manager on the following properties for the reasons listed.

Payable Year	Parcel Number	Name	Reason for Abatement	Original Tax Amount	Adjusted Tax Amount	Total Amount of Tax Adjustment	Reduction in Penalties and/or Interest Paid	Total Amount of Adjustment	County Dollars Abated
2016	10.0800020	Darlene Fadden	Homestead	\$ 3,756.00	\$ 3,652.00	\$ (104.00)	\$ -	\$ (104.00)	\$ (37.79)
2016	85.0500780	Heidi Bergstrom	Homestead	\$ 2,508.00	\$ 2,158.00	\$ (350.00)	\$ -	\$ (350.00)	\$ (92.59)
2016	30.0930070	Carolyn Ness	Correction to Taxable Value	\$ 2,112.00	\$ 25.00	\$ (2,087.00)	\$ -	\$ (2,087.00)	\$ (576.07)
2016	04.0161600	Stephanie Blaisdell	Disaster	\$ 3,296.00	\$ 2,090.00	\$ (1,206.00)	\$ -	\$ (1,206.00)	\$ (380.85)
			TOTALS	\$ 11,672.00	\$ 7,925.00	\$ (3,747.00)	\$ -	\$ (3,747.00)	\$ (1,087.30)

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Recognition of Advisory Committee Member

Primary Originating Division/Dept: Administration (County)

Meeting Date: 2/7/2017

Contact: Dave Hemze Title:

Item Type:
Regular Session

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Time is being set aside on today's agenda to formally recognize another advisory committee member who has reached his term limits. John P. Fahey has served nine years on the Carver County Planning Commission.

ACTION REQUESTED:

Recognize and thank advisory committee member John P. Fahey.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4491

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Appointments to the Carver County Planning Commission

Primary Originating Division/Dept: Administration (County)

Meeting Date: 2/7/2017

Contact: Dave Hemze Title: County Administrator

Item Type:
Regular Session

Amount of Time Requested: 5 minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

Connections: Develop strong public partnerships and connect people to services and information

BACKGROUND/JUSTIFICATION:

Applications for an appointment to the Planning Commission have been received from the following:

Christopher Lund, Commissioner District #5

Tina Diedrick, Commissioner District #5

Frank Mendez, Commissioner District #2

There is a current vacancy in Commissioner District #2.

In addition, the Carver County Township Association, at their January 31st meeting, recommended that Mark Willems be re-appointed as the Township appointment on the Planning Commission.

ACTION REQUESTED:

Approve an appointment to the Planning Commission to represent Commissioner District #2 and confirm the re-appointment of Mark Willems as the Township appointment on the Planning Commission.

FISCAL IMPACT: None

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT: None

Total \$0.00

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4513

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Resolution appointing Dr. Richard Scott as Community Health Services Administrator.

Primary Originating Division/Dept:

Meeting Date:

Contact: Title:

Item Type:

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

BACKGROUND/JUSTIFICATION:

The Carver County Community Health Board (CHB) is required to have a Community Health Services (CHS) Administrator who must meet the personnel standards in Minnesota Rules 4736.0110 – CHS Administrator description. The Minnesota Department of Health (MDH) strongly encourages CHBs to appoint CHS administrators who meet the Tier 3 Core Competencies for public health leaders as recommended by the State Community Health Services Advisory Committee (SCHSAC). Tier 3 being defined as senior managers and CEOs. The Core Competencies are a set of skills desirable for the broad practice of public health, reflecting the characteristics that staff of public health organizations may want to possess as they work to protect and promote health in the community (i.e., deliver the Essential Public Health Services).

Carver County Public Health Manager, Dr. Richard Scott, meets the requirements as outlined by the State of Minnesota to serve the Community Health Services administrator for the Carver County Community Health Board.

ACTION REQUESTED:

Motion for the Carver County Board of Commissioners acting in their capacity as the Carver County Community Health Board to approve the resolution appointing Dr. Richard Scott as Community Health Services Administrator.

FISCAL IMPACT:

If "Other", specify:

FUNDING

County Dollars =

FTE IMPACT:

Total

Insert additional funding source

Related Financial/FTE Comments:

CARVER COUNTY COMMUNITY HEALTH BOARD
RESOLUTION APPOINTING RICHARD SCOTT TO SERVE AS THE
COMMUNITY HEALTH SERVICES ADMINISTRATOR

The Carver County Community Health Board, here after referred to as the Board, by virtue of its authority under Minnesota Statutes 145A and by this Resolution of the Board adopted at a scheduled meeting of the Carver County Community Health Board on February 7th, 2017, hereby appoints and authorizes the following person to act on the Board's behalf effective February 7th, 2017 and bind the Board for the following purpose(s):

- A. To serve as the Community Health Services Administrator and the Board's agent according to Minnesota Statute 145A.04, Subd. 2, in communicating with the Commissioner of Health between Board meetings, including receiving information from the Commissioner and disseminating that information to the Board, as well as providing information to the Commissioner on the Board's behalf.

Name: Richard Scott, Carver County Community Health Services Administrator

- B. To sign and submit to the Commissioner the required written components of the Local Public Health Act including identification of local priorities, progress reports and budgets according to Minnesota Statute 145A.04, Subd. 1a:

Name: Richard Scott, Carver County Community Health Services Administrator

- C. To submit grant applications on behalf of the Board for funding opportunities administered by the Department of Health and other entities.

Name: Richard Scott, Carver County Community Health Services Administrator

- D. To review, approve and submit invoices on behalf of the Board for activities for funding opportunities administered by the Department of Health and other entities.

Name: Richard Scott, Carver County Community Health Services Administrator

- E. To sign and execute contracts on behalf of the Board, for funding opportunities administered by the Minnesota Department of Health and other entities for:
 - a. Contracts renewed on an annual basis with the State or vendors where the significant adjustment is the rate.
 - b. Amendments to contracts that are made solely to update with current legislatively or administratively determined rates, award amounts, and work plan activities.

Name: Richard Scott, Carver County Community Health Services Administrator

- F. To sign and execute contracts under \$25,000 on behalf of the Board, for funding opportunities administered by the Minnesota Department of Health and other entities.

Name: David Hemze, Carver County Administrator

This resolution authorizes the above referenced appointees to act on behalf of and bind the Board to the extent and for the purposes indicated in this resolution.

Resolution adopted date: February 7th, 2017.

Signed,

Carver County Community Health Board Chairperson

Carver County Board of Commissioners Request for Board Action



Agenda Item:

Closed Session to Discuss the County Administrator Annual Performance Evaluation

Primary Originating Division/Dept: ▼

Meeting Date:

Contact: Title:

Item Type:
 ▼

Amount of Time Requested: minutes

Attachments: Yes No

Presenter: Title:

Strategic Initiative:

▼

BACKGROUND/JUSTIFICATION:

Each year, the County Board provides an evaluation of the County Administrator’s performance. Statute allows the Board to meet in closed session to discuss performance with their direct reports. The County Administrator reports directly to the Board, so a closed session is permitted for this discussion. At the next regular session, a summary of the evaluation will be shared for public record.

ACTION REQUESTED:

Motion to enter into closed session as provided by Minnesota Statute, to discuss County Administrator Hemze’s 2016 performance.

FISCAL IMPACT: ▼
If "Other", specify:

FUNDING

County Dollars =

Total

FTE IMPACT: ▼

Insert additional funding source

Related Financial/FTE Comments:

Office use only:

RBA 2017 - 4520